

Council Meeting Agenda
Monday, January 22nd, 2018
5:30pm – 7:30pm

- 12.1 Call to Order
- 12.2 Acceptance of the Agenda
- 12.3 Acceptance of Meeting Minutes: January 8th, 2018
- 12.4 Old Business
 - 12.4.1 Executive Objectives and Reports
- 12.5 New Business
 - 12.5.1 U-Pass Referendum - *Tim D.*
 - 12.5.2 Finance Committee Vacancy - *Tim C.*
 - 12.5.3 Announcement - *Sophia R.*
 - 12.5.4 By-Election Alternative - *Tim D.*
- 12.6 Open Forum
- 12.7 Reminders
 - 12.7.1 Next Council Meeting – 2018-02-05 @ 17:30 in Council Chambers
 - 12.7.2 Game of Schools – 2018-02-03
- 12.8 Meeting Adjournment

Council Meeting
Monday, January 22nd, 2018
Minutes

- Executives:** Wafaa Barakat – VP Student Affairs
Sergey Bukharov – President
Timothy Cheng – VP Finance & Administration
Timothy David – VP External
Mark Malczewski – Chair, Aerospace Technology Campus
Moshtagh Mohammadi – Chair, Schools of Transportation, Construction & the Environment
Spencer Pollock – Chair, School of Computing & Academic Studies
Sophia Romero - VP Campus Life
Adbiel Tabaco– Chair, School of Health Sciences
Dean Tamboline – Chair, School of Energy
- Satellite Councillors:** Justin Lamarche – Marine Campus
Robert Whitting – Annacis Island Campus
- Staff:** Caroline Gagnon, Executive Director
Darla Williscroft, Administrative Coordinator
- Regrets:** Christian Colquhoun – Chair, School of Business
- Councillors:**
- | | |
|------------------|-------------------|
| Vivian Chen | Nikita Nayak |
| Riley Druskin | John Perry |
| Emily Galloway | Justin Perry |
| Kevin Hong | Cory Pope |
| Michael Hui | Jessica Santos |
| Mike Kostritsyn | Meghan Tius |
| Luiza Leal | Candy Tran |
| Phillip Lee | Konstantin Vassev |
| Julie Lee | Mariana Veras |
| Luli Lowenstein | Matthew Vickars |
| Alysha Mayenburg | Katrina Wong |
| | Winston Yuen |
- Absent:** Megan Euverman
Stephanie Mulder
- | |
|----------------|
| Max Omelianiec |
| Tenzin Sperl |

12.1 Meeting Called to Order

The Chairperson, Sergey, calls the meeting to order at 17:45 (35 voting members, including Chair).

12.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Dean Tamboline

Seconded by: Timothy David

Amendment:

Be it resolved that the agenda be amended as follows:

12.5.1 U-Pass Referendum

12.5.2 Finance Committee Vacancy

12.5.3 Announcement

12.5.4 By-Election Alternative

Moved by: Timothy Cheng

Seconded by: Alysha Mayenburg

34/0/0 Carried

Motion:

Be it resolved that the agenda be accepted as distributed and amended.

Moved by: Dean Tamboline

Seconded by: Timothy David

34/0/0 Carried

12.3 Acceptance of the Minutes: 2018-01-08

Motion:

Be it resolved that the Council minutes from 2018-01-08 be accepted as distributed.

Moved by: Adbiel Tabaco

Seconded by: Moshtagh Mohammadi

Amendment:

Be it resolved that item 11.4.1 be amended under Robert Whitting to read:

- As submitted.
- Compiling information and complaints from faculty and students regarding Industry Training Authority changing course structure for Truck and Transport Mechanics and Heavy-Duty Technicians. Looking to lobby the Industry Training Authority to refine the changes to ensure academic success.

Moved by: Robert Whitting

Seconded by: Dean Tamboline

Discussion:

- What is the purpose of the amendment?
 - The trades were separated in different streams, they have now been combined until level 4, with a high failure rate at that point. It is related to the course material being taught and examined. Those who write the exam have to sign a confidentiality agreement not to speak about the questions on it.
 - The end goal is to increase academic success and the passing rate.

