

Council Meeting Agenda
Monday, February 5th, 2018
5:30pm – 7:30pm

- 13.1 Call to Order
- 13.2 Acceptance of the Agenda
- 13.3 Acceptance of Meeting Minutes: January 22nd, 2018
- 13.4 Old Business
 - 13.4.1 Executive Objectives and Reports
- 13.5 New Business
 - 13.5.1 Education Council Student Recruitment Announcement - *Wafaa B.*
 - 13.5.2 #HeforShe Initiative and Recruitment - *Wafaa B.*
 - 13.5.3 Student Centre Building Committee Vacancy - *Dean T.*
- 13.6 Open Forum
- 13.7 Reminders
 - 13.7.1 Next Council Meeting – 2018-02-19 @ 17:30 in Council Chambers
 - 13.7.2 Council Mingler – Following next Council meeting
- 13.8 Meeting Adjournment

Council Meeting
Monday, February 5th, 2018
Minutes

- Executives:** Wafaa Barakat – VP Student Affairs
Sergey Bukharov – President
Timothy Cheng – VP Finance & Administration
Christian Colquhoun – Chair, School of Business
Timothy David – VP External
Mark Malczewski – Chair, Aerospace Technology Campus
Moshtagh Mohammadi – Chair, Schools of Transportation, Construction & the Environment
Sophia Romero - VP Campus Life
Adbiel Tabaco– Chair, School of Health Sciences
Dean Tamboline – Chair, School of Energy
- Satellite Councillors:** Justin Lamarche – Marine Campus
Robert Whitting – Annacis Island Campus
- Staff:** Caroline Gagnon, Executive Director
Darla Williscroft, Administrative Coordinator
- Regrets:** Spencer Pollock – Chair, School of Computing & Academic Studies
- Councillors:**
- | | |
|----------------------|------------------|
| Ophelia Bar-Lev-Wise | Stephanie Mulder |
| Vivian Chen | Max Omelaniec |
| Emily Galloway | John Perry |
| Kevin Hong | Justin Perry |
| Michael Hui | Cory Pope |
| Mike Kostritsyn | Jessica Santos |
| Luiza Leal | Mariana Veras |
| Luli Lowenstein | Matthew Vickars |
| Alysha Mayenburg | Winston Yuen |
- Absent:**
- | | |
|----------------|-------------------|
| Riley Druskin | Tenzin Sperl |
| Megan Euverman | Meghan Tius |
| Phillip Lee | Candy Tran |
| Julie Lee | Konstantin Vassev |
| Nikita Nayak | Katrina Wong |

13.1 Meeting Called to Order

The Chairperson, Sergey, calls the meeting to order at 17:49 (30 voting members, including Chair).

13.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Vivian Chen

Seconded by: Justin Lamarche

Amendment:

Be it resolved that the agenda be amended to include as follows:

13.4.2 – Game of Schools

13.4.3 – U-Pass

13.5.4 – Boat Cruise

13.5.5 – Coffee Machine

Moved by: Dean Tamboline

Seconded by: Stephanie Mulder

29/0/0 Carried

Motion:

Be it resolved that the agenda be accepted as distributed and amended.

Moved by: Vivian Chen

Seconded by: Justin Lamarche

28/1/0 Carried

13.3 Acceptance of the Minutes: 2018-01-22

Motion:

Be it resolved that the Council minutes from 2018-01-22 be accepted as distributed.

Moved by: Adbiel Tabaco

Seconded by: Winston Yuen

28/0/1 Carried

13.4 Old Business

13.4.1 Executive Objectives and Reports

Wafaa Barakat (VP - Student Affairs)

- As submitted.

Sergey Bukharov (President)

- As submitted.

Timothy Cheng (VP - Finance & Administration)

- As submitted.

Christian Colquhoun (Chair - School of Business)

- As submitted.
- Introduces new Councillor, Ophelia.
- Holla Day event had 10 clubs work together in conjunction with the SA. Over 500 people attended, the most ever at a student-led event. Donated \$6,000 to the Chrysalis Foundation.

Timothy David (VP - External)

- As submitted.

Caroline Gagnon (Executive Director)

- As submitted.

