

- 13.1 Call to Order
- 13.2 Acceptance of the Agenda
- 13.3 Acceptance of the Minutes: 2019-01-28
- 13.4 Old Business
  - 13.4.1 Executive Director's Report *(See attached)*
  - 13.4.2 Executive Updates *(See attached)*
- 13.5 New Business
  - 13.5.1 Health and Dental Agreement *(See attached)* - Henry V.
  - 13.5.2 Student Fees *(See attached)* - Caroline G.
  - 13.5.3 Term Start of Vice President Student Experience - Eirylle S.
  - 13.5.4 Education Council Report - Eirylle S.
- 13.6 Open Forum
- 13.7 Reminders
  - 13.7.1 2019/2020 Student Election Nomination Period: 2019-02-26 @ 9:00 to 2019-03-08 @13:00  
<https://www.bcitsa.ca/elections> for details
  - 13.7.2 School of Business Set Rep Meeting: 2019-02-26 @ 17:30 in SW03 1750
  - 13.7.3 School of Computing & Academic Studies Set Rep Meeting: 2019-02-28 @ 17:30 in Council Chambers
  - 13.7.4 Schools of Transportation, Construction, & the Environment Set Rep Meeting: 2019-03-05 @ 17:30 in Council Chambers
  - 13.7.5 School of Energy Set Rep Meeting: 2019-03-07 @ 17:30 in Council Chambers
  - 13.7.6 IxL Conference: 2019-03-09
  - 13.7.7 Next Council Meeting: 2019-03-18 @ 17:30 in Council Chambers
- 13.8 Meeting Adjournment

**Council Meeting**  
**Monday, February 25<sup>th</sup>, 2019**  
**Minutes**

- Executives:** Justin Cervantes – Chair, School of Computing & Academic Studies  
 Christian Colquhoun – VP External  
 Timothy David – President  
 Carina Dung – Chair, Aerospace Campus  
 Matt Hardwick – Chair, School of Business  
 Nikita Nayak – Interim VP Campus Life  
 Cory Pope – Chair, School of Energy  
 Chris Samra – Chair, Schools of Transportation, Construction & the Environment  
 Eiryll Sanchez – VP Student Affairs  
 Henry Vo – VP Finance & Administration  
 Sasha Voznyuk – Chair, School of Health Sciences
- Satellite Councillors:** Ravi Herath – Annacis Island  
 Justin Lamarche – Marine Campus  
 Dawson Verboven – Downtown Campus
- Staff:** Caroline Gagnon - Executive Director  
 Carly Watson – Clubs Program Coordinator  
 Stewart McGillivray – Government Relations Strategist
- Councillors:**
- |                      |                  |
|----------------------|------------------|
| Tyler Alfreds        | Alysha Mayenburg |
| Annabelle Angle      | Max Melling      |
| Gagan Arora          | Evan Morrow      |
| Ophelia Bar-Lev-Wise | Stephanie Mulder |
| Sani Dzafic          | Tamara Nicol     |
| Hala Hassan          | Steven Palfrey   |
| Raynen Jamieson      | Eli Shields      |
| Nic Johnson          | Quinton Silzer   |
| Katrina Kleefman     | Don Starck       |
| Jean Marc Lafleur    |                  |
| Michael Martins      |                  |
- Absent:** Michael Girard  
 Adam Langenstein  
 Paige Purcha  
 Rose Salm  
 Philip Struthers
- Guests:** Hunter Sones - Student

### 13.1 Meeting Called to Order

The Chairperson, Tim, calls the meeting to order at 18:22 (33 voting members, including Chair).

### 13.2 Acceptance of the Agenda

**Motion:**

Be it resolved that the agenda be accepted as distributed.

*Moved by: Ravi Herath*

*Seconded by: Chris Samra*

**32/0/0 Carried**

### 13.3 Acceptance of the Minutes

**Motion:**

Be it resolved that the Council minutes from 2019-01-28 be accepted as distributed.

*Moved by: Carina Dung*

*Seconded by: Don Starck*

**31/0/1 Carried**

### 13.4 Old Business

#### 13.4.1 Executive Director's Report

- See attached.
- Was notified today by contractors that the opening of Pavilion in NE1 will be 2019-04-01 due to a delay in millwork delaying everything else.

#### 13.4.2 Executive Updates

- See attached for reports from 2019-02-11.
- Justin L.: Proposed program modifications which included a new research paper instead of classes was brought to Education Council and they rejected the modifications.
- Ravi: Tool draw coming up at Annacis Island Campus.
- Eirylle: Indigenous celebration event is postponed to April; purpose is to celebrate 25<sup>th</sup> anniversary of Indigenous Services & indigenous culture at BCIT. Collecting data from international students to determine which soft skills are needed for a workshop series. Working on event focusing on women in STEM careers.

- Nikita: Pink shirt day promo video will be shared with you. Pink shirt day is on 2019-02-27. Good response from students to idea of bringing a nail salon on campus. End of term shoreline cleanup will be planned.
  - Carina: Working on proposal to bring aerospace textbooks on campus. Had food truck come to campus; despite the weather the turnout was large. Will be working to bring further food opportunities and options on campus.
  - Matt: Clothing Drive is to be held on 2019-03-20; drop off for clothing will be the week before. Set Rep restructuring is coming along, should have a proper proposal in a month or so. Garbage bins around campus now have a tray attached to them for refundable containers to be placed in instead of thrown out. The refunds collected go into a fund for students; working on marketing for this.
  - Justin C.: First Sun Run training practise is this weekend.
  - Sasha: Health Sciences Centre Committee met with architects two weeks ago to discuss informal learning spaces; will meet again next month. Student-led holistic wellness program working to determine student needs. Proposed mixer for health science students and faculty during orientation week.
- Tim: IxL conference registration is open, with 203 students and alumni currently registered. Registration will close at the end of the week; only 47 spots remain.
- Henry: Looking at bringing barber on campus tentatively in April. Promotions will follow later when details confirmed.
  - Christian: Burnaby South By-Election debate was cancelled due to school closure. Had a voting station on campus on 2019-02-25; Jagmeet Singh visited. Looking to operationalize these types of events to ensure continuity in future years. Thank you and apologies to anyone who joined Open Educational Resources committee. Meeting coming up soon to talk about moving forward with BCIT on the new Student Centre building.
  - Cory: MechExpo for Robotics, Mechanical, Electrical, and Technology Teacher Education programs will move 4<sup>th</sup> year students' projects into the Great Hall. Working on getting a covered walkway from SW9 to anywhere else on campus.
  - Chris: Trades students have mentioned lack of representation; looking at ways to help engage them in representation.
  - Dawson: Facilitated mixer of students from different programs and years. Hoping to have more events at the Downtown Campus.

