

Council Meeting Agenda
Monday, December 2nd, 2019
5:30pm – 7:30pm
SE2 324 Council Chambers

- 9.1 Call to Order
- 9.2 Acceptance of the Agenda
- 9.3 BCIT Parking Guest Speaker *- Adam Dickinson*
- 9.4 Acceptance of the Minutes
 - 9.4.1 Annual General Meeting: 2019-11-18
 - 9.4.2 Council Meeting: 2019-11-18
- 9.5 Old Business
 - 9.5.1 Executive Updates *- Executive team*
 - 9.5.2 Committee Updates
 - 9.5.2.1 BCITSA Firearms Club *- Miranda C.*
 - 9.5.2.2 Student Spaces Development Committee *- Brin F.*
 - 9.5.2.3 Advocacy & Policy Committee *- Steven P.*
- 9.6 New Business
 - 9.6.1 2020 Vancouver Sun Run Support *- Raynen J.*
- 9.7 Open Forum
- 9.8 Reminders
 - 9.8.1 Holladay Club Event: 2019-12-13
 - 9.8.2 Next Council Meeting: 2020-01-20 at 17:30 in SE2 324 Council Chambers
- 9.9 Meeting Adjournment

Please refer to attached materials.

Council Meeting
Monday, December 2nd, 2019
Minutes

- Executives:** Danny Cameron – Chair, Aerospace Technology Campus
 Miranda Campbell – VP Student Experience
 Justin Cervantes – President
 Brin Farrell – Chair, Schools of Transportation, Construction & the Environment
 Raynen Jamieson – Chair, School of Energy
 L.T. Le – Chair, School of Health Sciences
 Adam Nguyen – VP Equity & Sustainability
 Steven Palfrey – VP External
 Louis-Philippe Rivest Giguere – Chair, School of Computing & Academic Studies
 Rose Salm – VP Finance & Administration
 Hunter Sones – Chair, School of Business
 Dawson Verboven – Chair, Downtown Campus
- Satellite Councillors:** Myka Gowler – Annacis Island Campus
 Ashley Obeck – Marine Campus
- Staff:** Caroline Gagnon - Executive Director
 Darla Williscroft - Administrative Coordinator
- Councillors:**
- | | |
|--------------------------|------------------|
| Muhammad Abdullah | Brianne Lee |
| Yasmeen Ali | Baldeep Litt |
| Mina Arab Khedri | Gary Moon |
| Kayla Arbez | Macus Ong |
| Ophelia Bar-Lev-Wise | Jordan Robinson |
| Lloyd Carleton | Felix Ruttan |
| Adriana de Oliveira Lima | Grant Smith |
| Parm Dhaliwal | Andrea So |
| Craig Goodison | Anika Tabaschum |
| Andrey Goryelov | Kaitlyn Thompson |
| Ruby Hsu | Hunter Van Dyke |
| Cailo Kapronczai | Kay Yeh |
| Takeshi Keber | |
- Regrets:** Delaney Hunt
 Paige Purcha
 Emma Raine
- Monique Tan
 Weylin Waters
 Kai Zhang

9.1 Meeting Called to Order

The Chairperson, Justin, calls the meeting to order at 17:48 (36 voting members, including Chair).

9.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Justin Cervantes

Seconded by: Miranda Campbell

35/0/0 Carried

9.3 BCIT Parking Guest Speaker

- Adam Dickinson, Manager for Transportation and Grounds at BCIT presents on Parking. Department took over parking portfolio from Safety & Security in June. Adam shares upgrades which have been made and what the department is currently working towards.

Discussion:

- What is the rationale and process for booting cars?
 - If you are a frequent parking violator, for example frequently changing your plates, this would stop that from happening as you will not be able to drive away following the ticket.
- Is the new signage going to be visible at night?
 - Yes, it has the same reflectivity as the signs currently.
- There does not seem to be equity in parking costs between Aerospace Campus and Burnaby Campus, and compared to YVR as well; the Aerospace Campus has higher pricing.
 - YVR sets the pricing for Aerospace lots and there is no negotiating it.
 - The pay machine offers a lower rate than app.
- Has the cost of enhanced enforcement been measured against the actual losses?
 - It would be worth the increase.
- Do other schools not charge parking for their students?
 - About 95% of post-secondary schools charge for parking.
- Are visitor rates supposed to be higher than regular rates?
 - Yes, those stalls are set aside for the specific purpose, so they have to be of higher value to discourage non-visitors from using them.
- How much revenue is shared between Impark and BCIT?

