



*enhancing student life*

Council Meeting Agenda  
Monday February 20<sup>th</sup>, 2017  
5:30pm – 7:00pm

- 13.1 Call to Order
- 13.2 Acceptance of the Agenda
- 13.3 Acceptance of Meeting Minutes: February 6<sup>th</sup>, 2017
- 13.4 Club Sanctioning Applications (15 min.) - Jae L.
  - 13.4.1 English Corner
  - 13.4.2 Family Nursing Club
- 13.5 Progress Reports (5 min.)
- 13.6 New Councillor Introductions (5 min.)
- 13.7 Finance Committee Appointment (10 min.)
- 13.8 Ratification of By-Election Process (10 min.) - Matthew M.

*Suggested Motion: Be it resolved that the BCITSA ratifies the 2017 by-election process.*
- 13.9 Election Regulations (15 min.) - Matthew M.

*See attached regulations. Suggested Motion: Be it resolved that the BCITSA adopt Regulation 5 – Elections as presented.*
- 13.10 Question Period
- 13.11 Reminders
  - 13.11.1 Council Mingler – February 20<sup>th</sup> @ 6:30pm in Habitat
  - 13.11.2 Next Council Meeting – Monday March 6<sup>th</sup> @ 5:30pm
- 13.12 Meeting Adjournment

**Council Meeting**  
**Monday, February 20<sup>th</sup>, 2017**  
**Minutes**

**Executives:** Matthew May – President  
 Alex (Yushen) Tian – VP Finance & Administration  
 Jae Lee - VP Campus Life  
 Dominic Terrado – VP Student Affairs  
 Timothy David – VP External  
 Kayla Di Bauda – Chair, School of Health Sciences  
 Nav Bhatti – Chair, School of Computing & Academic Studies  
 Justin Prasad – Chair, Schools of Transportation, Construction & the Environment  
 Dean Tamboline – Chair, School of Energy  
 Tyson Sangha – Chair, Aerospace Technology Campus  
 Inder Gill – Chair, School of Business  
 Emilio Da Silva – Downtown Campus  
 Justin Hamilton – Annacis Island Campus

**Staff:** Caroline Gagnon, Executive Director  
 Darla Willisroft, Administrative Coordinator

<b>Councillors:</b>	Maryam Baghalha	Jonathan Martel-Trombley
	Massoud Baghalha	Moshtagh Mohammadi
	Daniel Baranowski	Stephanie Mulder
	Luiza Cabadas	Justin Perry
	Ken Cen	Sean Peterson
	Christian Colquhoun	Artti Prasad
	David-Alexander Dabic	Sophia Romero
	Megan Euverman	Adbiel Tabaco
	Alice Ho	Meghan Tius
	Michael Hui	Matthew Vickars
	Rahul Kumar	Logan Wicks
	Silvia Lee	

**Regrets:** Philip Romanov – Marine Campus

<b>Absent:</b>	Vasiliy Baryshnikov	Angela Kim
	Ankit Dhani	Blake Tamboline
	Mary Hillis	

**Guests:** Anthony Ang – VP, Family Nursing Club  
 Hilary Burton – President, Family Nursing Club

### 13.1 Meeting Called to Order

The Chairperson, Matthew, calls the meeting to order at 17:43 (35 voting members, including Chair).

### 13.2 Acceptance of the Agenda

It was moved that the agenda be accepted as distributed.

*Moved by: Stephanie Mulder*

*Seconded by: Abbiel Tabaco*

**33/0/1 Carried**

### 13.3 Acceptance of the Minutes

#### **Motion:**

Be it resolved that the Council Minutes from 2017-02-06 be accepted as distributed.

*Moved by: Moshtagh Mohammadi*

*Seconded by: Daniel Baranowski*

**32/0/2 Carried**

### 13.4 Clubs Sanctioning Applications

#### 13.4.1 English Corner

- Had English Corner present two meetings ago. Found there was potentially similarity between them and the International Social Club. Wanted to see if it was separate so that we do not fund two of the same clubs.
- English Corner is a subsidiary of a parent club, which means they need to take the name and rubric provided to them.
- They reached out to the International Social Club but did not receive a response back.
- Their event-based plans are geared to academics and learning English. The events that International Social Club hold do not seem to overlap.

#### **Discussion:**

- How active is the International Social Club?
  - Very active; sanctioned this year and have had three events.
- Is English Corner willing to come downtown to work with International Student Entry Program students?
  - Yes, they just need a contact.
- If we do find some people, we will have this at the downtown campus. In regards to funding, I do not anticipate that they would require funding.
- International Social Club have previously not wanted to come downtown. The International Student Entry Program students are underserved and struggle to have people to come and see them. At Langara, English Corner reaches out to Langara

English for Academic Purposes students. I see them as a valuable club for our students.

- International Social Club may just be unable to come downtown as there is a small presence there.

**Motion:**

Be it resolved that English Corner be a sanctioned BCITSA Club.

*Moved by: Moshtagh Mohammadi*

*Seconded by: Nav Bhatti*

**34/0/1 Carried**

*Moshtagh Mohammadi noted abstention.*

### **13.4.2 Family Nursing Club**

- Hilary and Anthony present.
- We are interested in working in the nursing field, and wanted a mentor in family nursing which is a smaller field. I reached out to graduating students and felt that I was constantly relaying information back to people in my level.
- We provide mentorship, meet and greets, and social events. 30 members to date, with 10-15 students regularly attending.
- Want to extend social events to bringing in guest speakers. Would like to possibly move into research as well. Current focus is on increasing member numbers.
- Not only meeting and forming relationships, but also building team work and other social skills.
- Members are in levels 1-6, and some alumni in the field. Different levels of experience and feedback.
- Funding is for social events.

