



*enhancing student life*

Council Meeting Agenda  
Monday February 6<sup>th</sup>, 2017  
5:30pm - 7:30pm

- 12.1 Call to Order
- 12.2 Acceptance of the Agenda
- 12.3 Food Services Review Focus Group (*1 hour*)
- 12.4 Acceptance of Meeting Minutes: January 23<sup>rd</sup>, 2017
- 12.5 Progress Reports (*10 min.*)
- 12.6 New Councillor Introduction
- 12.7 Student Space Committee Update (*5 min.*) - *Justin P.*
- 12.8 Health and Dental Coverage Expansion to PTS (*10 min.*) - *Matthew M.*
- 12.9 General Policy Update (*10 min.*) - *Matthew M.*
- 12.10 Question Period
- 12.11 Reminders
  - 12.11.1 By-Election Voting Period (online) – February 6<sup>th</sup> to 8<sup>th</sup> @ 2:00pm
  - 12.11.2 By-Election Results Announced – February 8<sup>th</sup> @ 5:30pm in Council Chambers
  - 12.11.3 Next Council Meeting – Monday February 20<sup>th</sup> @ 5:30pm
- 12.12 Meeting Adjournment

**Council Meeting**  
**Monday, February 6<sup>th</sup>, 2017**  
**Minutes**

- Executives:** Matthew May – President  
 Jae Lee - VP Campus Life  
 Dominic Terrado – VP Student Affairs  
 Kayla Di Bauda – Chair, School of Health Sciences  
 Nav Bhatti – Chair, School of Computing & Academic Studies  
 Justin Prasad – Chair, Schools of Transportation, Construction & the Environment  
 Dean Tamboline – Chair, School of Energy  
 Tyson Sangha – Chair, Aerospace Technology Campus  
 Philip Romanov – Marine Campus
- Staff:** Caroline Gagnon, Executive Director  
 Darla Williscroft, Administrative Coordinator
- Councillors:**
- |                       |                          |
|-----------------------|--------------------------|
| Maryam Baghalha       | Jonathan Martel-Trombley |
| Massoud Baghalha      | Stephanie Mulder         |
| Daniel Baranowski     | Justin Perry             |
| Luiza Cabadas         | Artti Prasad             |
| David-Alexander Dabic | Adbiel Tabaco            |
| Megan Euverman        | Blake Tamboline          |
| Mary Hillis           | Meghan Tius              |
| Rahul Kumar           | Matthew Vickars          |
| Silvia Lee            | Logan Wicks              |
- Regrets:** Inder Gill – Chair, School of Business  
 Emilio Da Silva – Downtown Campus  
 Justin Hamilton – Annacis Island Campus
- Absent:**
- |                     |                    |
|---------------------|--------------------|
| Vasiliy Baryshnikov | Angela Kim         |
| Ankit Dhami         | Moshtagh Mohammadi |
| Alice Ho            | Sean Peterson      |
| Michael Hui         | Sophia Romero      |
| Boris Jovic         | Alex Tian          |
- Guests:** Jimmy Kim – Operations and Revenue Manager (BCIT)  
 Vince Laxton – Director, Corporate Services (BCIT)  
 David Porter – CEO (Porter Khouw Consulting)

### 12.1 Meeting Called to Order

The Chairperson, Matthew, calls the meeting to order at 17:52 (25 voting members, including Chair).

### 12.2 Acceptance of the Agenda

It was moved that the agenda be accepted as distributed.

*Moved by: Abbiel Tabaco*

*Seconded by: Luiza Cabadas*

**24/0/0 Carried**

### 12.3 Food Services Review Focus Group

- Vince Laxton and Jimmy Kim introduce David Porter of Porter Khouw Consulting. David has done food service strategic planning and reviews at over 400 universities in Canada and the United States throughout his career. Independent fee-based consulting firm.

#### Discussion:

- Where does the information collected today go to?
  - First step is a general review of the vision. From there, we will build a strategic plan with this vision. After, we will collect more input and will develop final strategic plan.
  - Coming up to end of current contract; want to hear feedback before the request for proposals goes out so that we can make it the best we can.

One hour focus group discussion.