- Impark manages parking for BCIT, at a fee, and it is paid through the contract. BCIT does make money through parking which is put into the revenue stream to be shared throughout campus budgets.
- How does the booting work? Will it replace towing?
 - Not entirely sure of the final plans. It is still to be decided; likely as a last resort. Want to make sure that repeat offenders are caught. Booting is the use of a tire lock so cars cannot drive away. It would likely be a substitute for towing.
- There needs to be more large campus maps around campus with parking lots indicated as it is often hard to find where the lots are when you are driving around.
 - Would like to have more of the new transportation map posted and shared ahead of time to those visiting.
- Would a student need to pay for a shuttle ride?
 - Not sure about the details of that system; exploring this at a high level currently. Possible that it would be at no extra cost.
- What does BCIT control regarding parking at the Downtown Campus?
 - Our rates are \$12.75 a day and the market rate is almost \$20 in the area. When people work in the area, they will seek out the lowest cost parking which is why the parkade fills up. Need to bring pricing closer to market to discourage this.
- Are part time students considered visitors?
 - After 16:30 there is one rate for parking in student and staff lots; the visitor rates for the visitor lots are always higher.
- What do you see in the future for parking at BCIT?
 - Campus is growing quickly, and this will bring challenges. The steering committee will have a large impact and many opportunities to change the future of parking. It is necessary to keep up with market value and will likely see future increases as with anything else; you can be ensured that the money will go to good use to expand current systems and future parking options. A lot of parking lots are in a bit of disrepair; there will likely be some significant upgrades to asphalt in the future. Need to reduce single occupancy vehicles coming to campus.
- Could you expand on the value of having shuttles running from the Skytrain stations? The city busses have larger capacity and run fairly frequently.
 - Speculative right now, bringing it forward as a possibility. We do have a backlog of people waiting during peak times for busses; there is a wait especially following night class. Having conversations about B-Line busses which would help ease this. The 220 from Phibbs Exchange to Metrotown will be another additional route added.

- Is the boot system proposed be across all campuses?
 - It would be a part of the policy which is under review.
- Would the shuttle funding be through a tuition increase?
 - There are many options but would not like to see it through tuition. Rate increases by necessity over time could contribute, but there are also other streams available.
 - Service to all campuses need to be considered, as those attending pay into the pool for BCIT services. Unequal for satellite campuses to pay for this specific service to Burnaby students.
- Will student rates be increased to be competitive with the market? Raising rates will generate more from people who are coming here regardless, taking more from students who are already paying tuition to be here. Could we tap in with our student cards so that visitors cannot enter these lots if outside traffic is the issue?
 - There is a discrepancy with the market. That is an example of feedback we would like to hear.

17:17 Councillor joins. Count is 37.

18:14 Councillor joins. Count is 38.

9.4 Acceptance of the Minutes

9.4.1 Annual General Meeting: 2019-11-18

Motion:

Be it resolved that the Annual General Meeting minutes from 2019-11-18 be accepted as distributed.

Moved by: Justin Cervantes

Seconded by: Mina Arab Khedri

36/0/1 Carried

9.4.2 Council Meeting: 2019-11-18

Motion:

Be it resolved that the Council minutes from 2019-11-18 be accepted as distributed.

Moved by: Justin Cervantes

Seconded by: Brin Farrell

37/0/0 Carried

9.5 Old Business

9.5.1 Executive Updates

- As submitted.

- Brin: Collaborated with Career Services to host a career fair for natural resources students on 2019-01-20. Collaborated with Ecological Restoration club for another event.
- Justin: Darla is moving on to new position in the SA in the new year.
- Danny: Bringing in employer event. Spoke to campus coordinator in regards to enhancing hours campus is open. Also speaking with Food Services Manager to improve options at Aerospace campus.
- Steven: Met all MLA's for the satellite campuses and the Minister for Advanced Education; setting up meetings at all campuses with the appropriate MLA. Raynen will be going to Ottawa for lobbying efforts.
- Raynen: Will be lobbying the federal government to encourage policies which can benefit students across Canada.

18:31 Councillor leaves. Count is 37.

9.5.2 Committee Updates

9.5.2.1 BCITSA Firearms Club

- The club presented in October; BCIT had concerns. The Clubs Committee will be recommending sanctioning. The proposed club will be a casual club, meaning that they cannot apply for funding and have limited resources and support.

Motion:

Be it resolved that the BCITSA Firearms Club be a sanctioned BCITSA club.

Moved by: Miranda Campbell

Seconded by: Ashley Obeck

Discussion:

- Will they be doing safe firearms courses?
 - One of their objectives is to make students aware of gun safety and history.
- How often is their club activity?
 - Every month or so; no set schedule as of now.
- What are their objectives aside from licensing?
 - Provide information about laws and safety, Canadian history, getting started with licensing, introduction to shooting sports, and trips to local shooting ranges. Everything will be supervised by licensed individuals.
- Does UBC have a shooting club?
 - Yes.
- Do all club members have firearm licenses?
 - There are two levels to licensing, all the executive team has at least the first level.

- Do students need to disclose if they have a criminal record?
 - Yes, at a range they will be checked.
 - A letter is sent to all family members when a firearms license is issued. A license will not be issued to those with a criminal history.
- The name may have a negative connotation. Can it be changed?
 - Other schools call it "shooting sports". BCIT wanted no association to this whatsoever, so they had to add our name into their title.
- What would their promotional materials look like? Will they post images of firearms?
 - As a casual club, their materials still need to be approved before posting.
 - Does this include social media?
 - Yes.
- If BCIT is saying no, why are we considering this?
 - If it is something that students want, they will not get in the way now that most issues previously have been cleared.
- Would like to be objective about this as we all have different views. More awareness tends to reduce incidences.
- It sounds like a responsible approach to this. Is there any liability to the SA for incidents should they happen?
 - No one can bring guns to campus. The liability would be at the gun ranges they go to; it is tied to location.
- Can they come to council to speak so we can meet them?
 - They are knowledgeable and passionate; could invite them in if there are specific questions that need answering to make a decision.

Motion:

Be it resolved that item 9.5.2.1 be tabled to 2020-01-20.