### **Questions:**

- Does this only cater to the family nursing program?
  - With the BScN program at BCIT you specialize in your final year which is where the family nursing would come in. All students are welcome to come to events, but it is geared to anyone interested in nursing.
- Where does the specialization come into play for this club?
  - When you are applying to jobs, the specific information you receive about each specialization is very important as there are a limited amount of spaces in each specialty. More generally, we are all interested in learning how to be a better nurse.
- Feel like this club is social but different because of its specialty aspect.
  - People who want to know more about nursing can join in events and make connections.
- Objective is to provide mentorship to nursing. The SA has a mentorship program which covers nursing. Will this club match students with a mentor?
  - Could not find a mentor match with the SA in my specialty. We are trying to pair specialized mentors in our network with younger students. Level 4 is where we

need the specialty mentor. In the process of setting up a larger mentor program and recruit higher numbers of high level nursing students. Currently assist through email.

- Need to define objective. Is it social or career oriented? Is this going to compete with SA Mentorship?
  - Students can get different things through both channels. Just want to have the best outcomes for students.

**Discussion:**

- Need nursing presence in clubs. Asked question of why it is event centered; events are open to everyone.
- If they wanted to team up with SA Mentorship program, do they have the opportunity to assist?
  - Yes.
- Think their objective is different from what they stated in the club application. The social events seem more like their focus while creating and fostering mentorship.
- Not clear but it seems like they want to be a networking club, which integrates mentorship. Needs to start somewhere, to get members they need to start with social events. They are heading the right direction.
- If we removed mentorship aspect, it is a good idea for networking and sharing. This is valuable to all students involved in nursing.
- The amount of people who wanted to sign this application is a good indication that there is an audience for this club. Checked the list online and did not see anything similar to this for nursing. All for it as it will enhance their program.
- Would this be the only nursing club on campus?
  - Yes.

*17:51 Councillor joins. Count is 35.*

**Motion:**

Be it resolved that Family Nursing Club be a sanctioned BCITSA Club.

*Moved by: Luiza Cabadas*

*Seconded by: Matthew Vickars*

**34/1/0 Carried**

**13.5 Progress Reports**

**Emilio Da Silva (Downtown Campus Satellite Councillor)**

- As submitted.

**Matthew May (President)**

- As submitted.

**Nav Bhatti (Chair - School of Computing and Academic Studies)**

- As submitted.

**Inder Gill (Chair - School of Business)**

- As submitted.

**Dominic Terrado (VP - Student Affairs)**

- As submitted.

**Timothy David (VP External)**

- Reading emails and catching up on the position.

**Alex Tian (VP Finance & Administration)**

- Excited to start. Goal is to make financial statements more understandable to students.

**Kayla Di Bauda (Chair - School of Health)**

- As submitted.
- Second Power Hour event today; another planned for April. Will have a street nurse in to talk about the fentanyl crisis.

**Caroline Gagnon (Executive Director)**

- As submitted.

**Tyson Sangha (Chair - Aerospace Technology Campus)**

- As submitted.

**Jae Lee (VP Campus Life)**

- As submitted.

**Justin Prasad (Chair - School of Transportation, Construction and the Environment)**

- As submitted.

**Dean Tamboline (Chair - School of Energy)**

- As submitted.

**Justin Hamilton (AIC Satellite Councillor)**

- As submitted.
- Had networking session at AIC; great opportunity for new students as it provides them with a leg up on schooling and the industry.

**Philip Romanov (BMC Satellite Councillor)**

- Absent.

### **Justin Perry (Aboriginal Councillor)**

- Working to promote more workshops. This Wednesday, 2017-02-22, is a workshop about sweat lodges from 11:30-13:30 in Aboriginal Gathering Place; free with pizza. There is a sweat lodge held on campus once a month.

### **13.6 New Councillor Introduction**

- Christian Colquhoun and Ken Cen are new School of Business Councillors.

### **13.7 Finance Committee Appointment**

- Need to replace Alex's spot on the Committee as he is now Chairing it.
- Luiza Cabadas self nominates. Luiza accepts.

#### **Motion:**

Be it resolved that the following Council member be appointed to the Finance Committee: Luiza Cabadas.

*Moved by: Meghan Tius*

*Seconded by: Alice Ho*

**31/1/2 Carried**

### **13.8 Ratification of By-Election Process**

- Not to ratify the positions, but rather the process in which the election was run; in a fair and democratic manner.
- Have been notified by Elections Committee that there are no large grievances.

#### **Motion:**

Be it resolved that the BCITSA ratifies the 2017 by-election process.

*Moved by: Adbiel Tabaco*

*Seconded by: Nav Bhatti*

**29/2/4 Carried**

### **13.9 Election Regulations**

- Outlines processes and regulations regarding elections. See attached materials.
- Adding more structure to the process and providing Elections Committee clearer guidelines.
- Needed to define what constitutes campaign materials; now includes social media postings.
- A few other changes were made as well. Number 9: if someone would like to withdraw their nomination, it must be the person running.
- Number 13 was added due to the snow day this year. Needed guideline to cover exceptional circumstances in the future.