Amendment:

Be it resolved that item 11.4.1 be amended under Robert Whitting to read:

- As submitted.
- Compiling information and complaints from faculty and students regarding Industry Training Authority changing course structure for Truck and Transport Mechanics and Heavy-Duty Technicians. Looking to lobby the Industry Training Authority to refine the changes to ensure academic success.

Moved by: Robert Whitting

Seconded by: Dean Tamboline

32/1/1 Carried

Motion:

Be it resolved that the Council minutes from 2018-01-08 be accepted as distributed and amended.

Moved by: Adbiel Tabaco

Seconded by: Moshtagh Mohammadi

34/0/0 Carried

12.4 Old Business

12.4.1 Executive Objectives and Reports

Wafaa Barakat (VP - Student Affairs)

- As submitted.

Sergey Bukharov (President)

- As submitted.
- Harrison retreat: The Board reviewed the Strategic Plan and objectives over the weekend. Rearticulated the Values regarding members versus students, and how it relates to our Policies. Human Resources strategy was reviewed regarding the proposed raise of minimum wage in the province. Services were also reviewed.

Timothy Cheng (VP - Finance & Administration)

- As submitted.

Timothy David (VP - External)

- As submitted.

Caroline Gagnon (Executive Director)

- As submitted.
- Daycare Centres are operational and full. We have 62 children in the Centres. Half of the children are students' and the other half are staffs'.

Justin Lamarche (Satellite Councillor – Marine Campus)

- As submitted.

Mark Malczewski (Chair - Aerospace Technology Campus)

- Graduation ceremonies were previously held on campus, but they are now moving the convocation to Burnaby, delaying this to a time when graduates have started working. Moving towards an agreement where that an informal ceremony can be held on campus ahead of the formal convocation ceremony; diploma will still be awarded at the formal convocation.
- Delayed booklists were addressed, with the proposed solution of having course and booklist ready at the end of the previous term.
- Hosting employer networking night on campus on 2018-02-27.
- Meeting with Glen Magel to discuss parking issues regarding availability and pricing.

Moshtagh Mohammadi (Chair - School of Transportation, Construction and the Environment)

- As submitted.
- Looking for new Councillors from the School of Transportation, as well as Construction & the Environment. Have interested candidates speak to Moshtagh.

Spencer Pollock (Chair - School of Computing and Academic Studies)

- As submitted.

Sophia Romero (VP - Campus Life)

- As submitted.

Adbiel Tabaco (Chair - School of Health)

- As submitted.
- Met with Lisa at Recreation Services to restart programs at the gym; introduction to the gym equipment course.

Dean Tamboline (Chair - School of Energy)

- As submitted.

Robert Whitting (Satellite Councillor – Annacis Island Campus)

- As submitted.

12.5 New Business

12.5.1 U-Pass Referendum

- Thank you to those who provided classroom details; have created a schedule to come in and promote the referendum.
- Hearing from students in person is the most effective way of generating interest.

12.5.2 Finance Committee Vacancy

- New Student Centre funds are pooled into account for investment purposes. The policy for investments has been drafted, and will be looked at during Finance Committee meetings. Please join if you are interested in learning more about investments.

Discussion:

- When are the meetings?
 - Meet once a month for an hour before Council.

Motion:

Be it resolved that the following Councillor be a part of the Finance Committee: Nikita Nayak.

Moved by: Moshtagh Mohammadi

Seconded by: Timothy David

32/0/2 Carried

12.5.3 Announcement

- Sophia is in Level 6 of the Architectural Program and was accepted to go to Italy this semester. She will be stepping down from position, effective 2018-02-16. Wafaa will be taking over Clubs Committee duties until next person is elected to fill the role.
- Mark received a job offer in Kelowna and will be graduating on 2018-02-23, which is also his last date in the role. Will be having a busy February to accomplish objectives. Hope to fully transition next Chair.

Discussion:

- Will Sophia be coming back?
 - In the fall of 2018 for another year.

12.5.4 By-Election Alternative

- Will be two vacancies now. We do not want to pester students continuously, and want to streamline the process. Will be working with Sameer, Government Relations Strategist, to come up with an alternative to ensure proper transitions this year and next. Will be bringing a motion to the next Council meeting regarding this.