Moved by: Dawson Verboven

Seconded by: Grant Smith

Discussion:

- Do not want to drag this on for no reason. Want to ensure that there are questions to ask this club before bringing them in.
- We will be on break for almost a month anyways,
- Would want to ask them if they could change their name.

- Think it would be a great idea for students to have a safe opportunity to explore firearms.
- Is it possible to have them change their name after sanctioning?
 - Yes.
- Can the executive board bring them to their meeting next week instead?
 - Council needs to make this decision.
- Not sure there is a benefit to tabling this. They could work on a new name, materials for approval, and be more prepared in the new year to move forward if we sanction them now.
- Agree with wanting to change their name. The first rule of this club states no firearms.

Calling the question.

Moved by: Rose Salm

Seconded by: Danny Cameron

30/5/1 Carried

Motion:

Be it resolved that item 9.5.2.1 be tabled to 2020-01-20.

Moved by: Dawson Verboven

Seconded by: Grant Smith

15/19/2 Failed

Discussion:

- What Lisa said about other students on campus being concerned; is it possible to have the student body vote on this before we formally sanction this?
 - That is our purpose, to represent the student body.
- If we sanction them can they change their club name later?
 - Yes.
- What does no firearms mean in their rules?
 - It means not on campus.
- Legally in Canada you cannot bring your firearm outside of your house or the range, aside from hunting.
- Can we force them to change their name once they are sanctioned?
 - A motion could be amended, and their name changed through it.

Amendment to the Motion:

Be it resolved that the BCITSA Firearms Club be a sanctioned BCITSA club on the condition that their name not include "firearms".

Moved by: Takeshi Keber

Seconded by: Andrey Goryelov

Discussion:

- There are 13 other schools with firearms clubs; half of the titles contain the word firearms.
 - Firearms Education Club would be suitable.
- Vote if you feel that the word firearm is an issue for you.
- Shooting also brings the same connotation, if not worse; if they remove firearms it may be that instead.
 - Shooting sounds worse than firearm itself.
- Adding "safety" or "education" in their title behind firearms would be more explanatory.
 - It would be false advertising to not have firearms or similar in their name.
- We do not have evidence that there is a significant number of students who would have issue with this club or its name.

Amendment to the Amendment:

Be it resolved that the BCITSA Firearms Club be a sanctioned BCITSA club on the condition that their name be changed to be clear on the purpose of the club.

Moved by: Andrey Goryelov

Seconded by: Brin Farrell

Discussion:

- The name as it stands is descriptive enough. Including the word education would leave out the other things they do like actually shoot guns at ranges.
- Any level of amendment or motion can fail.

Amendment to the Amendment:

Be it resolved that the BCITSA Firearms Club be a sanctioned BCITSA club on the condition that their name be changed to be clear on the purpose of the club.

Moved by: Andrey Goryelov

Seconded by: Brin Farrell

16/19/1 Failed

Amendment to the Motion:

Be it resolved that the BCITSA Firearms Club be a sanctioned BCITSA club on the condition that their name not include "firearms".

Moved by: Takeshi Keber

Seconded by: Andrey Goryelov

5/31/0 Failed

Motion:

Be it resolved that the BCITSA Firearms Club be a sanctioned BCITSA club.

Moved by: Miranda Campbell

Seconded by: Ashley Obeck

25/11/0 Carried

9.5.2.2 Student Spaces Development Committee

- Changed Bylaw at Annual General Meeting regarding Vice-Chairs automatically being assigned to committees; Raynen is now Vice-Chair.

9.5.2.3 Advocacy & Policy Committee

- There is room for one more Councillor on the Committee.

Motion:

Be it resolved that the following Councillor be a part of the Advocacy & Policy Committee: Kayla Arbez.

Moved by: Steven Palfrey

Seconded by: Raynen Jamieson

34/0/2 Carried

9.6 New Business

9.6.1 2020 Vancouver Sun Run Support

- This was brought to Council last year as well. Would like to fund students so we can build a community through physical activity. We are asking for the same commitment as last year, \$500 to match each school, except for the School of Business which was funded \$1,000 last year.

Motion:

Be it resolved that BCITSA will financially support student participation in the 2020 Vancouver Sun Run through matching School contributions towards entrance costs, to the maximum of \$1,000 per School.

Moved by: Raynen Jamieson

Seconded by: Danny Cameron

33/2/1 Carried

9.7 Open Forum

- A lot of answers to questions were in the meeting materials sent to you in advance. Please read them thoroughly as that will save a lot of time and reiteration during meetings.

9.8 Reminders

9.8.1 Holladay Club Event: 2019-12-13

9.8.2 Next Council Meeting: 2020-01-20 at 17:30 in SE2 324 Council Chambers

9.9 Meeting Adjournment

It was moved by Justin Cervantes and seconded by Lloyd Carleton that the meeting be adjourned.

32/0/4 Carried

The meeting was adjourned at 19:25.