**Discussion:**

- Number 5 – social media posts: cross candidate endorsement issues. If a post is private on social media and I cannot see it, does it mean that it is okay? Do posts like this need to be approved before going on social media? Post at issue had candidate endorsement and SA logos attached. Needs to be fair; if I have 1000 friends, and 200 go to BCIT, this could affect that.
  - If materials could be seen to the public, I would consider it as campaign-related.
  - If even a single eligible voter could see it, it would have to be considered campaign materials.
- Would need to get a social media post approved under this new regulation.

**Proposed Motion 1:**

Be it resolved that the BCITSA adopt Regulation 5 – Elections as presented.

*Moved by: Dean Tamboline*

*Seconded by: Jae Lee*

**Discussion on Proposed Motion 1:**

**Amendment to Proposed Motion 1:**

Be it resolved that Regulation 5 – Elections has a clause 5a to clarify that social media posts need to be approved by the Elections Committee.

*Moved by: Moshtagh Mohammadi*

*Seconded by: Alice Ho*

**Discussion on Amendment:**

- Need to define what is public. Cannot control private one-to-one posts. Structure is already in place to prevent slates and endorsements.
- Number 10 states rules on public speech; would social media not fall under this? Clarify that this means social media and election-related posts.
  - Images would need to be approved, not words. Words would be spontaneous speech which would fall under Number 10.

*Amendment withdrawn by Moshtagh.*

**Discussion on Proposed Motion 1:**

- Regarding social media material: if it is posted by friends or family, would that be considered election material as well?
  - Yes, but that is subject to determination by the Elections Committee.

**Amendment to Proposed Motion 1:**

Be it resolved that Regulation 5 – Elections, parts 5, 9, 10 and 13 be individually separated from the original motion.



*Moved by: Matthew Vickars*  
**34/1/0 Carried**

*Seconded by: Sean Peterson*

**Discussion on Proposed Motion:**

**Motion 1:**

Be it resolved that the BCITSA adopt Regulation 5 – Elections, parts 1-4, 6-8, 11-12.

*Moved by: Dean Tamboline*  
**34/0/1 Carried**

*Seconded by: Jae Lee*

**Proposed Motion 2:**

Be it resolved that the BCITSA adopt Regulation 5 – Elections, parts 5, 9, 10 and 13.

*Moved by: Logan Wicks*

*Seconded by: Moshtagh Mohammadi*

**Discussion on Proposed Motion 2:**

- Do you think we have the time to properly review all of these right now?
  - Depends how long you would like to stay tonight.

*Moshtagh rescinds second. Jonathan seconds.*

**Tabling of Proposed Motion 2:**

Be it resolved that proposed Motion 2 be tabled.

*Moved by: Logan Wicks*

*Seconded by: Jonathan Martel-Trombley*

**Discussion on Tabling of Proposed Motion 2:**

- Is there any length of time to shorten this so it meets this year's campaign?
  - Not unless this is completed in the next two days.
- We should take the time to do a proper review.

**Amendment to Tabling of Proposed Motion 2:**

Be it resolved that proposed Motion 2 be tabled for a month.

*Moved by: Sean Peterson*  
**25/10/0 Carried**

*Seconded by: Matthew Vickars*

**Discussion on Motion to Table, as Amended:**

- Given that this cannot be put in place for this election, can we put together a committee to make sure this is done right?
  - It will go to Executive meeting first.
- Any campaign-related materials with an SA logo would cross the line.
- Without amendment, social media posts would need to be approved. It does not address shared campaigning.
- Need to pay attention to not just the logo but also the slogans which would associate media campaigns.
- Need to define what endorsement is; print and oral campaigning; this would fall under a second amendment.

**Motion 2:**

Be it resolved that the BCITSA table Regulation 5 – Elections, parts 5, 9, 10 and 13 for a month.

*Moved by: Logan Wicks*

*Seconded by: Jonathan Martel-Trombley*

**21/14/0 Carried**

**13.10 Question Period**

- Are we following a speakers list?
  - We should have. If you feel like it is not followed, you have the right to call a point of order.
  - Robert’s Rules refresher to be set up.
- Regarding the by-election: the regulations had a lot of loopholes. The next election could be dirty as those loopholes are known now.
  - Elections Committee has power to deem what is acceptable as per Bylaws and regulations.
  - The fairest way would be to identify up front what is allowable or not. This way candidates can do what they see fit; this election not everyone had the same understanding.
  - If everyone knows about the loopholes, are they really loopholes?
  - The previous regulations still stand while we wait for the tabled pieces to be amended. All of the previous regulations and Bylaws are still in place; it will not be the Wild West.
- By-election was busy and competitive; people can win fair and square even without using social media. Speak to Alex on Friday, 8:00-16:00, if you would like.
- Any thoughts, suggestions or concerns, please bring to Executives whenever you see fit. If you know of anything please let us know as soon as you are aware.
- Two years ago there were no regulations on who could share campaign materials or endorse each other. This may look dirty now, but it was much worse before.
- Can we review everything surrounding regulations regarding elections?
  - Cannot change bylaws until the next Annual General Meeting; could call a Special General Meeting if necessary.