Discussion:

- Will people be doing a presentation on the details?
 - Yes, at the next meeting. We need to follow the Bylaws and will bring forward a motion in line with the Bylaws. The proposed solution prevents students from seeing excessive amounts of voting.

12.6 Open Forum

- Bylaw Committee had two members leave; committee is above the minimum requirement, but would like to add more Councillors if anyone is interested.
- What do you do?
 - Formatting, wording, clarifying, adapting to new laws. Focus this term is on Policies and Procedures.
 - Last year adopted a Policy on Policies. Now, External Policies need to be brought to Council, the job now is to review these policies. These policies will be put on our website for students to use. The committee will look into these policies in fine detail. Typically, you will not be able to do this job at your workplace until you are a Manager; an excellent skill to learn.
- How often do you meet?
 - Bi-weekly before Council.
- What was something interesting you found?
 - You would get a free non-alcoholic drink if you are the designated driver.

Motion:

Be it resolved that the following Councillors be a part of the Bylaw Committee: Cory Pope & Jessica Santos.

Moved by: Timothy Cheng

Seconded by: Dean Tamboline

33/0/1 Carried

- Game of Schools – how many are interested in attending? How many have signed up? If you do not support the social life at school, then we will not have any. Help us help you by drumming up interest.
- What kind of numbers are we at?
 - We only have a handful of people registered.
- Hard to get students to do this, but will try to promote.
- Has there been any other advertising? Maybe Timothy David can promote this in classes as well.

- Have spoke with instructors and will also be going into classrooms.
- Will be promoting through Set Rep meetings as well.
- Might be biased while promoting.
 - It is a good thing to do to drum up competition.
- Did you need volunteers? Will lunch be provided?
 - Yes to both.
- Have students encountered difficulties in obtaining tickets?
 - Just busy.
- Is there an event page to share?
 - Yes, on Facebook.
- What form of advertising are you using? Have not heard anything about it.
 - Posters around campus, Set Reps, Council, Facebook event page, YouTube video, and word of mouth.
- Can promote at Residence, but would like to know exactly what is going on.
 - Barbarians, team cheers, Minute to Win It, Amazing Race-style games. Small games lead up to the Amazing Race.
 - Lunch is included. Pub might be open afterwards as well.
- School of Transportation is feeling competitive.
- Can the pub be open during the event?
 - Some competitors may be under 19, not allowing them in.
- Do you have vegetarian options for lunch?
 - Yes, likely pizza and another option.
- How low can ticket prices go if you do not include lunch?
 - Not sure if you will have opportunities to eat otherwise.

- Reminder the next three days are Industry Days. Over 40 employers each day. They have open positions and are looking to hire students.
- Why are the times what they are?
 - Have a list of employers, you can connect with them afterwards if you cannot make it. See Career Specialists and they can help guide you to make the connection.

- There is a note on the hot water tank in the Eh Pod to count the number of people who have tried to use it.
- The request was put in to BCIT to get fixed. Will double check, Darla will update.
- Can we find money in our budget to buy one ourselves? Likely costs less than a coffee machine.
 - Might be a plumbing problem. If not, we can likely do it.

- Residence Advisor position applications are open.
 - You get a parking spot, own apartment, honorarium.
 - Will forward recruitment poster.
 - Info Session 2018-02-07 at Housing Office.
- Are pets allowed?

- Not sure.

12.7 Reminders

12.7.1 Next Council Meeting – 2018-02-05 @ 17:30 in Council Chambers

12.7.2 Game of Schools – 2018-02-03

12.8 Meeting Adjournment

It was moved by Moshtagh Mohammadi and seconded by Spencer Pollock that the meeting be adjourned.

34/0/0 **Carried**

The meeting was adjourned at 18:42.