Objective Updates - Dec. 2

Name	Position	#	Objective	Objective Update	Next Steps
Justin Cervantes	President	1	Explore opportunities for enhancing experiential learning on campus	We've just onboarded Teck Resources as our second Gold level sponsor for the 2020 hackathon, QDS20. SAP's Analytics Chief Product Expert, Flavia Moser will be the presenting sponsor who will talk about the industry at the event kickoff. We've sold out of computing tickets, and now have an 8 person waitlist. We continue to struggle with recruiting business students and design students. Logistics planning is ongoing for day of scheduling of staff and volunteers. Invitations for preliminary judging has been sent out to faculty and industry.	Push marketing to business students as heavily as possible. Goal for December 6 is to sell out.
		2	Reduce dependencies on student fees	A full review of the Student Choice Initiative has been completed and presented to the Executive Board, and the question regarding student apathy in their fees was raised regarding whether we should move towards growth or minimalism in light of apathy. With a diminished sense of threat regarding student fees, and a lack of concern from the board on this matter, this objective has been erased as it is, after research, a non-issue.	This objective will be deleted, and my only objective going into the new year will be to create benchmarks and KPIs for understanding how the SA successfully engages with students.
		3	Create benchmarks and KPIs for understanding how we successfully we engage with students	Wait for the compilation of departmental KPIs. Once received, I will begin to map out which KPIs which don't exist need to be created, and work with managers over the second term to identify how the data to understand the KPIs will be collected.	N/A, to be completed in the New Year.
Rose Salm	VP Finance & Administration	1	Increase financial literacy of the Executive Board by conducting a basic info session in advance of the Annual General Meeting	Completed, feedback solicited. Feedback received didn't require me to change any items in my powerpoint.	
		2	Conduct campaign in conjunction with Campus Print & Copy, faculty, and career-oriented associations to increase utilization of Print & Copy services around Industry Days and recruit seasons	I've been stalled on progress with this objective as I've been focusing on things related to the AGM. This objective isn't meant to occur until Spring though, and I have been in contact with instructors from my program.	
		3	Review bylaws surrounding Councilor and Committee selection processes	The next Bylaw Committee meeting is scheduled for December 4th. We will be looking at adding the Sustainability Development Committee into the Bylaws, discussing the process by which Chairs should report their Councilor selections for the next school year, and working on the transition document package for Executives.	
Miranda Campbell	VP Student Experience	1	Create a platform such as an interactive website for clubs to communicate with each other as well as the SA to do joint club events and share resources/events	Had a meeting with Carly on November 21st regarding next steps. The successful platform that other schools use as a club hub is "Campus Vibes" and is a huge success, but costly. Will host a focus group in the new year as some students raised interest last council meeting to help provide input on what they would like from this platform and other ideas that can help.	Will connect with universities that use Campus Vibes in order to see how they save funds to increase the chances of it being feasible for our campus. Carly and I are also looking in to more options online. Will reach out to the appropriate contacts regarding possible funding from BCIT. MarComm will help with design in the new year if this platform is feasible.
		2	Create cross-campus connections that allows satellite campuses to feel just as connected to the BCIT culture just as Burnaby is. This includes events and competitions, or maybe even class projects that can be done with students from other campuses.	Sanctioned DSC that is a club both in Burnaby and DTC and awaiting their request for initial funding	Look to start new that want to include more than one campus, and increasing advertising at Satellite Campuses via posters in the new year that emphasizes the initial club funding of \$500 and the benefits of starting a club. Also will ask DTC clubs if they would be interested in taking part in a mini Clubs day in either January or September to help advertise to students.
Adam Nguyen	VP Equity & Sustainability	1	Bring Multicultural Day Event at the Great Hall	Invited and involved BCIT Global Ambassadors and International Social to be involved for planning	Work on inviting cultural societies and vendors.
		2	Create a Sustainability and Equity Committee, and from there, working with a team to begin an initiative (an emphasis with future perpetuity)	Had our first meeting and chosen a first initiative to bring to BCIT	The committee will present an initiative to council in January.
		3	To influence a change in at least in one BCIT policy (particularly concerning sustainability / equity)	Attended as a stakeholder for BCIT Sustainability Strategy Plan Focus Group	*Will be put on hold until January*
		1	Facilitate the UPass Referendum + Investigate UPass Contract	Follow up meeting booked with Deborah Crawford	Deborah Crawford is managing the Upass file on the BCIT end, and will provide information on how to move forward