- Old Regulation 5 – Elections still stands, just without changes.
- Safety and Security department review on Thursday, 2017-03-02, from 8:00-9:30. They have hired a third party to do the review. We are looking for 3 students to join.
  - Luiza, Justin Prasad, and Moshtagh volunteer.

### **13.11 Reminders**

**13.11.1** Council Mingler – Following meeting.

**13.11.2** Next Council Meeting – Monday 2017-03-06 at 17:30.

### **13.12 Meeting Adjournment**

It was moved by Adbiel Tabaco and seconded by Moshtagh Mohammadi that the meeting be adjourned.

**34/0/0**      **Carried**

The meeting was adjourned at 19:03.

BCIT Student Association

# BCITSA Club Application Document

[www.bcitsa.ca](http://www.bcitsa.ca)

Last Amended:  
2015-06-02

# Steps for BCITSA Club Sanctioning

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**Step 1** Complete the BCITSA Package for applying to be a new club including:

- Club Proposal Form
- General Information
- Membership List
- Club Agreement
- Budget Requests (If Any)/Club Financial Sustainability

**Step 2** Submit completed package to the Clubs Program Coordinator at [clubs@bcitsa.ca](mailto:clubs@bcitsa.ca). This will be reviewed with the VP Campus Life.

**Step 3** Next, you will be invited to represent the interests of your club at a Student Council meeting (see steps 3-5). At least one member must represent your club at the Student Council Meeting.

**Step 4** After a brief 5 minute presentation about your club and its general operations, the BCITSA Student Council will approve, reject or further question/ request information regarding your club.

**Step 5** Next, a vote will take place to sanction your club and once approved you may begin running your clubs operations.

**Step 6** You will be contacted by the VP Campus Life or the Clubs Program Coordinator for a mandatory training session where you will be lead through club By-Laws and Procedures regarding clubs rights and responsibilities of operations. You will also be assisted with creating your Club's Constitution document in which you will operate under.

**Step 7** Submit constitution document to VP Campus Life for approval, before receiving any Student Association benefits/funding. This must be submitted within 30 days after sanctioning from council. If not received, the issue will be brought forward to council.

**\*\*Please contact the Clubs Program Coordinator in the Uconnect Office in building SE2 at [clubs@bcitsa.ca](mailto:clubs@bcitsa.ca) or 778-331-1328 if you have any questions.**

*escape room*  
*Sat Feb 4th - 11*  
*Sat March 4th - 11*  
*glow-in-dark*  
*board*

# Club Proposal Form

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**Please complete the following forms and submit to the Clubs Program Coordinator.**

This proposal is meant to provide a better understanding for the BCIT Student Association regarding your reasoning for starting a club, including your expectations and goals for the year.

**Club Name:** Family Nursing Club

**Please choose the type of the club you wish to start:**

- Academic/Educational
- Social/Religious
- Athletic/Sporting
- Other: \_\_\_\_\_

**Club Mandate/Objective:**

To provide mentorship to BCIT student nurses who are interested in family medicine.

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**Outline what you intend to accomplish upon sanctioning:**

To create a supportive and educational network of student nurses who are interested in pursuing various placements in family nursing (maternity, pediatrics, neonatal, etc.)

*update flr & website for events*

**Briefly explain how your club will benefit student life: (give a few examples)**

Will provide a supportive social network that promotes discussion of current family nursing related issues.

**Promotional Paragraph to be used on the BCITSA website (mandatory):**

We are BCIT nursing students who love to work in pediatric, maternity, neonatal intensive care (NICU) and other family nursing fields. We study hard but also want to enjoy our student life as much as we can. Most importantly, we want to get to know other peers who have similar interests to us. This is a social club

**Website Contact Email:** [hburton.3@my.bcit.ca](mailto:hburton.3@my.bcit.ca)

for people interested in or working in family nursing!

# General Information

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The following information will be released in the BCITSA council meeting and meeting minutes. Please ensure that it is suitable for publication. Only club contact information will be published on our website.

**Club/Organization Name:** Family Nursing Club

Acronym (if applicable): FNC

Contact E-Mail: hburton3@my.bcit.ca

Contact Phone Number: 778-322-2646

## EXECUTIVE MEMBERS

### President

Name: Hilary Burton

Phone: 778-322-2646

E-Mail: hburton3@my.bcit.ca

Signature: Hilary Burton

### Vice President

Name: AJ (Anthony) Ang

Phone: 778-995-1008

E-Mail: ~~ajeraza~~ aang8@my.bcit.ca

Signature: AJ Ang

### Treasurer

Name: Violet Phillips

Phone: 778-836-3204

E-Mail: vphillips7@my.bcit.ca

Signature: Violet Phillips

### Other Executive:

Name: Brenda Liang

Phone: 778-862-4321

E-Mail: bliang12@my.bcit.ca

Signature: Brenda Liang

### FACULTY ADVISOR (not mandatory, but recommended)

Name: Inderdeep Grewal Department: Nursing Ext: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



**FOR OFFICE USE**

Date Application Received: \_\_\_\_\_ Received by: \_\_\_\_\_

# Membership List

Club Name: Family Nursing Club

- In order to prove there is sufficient interest in starting your new club, this document must be filled out in full.
- Treat this list as an initial membership of the club. If you have additional members, please add an additional page.
- Please ensure full names are printed clearly. Otherwise it could delay your application and influence your funding. (This application will not be processed if names are missing or illegible)
- This Membership List will be kept confidential by the BCITSA upon sanctioning, and will not be included in the meeting minutes.