### 12.4 Acceptance of the Minutes

#### Motion:

Be it resolved that the Council Minutes from 2017-01-23 be accepted as distributed.

*Moved by: Abbiel Tabaco*

*Seconded by: Matthew Vickars*

**24/0/0 Carried**

### 12.5 Progress Reports

#### Emilio Da Silva (Downtown Campus Satellite Councillor)

- Absent.

#### Matthew May (President)

- As submitted.

- Tabled motion for English Corner club; information was not received in time for the agenda. Will be discussed at next Council meeting.

**Nav Bhatti (Chair - School of Computing and Academic Studies)**

- As submitted.

**Inder Gill (Chair - School of Business)**

- Absent.

**Dominic Terrado (VP - Student Affairs)**

- As submitted.

**Kayla Di Bauda (Chair - School of Health)**

- As submitted.

**Caroline Gagnon (Executive Director)**

- As submitted.

**Tyson Sangha (Chair - Aerospace Technology Campus)**

- As submitted.

**Jae Lee (VP Campus Life)**

- Absent.

**Justin Prasad (Chair - School of Transportation, Construction and the Environment)**

- As submitted.
- BCIT Facilities had a contractor in to appraise lighting levels in SW1.

**Dean Tamboline (Chair - School of Energy)**

- As submitted.

**Justin Hamilton (AIC Satellite Councillor)**

- Absent.

**Philip Romanov (BMC Satellite Councillor)**

- As submitted.

**12.6 New Councillor Introduction**

- Justin Perry, Aboriginal Councillor.
- Invites everyone to participate in cultural exchange with Aboriginal Centre; sweat lodge open to all students. Open to sharing cultural information.

**12.7 Student Space Committee Update**

- Working on three major projects. See attached report.

- In September we approved purchase of ping pong table for BMC. Will be delivered next week.

**Discussion:**

- If you have questions about microwaves on campus speak to Caroline.

**12.8 Health and Dental Coverage Expansion to PTS**

- Looked into International Student Entry and Technology Entry programs and their eligibility for coverage. They consist of 0 credit hour courses, not at university level credential, which is why they are excluded from health and dental and U-Pass programs.
- Expect to see final decision to go to referendum at Council with clear briefing note in the future.
- Expect to see a clear briefing note to decide on referendum being brought to Council in the future.

*18:45 Councillor joins. Count is 25.*

**12.9 General Policy Update**

- Reviewing policies in the Student Association. Spent a lot of time on the Bylaws doing a thorough revamp. Came up with a complete document and found some things which will be fixed at the next Annual General Meeting.
- In regards to club structure and policies – at strategic visioning session in January we spent time speaking of policy work. We are also missing a lot of other policies. Will have bylaws, constitution, sanctioning, terms to identify board members, “do’s and don’ts”, benefits and more included in the revamp.
- Next will be Set Rep, Councillor, Council, and Executive transition policies. Will be creating materials so that they know what they are doing. Will be revamping advertising for Councillors as well. Need to clearly define the roles and the importance of them.
- Will also be reviewing the IT policy and creating an internal central repository for accessibility. This review will affect governing and communications.

**Discussion:**

- How involved would you like to be in regards to the creation of these new policies?
  - Can be approved at Council so there is flexibility.
- Is there anything you would like to see in writing? Anything confusing?
  - Club sanctioning will be revamped for when they are being brought to Council.
- When will these policies be enacted?
  - As soon as possible. The clubs policy is priority. You will see a draft document; depending on the size of the document we may have a discussion at Council first followed by a vote at the following session.
  - Transition piece will come afterwards, followed by communication to students.
- Bylaws will come before council; written by Executives.

- Can we be involved in the writing of these documents?
  - Let Matthew know if you are interested in being involved with the writing.
  - For the transition policy and IT policy, email Nav as he is in charge.
- Is there a way to address the demographics of the committees?
  - Spoke about this at Executive meeting. Will be looking at how to best address this through policies.

#### **12.10 Question Period**

- Should we change the layout of our Council meetings?
  - No.
- BCIT has approved \$200,000 for water fountain updates across all campuses. This objective is tentatively complete; will review once updates are completed.