Objective Updates - Dec. 2

Name	Position	#	Objective	Objective Update	Next Steps
Steven Palfrey	VP External	2	Lobby to Government on a Municipal, Provincial, and Federal level with at least two trips to Victoria	Victoria trip was successful contact points included MLA's from all the satellite campuses, Minister of Advanced Education, Minister of Finance, BCNDP Leader John Horgan, and NDP Leader Jagmeet Singh.	Follow up meetings to be booked next term in the satellite councillors, trip to Ottawa planned and Chair of Energy will be attending.
		3	Identify rezoning opportunities near BCIT Burnaby Campus	During victoria trip learned about new incentives to create more affordable housing	Follow up with municipal government regarding zoning applications
Hunter Sones	Chair, School of Business	1	Develop a contingency plan for event that there is a sudden material decrease in student fee revenues.		- Meeting with BCITSA VP Finance and Director of Finance to discuss potential causes for material decreases in student fee revenues and what must be taken into consideration when writing the contingency plan's report.
		2			- Begin writing contingency plan report. - Conducting relevant primary and secondary analysis to uncover answers to the following questions: -What could cause a sudden decrease in student fee revenues -How the board should respond to such an event -What impacts such an event would have on the SA (dependant on the magnitude of the decrease) -What the SA can do to mitigate the risk of a sudden decrease in revenues -What changes to the budget must be made in such an event -How the SA should adapt operationally to a decrease (dependant on the magnitude of the decrease).
Raynen Jamieson	Chair, School of Energy	1	Develop a new framework for effective Set Rep meetings to be handed down to future chairs	Hosted 2nd set rep meeting, recieved feedback from reps about their preferred style of set rep meetings. Began writing set rep meeting guide for chairs. (also part of transition package)	Update set rep info package, finish writing, test, and distribute 'template' for set rep meetings.
		2	Increase communication between students and faculty about capstone funding, increase capstone funding, and move EXPO to SW1	No progress	Meet with Dean of SoE to see how EXPO can be moved to SW1. Meet with AD to determine if capstone funding can be increased this year.
		3	*Reserved for objective(s) created by Set Rep meetings*	Not really created by a set rep meeting, but here we go anyways. I have taken over the planning and execution of the 2020 sun run event. I spoke with the Dean of SoE who has already pledged \$500 and encouraged me to ask other chairs to speak with their Deans in order to make it a BCIT-wide event. Contacted the head of marketing for SoE, and he is on board to begin to promote the event come january.	Awaiting approval from council before branching out to other schools. If that goes through, contact all other Deans and invite them to support the project. Co-ordinate marketing strategy across all different schools.
Louis-Philippe Rivest Giguere	Chair, School of Computing & Academic Studies	1	Create a network to empower female tech students	no major update. Connected the new Associate Dean of the School of Computing with the Women in Computing club.	Completing interviews with students to identify pain points for women in tech. Also, completing draft for recruitment program to offer to BCIT.
		2	Continue and improve existing SoCAS engagement and wellness events, specifically the Sun Run and the LAN Party	Passed on the Sun Run to Raynen Jamieson due to a lack of time and resources on my end. Transition document for LAN Party is halfway completed. New team of volunteers has been set and tasks were delegated at our first LAN Party meeting. Currently working with an additional sponsor and preparing a feedback form to send out to students.	Inform staff and volunteers of LAN preparation schedule and ensure resources are in place to begin advertising in early January. Aside from that, many tasks will be emulating our plan from the first attempt at the LAN party.
		3	Facilitate student insight into industry through career-oriented connections	Participated at School of Computing PAC where I reached out for mentors, promoted the hackathon, and highlighted ways in which BCIT could increase student interaction with industry professionals. We had an event downtown for tech students called Industry Connections - Career Paths in Tech where professionals discussed their career paths, the career paths available to students, and other questions asked to them by the students. Finally, I approached the AD of Computing to ask for the possibility of including tech connections more often in our projects courses.	Continue working with Career Services and BCIT to include more industry professionals in activities that SoCAS students are already involved in.

Objective Updates - Dec. 2

Name	Position	#	Objective	Objective Update	Next Steps
L.T. Le	Chair, School of Health Science	1	Working with BCITSA objective 5: "Expand Student Mental Health Literacy", I would like to champion the creation of a peer to peer program supporting mental health and resiliency	I am hoping to bring the QPR training and Naloxone training into the programs at the SOHS. I will be meeting with Connie to update her on this and bringing it up to the Curriculum Committee on Tuesday, Nov. 25, 2019.	
		2	Raise awareness and provide naloxone kits year round to students	I have been in contact with Arianna from Fraser Health about the naloxone training luncheons for our different campuses however, she has been having a lot of morning sickness so we postponed our meeting to telephone call later this week.	
		3	Advocate for the creation of a BCIT Student Refugee Program	I am writing a report to present to Caroline from WUSC about the SRP and it's application to BCIT, then I will be presenting it to William to see if any extra notes are required. I am also working with Alyjah to come up with an anonymous questionnaire to see if the students of BCIT would support the SRP.	
Brin Farrell	Chair, Schools of Transportation, Construction & Environment	1	Develop a strategy to enhance support and services for Applied & Natural Science students	Had a meeting with the President of the Society for Ecological Restoration Club (SER) to collaborate the SA Natural Resources Career Event with a Panel Discussion hosted by SER.	Will be having a meeting with Kim Kavanah from BCITSA Career Services, and the President of the SER Club to discuss our collaboration approach for Natural Resources Career Week.
		2	Develop a comprehensive program for the new Student Centre that refines space allocation and incorporates student and staff stakeholders in the planning process	Attended a focus group for the Entrepreneurship Zone of the new building.	Will compile results from the Wellness Zone focus groups and the Entrepreneurship Zone focus group to present them to the Student Spaces Development Committee for validation that the spaces align with student needs.
Dawson Verboven	Chair, Downtown Campus	1	Help support the students in the ISEP program at DTC by making sure they have resources to succeed	Set up a meeting with the ISEP mentors and was able to gather some more insights. Additionally I invited them to my set-rep meeting and connect them with a past ISEP grad wh is now in the program. Overall the meeting and introduction was amazing	Setting up student volunteers during the month of January to help field questions from the ISEP students who don't speak english. Also finding a space for an activity room, so studnets can have a fun spot to hangout at between classes
		2	Generate more clubs that are DTC oriented. Create a culture of clubs that transition between program years	Still waiting to hear about the date for the first student google dev club. The robotocs club may be on hold for the moment	Meetign the club leads and also set up a meeting with Carly about any issues/concerns she's had with DTC clubs so far
		3	Push for exam scheduling at DTC to be on par with the Burnaby campus. Exam schedules should be seamless between campuses.	fixed	filling this space with looking inot the DTC gym
Danny Cameron	Chair, Aerospace Campus	1	Coordinate more events at ATC, as well as an increase in awareness of other BCIT events available to students.	Spoke to industry leaders regarding bringing a new series of employee events to ATC, working on developing a specific desired outcome for that event	
		2	Advocate for better food availability and quality on campus.	Spoke with the administrative manager on campus, have been connected with the Associate Director for Corporate services at BCIT to discuss further	