	Full Name	Signature	Email	BCIT Program	Year of Schooling (Level 4)
1	Violet Phillips	<i>Violet Phillip</i>	vphillips7@my.bcitt.ca	Nursing	Year 2
2	Hilary Burton	<i>Hilary Burton</i>	hburton3@my.bcitt.ca	Nursing	2/3 Level 4
3	Brenda Liang	<i>Brenda Liang</i>	bliang1@my.bcitt.ca	Nursing	Year 2
4	Jennife Reel	<i>JM</i>	jenn.e.reel@gmail.com	Nursing	Level 6
5	Monique Ledoux	<i>M. Ledoux</i>	moniquanicoleledoux@gmail.com	Nursing	Level 3
6	Cassie Brooks	<i>C. Brooks</i>	cbrooks29@my.bcitt.ca	Nursing	Level 3
7	Maryland Quijada	<i>MQ</i>	mqujadagomez@my.bcitt.ca	Nurs	Level 3
8	Doreen Tu	<i>doreen</i>	dtu5@my.bcitt.ca	Nursing	level 3
9	Linda yang	<i>Linda yang</i>	lindaziyang@gmail.com	Nursing	Level 3
10	Taylor Waffle	<i>Taylor Waffle</i>	tay.waffle@gmail.com		Graduated








✓ Additional membership sheet attached?

Yes \_\_\_\_\_ No \_\_\_\_\_

✓ Total number of members: \_\_\_\_\_

Nursing Level 1

11. Anthem Postnikoff *anthempostnikoff* - anthem.postnikoff@gmail.com Page 6 of 9
12. Eddie Chau *Eddie Chau* eddie.tse.chau@gmail.com Lvl 4
13. Hau Nguyen *Hau Nguyen* haunguyen\_@hotmail.com Nursing Level 3
14. Jennifer So *Jennifer So* vjso@live.com Nursing Lvl 3

#	Name	Signature	Email	ISCIT Program	Year
15	Tiffany Vang		tyang1995@hotmail.com	Nursing	Year 3
16	Helen Zhen		hzhen1@my.bcit.ca	Nursing	Level 3
17	AJ (Anthony) Ang		aang8@my.bcit.ca	Nursing	Level 4
18	Eve Marshall		<del>emmarshall@</del> emmarshall1@my.bcit.ca	Nursing	Level 2
19	BRENNA LUNDSTROM		<del>blundstrom@</del> blundstrom@my.bcit.ca	Nursing	Level 4
20	Camille Bouchard		<del>cbouchard@</del> cbouchard11@my.bcit.ca	Nursing	Level 4
21	Candy Tran		ctran25@my.bcit.ca	Nursing	Level 4

# Budget Request – For New Clubs

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More detailed budget/funding section to be covered in your Club Constitution document. This section should directly align with the constitution document.

Every year, the BCITSA helps our clubs operate by setting aside an amount of money to be distributed amongst our sanctioned clubs. This money is broken up into three accounts for existing/returning clubs, newly sanctioned clubs, and clubs that compete. Every club is eligible to apply for funding, but it is at the discretion of the VP Campus Life and necessary committees to distribute these funds.

**Amount Requested:** \$ 500.00

**Reasoning:**

If our events are partially subsidized this will allow for more students to attend who would otherwise be unable to due to the financial constraints of student life.

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**To Be Used For**

Once / month social events, such as bowling, dinner meet ups, etc.

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Refer to BCITSA club funding document for additional funding/budget requirements and general information.

# Club Sustainability

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Given the section above, every club should also have a sustainability plan set in place to ensure the longevity of the club at BCIT. In a few sentences, describe your plans for sustainability for this year and years to come:

*At the end of the summer, membership interest will be evaluated and interested members will have the opportunity to move into executive positions. Member recruitment will occur via social media networking.*

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A common way of collecting funds for club operations is to charge a membership fee for new club members. If you plan to charge a membership fee, please state the amount and what this will entitle the clubs members to:

**Membership Fee (If Any):** \$ Ø

**Entitles Member To:**

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# Club Agreement

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The Family Nursing club is now sanctioned under the BCITSA, and has read, and agrees to follow the BCITSA club requirements listed below:

This club agrees and understands that should they violate any rules of the BCITSA Club package, the BCITSA By-Laws & Constitution, Policies & Procedures, the BCIT Policies & Procedures and the Code of Conduct, they may be subject to de-sanctioning.

This club has successfully completed the Club's Constitution document, approved by the VP Campus Life and Clubs Program Coordinator.

Any amendments to the rules and/or guidelines in which the BCITSA clubs operate under, by VP Campus Life, shall be considered valid under the BCITSA Policies and Procedures.

We, the Family Nursing club, are liable for all unauthorized debts incurred by the club. We agree not to enter into any contractual relationship unless it is authorized by BCITSA. We are also aware and agree that the club may be termed "dissolved" as a result of a majority vote of the BCITSA Student Council.