18:27 Councillor joins. Count is 34.

**Discussion:**

- BC Open Campus runs an open educational resources program, the government does not. The majority of faculty do not either understand that there are open resources or do not understand the quality of the resources themselves.
- What is MechExpo?
  - School of Energy capstone project showcase.

**13.5 New Business**

**13.5.1 Health and Dental Agreement**

- See attached.
- Proposing extension of contract. Gallivan is supportive and helpful.

**Motion:**

Be it resolved that BCITSA extends the contract with Gallivan Student Health and Wellness, provider of the BCIT Student Extended Health and Dental Plan, for an additional two (2) years, for greater certainty, until 2022-08-31.

*Moved by: Henry Vo*

*Seconded by: Jean Marc Lafleur*

**Discussion:**

- Has there been a discussion for other provider options?
  - Four years ago we went to market and had three other companies submit proposals; service, transparency, cost were evaluated. Hard to compare companies to each other as they often operate differently. Had an issue with transparency with a lot of these companies; one company would not provide all their numbers.
  - 2002 was the first year of health and dental services, have signed two contracts since then.
- The coverage that we have is what Council chooses.
- Why extend until 2022 and not 2025?
  - We approached Gallivan and they sent us a contract for five years when we asked for two. Would like to go back to market in 2022 to re-evaluate and stay competitive.
  - Good to remain competitive; it forces Gallivan to focus on us if we need to make changes.
- Do we get a better rate if we sign for a longer time?
  - No, the number of students on the plan affects the rate.

- Are the evaluation criteria and prices available for Councillors to view?
  - If a student would like to meet with our Controller, he would be more than happy to share the insurance numbers. Do not want to publish rate as we want to remain competitive with other insurance companies.
- Current contract is until August 2020. Next fall we would do a market analysis and go to tender if this motion were to fail.

18:48 Councillor joins. Count is 34.

18:49 Councillor leaves. Count is 33.

**Motion:**

Be it resolved that BCITSA extends the contract with Gallivan Student Health and Wellness, provider of the BCIT Student Extended Health and Dental Plan, for an additional two (2) years, for greater certainty, until 2022-08-31.

*Moved by: Henry Vo*

*Seconded by: Jean Marc Lafleur*

**31/0/1 Carried**

**13.5.2 Student Fees**

- See attached.
- Will have a 2.7% increase per government inflation rate table, as accepted previously through referendum. This is the highest inflation increase seen in over 15 years.
- Can vote every year on Student Health and Dental fee. Usage of the plan has increased significantly; it is good that students are using it, but that also means the rate will increase. The conservative proposal recommends an increase of \$18 per year; this ensures, to the best of our predictions, that there will be a very small overage in the account at the end of the year.

18:53 Councillor joins. Count is 34.

**Discussion:**

- Does this inflation increase affect international fees?
  - Do not have control on what BCIT charges students, this is only for SA fees.

**Motion:**

Be it resolved that the Student Health and Dental benefit plan cost be increased by \$18 for the 2019/2020 fiscal year.

*Moved by: Henry Vo*

*Seconded by: Annabelle Angle*

**Discussion:**

- Where are these cost increases coming from? Is it related to the on-site dental care?
  - Dental has seen a slight increase in usage, not significant. The extended health coverage increase two years ago is the large driver of the increased usage.

- Last year the SA fees increased the plan fee by \$40-\$50.
  - Every year the cost of the plan is reassessed by the insurance company in relation to usage by students. There have been years that the cost goes down; it is all based on usage.
- What is the current plan cost?
  - It costs students \$258 per year. The overall cost of the plan will go from \$2.1 to \$2.25 million.
- What would happen if this motion does not pass?
  - If it does not pass, we will likely lose about \$70 thousand. \$1.67 million will go back to students through claims.

**Motion:**

Be it resolved that the Student Health and Dental benefit plan cost be increased by \$18 for the 2019/2020 fiscal year.

*Moved by: Henry Vo*

*Seconded by: Annabelle Angle*

**29/2/2 Carried**

**13.5.3 Term Start of Vice President Student Experience**

- Previous motion to fill the interim Vice President Campus Life role ends at the ratification of the election results by Council, leaving a month or so before the end of the current board's term. As the Vice President Campus Life position does not exist next year and therefore there is going to be no one elected into this role, recommend that the newly elected Vice President Student Experience fill the interim Vice President Campus Life position until 2019-06-01 when they officially move into the Vice President Student Experience role. This will allow them to gain extra training and start working with the Clubs Committee.

**Motion:**

Whereas the Special General Meeting's amendments transferred certain responsibilities from Vice President Campus Life to Vice President Student Experience and replaced Vice President Campus Life with the new Vice President Equity and Sustainability; and

Whereas Council had previously appointed an Interim Vice President Campus Life to serve until a new one is elected in April, 2019; and

Whereas the effect of the Special General Meeting's decision is that there will not be a by-election or election for Vice President Campus Life, as the position will no longer exist;

Therefore Be It Resolved That, due to the eventual transfer of Clubs duties from Campus Life to Student Experience, when Council ratifies the results of the 2019 General Elections, the successful candidate for Vice President Student Experience shall serve as Interim Vice President Campus Life until formally assuming the position of Vice President Student Experience on June 1, 2019; and

Be It Further Resolved That all candidate applications, communication products, and SA publications relating to the forthcoming elections be updated to take this into account.