Student Leader Reports

Name	Position	Report	Optional - Other Notes
Ashley Obeck	BMC Satellite Councillor	Still working on sleep pods for the library and figuring out if we can extend the hours of library to allow the sleep pods to be worth while	
Myka Gowler	AIC Satellite Councillor		

Committee Reports

Committee	Report by	Report	Optional - Other Notes
Finance	Rose Salm	Next Finance Committee meeting is scheduled for December 5th. We will meet with Rakesh, our investment manager.	
Student Spaces	Brin Farrell	Requested BCIT Facilities to assess the feasibility of increasing power panels in SE12 and SW9. Approved supporting AIC campus in implementing a contemplation room and study room.	Had the Satellite Councilor of the Marine Campus survey students regarding a request for implementing a Sleep Pod. Feedback was received poorly, and the SS Committee chose not to fund this initiative.
Bylaw	Rose Salm	Next Bylaw Committee meeting is scheduled for December 4th.	

Objective Updates - Dec. 2

Name	Position	#	Objective	Objective Update	Next Steps
Advocacy & Policy	Steven Palfrey		Next Advocacy & Policy Committee to meet in January		Policy will be formally introduced to council next erm
Clubs	Miranda Campbell		Meeting was held on November 20th. Had another club "Sales Club" present their application which may be brought to council in the new year after more questions are asked/answered. There was \$7000 worth of funding requests, and the committee approved \$3000 worth.		BCITSA Firearms will be presented in the council meeting. Next clubs committee meeting will be held January 9th.
Board of Governors	Justin Cervantes				
Education Council	Miranda Campbell				
Alumni Board	Steven Palfrey				
Sustainability	Adam Nguyen		Collected ideas from the committee. Decided on an anti-littering campaign / initiative to present to council in January.		

CLUB APPLICATION

NAME: *BCIT STUDENT ASSOCIATION FIREARMS CLUB*

TYPE OF CLUB: *OTHER (EDUCATIONAL/SPORTING)*

CLASSIFICATION: *CASUAL* – less regimented and requires fewer responsibilities from its members than a General Club. Casual clubs shall have limited access to Club Resources, and no access to funding of any kind.

INFO FROM ORIGINAL APPLICATION:

Club Mandate/Objective:

The BCIT Firearms Club provides the students of BCIT the opportunity to learn about firearms in Canada, including applicable laws, safety including proper storage, handling and purpose, legal transportation and care.

We aspire to educate people about firearms, the history of firearms in Canada and the community that surrounds them, both locally and nationally. We also allow students to experience different types of firearms, and provide information on the Canadian firearms licensing process.

The BCIT Firearms Club is an apolitical organization, and believes in factual information with sources provided wherever possible.

Outline what you intend to accomplish upon sanctioning:

We hope that by participating in the BCIT Firearms Club and interacting with other members, people will walk away from the experience with a greater understanding and appreciation of firearms, safety and legal firearm activities.

We feel that the BCIT Firearms Club also offers the opportunity to explore something outside the norm and to understand the place firearms have had, do have, and will have in Canada.

By sanctioning, we feel this will increase the awareness and exposure of our club to new students, to let them be aware of the opportunity presented to them.

Briefly explain how your club will benefit student life: (give a few examples)

Because BCIT is primarily a city-based educational institution, many students may not have had exposure to firearms, outside of things such as movies and video games. Offering a chance to explore this provides students a chance to see for themselves what's involved with firearms in Canada. Case in point, the present club organizer, at 36, is relatively new to firearms.

Firearms also provide the opportunity to participate in sporting events for those with physical challenges, as well as providing a gateway to get out and explore the outdoors and find an appreciation for nature, quite a way from the classroom. Many of our current members are computing students, whose specialties and in many cases, hobbies, are more geared to indoor activities.

Promotional Paragraph to be used on the BCITSA website (mandatory):

The BCIT Firearms Club aims to introduce students to firearms in a Canadian context, providing information about safety, applicable laws, and history relating to them.

We also offer students a chance to try out firearms in a safe and legal setting, as well as offer guidance in getting started with the Canadian firearms licensing process if desired. As part of this we offer a casual introduction to organized shooting sports of different disciplines, as well as the local firearms communities in the area.

We largely organize, discuss and "meet" virtually on Discord, though we try to organize trips to local shooting ranges when we can. Having a firearms license is not required to be a member. All shooting activities are supervised by licensed individuals.

NOTE FROM BCIT (LISA COLLINS) OCTOBER 21ST, 2019

"I have prepared this message in collaboration with Glen Magel.

BCIT is aware of the application currently before the BCITSA Clubs Committee to sanction a new BCIT Firearms Club. We understand that the decision to sanction this club rests with the Student Association. We offer the following comments and questions that we hope will be informative to the Clubs Committee and the SA Council in your consideration of the proposal.