Justin Lamarche (Satellite Councillor – Marine Campus)

- As submitted.
- Self-defense class on campus this Friday, 2018-02-09.

Mark Malczewski (Chair - Aerospace Technology Campus)

- Improvements to Set Rep program regarding attendance and participation. Now have the instructor email list, will keep them updated and hopefully they will assist in bringing students in.
- Meeting with Glen Magel on 2018-02-08 to discuss parking.

Moshtagh Mohammadi (Chair - School of Transportation, Construction and the Environment)

- As submitted.
- Successfully obtained competition funding for non-School of Business students to the total of \$50,000. Should have the distribution framework in place in approximately a month.

Sophia Romero (VP - Campus Life)

- Focused on wellness at satellite campuses; working to bring breakfast club to the Downtown campus this semester.

Adbiel Tabaco (Chair - School of Health)

- As submitted.

Dean Tamboline (Chair - School of Energy)

- As submitted.
- Introduces new Councillor, Luli, from School of Computing.

Robert Whitting (Satellite Councillor – Annacis Island Campus)

- As submitted.

13.4.2 Game of Schools

- Was postponed due to low registration, new date is to be determined.
- Looking for suggestions to improve and make this event a success.
- Potential to make this a week-long event in the future.

Discussion:

- Not enough information on posters.
- Did not have time in schedule to participate. Day before spring break or during orientation week would probably work.
- Before midterms and finals will not work. Big focus for students on finding a job or internship right now. The Saturday following spring break would likely work as responsibilities will be lower for most. Talk to instructors to help marketing.
- Students want cash prizes. More details are needed ahead of time.
- Friday after school would be good because students are on campus already, leaving the weekend free to study or work. Saturday at 9:00 is not a good time for students.
- Orientation week would be great to get to be introduced to other Schools and programs. Would like a points-based Hogwarts-style system. Wednesday afternoons could work as well.
- People are working on the weekends. Wednesday or Friday would be best.
- Lack of instructions. Someone should go to classes and show the video to generate hype. It is a hard event to explain without instructions out there.
- Issue with timing on Wednesdays as students usually have other commitments like clubs. Students are in class all day, so the ask to stay later would be hard to do.
- Rethink structure of event because of its large and involved nature. You could make the event lighter by doing a spirit week or having a table of activities to drop in on.
- Fridays following school could work; LAN Party is a good example. End it or start it in the pub and people will come.

13.4.3 U-Pass

- Shorter referendum period this year saw a 92.3% acceptance rate, 12% higher than last time. This will help in negotiations with TransLink in the future. Last time there was 2,500 people who voted, this referendum saw about 1,700. Considering the referendum did not span a weekend, it was a great result.
- Thank you to everyone in helping to promote this.
- There was some feedback from students about the referendum question being confusing or vague, will seek to remedy this in the future.

Discussion:

- The question seemed confusing, and some people may have voted the opposite way based on the wording. The number would probably be closer to 100% if it were clearer.
- People were confused as to why they were voting to keep the U-Pass.
- Was part-time included?
 - No.
 - There was a survey conducted recently: 2,000 students responded, and we were able to determine how many courses they are taking. The people who were taking 3 classes or more indicated that they did want the U-Pass.

13.5 New Business**13.5.1 Education Council Student Recruitment Announcement**

- Education Council sets policies and procedures for BCIT and as students, you have the right to sit on their committees. There are 3 positions for students. If you are coming next year, or know someone who is, and are interested in policy this is a great opportunity. Get to interact with people at BCIT who set the policies for students; you will be a part of the Policy Committee and discuss items like faculty qualifications and course outline policies. You will be able to voice your opinion. They rely on you and your voice to represent students. There is a \$100 honorarium for each meeting you attend.
- Elections are in April at the same time as SA elections.

Discussion:

- How often does the committee meet?
 - Meet once a month, on average.
- Do you get tuition exemption?
 - No.
- Easier to get elected in the first round. More people tend to run in by-elections.
- Please be committed if you run.
- Love the ability to pick apart problems at BCIT and academic program components; provide opinion on how it does or does not work for students.
- Do you have to be a current student to join?
 - Yes.