*Moved by: Eiryll Sanchez*

*Seconded by: Max Melling*

**Discussion:**

- Does this mean that anyone running in the election will start early?
  - Whoever is successful in the Vice President Student Experience election will start at the ratification of the election results as the interim Vice President Campus Life position.
- Can objectives that have already been started be carried on by this newly elected person?
  - Cannot force board members to take on specific objectives, but whoever comes into the position or another member of the board can take on an objective if they choose to.
- The motion has nothing to do with who is currently in the interim role. The purpose of this is to ensure that whoever is democratically elected by students, rather than appointed by Council as the interim currently is, can serve and gain more experience to prepare them for the next year.

**Motion:**

Whereas the Special General Meeting's amendments transferred certain responsibilities from Vice President Campus Life to Vice President Student Experience and replaced Vice President Campus Life with the new Vice President Equity and Sustainability; and

Whereas Council had previously appointed an Interim Vice President Campus Life to serve until a new one is elected in April, 2019; and

Whereas the effect of the Special General Meeting's decision is that there will not be a by-election or election for Vice President Campus Life, as the position will no longer exist;

Therefore Be It Resolved That, due to the eventual transfer of Clubs duties from Campus Life to Student Experience, when Council ratifies the results of the 2019 General Elections, the successful candidate for Vice President Student Experience shall serve as



Interim Vice President Campus Life until formally assuming the position of Vice President Student Experience on June 1, 2019; and

Be It Further Resolved That all candidate applications, communication products, and SA publications relating to the forthcoming elections be updated to take this into account.

*Moved by: Eiryll Sanchez*

*Seconded by: Max Melling*

**27/4/2 Carried**

### **13.5.4 Education Council Report**

- A statement from Jennifer Figner, Chair of the BCIT Education Council, is read which encourages students to run in the election.
- Good opportunity to connect with BCIT staff and faculty; the members of this Council care about students and reflect on decisions affecting them.

### **13.6 Open Forum**

- Special General Meeting has changed the way the Selection Committee is filled. Need to hire someone to serve on it for the coming election period.

#### **Motion:**

Be it resolved that the following Council member is appointed to the Selection Committee until the ratification of the 2019/2020 general elections: Quinton Silzer.

*Moved by: Christian Colquhoun*

*Seconded by: Matt Hardwick*

**28/0/4 Carried**

- The xDine App is active now allowing you to order to-go meals from Habitat.
- 2019-02-27 is Pink Shirt Day. There will be doggie de-stress in the Great Hall from 11:30-13:00. You can buy a pink shirt for \$5 from the 2nd floor reception. There is an Instagram account for clubs, please connect with Carly for details.
- Construction by student residences occurring late at night and disturbing residents.
  - It is a BCIT Facilities issue, they should be following Burnaby Bylaws.
- Two indigenous events open to all coming up in March. On 2019-03-06 at 14:30 there is a workshop teach students how to do their taxes, hosted by Vancity. 2019-03-21 is a Community Conversation hosted by Diversity Circles. Following this, if there is enough interest, there will be an informal drop-in at the Gathering Place to speak with a survivor of the Oka Crisis.

## **13.7 Reminders**

**13.7.1** 2019/2020 Student Election Nomination Period: 2019-02-26 @ 9:00 to 2019-03-08 @13:00; <https://www.bcitsa.ca/elections> for details

**13.7.2** School of Business Set Rep Meeting: 2019-02-26 @ 17:30 in SW03 1750

**13.7.3** School of Computing & Academic Studies Set Rep Meeting: 2019-02-28 @ 17:30 in Council Chambers

**13.7.4** Schools of Transportation, Construction, & the Environment Set Rep Meeting: 2019-03-05 @ 17:30 in Council Chambers

**13.7.5** School of Energy Set Rep Meeting: 2019-03-07 @ 17:30 in Council Chambers

**13.7.6** IxL Conference: 2019-03-09

**13.7.7** Next Council Meeting: 2019-03-18 @ 17:30 in Council Chambers

## **13.8 Meeting Adjournment**

It was moved by Michael Martins and seconded by Cory Pope that the meeting be adjourned.

**24/3/5 Carried**

The meeting was adjourned at 19:50.

### Item 13.4.1: Executive Director's Report

- **The Canadian Blood Services:** The Canadian Blood Services will be at the BCIT Burnaby Campus on Tuesday, February 21st from 10am to 4:15pm They will be in Town Square A&B across from Rix Café. If you would like to book an appointment to donate, please go to [Blood.ca](http://Blood.ca) or book through their app. They are hoping to reach a target of 108 units, which means they will need about 190 potential donors. We are hoping through the participation of students/staff and faculty, that we can help them reach their goal!
- **Distinguished Alumni Award (Outstanding Student Leader):** BCIT is looking for nominations for the Outstanding Student Leadership Award. Recipient will receive \$2500 in addition to the award. Nominations must be submitted by **Friday, February 15**. The short and friendly nomination form can be found here: [Outstanding Student Leader nomination form](#)
- **Meet Barack Obama:** Once again, the BCITSA is partnering with BCIT to host 18 students to the Barack Obama event. On March 5<sup>th</sup>, 18 students will be invited to the event "A conversation with President Barack Obama". The event will be promoted through our social media/newsletter, etc. Interested students will have to answer questions such as: why they want to attend. From there, our team will select 18 students. It is important to note that we can not give priority to Council, however Council members can apply.

**Upcoming: Events:** <https://www.bcitsa.ca/campus-life/events/>

- Workshop: Are you LinkedIn: Burnaby, February 11 at 12pm
- Workshop: Career Transition and Planning for International Students and Newcomers: DTC, February 11 at 4:30pm
- Workshop: Career How to Get Your Resume Noticed: DTC, February 12 at 4:15pm
- Industry Connections: Biotech & Health Science Network: Burnaby, February 13 at 6pm
- Fresh Fruit Fridays: Burnaby, February 15 at 8am
- Free Massages at the Zen Lounge: Burnaby, February 15 at 10am
- Innovative Business: Just Sayin' – Entrepreneur Panel Series: Burnaby, February 19 at 5:30pm
- Workshop: How to write impressive cover letters: DTC, February 21 a 4:15pm
- Free Massages at the Zen Lounge: Burnaby, February 22 at 10am

## **Item 13.5.1: Health and Dental Agreement**

### Past

The first time a health care plan was implemented for BCIT students was in 2002. Since then, the only health care provider we've had support from is Gallivan. In 2010, we renewed the contract until 2015. When this time approached, we decided to see what other providers could offer. Council conducted a full analysis on the current contract and compared it to potential suitors. As a whole, we felt that Gallivan remained the best option for the students and would continue this contract.

