

**1. Introductions**

**2. Handling Issues with Instructors**

**a. Open Forum**

- Issue with communication with instructors, particularly regarding inconsistent scheduling.
  - Pretty consistent with issues from previous years, often exam schedule will change in the weeks prior to the actual exams.
  - Course outline does not reflect the actual makeup of how the course has been proceeding.
- Some instructors have been prompt with replies, this is appreciated.
- Assignment due dates for certain programs have been unclear and disorganized. Proposed to some instructors to make assignment due dates clearer, some instructors have resisted this.
  - D2L calendar is useful, but underutilized. Is this due to insufficient training?

**3. Handling Issues with Peers**

**4. BCITSA Services Discussion – Chair Objective**

- Feedback solicited from Set Reps

**5. Sexual Violence Policy Update**

- This policy was sent out to registered Set Reps and was also included in a recent email sent out to all students.

**6. Open Forum**