**Signatures:**

Club President: Henry Burton

Club Treasurer: Nicoletta Phillips

VP Campus Life: \_\_\_\_\_

# Objective Updates for February 20th

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes
Matthew May	President	Attended a Board of Trade event with Caroline and Dom Attended a Board of Governors Meeting Met with BCIT re: Campus Plan	1	Increase Student Representation in all facets of BCIT/BCITSA decision making bodies	Student input sessions for the Functional Space planning concluded	Working with IT to get student input on the BCIT IT plan	Working with SA staff to continue efforts on Policy Work
			2	Improve communication and services to satellite campuses	Met with Chris R and Tara to work on collaboration for space in ATC re: Satellite Telecommunicating	Will be working with Chris R to identify an appropriate space for a Teleconference space on Burnaby Campus	
			3	Increase PTS involvement in all BCITSA boards + decisions	On hold - Waiting on response from BCIT	Waiting on BCIT	
Inder Gill (Interim)	VP of Finance & Administration	Scheduled transition meeting with incoming VP Finance	1	Increase exposure for BCIT's School of Business	No Change		
			2	Improve transparency of BCITSA's financial documentation	No Change		
			3	Create and increase conference funding options for students and clubs	No Change		
Dominic Terrado	VP Student Affairs	No update	1	Establish a formal set-up and training for the Education Council and Board of Governors student representatives.	Followed up with Jennifer Figner	n/a	
			2	Increase awareness for student rights and advocacy	No changes	Follow up with Gen on social media updates	
			3	Collaborate with the Vancouver/Burnaby Board of Trade to create on-campus events	Met with BCIT & Board of Trade Rep at an event last week. Will be connecting regarding on ideal topics & speakers for an event.	Follow up with Cynthia at BCIT & Austin at the Board of Trade	
Jae (Jisoo) Lee	VP Campus Life	- Met with James Foran, Marketing & Communications Manager, to discuss 1) website layout to facilitate organization/reach and 2) installing digital screen displays at all BCIT satellite campus locations to streamline communication. - Met with Dan Post, Publications Manager for Link Magazine, to discuss current reach with satellite students and engagement via the Campus Life Survey. - Attended Student Centre meeting Feb. 16th and advocated on behalf of students regarding General Retail Services. - Held Event Funding Committee meeting Feb. 9th. See below.	1	Change the current Rec. Service offerings for satellite campuses to better accommodate students.	- Met with Andrea Soukeroff, Satellite Program Coordinator, to finalize AIC's Campus Life survey and discuss distribution. - The above survey is ready to be distributed and will be open until March 3rd. Email link also available.	Analyze results of AIC's Campus Life survey and edit surveys for remaining satellite campuses.	Fentanyl Campaign - no progress until midterm exams end for us students involved.
			2	Provide a 2-way communication platform for BCIT students via social media.	- Uploaded 18 new posts via the Campus Life Instagram (@bcitsocial). - Accommodating an increasing number of stakeholders (BCIT and student clubs) to facilitate promotion or student feedback. - Indirectly solves current issue of flooding the SA's social media accounts with clubs promotional posts.	Meeting with James Foran, Marketing & Communications Manager, to discuss specific marketing objectives to gauge current/future problems that could be solved through the Campus Life position and social media.	
			3	Revise the Policies and Guidelines governing student clubs at BCIT	- Amy Smith, Club Coordinator, sent out a draft with the key points from last the Club President's meeting for review and additional feedback. - Topic of discussion were revisions to the policies governing student clubs with a focus on 1) a mandatory membership list, 2) current use of a constitution or contingency document, and 3) segmenting clubs to tiers by membership size.	Meeting to discuss Club Leaders' feedback.	
Dean Tamboline (Interim)	VP External	Met with the newly elected VP External, a more extensive transition meeting will happen next week.	1	Design and create Sleep Pods for BCIT campuses			
			2	Look into hosting the Western Engineering Competition (WEC) at BCIT			
			3	Further advocate for improved water fountains on all BCIT campuses			
Inder Gill	Chair of Business	Implemented a monthly draw to encourage Set Reps to distribute the material provided to them - in order to create better and more reliable communication stream	1	Advocate for a final exam review policy at BCIT	Policy In Place	N/A	
			2	Research the possibility of a commerce society at BCIT and what it would look like	On Going	Will have completed by end of semester.	
			3	Review the Set Rep program with student feedback and add more value	Listened in briefly to another chairs set rep meeting - hope to attend another to gain perspective on other schools meetings. Will be scheduling a focus group with a few SOB set reps to gain feedback.	Compare differences between other SR meetings and SOB and analyze feedback from last year to create discussion questions for focus group.	
Dean Tamboline	Chair of Energy	Currently finalizing plans for the Standard First Aid training for the School of Energy Set Reps. Planning has started for the upcoming Set Rep meeting on February 28th.	1	Continue to the push to rename the School of Energy to the School of Engineering.	A discussion took place with the Dean about the current name of the school and this conversation will continue at the next Set Rep meeting. The Dean wants to hear student input on this matter before any decision is made.	Wait and see the results of the discussion at the Set Rep meeting.	
			2	Create opportunities for interaction between students of different programs through courses such as Liberal Studies	A meeting has been set up with Darshana from Entrepreneurial Services as she has a few ideas to help with this objective. Kayla and I have also organized a mingler between the School of Energy and School of Health Sciences. This event is also set to be a Career Networking event, so it will benefit students in multiple ways to attend.		
			3	Get students involved with improving Career Services by providing feedback and suggestions.	I have connected Craig Woods with some key instructors within the School of Energy who have a focus this time of year on careers.		
Nav Bhatti	Chair of Computing & Academic Studies	Met with new AD regarding previous issues. Bethany is much more responsive when it comes to student problems and is looking to "drain the swamp"	1	Negotiate with BCIT for an SA-funded student space	Got information about phase-2 plan for CIT downtown.	Will be drafting a proposal to try and fit the criteria necessary to make use of the space	
			2	Streamline Chair transitions and the Chair SoCAS role. Encourage higher Set-Rep participation	Got in touch with NASP program head	Will be conducting set-rep elections for NASP sometime in the near future	
			3	The "odd-job" objective	No Progress	Need to contact library about making power bars available	
		Preparing for Feb. 28th SR meeting, the first hour will be SR	1	Continue to strengthen Inter-Disciplinary collaboration in BCIT Health Science	Next power hour on Medical Assistance in Dying on Feb. 20th! Sent emails to SOHS leadership team + program heads to distribute information to students. Information is in the loop, posters are up and tickets have been dispersed. Currently, 110 students signed up. Confirmed Insite Street Nurse to present on the Fentanyl crisis in BC, tentative in early April. Selected 3 students to attend Inter-professionalism conference on March 2/3, sponsored by Bernice Budz.	Confirm date for fentanyl presentation and connect with marketing to create poster.	

