

Set-Rep Meeting Minutes
School of Business Group 2

November 20th, 2019

5:30 pm in SE2, Rm324 - Council Chambers

Minutes by: Steven Palfrey

Chairs: Hunter Sones – Chair of Business

Staff Robyn Lougheed

1. Meeting called to order

Meeting called to order at 5:29PM

2. Introduction:

- Presented agenda & brief introduction of each set rep.

3. Handling issues with instructors - Discussion

- Instructors lectures and labs did not have matching content
- 2nd year instructors have been more experienced lending to an improved experience
- Students identified some instructors had been missing deadlines
 - Make sure that you bring this up with your department head

4. Handling issues with peers - discussion

- Students discussed strategies for how to develop a teach charter to more effectively manage unruly teammates.
 - Ensure that you bring any issues with a teammate first to that team member, then to the instructor and then if it's not resolved discuss with advocacy.
- How to support team members that are struggling in exams?
 - Make sure they're aware of the services provided in peer tutoring
 - Explore accessibility services, if there's a doctor's note regarding stress during exams they may be able to get more accessible arrangements such as a smaller room.

5. Sexual Violence Policy Update

- Hunter provides an update regarding the form submission required. As part of the three-year commitment the committee is reviewing the sexual violence and misconduct committee.
 - Danielle is the one that is managing the portfolio and to ensure that the students are going to be aware of it they'll be submitting everything through a google form.

6. Open Forum

- Robyn requests students review the recording policy. There's a 30-day community consultation.
- There will be a change in set reps in the transition from term 2 to term 3.

7. Reminders

- Next Group 2 set-rep meeting - Date TBD (January 2020)