Objective Updates for January 22nd

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes
Sergey Bukharov	President		1	Work to improve access for students to the SA's services and remove barriers to student access to those services.	Volunteered at WEC conference, organized by our Chair of Energy, part of which took place at BCITSA venues, thus enhancing BCITSA exposure among engineering students	Volunteer at Game of Schools	
			2	Act as a true representative of the student body by collecting and bringing student feedback directly to the executive team.	Assisted BCIT Values Articulation Project by bringing information forward to executives and recruiting participants to provide student feedback on BCIT's values directly to the institute.	Attend values articulation project and provide input to BCIT's team	
			3	Advocate for and assist the institute in focusing on excellence in instructional quality for students.	Reviewed instructional qualifications at time of hire policy as part of education council, provided feedback and suggested improvements.	Keep students informed of opportunities to provide feedback on these issues	
Timothy Cheng	VP of Finance & Administration		1	Create a system for analysis budget easier for everyone (include information on line items)	No updates	Look for new member for Finance Committee	
			2	Oversee the policy creation & implementation this year with the bylaws committee, and complete all changes required	Went over first set of policies in bylaw committee	Prep. for council approval, and begin next set of policies	
			3	Promote SA & Peer tutor services, in hopes to increase student involvement.	Back to Peer tutoring, begin to consider a successor	Refine the transition package	
Wafaa Barakat	VP Student Affairs		1	Promote women equity and leadership at BCIT.	Met with Katherine from Computing. Compiled a list of staff and faculty who would be interested in forming a strategic plan for the #HeForShe initiative. Attended a workshop about consent.	Speak at Set-rep meetings to gather interest from students who would like to help. Speak to Bethany from computing to define the initiative's objective. Reach out to those faculty members and staff to schedule for a meeting. Contact Bill Dow to determine what BCIT is doing in terms of addressing these issues.	
			2	Advocate and create awareness of services for minority groups within the community.	Attend a meeting with the aboriginal group to determine how we can assist them improve their services.	Scheduling meeting with Aboriginal Councillor to help with his initiatives on campus.	
			3	Increase student wellbeing and provide them with skills to be successful through promotion of events and services.	No Update	Will volunteer at the Game of School and promote the event. Propose having a student survey for advocacy to gather feedback and improve their program.	
Sophia Romero	VP Campus Life		1	Promote and bring more services from the Wellness Department to satellite campuses	scheduled to meet with Abby and Kim to bring one free breakfast day at DTC at the beginning of February	Coordinate logistics of the event and start planning to bring it over to BMC	
			2	Involve myself with the International Student Centre to inform international students of all activities happening on campus and encourage them to join such, as well as SA services available to them as full time students.	no update	no update	
			3	Organize social events that bring students from different programs together	no update	Assist with Games of Schools prep and events	
Timothy David	VP External		1	Ensure the U-Pass Program continues with a reasonable price for students for this year and the next year moving forward.	Collaborating with Darla W. to obtain classrooms with large student numbers to maximize reach for presentations.	Collection will cease on January 26, 2018. Price Freeze Referendum will take place the week of January 29, 2018.	
			2	Revive, prepare and plan TedxBICIT. Create a long-term, sustainable plan to ensure continuity of the Tedx platform on Campus.	Project is on hold until Leadership Conference is completed.	Once IXL Conference is complete, we will resume the rebuild of TedxBICIT.	
			3	Collaborate with Darshana Dave, Student Development Manager, in planning and executing the Leadership Conference on April 2018. To promote the leadership fundamentals and behaviours to an exclusive student base.	Met with Darshana, we have agreed the name of the conference will be IXL - standing for Innovation x Leadership. Currently interviewing and selecting the keynote speakers in preparation for April.	Reached out to Ian Romey for sponsorship and packaging. Ean Goqingco will oversee the conference marketing and branding. Next meeting will be held on Wednesday, January 24, 2018.	
			4	Reach out to prospect companies to increase employment opportunities for BCIT's student body. Collaboration with Career Services in employment events such as Big Business and Industry Days.	No recent networking events	Will be attending the Schmoozapalooza at the Roundhouse Community Arts & Recreation Centre on January 31, 2018. The object is to reachout for potential sponsors for Big Business and IXL.	
Christian Colquhoun	Chair of Business		1	Work with the Chair of Energy and the Chair of ATC to improve the Set Rep program so students see more tangible value in participating.	None at this time.	Looking into more training, and different ways to engage set reps. Next meeting is this upcoming Thursday in the telus theater.	