*19:15 Councillor leaves. Count is 24.*

#### **12.11 Reminders**

- 12.11.1** By-Election Voting Period (online) – Monday 2017-02-06 to 2017-02-08 at 14:00.
- 12.11.2** By-Election Results Announced – Wednesday 2017-02-08 at 17:30 in Council Chambers.
- 12.11.3** Next Council Meeting – Monday 2017-02-20 at 17:30.

#### **12.12 Meeting Adjournment**

It was moved by Dominic Terrado and seconded by Stephanie Mulder that the meeting be adjourned.

**24/0/0**      **Carried**

The meeting was adjourned at 19:26.

# Objective Updates for February 6th

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes
Matthew May	President	<ul style="list-style-type: none"> <li>- Attended numerous policy meetings</li> <li>- Met with Kathy Kinloch to discuss a number of ongoing projects</li> <li>- Met with Chris Rogerson re: Satellite Campuses</li> <li>- Attended the Club Presidents Committee with Jae Lee</li> <li>- Ongoing work on policies and internal structure</li> </ul>	1	Increase Student Representation in all facets of BCIT/BCITSA decision making bodies	Met with Kathy Kinloch to reschedule Joint Executive Meetings to a time more inclusive for all students involved, including Satellite Councillors	Working with the numerous input sessions put on by various BCIT bodies to ensure timing is appropriate for students and a fair representation can attend	Council will receive soon a policy document for review regarding all of the work done over the last two months with respect to Policy
			2	Improve communication and services to satellite campuses	Meeting is set with Chris/Me/Tara for next week to work on implementation of teleconferencing initiative	Attend said meeting.	
			3	Increase PTS involvement in all BCITSA boards + decisions	Staff is working with BCIT to find a system where we can identify all PTS students	Currently in the hands of staff while I shift my focus to internal policy work	
Inder Gill (Interim)	VP of Finance & Administration	No update	1	Increase exposure for BCIT's School of Business			
			2	Improve transparency of BCITSA's financial documentation			
			3	Create and increase conference funding options for students and clubs			
Dominic Terrado	VP Student Affairs	<ul style="list-style-type: none"> <li>- Appointed Justin Perry as the Aboriginal Student Councillor</li> <li>- Attended Transit Police Chief Community Council on Jan 31</li> <li>- Attended EdCo on February 1</li> </ul>	1	Establish a formal set-up and training for the Education Council and Board of Governors student representatives.	no changes	Follow-up with Jennifer Figner regarding policy for Set Reps and	
			2	Increase awareness for student rights and advocacy	Working with Robyn & Dean to increase awareness of advocacy in the School of Energy. Will present during their Communications lectures.	n/a	
			3	Collaborate with the Vancouver/Burnaby Board of Trade to create on-campus events	Awaiting replies from Board of Trade Rep and BCIT School of Business	n/a	
Jae (Jisoo) Lee	VP Campus Life	<ul style="list-style-type: none"> <li>- Met with Dan Post, Publications Manager for Link Magazine to define the future strategy of the magazine, with a focus on it's presence on satellite campuses</li> <li>- Held a successful first Club President's meeting for the winter semester with Amy Smith, Clubs Coordinator</li> <li>- Organizing resources for the newest members to the Event Funding Committee</li> <li>- Informal discussions with 5+ interested candidates for the upcoming elections. Conversation largely surrounded the utilization of memes</li> <li>- Attended and supported a social club's (Anime Club) event. Facilitated engagement and potential new members by posting live social media content</li> </ul>	1	Change the current Rec. Service offerings for satellite campuses to better accommodate students.	<ul style="list-style-type: none"> <li>- Redefined objectives of the campus life survey to gauge needs of satellite students with Andrea Soukeroff, Satellite Program Coordinator</li> <li>- Met and established current schedule of the distribution of surveys through Tara, Student &amp; Career Services Manager</li> <li>- Met with Caroline Gagnon, Executive Director to clarify and align objective's current strategy with future actions</li> </ul>	<ul style="list-style-type: none"> <li>- Meeting Tom Moore, Director of Student Operations at BCIT to discuss the campus life survey and BCIT's plans for Rec. Service offerings for satellite campuses</li> <li>- Finalizing edits to the campus life survey for the BMC campus</li> <li>- Survey distribution to the BMC campus</li> </ul>	Fentanyl Awareness Campaign update: creating a platform to engage BCIT students and faculty to take direct (or indirect) part of the video for fentanyl awareness.