13.5.2 #HeforShe Initiative and Recruitment

- Excitement from students about women's issues. With the help of Health and Wellness, and BCIT's Harassment and Discrimination office, we are holding a campaign for equity and breaking gender roles. The week following spring break, 2018-03-20 through 2018-03-22, we will be holding workshops for students and instructors. Looking for ideas and suggestions as to what would be valuable to include. Will need a lot of help for marketing and volunteering.

- He for She is a United Nations movement. We are using this platform for our event.

Discussion:

- Is there faculty buy-in? Best if delivered by faculty members.
 - Working to get in contact with the Faculty & Staff Association to connect with faculty; hoping to have their help with marketing.
- What are the plans?
 - Similar to the Speak Up Speak Out campaign. There will be games and Great Hall activities at lunchtime. Workshops will be on Wednesday 2018-03-21 and Thursday 2018-03-22, one for students and another for instructors. Nothing is completely set right now.
 - Would like to see successful women come and speak; a good name would help attract students. There will be a women's panel on 2018-03-08 for STEM (Science, Engineering, Math & Medicine); 6 women leaders will come and speak. Workshops will be led by women in the field.
- Get into lectures to speak about the event. No one pays attention to posters.
- Why is the panel the week before?
 - The whole campaign was supposed to be that week because of International Women's Day. We moved the week of events because of exams, but the panel was booked much earlier in the year.
 - Would argue that posters do work. Had a large event only promoted by posters. It worked because there was free food, an event that people cared about, and the fact that students had time at that point in the semester.
- Handout flyers in large lecture halls works.
- Posters are a good reinforcement, but you need a street team to go out and spread the word.
- Need to hit the 'why' on students should go.

13.5.3 Student Centre Building Committee Vacancy

- Looking to fill one spot. Just met with BCIT leadership to move forward. Will create a memorandum of understanding before the end of term. Working on a project course which will see architectural students create a potential vision for the Centre.
- Memorandum of understanding will be fun to craft with the BCIT executive to determine what roles everyone has in the creation of the building.

Discussion:

- What day do you meet and what time?
 - In the morning, likely 7:30.

18:43 Councillor leaves. Count is 29.

Motion:

Be it resolved that the following Councillors be a part of the Student Centre Building Committee: Ophelia Bar-Lev-Wise, Cory Pope, Stephanie Mulder.

Moved by: Dean Tamboline

Seconded by: Abbiel Tabaco

25/1/2 Carried

13.5.4 Boat Cruise

- Executive team brainstormed and settled on the boat cruise; formal dress. The SA had an arrangement with a club downtown following the event last time it was run.
- Want to know thoughts on this idea.

Discussion:

- Is this open to all students? When would this happen?
 - Yes, all students. Depending on boat schedule, one of the last two weeks in May, preferably a Friday night.
- Boat capacity? If you hit capacity can you go to the after party?
 - 300 people. The party is not officially by us at a club, so anyone would be able to go.
- What about alumni?
 - We do not check student cards, so you would theoretically be able to join.
- Will need to allow a plus one ticket purchase from the start.
- Holla Day event had a lot of talk afterwards; I would hold off on the plus one from the start based on the amount of people who attended that.
- Should only sell to BCIT at the start of ticket sales.
- Are we going to fundraise through this event?
 - Tickets will already be \$35-40 for the cruise itself. Asking for more money to go to charity might be a bit much.
 - Pre-purchase tickets for nightclub afterwards which can go towards donation.
- Is there a casino aspect?
 - Would not be affordable to have true casino dealers, looking into potentially having staff be dealers for fun games.
- Needs to be 2018-05-25.
- Let the early bird tickets be for BCIT students only, then open it to plus ones from outside in the last week or two before the cruise.
- People do not buy tickets until the last week or two before the event because that is when the hype is.
- Need to have attendance numbers upfront for this event.

19:04 Councillor leaves. Count is 28.

13.5.5 Coffee Machine

- New machine installed in the Stand today. This week will be training for staff.
- New hot water tap to be installed at the Eh Pod very soon.