## Objective Updates for February 20th

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes
Kayla Di Bauda	Chair of Health Science	meeting, later half will be a SOHS/SOE Energy and Industry mingler at the pub.	2	Organize Inter-disciplinary case rounds for students in SOHS	NA	Encourage students to participate in SOHS inter-professional committees at next SR meeting.	
			3	Create a strong community of health & wellness at BCIT	Halfway through the orientation manual for jack.org. Preparing for next meeting, which consists of constructing our action plan! Scheduled Amy to come talk about starting a Jack.org club at our next meeting. Had a phone meeting with the Jack.org Chapter Coordinator to give her updates regarding orientation status. Attended space committee meeting to speak about the potential for starting a wellness centre.	Hold next SWAT meeting on Feb. 21st.	
Justin Prasad	Chair of Transportation, Construction & Environment	Had Set Rep Meeting on Thursday February 16th. People want more wall outlets in the library, More microwaves around campus, extension cords/power bars, USB Charging Wall outlets, and lamps.	1	Looking at strategically implementing water bottle refill stations across campus in key locations in collaboration with other Executives and staff.	COMPLETE	Wait to see how BCIT will implement new water bottle refill stations and where they will be installed.	
			2	Introduce Set Representatives from the trades programs - Discuss with Chief Instructors and Deans about getting students involved from the more concentrated programs	Food and Prizes do not entice students to come to set rep meetings. Looking to set up alternate "Drop-In" sessions where either myself or another representative can come into the classes directly to get feedback and pass on SA related information directly.	Gotta Find Additional Reps/Time to allocate these sessions for trade students.	
			3	Improve overall marketing outreach and student engagement from students within School of Transportation, Construction & The Environment at BCITSA sponsored/hosted events.	Current Information being passed through set reps seems to be fairly exceptional in passing along information. Still need to set aside a time to meet with BCIT Marketing to see how what other options are available for marketing.		
			4	Introduce a design competition to design students Possibility of design competition where winning project actually gets built on campus	Being Handled within the Student Space Committee	Design Competition Underway!	
			5	NEW - Look to improving existing student spaces across campus	SW1 Lighting - Waiting on Update from BCIT Facilities on their app Microwaves - Survey The Campus for Microwave related issues and	Get feedback from the other executives and council members about issues around campus that can be resolved quickly.	
Tyson Sangha	Chair of Aerospace Technology Campus		1	Improve health and wellness at ATC by resolving the current smoking issue.	Awaiting the JEM Meeting.	Will be discussing further options with SA President and Executives	
			2	Improve the communication and presence of BCITSA at ATC.	Poster on SA Door has been updated with all information.		
			3	Improve student experience by hosting more events at ATC.	Still working on ideas that may work. Maximum Altitude finally has a signing authority to access funds for events.	To carry out event ideas, to attract student population.	

## BCITSA 2016/2017 Reports From Other Student Leaders & Staff

Name	Role / Title	Report	Optional - Other Notes
Caroline Gagnon	BCITSA Executive Director	Childcare expansion is moving along. Set to start construction April 3rd.	
		Held Student Centre discussion groups focusing on specific components of the building plan. Lots of good input. Food Services discussions also went well despite snow day cancelling student group; expect to see a survey.	
		Career Services collaborated with Aboriginal Services holding a successful career fair on February 15th. Currently finalizing details of the new Big Business career fair on March 9th.	
Emilio Da Silva	DTC Satellite Councillor	Had an event for Chinese New Year on the 28th. Was even more successful than last year. We had ISEP student volunteers helping and more than 170 people came. On February 9th, I went to the Chinese consulate with Michael, our DTC councillor. We were able to discuss the success of BCIT's recent field school to China and met the new education consul as the previous one had rotated out back to China. Am planning last event for March 11th relating to the Chinese Bridge Competition. Also looking forward to my set rep meeting next week on Tuesday.	
Philip Romanov	BMC Satellite Councillor		
Justin Hamilton	AIC Satellite Councillor		
Justin Perry	Aboriginal Student Councillor	We held an Indigenous Career Fair that was open to all students February 15th. The event was extremely successful and we hope to hold another one next year	
Vasily Baryshnikov	International Student Councillor		
Megan Euverman	Residence Student Councillor		

