

Executive Committee Meeting Agenda
Sunday, August 26th, 2018
8:30am – 10:00am

- 3.1 Call to Order
- 3.2 Acceptance of the Agenda
- 3.3 Acceptance of Meeting Minutes: July 23rd, 2018
- 3.4 Old Business
 - 3.4.1 Executive Director's Report *- Caroline G.*
- 3.5 New Business
 - 3.5.1 By-Election Dates *- Tim D.*
 - 3.5.2 Interim Chair Coverage *- Tim D.*
 - 3.5.3 Internal Policy Review – Round 7 *- Tim D.*
 - 3.5.4 Set Rep Program Revisioning *- Tim D.*
 - 3.5.5 Kick Start Orientation Update *- Jordan H.*
 - 3.5.6 WebEx Solutions for Growing Campus *- Justin C.*
- 3.6 Open Forum
- 3.7 Reminders
 - 3.7.1 Kick Start Orientation – 2018-09-04 @ 10:00 to 16:00
 - 3.7.2 By-Election Nomination Period – 09:00 on 2018-09-10 to 2018-09-14 @14:00
 - 3.7.3 Game of Schools – 2018-09-14 @ 16:00
 - 3.7.4 Next Council Meeting: 2018-09-17 @ 17:30 in Council Chambers
- 3.8 Meeting Adjournment

Executive Committee Meeting
Sunday, August 26th, 2018
Minutes

Executives: Justin Cervantes – Chair, School of Computing & Academic Studies
Christian Colquhoun – VP External
Timothy David – President
Matt Hardwick – Chair, School of Business
Jordan Holden – VP Campus Life
Cory Pope – Chair, School of Energy
Chris Samra – Chair, Schools of Transportation, Construction & the Environment
Henry Vo – VP Finance & Administration

**Satellite
Councillors:**

Staff: Caroline Gagnon, Executive Director
Darla Williscroft, Administrative Coordinator

Regrets: Spencer Glodek – Downtown Campus
Eiryll Sanchez – VP Student Affairs

3.1 Meeting Called to Order

The Chairperson, Timothy, calls the meeting to order at 08:45 (8 voting members, including Chair).

3.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Chris Samra

Seconded by: Cory Pope

7/0/0 Carried

3.3 Acceptance of the Minutes: 2018-07-23

Motion:

Be it resolved that the Council minutes from 2018-07-23 be accepted as distributed.

Moved by: Cory Pope

Seconded by: Christian Colquhoun

7/0/0 Carried

3.4 Old Business

3.4.1 Executive Director's Report

- Staff are getting ready for back to school. SE40 kitchen fire inspection is being held up because BCIT's life safety device needs testing. Will work with BCIT to make it happen faster.
- NE1 project is going well; students will not have hot food when they return. There will be a pop-up in the cafeteria selling coffee and baked goods. There will be two food trucks parked in the NE1 area for hot lunches.
- Pub kitchen should be open on 2018-08-30.
- Career Services is working with Marketing to target part time students.
- If there are comments and feedback from the NE1 test kitchen, please inform Caroline.

Discussion:

- How long will food trucks be there for?
 - The duration of the project.

3.5 New Business

3.5.1 By-Election Dates

- Looking for volunteers to go to Health Science students to promote the vacancy.
- The Chair of Health Sciences and Chair of Aerospace Campus by-election dates:

Nomination period – 09:00 on 2018-09-10 to 14:00 on 2018-09-14
All Candidates Meeting – 2018-09-26 at 15:00
Campaign period - 2018-09-26 at 15:30 to 2018-10-05 at 14:00
Voting Period – 2018-10-01 at 09:00 to 2018-10-05 at 14:00
Result Ratification at Council – 2018-10-15

Discussion:

- Can we change the nomination period dates?
 - It is based on the timeline that BCIT provided us.

3.5.2 Interim Chair Coverage

- Need two Executives to fill interim chair coverage.

Motion:

Be it resolved that Cory Pope be the interim Chair of Health Sciences and Christian Colquhoun be the interim Chair of Aerospace Campus until the conclusion of the by-election.

Moved by: Henry Vo

Seconded by: Matt Hardwick

7/0/0 Carried

3.5.3 Internal Policy Review – Round 7

- Internal policies 27-32 are reviewed by the Committee.
- Internal policy 32 – Investments will be reviewed further and brought to Council for approval once the review is completed.

Motion:

Be it resolved that Internal Policies 27, 28, 29, 30, and 31 be accepted as amended.

Moved by: Christian Colquhoun

Seconded by: Justin Cervantes

7/0/0 Carried

3.5.4 Set Rep Program Revisioning

- Set Rep program needs to be reinvigorated. Would like to see two Schools join in the same meeting to network and hear each others' issues.

Discussion:

- This might be contrary to the idea of Set Rep meetings.
 - Students throughout the school have similar issues. This will allow students to network to understand that they are not alone in their problems.
- Some speakers are limited in their time and maybe cannot attend every meeting otherwise.

- Want to move this program away from lecture style. Would like to see students able to do combined breakaway sessions to share experiences.
- Students come to these meetings prepared and should be ready to discuss items they are interested in.
- Previously, as the year went on the amount of people attending the meetings dropped. This revamp will probably incentivise students to show up and hear other programs and make connections they would have in industry. Issue might be not having every students voice being heard if these meetings are so large.
- Useful to try new ideas because nothing has worked previously.
- Advocacy is important and most often teacher issues come up. We need to find added value other than sitting there discussing people with the same advocacy solutions. Should train Set Reps on key points, but there should be a variety throughout the year.

3.5.5 Kick Start Orientation Update

- Volunteers just went through training this week. If the board has time after speaking to do tours that would be great. Tours are 20-30 minutes long.

3.5.6 WebEx Solutions for Growing Campus

- Problem for Computing is the migration of sets from Burnaby to Downtown. Two of the biggest sets are now Downtown. There is an issue with bringing together students and clubs because of this distance. WebEx rooms can dial in and connect remotely to rooms on other campuses. The microphones, cameras and equipment are state of the art, but WebEx is a band aid to a larger problem. If the Student Association can also join use this technology in Council Chambers this can also help people to connect. Would like to take a look at the cost of implementing this.

Discussion:

- This is an operational issue and would like to look into this. Would like to see it in the new building. If ATC can be connected as well this would be valuable for the SA.

3.6 Open Forum

- Need 3 people to join the next Clubs Committee meeting on 2018-08-29 at 16:00 to go over applications.
- Will start working on getting Passive Design course change objective moving forward.

3.7 Reminders

- 3.7.1** Kick Start Orientation – 2018-09-04 @ 10:00 to 16:00
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3.8 Meeting Adjournment

It was moved by Jordan Holden and seconded by Justin Cervantes that the meeting be adjourned.

7/0/0 Carried

The meeting was adjourned at 10:28.