			2	Increase the use of Open Educational Resources in the School of Business - working in collaboration with Chair of Health Sciences and SOCAS	#textbook broke campaign lead by Chair of Health Sciences a great success	Planning for Open Education Week	Looking for a new Council Member for the School of Business
			3	Increase the sense of community within the School of Business by having the different programs meet eachother, network, and attend Club events	Holla Day event was a massive success. Over 500 attendees, raised \$600 for Chrysalis Society for women who have undergone violence and addiction.	Get the business school leaders together and start planning the re-connect event.	
Dean Tamboline	Chair of Energy	First Set Rep meeting of 2018 went well, even with issues surrounding communication using my.bcit emails. The Set Reps brought up some big issues for their respective programs; I'll be meeting with Forrest to discuss a potential resolution.	1	Promote advocacy within the School of Energy.	I've been talking with instructors from the ELEX department to get Robyn into their classroom	Get commitment from those instructors	
			2	Work with the Chair of Business and the Chair of ATC to improve the Set Rep program so students see more tangible value in participating.	Survey will be sent out and I will have so I can have some talking points on this item for the next Set Rep meeting.	Analyze the responses from the survey	
			3	Work with the Chair of TCE to create a stronger connection between trades students and the SA in order to increase engagement.	Recently got in touch with a trades student in the School of Energy and they've been communicating alot of the issues they've been experiencing. It appears as though the trades students in school of energy are being neglected by BCIT.	Collect some more information and bring this item to the Associate Dean of his program, and potentially the Dean	I was one of the organizers for WEC 2018, which took place last weekend. It was a lot of work, but it went off without a hitch from the perspective of the competitors!
			4	Work with the institute to provide the student body for a greater variety of food options on campus.	Have had plenty of meetings already this year for this objective. More to come soon...	More meetings...	
Spencer Pollock	Chair of Computing & Academic Studies		1	Continue to help keep the LAN party at BCIT a great social outlet for student's school wide.	Beginning planning on this years LAN party with some great news as a start for some sponsors. No details yet.	Looking to see if there is enough space DTC to have LAN. Setting up is the same as last term otherwise.	
			2	Improve student knowledge of services at BCIT as well as improve the knowledge in students about the BCIT executives and student elected positions.	None at this time.	Will continue to educate students on services at BCIT as well as informing students about what the executives do and council.	"Whatever choice you make, make it the right one" - Casey Neistat
			3	Work with students to better improve the programs at BCIT and students experience through feedback, updates and interactions with students to keep the computing culture thriving.	None at this time.	Working with the School of Computing to help streamline the feedback process and turn around.	
Abby Tabaco	Chair of Health Science	First SOHS Set Rep Meeting was a success! Working on the meeting minutes before sending out and will upload all the meeting minutes onto the BCITSA governance website. Planning to have QPR training session in the next set rep meeting	1	Increase interdisciplinary relations within the SOHS	Set Rep meeting brought interesting ideas of collaboration b/w programs that will mainly interact with each other. For GOS, had a couple of students sign up for volunteering Confirmed with Dr. Montaner's team to be our key speaker for SOHS Spring Power Hour	Working with Connie to look in facilitating more events b/w programs that will work together in the near future. For GOS will go to classrooms to bring more attention to the event and hopefully increase sign up Working on promotional gear for Spring Student Power Hours with Dr. Montaner	
			2	Promote BCIT/BCITSA health and wellness services to increase physical/mental health and wellness of the student body	Attended the Student Wellbeing Steering Committee Meeting last week. SWSC voiced concerns with not having enough student participation. Joined the subcommittee to help go over the Terms of Reference. Also met with Jack.org club President Fiona Ma, Kim C, and Lauren O to go over events that the club is planning throughout the term to see where they need support. Discuss a potential future goal once the club has grown to potentially provide a type of peer service support group.	Will work on Terms of Reference for the SWSC Will support Jack.org in events	
			3	Increase the use of Open Educational Resources in SOHS - working in collaboration with Chair of Business and SOCAS	The campaign was a success, was able to reach out to many students at the booth and share knowledge about the textbook broke purpose and the use of open educational resources. Had the draw for the #textbookbroke campaign last Friday as well. The student was able to win 100\$ gift certificate to the book store!	Will set up a meeting with the BCIT OER working group to work on bringing OER advocate speaker Rajiv Jhangiani to speak with instructors and students potentially some time in March/April	