Our interest in this proposed new club relates directly to BCIT's commitment to provide a "...safe, healthy, and secure environment for all students, employees, contractors, and visitors", as set out in BCIT Policy 7100: Safety and Security. Under this Policy, we have the duty to review and evaluate the appropriateness, effectiveness, and currency of safety and security programs and practices.

Our expectation for participants in this club, consistent with our general expectation for the BCIT community, is that participants comply with all applicable policy, legislation, and regulation. Even where the club is in full compliance, BCIT is concerned that activities that reference, depict, or promote the use of firearms may cause distress and thus negatively impact the psychological wellbeing of some students and other community members. In this past month alone, a person on the SFU campus with a replica firearm caused a large concern for the campus community, resulting in a large police response (<https://globalnews.ca/news/6008390/sfu-gun-scare/>). The presence of firearms, even replicas, on campus can cause concern for others as a result of on-campus tragedies involving guns. For this reason, the sanctioning of a club that may promote or include firearms depictions could have an adverse impact to our campus community.

In light of the above, BCIT recommends that the BCITSA ensure that it has a clear understanding of the risks and impact associated with both sanctioning and overseeing this club. The BCITSA may wish to seek independent legal counsel on this point.

The BCITSA may also wish to consider the following questions:

1. On balance, does the BCITSA believe that this new club would fit with a balanced program of extra-curricular and co-curricular activities and services? Would such a club enhance student life at BCIT? Would this club fit with the student experience that the BCITSA wishes to promote and support for our students?
2. Should the club be sanctioned:
 - a. Given potential student concerns about the nature of this club, would its activities as a sanctioned club require more SA oversight than other, less controversial clubs? How would the BCITSA respond to students reporting distress about the presence of the club as an officially sanctioned group and perceptions about the presence of firearms on campus.
 - b. Would this club be granted access to booths or tables at BCITSA events or otherwise in leased BCITSA space? If so, would the BCITSA need to impose restrictions on the types of material distributed and shown, to ensure a safe and welcoming environment for all attendees? How would the club be able to advertise any events or meetings?
 - c. BCIT would request that the club's name make it explicitly clear that this club has been sanctioned by the Student Association, rather than by the Institute."

MINUTES FROM OCTOBER 25TH, 2019 CLUBS COMMITTEE

Presentation

- Want to provide opportunity for students to try firearms and learn safety
 - safe handling
 - Canadian firearms law
 - Firearm maintenance
 - Competition shooting
 - Hunting
- Been in talks with Canadian University shooting competition and want to be able to have a team to compete
- Outlined club rules

- No firearms
- No threats or jokes of threats
- Any buying/selling is between buyer and seller
- Be reasonably civil and polite
- Suspected illegal activity will be reported
- Planned events
 - Don't have any planned yet
 - Have been in discussion with CUSF and AMS Shooting Sports at UBC to coordinate joint events or competitions.
 - Club members usually go out shooting at a range on a weekend whenever they have time, asking if any other members would like to join
- Sustainability
 - Several members have agreed to help run club after graduation until new students join and have interest in taking over
 - Had about 20 people interested from the few promo posters, 20 people part of discord chat, but having trouble getting people to 'sign' up on the form
- Questions
 - You mentioned that UBC has a shooting range club? Do you know of any other schools that have done the same thing?
 - Not in BC that I'm aware of. There are a couple in Alberta, probably on the CUSF website. Carleton University, possibly university of Waterloo. There's about 14 across Canada
 - Is this club meant to teach something to students or is it just for interest?
 - It's for students to come try out and to understand the history and the laws involved and to learn about it. In a sense there is also a teaching, and to help make sure they're doing it properly
 - What's your vision for what you would be doing at club meetings?
 - Honestly haven't really considered any club meetings. There's an online thing currently, we don't have a real presence on campus planned yet.
 - What would sanctioning do? How would it change where you are now?
 - I think we would get a lot more student eyes and a lot more people involved. Posers have been helpful. And having CUSF helping us organize stuff with other schools. And the CEO of my range also wants to organize things with an official club. You can get group insurances for discounted
 - What were you guys thinking of doing funding wise?
 - We're deciding to go for a casual club and therefore we wouldn't be asking for any
 - I'm sure you're aware of the possible safety concerns. BCIT has some worries, in the sense of encouraging students to own firearms and use them, and if students get stressed there are negative thoughts and possibilities, do you have any kind of sources of action to make sure that safe handling of firearms and to make sure they will never come on campus?
 - One of our goals is to educate people on complying with firearm law and safety. There's not much we can say besides don't do it to not allowing students to bring them on campus. The Canadian Firearms course also goes over all the rules and restrictions and part of getting your license involved getting mental health checked and do a through background check. We are taking unlicensed people out to a range, but that would be under very close supervision as are the rules of being on the range.
 - The executives that you listed, do you guys all have a license?
 - Yes, the majority of the executives do have their own firearm licenses. There are also two versions of licenses that you can get and a few of us have both.
 - Would you look into making sure all executives have licenses?
 - I don't think it matters for an executive, because if an executive doesn't have a license, they can't take people to a range. We do think it would make sense that all club executives have the sound knowledge of how to use firearms and all the rules and restrictions involved.
 - Where do you think your club stands on benefiting the students and the BCIT community?
 - The big thing is getting to know people and make friendships with people who have similar interests. Gets people out who are in very different programs. We think a school is a place you can learn about anything and we want to help students learn about
 - Are all the members from the same option in CST?
 - We have 4 in the same option, but everyone else is from a variety of programs