13.6 Open Forum

- Do we have any control over the bus stops? There was an animal rights group by the bus stop showing disturbing videos.
 - We have no influence; should notify TransLink.
 - You can protest their protest.
 - If your safety is threatened, you can call police; please use non-emergency line.
- Appointing Downtown Satellite Councillor position. Holding interviews on 2018-02-06 and 2018-02-07. Glad to have a large pool of applicants.
- Great to hear that students and programs will get involved in the new Student Centre.
- You might start seeing a picture of a new “student hub” building. This picture does not mean anything, just for promotion.

13.7 Reminders

13.7.1 Next Council Meeting – 2018-02-19 @ 17:30 in Council Chambers

13.7.2 Council Mingler – Following next Council meeting

13.8 Meeting Adjournment

It was moved by Christian Colquhoun and seconded by Alysha Mayenburg that the meeting be adjourned.

24/2/1 Carried

The meeting was adjourned at 19:28.

Objective Updates for February 5th

Name	Position	Position Update	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes	
Sergey Bukharov	President		Work to improve access for students to the SA's services and remove barriers to student access to those services.	Spoke at Student Association Mentorship kickoff event. Game of Schools event postponed so did not volunteer.	Volunteer or participate at new game of schools event. Work with Trina to plan logistics for upcoming end of year party		
			Act as a true representative of the student body by collecting and bringing student feedback directly to the executive team.	Met with Kathy to discuss issues affecting specialty campuses, as well as receive update on the new AVP role selection process	Participate in AVP selection process and ensure student voice is heard in selection.		
			Advocate for and assist the institute in focusing on excellence in instructional quality for students.	Raised student concerns to Education Council about lack of infrastructure in place in classrooms to support high-tech learning/teaching solutions. These include insufficient outlets in labs, and policies against electronic recording.	Represent student voice in upcoming PAC.		
Timothy Cheng	VP of Finance & Administration		Create a system for analysis budget easier for everyone (include information on line items)	No update	Scheduling meeting with Finance committee for Feb, to look into the		
			Oversee the policy creation & implementation this year with the bylaws committee, and complete all changes required	On schedule with going over policies	bring up the suggested policies to council		
			Promote SA & Peer tutor services, in hopes to increase student involvement.	mentioned how to be elected to be on the SA board to a few individuals, and brainstormed with Wafaa about a "Panic Zone"	find opportunities to talk with students once the by-election news have been released		
Wafaa Barakat	VP Student Affairs		Promote women equity and leadership at BCIT.	Met with Bill Dow to discuss BCIT's plan with regards to women equity. Currently, planning the women campaign on March 20-22 (workshops, sponsorship, and collaboration).	Send Bill a report about our discussion that he will share with BCIT. Will continue to plan the campaign.		
			Advocate and create awareness of services for minority groups within the community.	Attended a drum-making event hosted by the Aboriginal Centre and learning about their current initiatives.	Will focus on women equity for now		
			Increase student wellbeing and provide them with skills to be successful through promotion of events and services.	No update	Will work in collaboration with Tim C to discuss potentially having a Panic Zone (exam destresser) at the end of May.		
Sophia Romero	VP Campus Life		Promote and bring more services from the Wellness Department to satellite campuses				
			Involve myself with the International Student Centre to inform international students of all activities happening on campus and encourage them to join such, as well as SA services available to them as full time students.				
			Organize social events that bring students from different programs together				
Timothy David	VP External		Ensure the U-Pass Program continues with a reasonable price for students for this year and the next year moving forward.	U-Pass Referendum Results will be posted at the end of business of February 2, 2018.	Will provide a verbal update on any findings and details of the referendum on February 5, 2018 council meeting.		
			Revive, prepare and plan TedxBCIT. Create a long-term, sustainable plan to ensure continuity of the Tedx platform on Campus.	With the current focus on the U-Pass Referendum, this objective has been put on hiatus until February 5, 2018.	With the budget and schedule proposals completed, the next steps are the committee terms of reference and sponsorships. In regards for sponsors, I will be working closely with Ian Romey to find potential sponsors for this event.		
			Collaborate with Darshana Dave, Student Development Manager, in planning and executing the Leadership Conference on April 2018. To promote the leadership fundamentals and behaviours to an exclusive student base.	Last meeting was on February 1, 2018. We have discussed the outline of the upcoming weeks. Roles and responsibilities have been assigned. As agreed, I will be taking on the role of Master of Ceremonies as well as the lead of promotions. In addition, we have received \$6,000 of funding for this year's IXL Conference.	Next meeting has yet to be scheduled, however, to prepare, I will work with the Marketing team for BCITSA to create an outline for promotions in the upcoming months. Expected start date for promotions will be on February 15, 2018.		
