

## Introduction

- All set-reps introductions. Program and names

## House Rules

- Meetings Stop and start on time
- All opinions honoured
- No interruptions
- Focus on priorities not personalities

## What services for what situation

### 1) Peer Tutoring

- o Free drop in peer tutoring sessions
- o DTC on Monday 5:30-7:30, Wednesdays 2:30pm – 4:30pm & Saturdays 1pm – 3pm room 621

### OR Early Assist

- o Online service for students to confidentially reach out on behalf of a student who you are concerned of academic failure
- o The Student Life Office assesses the reports to offer appropriate support
- o Does not go on student's record
- o Try connecting with students before using this program
- o <https://www.bcit.ca/earlyassist/>

### 2) Writing Centre

- o One-to-one drop in writing support in the Writing Centre of the library
- o Can help with business, technical and scientific reports
- o Academic writing
- o Style format
- o Citations
- o Grammar etc.
- o Write Away where you can submit an assignment online to receive feedback (link provided in Updated Agenda)

### 3) Facilities

- Custodial, maintenance, waste/ground keeping
- Online request form
- <https://www.bcit.ca/facilities/contacts.shtml>

#### 4) Counselling

- 7 days/week online video counselling with a registered psychotherapists
- 80% - full coverage (\$75/hr)
- 14 sessions/year

#### Connecting with set

- Actively connect with classmates
- encourage them to share any challenges and desires that they may have
- You can do this through **personal communication** or have student **anonymously submit feedback** or send you an **email, class discussion** etc.

#### Services

- **Career Services**
  - Amy Smith [asmith@bcitsa.ca](mailto:asmith@bcitsa.ca)
- **3.2.2. Advocacy**
  - Robyn Lougheed – Advocacy Manager
  - Provides confidential, unbiased services to students
  - Help students understand their rights
- **3.2.3 Health Services**
  - Health Centre
    - Monday-Friday 8:30am – 4:30pm in Burnaby
    - In the same building as the gym
    - Walk in & appointment options
  - Dental Office
    - On site, dental hygienist & dentist
    - Covered with your healthcare plan
    - SE2
    - Book appointments online
- **3.2.4 Indigenous services**
  - SW1 Room 1521
  - Indigenous Gathering Place
  - Home away from home for indigenous students
  - Fully equipped kitchen, computer lounge and common studying area
  - Creates a sense on inclusion and belonging for indigenous students
  - All students are welcomes
- **3.2.5 Academic services**
  - Writing centre, writeaway, peer tutoring, 1 on 1 tutoring
  - Online services like Lynda (tech) etc

#### Open Forum

- ISEP program
- Creating Set Rep slack channel
- How can we create more events at DTC?

#### Reminders

- October 29<sup>th</sup> Set rep training DTC 270
- Dawson Verboven office hours 9am-1pm Thursday. Email: [chairdowntown@bcitsa.ca](mailto:chairdowntown@bcitsa.ca)