### Length of Contract

The existing Contract with Gallivan ends on August 31st 2020. Gallivan is proposing that we extend this until 2025. The executives are proposing til 2022.

### Provider Information

Gallivan works with over 30 Canadian post-secondary organizations and have over 20 years of experience. There hasn't been much change in the market. Gallivan has been very helpful and transparent both online and in person by providing us with all documents necessary. Gallivan has also helped us transition from having our own person in the insurance office to bringing their own staff member who is more trained, therefore provides better customer service to students.

There has been a huge help in adapting online counselling.

### Plan Services as outlined in the brochure

- Call Centre
- Consulting
- Enrolment Services
- Live-chat Student Interaction
- Mental Health Marketing & Communications
- Preferred Provider Networks
- Plan Administrator Conference
- Plan Administrator Training
- Plan Marketing & Communications
- Plan Website
- Online Counselling (adapted in 2018)

### Options:

1. Go back to the market in the Fall of 2019, this will take time and we will have to do a full analysis of each contract and negotiate.
2. Renew the contract until 2025, which is what Gallivan is proposing.
3. Extend the Contract for two more years, until 2022.

## Consulting:

Gallivan assists the BCIT Student Association in determining the group insurance coverage needs for its student members. Activities often include, sourcing the suitable insurance products and insurer, negotiating the costs, and providing BCITSA with the information it requires to provide the coverage and related service to its members.

As the a licensed insurance consultant to BCITSA, Gallivan reviews and negotiates renewals and plan changes at the direction of BCITSA, obtaining the approval from the SA before the renewals or changes are finalized.

## Plan Services:

### Products

- Accident Insurance
- Critical Illness Insurance
- Flexible Benefits Plans
- Graduating Students Coverage Solutions
- Student Health and Dental Plans (including Flex plans)
- mywellness: Mental Health and Wellness
- Self-insured Health & Dental Plans
- Student Organization Staff Benefits Plans
- Pension Consulting
- Study Abroad Coverage
- Travel Coverage
- Tuition Insurance

### Services

- Benefits Plan Offices
- Call Centre
- Consulting
- Enrolment Services
- Live-chat Student Interaction
- Mental Health Marketing & Communications
- Preferred Provider Networks
- Plan Administrator Conference
- Plan Administrator Training
- Plan Marketing & Communications
- Plan Website

## Student Services:

Gallivan provides overall student service of the BCITSA Health and Dental Plan through the Benefits Plan Office (BPO). This office is located in the BCIT Student Association Building (SE2). The BPO is staffed on a full time basis by a qualified Student Service Coordinator (SSC) employed and managed by Gallivan: Student Health and Wellness.

We place a high level efficiency and urgency in the management of the plans when working with various stakeholders at BCIT that are an integral part of this program. This can include the office of the registrar, the fees office, the international student department, counselling and accessibility departments, and many other groups. With our years of experience and expertise in this area we have been able to effectively support BCITSA in the myriad of business processes that exist to ensure the plans operate smoothly.

The SSC is a point of contact for BCITSA as well as the primary point of contact student members. The SSC also provides the following support:

- have a representative on-site at the educational institution to assist students with the Plans and address any questions,
- assist the student members with enrolment processes,
- assist students with accessing the coverage and provincial pharmacare, and
- ensure that enrolment or process requirements required for the Plans are understood and properly completed.



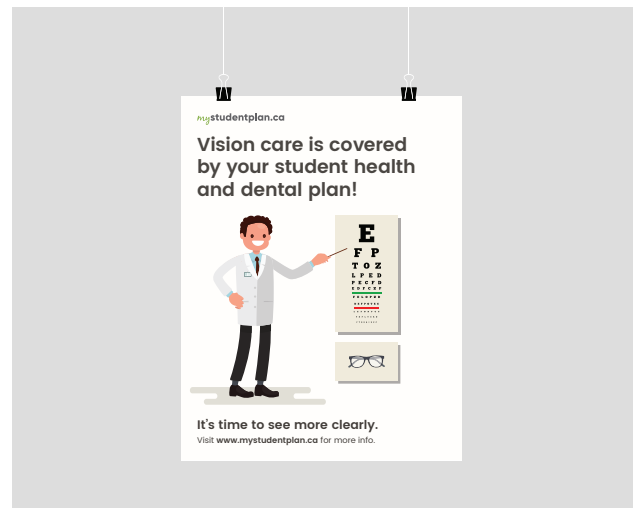
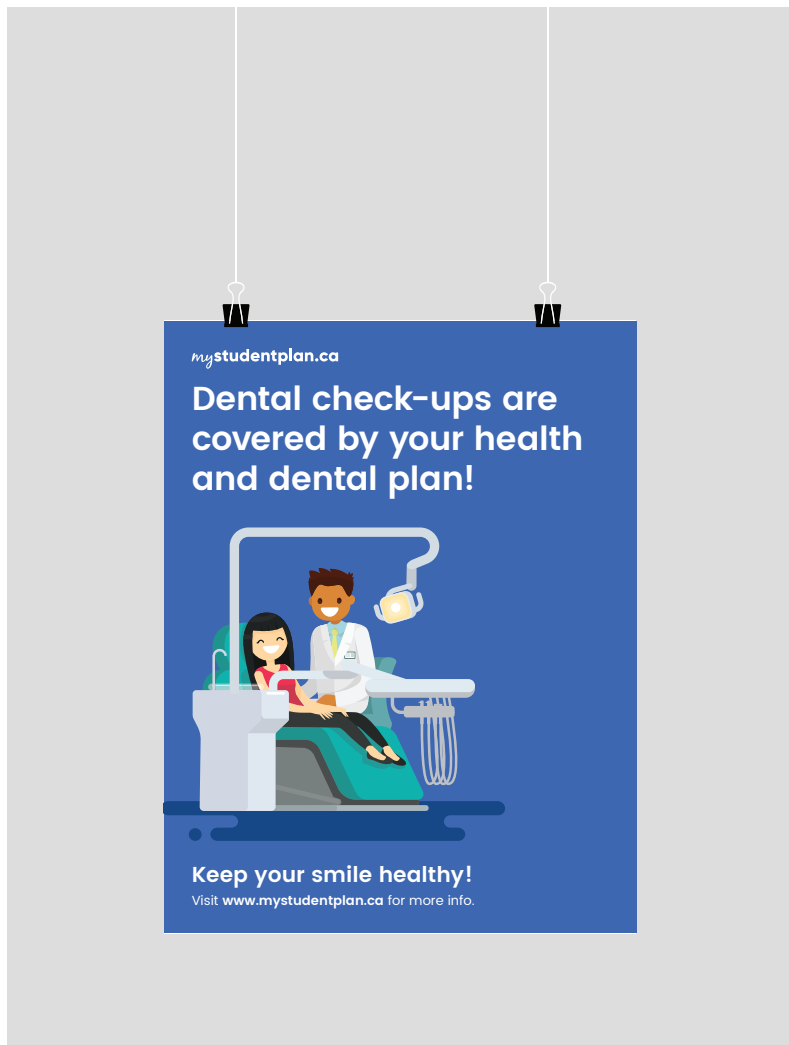
## On Campus Awareness:

You own your plan so it has always made sense to us that all services be branded to your organization. Our in-house marketing and design team is dedicated to working with you to create a brand strategy to suit your organization. We are committed to supporting your organization in providing the most effective and dynamic services to your members. The health and dental plan is one of your largest member services and we believe you should be fully recognized for the tremendous service you offer. We provide awareness materials such as posters, LCD screen images, social media images, web banners, day-timer ads, flyers and myBenefits Cards at no additional cost to you. Some samples of these materials have been included, however we would be pleased to tailor them to your specific needs. Materials are currently offered in English. Other languages can be accommodated upon request. We welcome you to collaborate with our marketing and design team to develop unique materials to promote your health and dental plan to students in the most effective way possible.

## mywellness:

mywellness is a mental health hub that directs students to all mental health support resources available to them online, on campus, and in the community. The mywellness program is a unique service offering from Gallivan that includes a number of unique features designed specifically for the Canadian Post-Secondary student.

- Mental health assessment
- Customized tool box
- Access to information for mental health resources on and off campus
- Development Plan
- Planning and execution of awareness campaigns on campus
- Dedicated Mental Health and Wellness Coordinator
- Customized reporting
- Mental Health First Aid Training
- Online counselling



## Item 13.5.2: Student Fees

### Student Association of BCIT Harmonized Student Fee Schedule

	2019-20 New		Changes for 2019-2020		2018-2019 Current	
	New Amount		CPI %		Old Amount	
			New Rate	% Change		
Annual Average index for BC, 2018 calendar year per Statistics Canada table 18-10-0005-01 (f) 2.7%						
<b>1. Student Association Activity Fee</b>						
a. All full time day - Technology	\$ 122.84	per term	\$ 122.84	\$ 3.25	\$ 119.59	per term
b. All full time day - Trades, Apprentices & Industry Services	\$ 7.03	per week	\$ 7.03	\$ 0.19	\$ 6.84	per week
c. All part time day - Technology	\$ 10.25	per credit	\$ 10.25	\$ 0.27	\$ 9.98	per credit
d. All part time evening (CE courses)	\$ 17.53	per course	\$ 17.53	\$ 0.46	\$ 17.07	per course
e. All Coop Technology Students	\$ 61.43	per term	\$ 61.43	\$ 1.63	\$ 59.80	per term
f. Trades Coop	\$ 3.49	per week	\$ 3.49	\$ 0.09	\$ 3.40	per week
g. High School students (invoiced)	\$ 5.00	per registration			\$ 5.00	
<b>2. Distance Education Students</b>	\$ 8.78	per course	\$ 8.78	\$ 0.23	\$ 8.54	per course
(as defined as those students taking a course or courses from BCIT but do not use any BCIT facility either owned, rented or occupied by BCIT)						
<b>3. Capital Levy Fee</b>						
a. All full time day - Technology	\$ 16.00	per term			\$ 16.00	per term
b. All full time day - Trades, Apprentices & Industry Services	\$ 0.91	per week			\$ 0.91	per week
c. All part time day - Technology	\$ 1.34	per credit			\$ 1.34	per credit
d. All part time evening (CE courses)	\$ 2.28	per course			\$ 2.28	per course
e. All Coop Technology Students	\$ 8.00	per registration			\$ 8.00	per term
f. Trades Coop	\$ 0.45	per week			\$ 0.45	per week
<b>4. SA Centre Building Fee - Burnaby campus only</b>						
a. All full time day - Technology	\$ 60.00	per term	\$ 60.00	\$ 10.00	\$ 50.00	per term
b. All full time day - Trades, Apprentices & Industry Services	\$ 3.43	per week	\$ 3.43	0.57	2.86	per week
c. All part time day - Technology	\$ 4.99	per credit	\$ 4.99	0.83	4.16	per credit
d. All part time evening (CE courses)	\$ 8.57	per course	\$ 8.57	1.43	7.14	per course
e. All Coop Technology Students	\$ 30.00	per term	\$ 30.00	5.00	25.00	per term
f. Trades Coop	\$ 1.72	per week	\$ 1.72	0.29	\$ 1.43	per week
<b>5. Student Medical Plan</b>						
Student Medical and Dental	\$ 276.00	per Year	\$ 18.00	per Year	\$ 258.00	per Year
	138.00	per term	9.00	per term	129.00	per term
	92.00	per 4 month term	6.00	per 4 months	86.00	per 4 month term
<b>6. U-Pass (Per month per qualifying student)</b>	\$ 42.50	Per Month	\$ 1.50	*Note	\$ 41.00	Per Month
<b>*Increase only as of May 1, 2020 if passed by Referendum</b>						

Approved by:

Mr. Timothy David  
BCITSA President 2018-2019

Mr. Henry Vo  
BCITSA VP Finance and Administration 201

## Item 13.5.2: Student Fees

### BCIT Student Association Summary of Medical Plan Financial Performance Annual Comparisons - By Fiscal Year

	2020	2020	2019		2018	2017	2016	2015	2014	2013	2012	2011
	<u>Projection</u>		<u>Forecast</u>	<u>Budget</u>								
Premiums per Student Per Year	\$ 270.00	\$ 276.00	\$ 258.00	\$ 258.00	\$ 228.00	\$ 222.00	\$ 222.00	\$ 210.00	\$ 210.00	\$ 210.00	\$ 200.00	\$ 193.00
Medical Fee billed per student	\$ 242.40	\$ 242.40	\$ 227.88	\$ 227.88	\$ 208.68	\$ 192.60	\$ 205.08	\$ 187.08	\$ 184.08	\$ 192.48	\$ 203.64	\$ 181.68
Difference	\$ 27.60	\$ 33.60	\$ 30.12	\$ 30.12	\$ 19.32	\$ 29.40	\$ 16.92	\$ 22.92	\$ 25.92	\$ 17.52	\$ (3.64)	\$ 11.32
BCIT Premiums Received	\$2,025,000	\$2,070,000	\$ 1,883,400	\$1,951,000	\$1,719,014	\$1,669,806	\$1,699,505	\$1,529,646	\$1,532,410	\$1,515,535	\$1,414,533	\$1,330,929
Family Opt Ins	24,000	24,000	24,000	18,000	24,970	19,453	26,570	24,304	23,543	32,677	32,321	35,933
Interest & Misc	20,000	20,000	21,095	16,175	24,426	3,282	8,903	9,687	10,112	8,332	8,789	6,177
Add Current Portion Previous Year	413,000	413,000	375,149	375,000	372,542	390,393	332,940	328,700	338,575	348,356	310,985	255,902
Less Current Portion Current Year	(439,500)	(439,500)	(413,000)	(404,500)	(375,149)	(372,542)	(390,393)	(332,940)	(328,700)	(338,575)	(348,356)	(310,985)
Deferred Revenue	(26,500)	(26,500)	(37,851)	(29,500)	(2,607)	17,851	(57,453)	(4,241)	9,875	9,781	(37,371)	(55,083)
Premiums Paid	(1,794,500)	(1,794,500)	(1,674,135)	(1,671,000)	(1,586,627)	(1,568,953)	(1,550,625)	(1,385,185)	(1,384,001)	(1,410,362)	(1,420,524)	(1,227,038)
Other Expense	(275,000)	(275,000)	(225,935)	(276,860)	(210,083)	(171,322)	(171,653)	(172,580)	(111,173)	(64,008)	(63,421)	(48,759)
<b>Excess/(Deficiency)</b>	<b>\$ (27,000)</b>	<b>\$ 18,000</b>	<b>\$ (9,426)</b>	<b>\$ 7,815</b>	<b>\$ (30,907)</b>	<b>\$ (29,883)</b>	<b>\$ (44,753)</b>	<b>\$ 1,631</b>	<b>\$ 80,766</b>	<b>\$ 91,956</b>	<b>\$ (65,673)</b>	<b>\$ 42,160</b>
% Excess to Premiums	-1.3%	0.9%	-0.5%	0.4%	-1.8%	-1.8%	-2.6%	0.1%	5.3%	6.1%	-4.6%	3.2%
<u>Premiums Excess</u>												
Opening Balance	514,797	514,797	524,223	524,223	524,223	554,106	598,860	597,228	516,463	424,507	640,180	598,020
Excess/(Deficiency)	(27,000)	18,000	(9,426)	7,815	(30,907)	(29,883)	(44,753)	1,631	80,766	91,956	(65,673)	42,160
Fund transfer	-	-	-	-	-	-	-	-	-	-	(150,000)	-
Excess Premiums balance	<u>\$ 487,797</u>	<u>\$ 532,797</u>	<u>\$ 514,797</u>	<u>\$ 532,038</u>	<u>\$ 493,316</u>	<u>\$ 524,223</u>	<u>\$ 554,106</u>	<u>\$ 598,860</u>	<u>\$ 597,228</u>	<u>\$ 516,463</u>	<u>\$ 424,507</u>	<u>\$ 640,180</u>
<u>Change in Premiums Excess</u>												
Dollars	\$ (27,000)	\$ 18,000	\$ (9,426)	\$ 7,815	\$ (30,907)	\$ (29,883)	\$ (44,753)	\$ 1,631	\$ 80,766	\$ 91,956	\$ (215,673)	\$ 42,159.51
Percent	-5%	3%	-2%	1%	-6%	-5%	-7%	0%	16%	22%	-34%	7%
			<u>% Change</u>									
Health fee	\$ 100.92	-3.3%	104.40	23.1%	84.84	84.12	89.64	75.48	79.80	81.84		
Dental Fee	<u>141.48</u>	14.6%	123.48	-0.3%	123.84	108.48	115.44	111.60	104.28	110.64		
Medical Fee billed per student	<u>\$ 242.40</u>	6.4%	227.88	9.2%	208.68	192.60	205.08	187.08	184.08	192.48		

- Health claims are up YTD by 6.2%. Increase in claims is due to higher usage in Paramedical services, re message and physio (etc) therapy services due to change in Benefit last year, but claims did not increase as much as anticipated.

- Dental claims are up YTD by 9.2%. Increase due to full service dentist on site, had anticipated claims to stay flat. Increase is a bit of a catch up for last year plus anticipating another 10% in claims this year.

The fee estimate is on the optimistic end of the possible actual range, could be a bit more.