Objective Updates for January 22nd

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes
Moshagh Mohammadi	Chair of Transportation, Construction & Environment		1	Have 2 big competitions for the Schools of TCE that requires participation from varieties of programs (this is to have more interactions between all programs in these schools). Also have smaller competitions that is a continuation of last year's design competition.	Advertising currently/ did an interview with Abby to promote GOS	Meet with Trina to finalize	Looking for a new Council member from the School of Transportation
			2	Work with the Chair of Energy to create a stronger connection between trades students and the SA in order to increase engagement.	Waiting on response from a few instructors to go speak to their class	Meet with the A.D to get help with connecting to instructors	
			3	Work with BCIT to create a competitions fund for all students.	No Update	None needed	
Mark Malczewski	Chair of Aerospace Technology Campus		1	Create a more social environment for students at the ATC Campus.			
			2	Create work experience opportunities for students to volunteer for local employers in their chosen industry and make valuable contacts to help them get a job when they're done school.			
			3	Work with Impark and YVR Airport to find a solution to overly expensive parking rates for students of the ATC Campus.			
			4	Improve set rep attendance for all the ATC classes so that our meetings are more complete.			
			5	Make ATC books available at the ATC Campus.			

BCITSA 2017/2018 Reports From Other Student Leaders & Staff

Name	Role / Title	Report	Optional - Other Notes
Caroline Gagnon	BCITSA Executive Director	Increase service and support for Student & Career Services Event	From Tuesday January 23 to Thursday January 25, 3 days industry days have been organized. These 3 days will cover the tech industry, the construction industry and Big Business. This is the first time that we are combining these industry days to make it one event. Employers will be available to meet with students.
		Create Entrepreneurship Centre	The construction of the new Entrepreneurship Centre is scheduled to start on March 9th. It is anticipated that 4 months will be required to complete the project. The new centre will open during the summer months to make its official opening to the community in September 2018.
		Set up 3 functioning childcares that work cohesively together	On January 2, our last group of toddlers started, filling the last spaces available. In total, we have 62 children registered in our program. Our 3 centres are fully operational and functioning cohesively. A grand opening event, inviting the Ministry, will be organized shortly.
	DTC Satellite Councillor		
Justin Lamarche	BMC Satellite Councillor		
Robert Whitting	AIC Satellite Councillor	There was a meeting with myself, the Associate Dean AIC and the BCITSA Exec. Dir. and others regarding sleep pods for the campus. The AD is happy to accommodate this in one of 2 determined locations pending approval further up the management chain, the budget for the pods has been approved. During this meeting we found another unutilised part of the campus that could be put to use for student amenities, this is now a current initiative.	
Justin Perry	Aboriginal Student Councillor	Working on expanding Indigenous Culture Club. We have a drum-making workshop planned January Wednesday the 31st. Also having a sweat lodge on campus on the 21st of this month. There will also be a career fair in February hosted by Indigenous Services.	
Jessica Santos	International Student Councillor	Created a document suggesting Orientation Sessions for international students that want to apply for visa (Co-Op, extensions) themselves. It would take place 90 days prior the internship period. Book an appointment with Emilie Omi, International Student Coordinator	
Megan Euverman	Residence Student Councillor		

BCITSA 2017/2018 Reports From Committees

Committee	Report by	Report	Optional - Other Notes
Finance	Timothy Cheng	Look for new member for Finance Committee	
Student Spaces	Moshagh Mohammadi	No Update	
Bylaw	Timothy Cheng	Went over first set of policies in bylaw committee	
Clubs	Sophia Romero	A new member of the Committee was chosen on the last Council Meeting. Luiza Leal will be joining the Committee for the first time next month to go over the January intake of Club Funding Applications.	
Board of Governors	Sergey Bukharov	Did not meet yet.	
Education Council	Wafaa Barakat	Did not meet yet.	
Alumni Board	Timothy David		
Student Centre	Dean Tamboline		