

Set Rep Meeting Minutes
School of Business Group 1

November 5th, 2019

5:00 p.m. in SE2 Rm 324 - Council Chambers

Minutes by: Steven Palfrey

Chairs: Hunter Sones - Chair of Business

Staff: Robyn Lougheed

1. Meeting Called to Order

Meeting called to order at 5:07PM

2. Introduction:

- Presented agenda & brief introduction to what set reps are.

3. Handling issues with instructors – discussion

- Issue brought up regarding instructor and materials which are incongruent with what is asked on exams.
 - Many have this experience.
- Students felt some instructors have been rude in their interactions; being dismissive to concerns.
- Syllabus was late and unapproved.
- Concerns about failing course and lack of instructor support.
- Department head is slow or fails to answer emails. What can be done?
 - Talk to them directly, send an email; if no response, forward to Associate Dean.

4. Handling issues within teams – discussion

- Students feel the entrance requirements are low for program.
- Lack of support for international students.
- Packages with support information for international students should be widely distributed.

5. BCITSA Services Overview

- Hunter provides overview of services; will follow up with email.

6. Open Forum Discussion

- Student is juggling a lot of courses, they feel if they miss a lecture the threats given by the instructor they can't do it.
 - Tell this student to come and see advocacy.
- Somebody in their set was told to leave and never come back. Please let me know if that has happened.
 - One student said they were given a strike regarding an email. Instructor is warning they can't write the final.
 - Students can fight that; visit Advocacy. They need to have the warnings be written and sent to the student. It doesn't work to just say "I told you two weeks ago".
- Why are only Communications students required to write entrance essays?
- Hunter summarizes action items.

- The professor won't keep the slides up. The slides are not available to review content for the tests.
 - Instructors are not required to keep slides up.
 - You can individually see the instructor.
- Is it up to the instructor's discretion to allow students to miss a lab or lecture?
 - It's between the teachers and the students.
- Should we set up a Facebook page?
 - Yes.

7. Meeting Adjournment

Meeting Adjourned at 6:07 PM