			Reach out to prospect companies to increase employment opportunities for BCIT's student body. Collaboration with Career Services in employment events such as Big Business and Industry Days.	Last Big Business event had significant student engagement. We will be holding one more similar event in the upcoming months.	Will meet with Ian Romey in regards to the next upcoming Big Business event to discuss roles and expectations.		
Christian Colquhoun	Chair of Business		Work with the Chair of Energy and the Chair of ATC to improve the Set Rep program so students see more tangible value in participating.	Feedback received about having less presentations by clubs and student groups as they become repetitive, even when it's different clubs presenting. Others like the presentations. Hard to find the appropriate line.	Next Meeting Feb 22		
			Increase the use of Open Educational Resources in the School of Business - working in collaboration with Chair of Health Sciences and SOCAS	Planning OER Week	Open Education week in March		
			Increase the sense of community within the School of Business by having the different programs meet each other, network, and attend Club events	Starting looking into the Feasibility of the third event of the year, "Re-Connect"	Meeting next week with Business Student leaders to determine what we want the event to look like.		
Dean Tamboline	Chair of Energy	Helped promote the BCIT CSME (Mech. Eng. club) industry night which was a great success with over 170 students attending. I've got an upcoming meeting set up with my Dean and I'm currently prepping for my next Set Rep meeting		Promote advocacy within the School of Energy.	No update.	Get those instructors on board!	
				Work with the Chair of Business and the Chair of ATC to improve the Set Rep program so students see more tangible value in participating.	No update.	Waiting on feedback so it can be discussed at the next Set Rep meeting	
				Work with the Chair of TCE to create a stronger connection between trades students and the SA in order to increase engagement.	I have been meeting with a student from the machinist program and we went over a lot of the issues that he, and other students have been encountering in their program. I have set up a meeting with the Associate Dean to start resolving some of these issues, and I will be meeting with other members of the BCIT community to address some of the other issues associated with this trades program.	Communicate these issues at the meeting and determine ways to resolve the issues.	
				Work with the institute to provide the student body for a greater variety of food options on campus.	There have been plenty of meetings regarding this objective and things are progressing along nicely. The partnership with BCIT has gone through a little bit of growing pains but things appear promising.	More meetings...	
Spencer Pollock	Chair of Computing & Academic Studies		Continue to help keep the LAN party at BCIT a great social outlet for student's school wide.	LAN has a confirmed date of March 2nd. Still looking at getting sponsors and finalizing the rooms. There will be 3 games run this time. More can be added, but there will need to be demand from the participants for it	Looking at sponsors, room bookings and volunteers		
			Improve student knowledge of services at BCIT as well as improve the knowledge in students about the BCIT executives and student elected positions.	No update at this time.	Will continue to update social channels and talk to students about the services that the SA offers	I am also helping organize a Be More than a Bystander event in the month of February. More information will be released later next week hopefully	
			Work with students to better improve the programs at BCIT and students experience through feedback, updates and interactions with students to keep the computing culture thriving.	Continued feedback from students. Working to improve culture at BCIT through the school of Computing	Continuing to work with students and BCIT to build a better communication line		
Abby Tabaco	Chair of Health Science		Increase interdisciplinary relations within the SOHS	Game of Schools was Cancelled. Will be meeting with Trina to discuss rescheduling, finalizing details for promotional material for Power Hour	Take feedback from students to see what they would like to see. Start planning SOHS mixer; Promoting Power Hour		
			Promote BCIT/BCITSA health and wellness services to increase physical/mental health and wellness of the student body	no update.	Working on terms of reference with SWSC		
			Increase the use of Open Educational Resources in SOHS - working in collaboration with Chair of Business and SOCAS	Waiting for next OER working group meeting to start making plans for Mar/April	Potentially planning		
Moshagh Mohammadi	Chair of Transportation, Construction & Environment		Have 2 big competitions for the Schools of TCE that requires participation from varieties of programs (this is to have more interactions between all programs in these schools). Also have smaller competitions that is a continuation of last year's design competition.	Unfortunatly GOS was cancelled	Meeting with Trina to see what we can do to postpone the event		
			Work with the Chair of Energy to create a stronger connection between trades students and the SA in order to increase engagement.	Met with the Associate Dean of SoT, discussed some of the issues students brought up	Go to a few classes to talk about the SA		