# Objective Updates for February 11th

Name	Position	Objectives	Objectives Update	Objectives Next Steps
Timothy David	President	Create new student introduction video	<p><b>Election Promotion:</b> Met with Ali Pitargue, Editor at Link Magazine on January 24 for an interview on the President role at the BCITSA. This interview was held for number roles across the organization and will be used to advertise future VP Nominations.</p> <p><b>73 Questions Introduction Video:</b> On Wednesday, February 6, Rajita Dang coordinated the 73 Questions video to promote the elections. This video filmed 4 executives: Christian Colquhoun, Eirylle Sanchez, Matt Hardwick and Timothy David. Video is expected to go live in the following week.</p>	<p><b>SA Executive - Group Video:</b> Rajita Dang and I will be meeting to discuss the next video production that will showcase the entire executive board. This will be done to promote the achievements of the board as well as the voting period to encourage students to be involved in the election.</p>
		Work with different interest groups on campus to develop operational plan for equal and inclusive opportunities for all students	<p><b>IxL Leadership Conference:</b> In collaboration with Wafaa Barakat, Student Development Coordinator and previous Vice President Student Affairs, IxL 2019 is confirmed for March 9, 2018. Volunteers are able to register on the SA Website at <a href="https://www.bcitsa.ca/ixl/">https://www.bcitsa.ca/ixl/</a></p> <p><b>Student Wellness Steering Committee:</b> The SWSC is a committee that the SA has been asked to be a part of to discuss wellness initiatives for students at large. A meeting was held on February 6 and discussed new potential policies for BCIT:</p> <ul style="list-style-type: none"> <li>-Authorized Leave Policy</li> <li>-Academic Concession Policy</li> <li>-Academic Probation Policy</li> </ul>	<p><b>Student Wellness Steering Committee:</b> Next steps for the Student Wellness Steering Committee is to push the proposed policies as review the new received data from the Institutional Research of BCIT. Data provided from this group:</p> <ul style="list-style-type: none"> <li>-Engagement Student Survey Data</li> <li>-Internation Student Data</li> <li>-Full-time Student Data</li> </ul> <p>Next meeting is to be decided, however is expected to be held on a monthly basis.</p>
		Provide information sessions and networking opportunities between all student representatives sitting on the different boards at BCIT	<p><b>Board of Governors: Finance &amp; Audit Committee</b> As of February 7, a vote was held to ratify the SA President into the Finance and Audit committee for the Board of Governors. This committee is responsible for reviewing budgets and contracts that involves BCIT.</p> <p><b>President's Club Forum: Rework</b> Currently, the President's Club Forum is an underutilized medium for student feedback and engagement. The meeting is held approximately twice a year at the discretion of the presidents of clubs. A rework is underway to use this meeting as a monthly or bi-monthly committee to discuss student-impacting issues with our community leaders.</p>	<p><b>Board of Governors Audit &amp; Finance Meeting</b> The next Audit and Finance Committee meeting has been re-scheduled for February 20 at the Burnaby Campus. This session will review the Q4 results of BCIT and the upcoming expenditures that are planned for the institute. An update will be provided to council the meeting following.</p>
Henry Vo	VP Finance & Administration	Planning and executing the year end party	<p>Trina brought the idea of having half the funds go towards the year-end party and the other half to be spent during finals week to relieve the pressures. With the funds that we have, it's really difficult to have a large space downtown for our students. The prices seem to be unobtainable especially taking into consideration the date that we're having it(Saturday). The chairs will be bringing this to the idea to their set reps. We started to look into possible events for the finals week.</p>	<p>Depending on the outcome of the response of the set rep and chairs, we will act accordingly.</p>
		Bring a Barber on to Campus	<p>Talked to James (Head of Marketing) and we did a poll on BCITSA's Instagram to see the interest. The outcome was around 60/40. We've decided to host it on a Friday. I invited the Barber to come in to see the space.</p>	<p>The next objective is to settle on a date and also to bring him in to see if the Great Hall space is suitable.</p>
		Update the Investment Policy and start investment process with Controller	<p>Rakesh brought some changes to the investment policy. I will be bringing this to the Executive meeting.</p>	<p>Make the changes.</p>

# Objective Updates for February 11th

Name	Position	Objectives	Objectives Update	Objectives Next Steps
Eirylye Sanchez	VP Student Affairs	Continue the "Gender Equity Awareness" campaign from the previous year to educate students on the challenges women experience in the workplace.	No steps taken since last update.	This event will be focused on women in careers, specifically Business, Computing, and Engineering. To create draft event proposal including timeline, event details, workshops, collaborations, etc.
		Work with Career Services, International Student Services, and relevant clubs to promote and develop workshops and presentations targeted to International Students to improve soft skills that are not developed through their program curriculum.	TBA	Connect with International Services to schedule focus group with International students to gain perspective on what they want to learn through Career Services.
		Work with Indigenous Services to create an awareness campaign of their services, and their background to educate the BCIT student community.	Indigenous Celebration Week will take place on March 4 & 5 in the Great Hall. It will overlap with Indigenous Career Fair (March 5-7). Met with Indigenous Peer Mentors, and Joanne Stone-Campbell to discuss information panels.	Connect with Indigenous performers, speakers, and organizations to participate. Meet with Ean (Marketing) to create posters and banners.
		Update all BCITSA language regarding Indigenous Services from "Aboriginal" to "Indigenous" to be more inclusive of the Indigenous community.	Updated in the bylaws.	No further steps required.
Nikita Nayak (Interim)	VP Campus Life	Planning and executing the Pink Shirt Day Campaign for the month of February. This includes a short video documentary project where students' voices are well represented.	Reached out to clubs and departments within BCIT to coordinate the documentary project.	Finalise details of the project and release the documentary by February 18th
		Help organise the political debate with VP External Affairs and Broadcast Centre students to educate BCITSA members about BC politics.	Reached out to the relevant program heads and instructors regarding the event.	Confirm event details by February 4th.
Christian Colquhoun	VP External	Work with the Alumni Association to improve current student and alumni engagement	The Alumni Association will be helping fund IXL and working with the SA on a few different upcoming events	I will be sitting down with the ED of the Alumni Association, the ED of the SA, and the Head of Student Services for the SA to discuss further coordination between the two Associations.
		While working with various stakeholder groups, develop short and long-term strategies that the BCITSA can take to advance the Open Educational Resources issue forward	I have refocused my objectives to include the upcoming SGM. This has taken time away from my other objectives. Hoping to jump back into OER after the debate and SGM have occurred.	none at this time
		Educate students on the BCIT campus about the upcoming Provincial Proportional Representation referendum and promote student involvement in the voting process	The By-Election Debate will be held on February 12th with doors opening at 5pm. We have confirmation from the following Candidates: Jagmeet Singh (Federal NDP Leader), Laura-Lynn Tyler Thompson (PPC), Richard T. Lee (Liberal), and Jay Shin (CPC). Students who attend the debate will be entered to win one of two Tickets to see Barack Obama LIVE in Vancouver on March 5th.	Information will be pushed out to students about the By-Election and who is eligible to vote.
Matt Hardwick	Chair of Business	Insure that inclusive community oriented events are held within the School of Business	Waiting to secure room and marketing materials for Stop, Drop, and Swap	Continue to line up event resources and volunteers.
		Work with student clubs to promote cross program collaboration	Assisting hard working Set Reps in the planning stages of a school wide mingler event.	Review business case and proposed budget from Hunter.
		Advocate to BCIT the need for increased compost and recycling bins	Discussions have started regarding a campaign to promote the recycling of refundables. All proceeds from refundables goes towards student bursaries.	Continue to work with Ean on campaign materials.
		Revamp Set Rep program	Brainstorm meeting happened last week and each chair will be coming up with ways to better their particular schools set rep program.	Set up another follow up meeting to decide whether the program will be getting a top-bottom restructure.
		Promote career services and entrepreneurship workshops	Waiting to hear from Laura on opening date of Eship Centre	Be patient...
Cory Pope	Chair of Energy	Connect students in Engineering, Trades & Architecture programs together through networking and inclusive opportunities	Have the go ahead from the dean to combine electrical and mechanical engineering capstone projects.	Need instructor approval and to figure out the process of changing course type from MECH and ELEX to ENGR
		Work with BCIT to promote existing programs to international students for their success and achievement	not started	Meeting with the dean of energy to determine a starting point next week

