

Executive Committee Meeting Agenda
Monday July 10th, 2017
6:00pm – 8:00pm

- 3.1 Call to Order
- 3.2 Acceptance of the Agenda
- 3.3 June Issues
 - 3.3.1 Debrief (30 min.) - *Sergey Bukharov*
 - 3.3.2 Interim Vice President Student Affairs Discussion (10 min.) - *Sergey Bukharov*
- 3.4 Charter and Culture (20 min.) - *Sergey Bukharov*
- 3.5 Building Committee Structure (30 min.) - *Dean Tamboline*
- 3.6 Open Forum
- 3.7 Reminders
 - 3.7.1 Student Union Development Summit @ UBC – August 18-20th
 - 3.7.2 Whistler Training – August 25-28th
- 3.8 Meeting Adjournment

**Executive Committee Meeting
Monday, July 10th, 2017
Minutes**

- Executives:** Sergey Bukharov – President
Timothy David – VP External
Adbiel Tabaco – Chair, School of Health Sciences
Moshtag Mohammadi – Chair, Schools of Transportation, Construction & the Environment
Dean Tamboline – Chair, School of Energy
Mark Malczewski – Chair, Aerospace Technology Campus
- Staff:** Sameer Ismail, Government Relations Strategist
Robyn Lougheed, Advocate
Darla Willisroft, Administrative Coordinator
- Absent:** Timothy Cheng – VP Finance & Administration
Sophia Romero - VP Campus Life
Christian Colquhoun – Chair, School of Business
Spencer Pollock – Chair, School of Computing & Academic Studies
Joey Jacome – Annacis Island Campus
Emilio Da Silva – Downtown Campus
Philip Romanov – Marine Campus
Caroline Gagnon, Executive Director

3.1 Meeting Called to Order

The Chairperson, Sergey, calls the meeting to order at 18:23 (6 voting members, including Chair).

3.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Sergey Bukharov

Amendment to the Motion:

Be it resolved item 3.3.1 be moved to in-camera and a second in-camera session be added following item 3.5.

Be it further resolved that item 3.7.3 be added reading "Next meeting".

Moved by: Sergey Bukharov

Unanimous Carried

Motion:

Be it resolved that the agenda be accepted as distributed and amended.

Moved by: Sergey Bukharov

Unanimous Carried

3.3 June Issues

3.3.1 Debrief

3.3.2 Interim Vice President Student Affairs Discussion

- Need someone to step in and fill the role until a By Election is held.
- Timothy David nominates himself. Timothy David accepts the nomination.

Motion:

Be it resolved that Timothy David be appointed interim Vice President Student Affairs until the conclusion of the By Election.

Moved by: Moshtagh Mohammadi

Seconded by: Adbiel Tabaco

4/0/2 Carried

3.4 Charter and Culture

- Noticed a culture of secrecy and fear, where some members do not feel able to speak at meetings confidently.
- A team charter would be a good idea; something to represent moral compass and team values. Can reflect on decisions to ensure that the team is making the right choice.
- Could incorporate feedback sessions – evaluation of selves, the chair, and the Executive Director.
- Need to determine what swag items we would like for the team. Looking at a bomber or regular jacket style.

Discussion:

- What is missing in our culture?
 - Confidence, unity, communication; do not have established relationships. Trust is the key factor missing.
- Great that everyone is reflecting on what has happened and what is missing. We did have some positives as a result – some people disagreed with each other and still worked together to come up with a conclusion. The fear and culture were missing, but taking away the negatives we have a building block to work with. Everything mentioned can be improved upon which is great and gives you the first step in creating a better culture.
- Each member should have a month where they plan a group activity.
- Abby volunteers to plan Secret Santa for the board.
- How is the charter different from strategic plan?
 - It is not for the organization, just for the group this year. The next board could take this up if they would like; it theoretically could be incorporated into bylaws.
 - This should start with the “why” for the team. Though the strategic plan is the “what” and “how”, we need to find our “why”.

3.5 Building Committee Structure

- After the previous meetings, we have not arrived at any real decision. Should have this conversation with all of the Executives present so that we are on the same page come September as we have all said our opinions already. Need a unified voice for council. Should have one person as a chair, and have this as a permanent duty for a specific board position so that there is proper training and transition from year to year. We all agree that staff should be involved for continuity.

Discussion:

- Thoughts on what position should be there as chair?
 - Do not know if Chair of Energy would be the best to chair this from year to year.
 - Whoever is interested should have the opportunity to be voted in from the new executives.

- The transition will be difficult if it is not a set position. As a part of my transition, I was brought up to speed on the committee's history.
- We can have staff do the transition piece for that.
- The liability could be on the Association and it should not be like that. With an election process each year we can see the true motivations and strengths of the individual.

3.6 Open Forum

- In regards to the By Election, there are concerns that a provision in the bylaws will require it to occur within 30 days of vacancy.
 - The intent of bylaws is to engage students. There is an e-blast going out to students on 2017-07-11 which can include notice of nominations for elections in conjunction with Education Council. The nomination period is set from 2017-07-24 to 2017-09-15. The All Candidates Meeting will likely occur 2017-09-25; at the meeting's conclusion, campaigning will begin. The voting period will be 2017-10-02 at 09:00 until 2017-10-06 at 14:00. Results will be announced later that day.
- Can I call in for the next meeting if it happens while I am on holidays?
 - Yes, you just cannot vote. You can also submit your comments ahead of time.

3.7 Reminders

- 3.7.1** Student Union Development Summit @ UBC – 2017-08-18 to 2017-08-20
- 3.7.2** Whistler Training – 2017-08-25 to 2017-08-28
- 3.7.3** Next meeting

3.8 Meeting Adjournment

It was moved by Sergey Bukharov that the meeting be adjourned.

The meeting was adjourned at 20:16.