Objective Updates for February 5th

Name	Position	Position Update	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes	
			Work with BCIT to create a competitions fund for all students.	FUNDING PROPOSAL WENT THROUGH. WE HAVE 50K APPROVED	Meeting to see how we will be distributing the funds		
Mark Malczewski	Chair of Aerospace Technology Campus		Create a more social environment for students at the ATC Campus.				
			Create work experience opportunities for students to volunteer for local employers in their chosen industry and make valuable contacts to help them get a job when they're done school.				
			Work with Impark and YVR Airport to find a solution to overly expensive parking rates for students of the ATC Campus.				
			Improve set rep attendance for all the ATC classes so that our meetings are more complete.				
			Make ATC books available at the ATC Campus.				

BCITSA 2017/2018 Reports From Other Student Leaders & Staff

Name	Role / Title	Report	Optional - Other Notes
Caroline Gagnon	BCITSA Executive Director	Increase service and support for Student & Career Services Event	Over 3000 attended three successful career fair days. Logistically, this was one of the better event organized. The coordination between the different departments happened seamlessly. We are always looking for input from students about ways to improve our services. If you have any ideas/suggestions, please send me an email with your comments or stop by Darla's or my office for a quick chat.
		Transition MSP/Benefits to BCITSA to manage internally instead of through the intermediary of BCIT	This objective is completed. The transfer has been done and HR is able to provide this service in a timely manner. In the past, staff could wait months before being able to use their benefits caused by BCIT's delays.
		Increase program offering within the Health and Wellness department	Many new initiatives have occurred since the creation of the new department. Working collaboratively with BCIT, we have received two grants from BCIT; the first one to create an open online learning module to support student soft skills development; and the second grant is focusing on Wellness Enhancing Teaching Practices for faculty to be more aware and attentive to students' learning and wellness needs. Furthermore, a "Let's talk - Bell" event was organized between the different student services, just to name a few.
	DTC Satellite Councillor		
Justin Lamarche	BMC Satellite Councillor		
Robert Whitting	AIC Satellite Councillor	Met with Sameer, Government Relations Strategist, and Chief Instructor to discuss issues surrounding the Industry Training Authority and current course structure. Will follow up with Associate Dean and eventually Kathy Kinloch. Pending approval, Sameer will add this issue to his lobbying efforts while in Victoria this spring.	
Justin Perry	Aboriginal Student Councillor		
Jessica Santos	International Student Councillor		
Megan Euverman	Residence Student Councillor		

BCITSA 2017/2018 Reports From Committees

Committee	Report by	Report	Optional - Other Notes
Finance	Timothy Cheng	Scheduling meeting with Finance committee for Feb, to look into the possibility of investments for the student union building funds	
Student Spaces	Moshtagh Mohammadi	Looked at various design options for the NE1 second floor area. Looking at the SW9 building for next year's project to add more furniture and tables	
Bylaw	Timothy Cheng	On schedule with going over policies	
Clubs	Sophia Romero		
Board of Governors	Sergey Bukharov		
Education Council	Wafaa Barakat		
Alumni Board	Timothy David		
Student Centre	Dean Tamboline	Finally got some meetings set up with BCIT to start making progress, both with the BCIT team regarding the Student Center as a whole as well as with the ABT program regarding the project course we hope to run. A meeting will be set up with the committee to have a follow up conversation.	