Discussion

- UBC has a shooting club which is encouraging to know that it works for them
 - Want to do some more research about how this worked and if SFU had one and it didn't work. Why don't more schools in BC have them?
- They seem very knowledgeable on everything and gave a very clear outline
- Difficult because they're all in their last year, they don't have any first years involved and the club might not be sustainable once they graduate
- Want to make sure BCIT feels good that their questions have been answered and all concerns have been smoothed over
- Questions to include in email to club:
 - Not sustainable after graduation. Club can only be run by current students
 - Going to do more research into schools that DO have shooting

VOTE: TO GET MORE INFO AND BRING TO NEXT MEETING

LIST OF QUESTIONS/ANSWERS SINCE THEIR PRESENTATION

What are your ideas for sustainability?

1. Get sanctioned and so higher visibility to new students, with a table in January, and ideally some posters up on the approved bulletin boards and BCIT's website.
2. Pass out fliers on campus rather than just having an ad up. Be more proactive; so far, we've been very passive in terms of recruiting new members.
3. I'll be seeing what suggestions the CUSF has later today most likely as well, got a call scheduled with Dave Fahlman over there. (I haven't asked him, but would BCIT find it useful to discuss with that organization at all? They're non-profit and coordinate sporting competitions between schools.)

What other post-secondary institutions have a club like this?

As for the list of existing school clubs, the ones I'm aware of are:

- British Columbia:
 - AMS Shooting Sports (UBC) <https://www.facebook.com/UBCShootingSports/>
 - University of Victoria Shooting Sports: <https://www.facebook.com/UVICShootingSport/>
- Alberta:
 - Lethbridge Firearms Club: <https://www.facebook.com/LethFClub/>
 - Mount Royal Firearms Club: <http://www.mrfc.ca/>
 - University of Calgary Firearms Association: <http://www.ucalgaryfirearms.ca/>
- Saskatchewan:
 - University of Saskatchewan Shooting Federation: <https://www.facebook.com/USSFonline/>
- Ontario:
 - Carleton University Firearms Association: <https://www.facebook.com/firearmsassociation/>
 - Carleton University Trap & Skeet Team: <https://www.facebook.com/CUTrapandSkeetTeam/>
 - Royal Military College Combat Weapons Team: <https://www.facebook.com/RMC-Combat-Weapons-Team-402958503889310/>
 - University of Ottawa Sport Shooting Association: (Don't know website for them.)
 - University of Windsor Firearms Association: <https://www.facebook.com/University-of-Windsor-Firearms-Association-116120473091681/>
 - Western Firearms Association (Western University): <https://www.facebook.com/westernfirearmsassociation/>
 - Wilfrid Laurier University Sport Shooting Association: <https://www.facebook.com/WLUSSA/>

I'm sure there are more. I know also that NAIT (Northern Alberta Institute of Technology) offers gunsmithing courses: <https://www.nait.ca/coned/gunsmithing>

The club needs to clearly identify that it is associated with BCITSA, not BCIT. Can you change the name?

Sure. Does "BCIT Student Association Firearms Club" work as well, or "BCITSA Firearms Club" for short?

What insurance coverages are there for a gun range? Will we be liable?

Ranges carry insurance for their members and guests (Or in the case of rental ranges, for their customers.). We're presently only operating on a member+guest basis at ranges. Everyone shooting or handling a firearm is closely supervised by someone with a firearms license or has their own license. As Paul and I mentioned during the meeting with the student association, it's not possible for someone to take a firearm away from a range unless they have a license themselves and permission of the firearm's owner. The club complies with all Canadian laws regarding firearms and has zero tolerance towards illegal activities in that respect.

There is additional insurance coverage available for people to get on their own individual basis for off-range(crown land) firearms use, but this isn't something we do as a club at this time, and we would require all people participating in such activities in association with the club (club members or just interested guests) to be covered under appropriate insurance. I believe the CUSF and a few other organizations also offer group insurance packages for school clubs too, once they're officially such. (As we're applying to be a casual club, this does not involve funding from BCIT or any membership fees for club members.)

How would you help the BCITSA respond to students reporting distress about the presence of the club as an officially sanctioned group and perceptions about the presence of firearms on campus?

We'd offer to talk with them: one of the benefits of club communication being primarily through the Discord internet chat service is there's a very low barrier to entry for someone to get in touch with us immediately, and because it's an online chat, no one should feel distressed or uncomfortable talking with us anonymously over the internet, whatever concerns they have. Part of that would include making them aware of our club rules (Which are posted on the chat server.) and BCIT/BCITSA policies regarding firearms and ammunition not being permitted on campus, as well as information in Canadian law regarding firearms. We'd probably invite them to join us at a range sometime to try for themselves too, if they wanted to see for themselves. We've also got a Facebook page and an email address. (Might have to change those a bit with renaming the club.)

Item 9.5.2.3: Advocacy & Policy Committee

Suggested Motion: Be it resolved that the following Councillor be a part of the Advocacy & Policy Committee: _____

Item 9.6.1: 2020 Vancouver Sun Run Support

Suggested Motion: Be it resolved that BCITSA will financially support student participation in the 2020 Vancouver Sun Run through matching School contributions towards entrance costs, to the maximum of \$1,000 per School.