# Objective Updates for February 11th

Name	Position	Objectives	Objectives Update	Objectives Next Steps
		Link with Learner Services to investigate possible gap in services	Met with Kathy and Cathy to discuss the gaps in peer tutoring	Learning commons would like more peer tutoring drop-in advertised through SA media. Next step is to speak to marketing about increasing advertisements
Justin Cervantes	Chair of Computing & Academic Studies	Create Slack account for direct communication with Set Reps	N/A - No one wanted to use it	N/A
		Promote health and wellness (social and physical) for students by advocating for a SoCAS-sponsored Sun Run team	Funds successfully raised - will be recruiting starting January 24 at the first SoCAS set rep. Routes have been planned. Will be starting weekly group runs in mid February.	Execute hiring and organization of weekly runs starting February.
		Submit a proposal to the CIO for 5 summer jobs for SoCAS students where students are competing for positions by hackathon	Submitted, waiting for feedback from the CIO. The CIO is considering my proposal as an add on proposal to one submitted internally. No action since November 2018.	No action required
Sasha Voznyuk	Chair of Health Science	Facilitate interdisciplinary cohesion and partnerships through meaningful exposure to other students' fields of study within health sciences, workshops and seminars with other health professionals, and collaboration with faculty on how to improve interprofessional education.	Attended IPE committee meeting Feb 4. Relayed student input to Connie Evans, IPE collaboration lead. Discussed collaboration opportunities with set reps and other clubs on campus.	Biotechnology networking event Feb 13 6-9 pm. Exploring possibility of CPR, violence prevention workshops, blood clinics, and pub nights/social events.
		Enhance student input regarding the design and execution of the new Health Sciences Centre.	Secured membership on HSC working committee. Brought forward student input regarding informal learning spaces. Scheduled meeting with architects, campus development, and project management for Feb 13.	Student meeting with HSC team scheduled for Feb 13 at 3:30-5:00 PM in NE22 104.
		Promote student wellness by advocating for improved accessibility to mental and physical health workshops and programs.	Teleconferenced with Wellness Peer coordinators from KPU and UBC, in collaboration with Andrea & Lauren (Health + Wellness). Planning to attend Pink Shirt Day Committee meeting Feb 19. Collaborated with journalism students for project on my role in mental health promotion at BCIT.	Continue to work with Andrea Wilder on structuring Wellness Peer program. Pink Shirt Day Committee meeting upcoming Feb 19. Meeting with Chris R. to discuss Wellness Peers on Feb 11.
Chris Samra	Chair of Transportation, Construction & Environment	Connect students in Engineering, Trades & Architecture programs together through networking and inclusive opportunities		Continue to work with Cory Pope.
		Work with Architectural Connections club to improve the experience for all Architecture and Building Science students		Hopefully integrate Archconnect into the above listed competition.
		Passive Design		Receive meeting updates.
Carina Dung	Chair of Aerospace Technology Campus	Promote the Clubs program on campus to encourage students to connect and gain out of classroom experiences	We have students who are looking to revamp the Maximum Altitude Club at ATC. Club training was held on campus on January 21st.	
		Enhance student wellness on campus through programs and services (ie. doggie de-stress, paint nights, etc.)	-Doggie de-stress day has been set for March 4th, 2019. -On campus tutoring program has been implemented as of January 21st, 2019. There are currently two tutors from the AME 'M' program. -A Japadog food truck will be on the campus on February 15th, providing students and staff with an additional food service for the day	Work with Kathy Musial and Cathy Hyska to hire tutors to represent other programs as well, such as Avionics and Airport Operations.
		Bring basic student amenities on campus (ie. bookstore)		
		Encourage networking and build sense of community through inclusive opportunities and events on campus		
Ravi Herath	AIC Satellite Councillor	Promote SA services and gain feedback from students attending AIC	- Focus group @ AIC 30 JAN 19 11AM to 12PM	Students surveys will be sent out in February in regards to SA @ AIC
		Enhance student wellness on campus through programs and services (ie. doggie de-stress, breakfast mornings, etc.)	- Doggie De-stress day planned for March 2019 - Planning to increase breakfast mornings	Working with health and wellness and Sasha

# Objective Updates for February 11th

Name	Position	Objectives	Objectives Update	Objectives Next Steps
		Provide new services to students, and also to accommodate new students at AIC	Received 1x Coffee maker	Upgrading and utilizing new spaces and bringing services from Burnaby to AIC