## BCITSA 2016/2017 Reports From Committees

Committee	Report by	Optional - Other Notes
Finance	VP of Finance & Administration	
Student Spaces	Justin Prasad	RPG Focus Groups - All Focus groups held on Wednesday and Thursday which discussed various systems and spaces required for our new building based on direct student and staff feedback. RPG will now be compiling all the information and building a draft report to present to the committee in the coming weeks. Outdoor Student Space Design Competition - Architectural Connections Club has now detailed the Design rubric and submission criteria, as well as designed the promotional material that will be used for the contest. Contest will now be underway and Representatives from the group will be visiting classes directly to inform students about the design competition and how they can get involved within the integrated design project.
Bylaw	VP of Finance & Administration	After feedback from some members, There is some interest to host some of the Committee Meetings in the afternoon. Will need to generate a consensus from the committee on a different time for members to meet.

## Objective Updates for February 20th

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes
External Advocacy	VP External	Currently putting into writing some objectives and guidelines for this committee to help future executives in the VP External role. I will be going over these with the new VP External.					
Clubs	Jae (Jisoo) Lee	Event Funding Committee meeting held on Feb. 9th with the addition of two new members and Matthew.				Both Event Funding Committee meeting and Club President's meeting tentatively set for mid-March. Doodle to be sent out shortly.	
Board of Governors	Matthew May	Last meeting was fairly light for the Open Session, where it was mostly reporting, with a presentation on the ATC campus. the BCIT Branding initiative also gave a presentation which was very well received. The next meeting will be on March 14th					
Education Council	Dominic Terrado	n/a				Next meeting: March 1st	
Alumni Board	VP External						
Fair Trade (Ad Hoc)	Justin Prasad	Due to campus closer on Wednesday, the Fair Trade presentation has been delayed AGAIN. Report to council will be at the earliest, March 20th.				This is the 3rd Delay for this committee due to events out of our control.	



## **REGULATION 5 - ELECTIONS**

1. The use of lewd, indecent, or suggestive material, irrespective of the form they may take, is prohibited.
2. The removal, destruction, or defacing of campaign materials is prohibited.
  - a. If any candidate, campaign manager, or other person associated with a candidate is found to be removing, destroying, or covering over any other candidate's campaign material, the candidate in question found committing these actions shall be disqualified by the Elections Committee.
3. No candidate may use food products of any kind in their campaign.
4. Any candidate found to be in violation of 1, 2, or 3 above shall be disqualified by the Elections Committee and shall not be eligible to run for office in the BCITSA for the full academic year subsequent to the offense.
5. For greater certainty, any poster, social media post, or other visual aid that contains photographs, drawings, artwork, or other graphics, combined with text, such text reasonably considered to be associated with BCITSA elections or a candidate for such an election, shall be considered to meet the definition of campaign materials for the purpose of the Bylaws and this Regulation if it is posted in any place or forum where any voter might reasonably be expected to be able to view it.
6. Any printed materials submitted by the deadline for nominations shall be reviewed and either approved or rejected by the CRO by the All Candidates Meeting. Any materials received after that time will be reviewed as quickly as reasonably possible with a goal of reviewing and responding to submissions within one working day.
7. Posters shall not exceed 11" x 17" in size and can only be posted on free public posting corkboards and BCITSA corkboards. BCITSA staff and BCIT custodial services have authorization to remove any posters that are not on designated areas. Campaign posters shall not cover, in whole or in part, any BCITSA branded posters.
8. The maximum poster cluster allowed is four 8.5" x 11" posters.
9. A candidate wishing to withdraw must do so no later than forty-eight (48) hours before the opening of the polls by tendering their withdrawal, in writing, personally to the CRO, or to the SA reception on the third floor of SE2. Any such withdrawal

must be submitted with proof of identity. No campaign manager shall be authorized to submit such a withdrawal on behalf of a candidate.

10. Campaign speeches of a spontaneous nature may be made at any location either by the candidate or the Campaign Manager on their candidate's behalf. No candidate may campaign within any office or operation of BCITSA.
11. The campaign expenses incurred by any one candidate must not exceed seventy-five (75) dollars before taxes. Any in-kind donations will be counted against this expense limit at their fair market value. The use of club funds or BCITSA funds and / or resources is prohibited. All campaign expenditures are to be accounted for and submitted to the CRO, along with receipts and the Checklist Form contained in the Candidate Nominations Package not later than 5:30pm the day voting closes.
12. All candidates must be present at the All Candidates meeting that immediately precedes the start of campaigning. If a candidate fails to attend the All Candidates meeting without providing advance notice to the CRO, he/she will be disqualified by the Elections Committee unless such candidate can provide the Committee compelling reasons why he or she was both unable to attend the meeting and also unable to provide advance notice. If a candidate is unable to attend the All Candidates meeting, the Elections Committee may reschedule the meeting.
13. The Elections Committee may, at their sole discretion, extend any deadline for action contained in this Regulation, if the enforcement of such deadline would be unpractical or unsafe.



# Elections

## **BCITSA By-Election Results 2017**

### **Vice President, Administration and Finance**

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### **Vice President, External**

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COLQUHOUN, Christian	48
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