			2	Provide a 2-way communication platform for BCIT students via social media.	<ul style="list-style-type: none"> <li>- Met with Ean Goqingco, MarCom's Senior Strategist regarding the BCITSA website and it's potential for effective communication</li> <li>- Created live content for the Instagram account for Tech Industry Day, Burnaby campus</li> <li>- Continued promotion of Entrepreneurial Service's "Ask An Expert" Series via social media accounts</li> <li>- 8 new posts for the campus life Instagram account (@bcitsocial). Students and clubs are increasingly initiating content ideas to gain awareness for their values surrounding campus life</li> </ul>	<ul style="list-style-type: none"> <li>- Meet with James Foran, Marketing &amp; Communications Manager regarding the BCITSA's online presence and channels to communicate with satellite students</li> </ul>	
			3	Revise the Policies and Guidelines governing student clubs at BCIT	<ul style="list-style-type: none"> <li>- Restructured the foundation of club policies in meetings with Matthew May, Amy Smith (Clubs Coordinator), and Sameer Ismail (Government Relations Strategist).</li> <li>- Initiated the idea of an online, reader friendly source of club information for all stakeholders through a FAQ page.</li> </ul>	<ul style="list-style-type: none"> <li>- Continue research and compiling information for key areas surrounding clubs at post secondary institutes</li> <li>- Obtain feedback from the Event Funding Committee regarding the current structure of the funding model at the February meeting</li> </ul>	
Dean Tamboline (Interim)	VP External	Met with plenty of the interested candidates for the position. Started to prepare for the upcoming transition with the new VP External. Was not able to attend the Transit Police Chief Community Council meeting but Dominic went on my behalf.	1	Design and create Sleep Pods for BCIT campuses			
			2	Look into hosting the Western Engineering Competition (WEC) at BCIT			
			3	Further advocate for improved water fountains on all BCIT campuses			
Inder Gill	Chair of Business	Preparing for next set rep meeting and waiting for updated set rep list for this semester	1	Advocate for a final exam review policy at BCIT	Policy exists		
			2	Research the possibility of a commerce society at BCIT and what it would look like	No change.		
			3	Review the Set Rep program with student feedback and add more value	Waiting for updated set rep list - implementing changes to the current set rep meeting to increase engagement and encourage accountability		
Dean Tamboline	Chair of Energy	Attended the STEM Spotlight awards as a BCITSA representatives (A BCIT student took home the Grand Prize!) Attended the Mechanical Engineering Faculty Set Rep meeting, which resulted in a few tasks to help students. The First Aid training for Set Reps is coming to fruition, it should happen within the next month or two.	1	Continue to the push to rename the School of Energy to the School of Engineering.	Meeting set up with the SoE Dean to discuss this as this objective has back-tracked somewhat.	Draft a document which outlines what this objectives entails for the BCIT faculty to refer back to.	
			2	Create opportunities for interaction between students of different programs through courses such as Liberal Studies	No progress.	Look into getting a seat within the engineering advisory committee which could help lead to having more shared courses.	
			3	Get students involved with improving Career Services by providing feedback and suggestions.	No progress.	Contact some of the communications instructors within the School of Energy to see if that could be a platform for Craig to talk to students.	
Nav Bhatti	Chair of Computing & Academic Studies	Included Faculty in this month's set-rep meeting. Had a good discussion with Jean Scribner, PH in the Comm Dept. about English Language Assistance	1	Negotiate with BCIT for an SA-funded student space	Student feedback survey is well responded, waiting on RPG to compile data into recommendations	Focus group planned with set-reps sometimes this month to discuss	
			2	Streamline Chair transitions and the Chair SoCAS role. Encourage higher Set-Rep participation	Transition policy drafted and gone over by executives.	Further refinement on transition policy, closing loopholes, etc. Will b	
			3	The "odd-job" objective	Set-reps requested a Slack channel for easy sharing of information	Discuss with library the possibility of having power bars on-hand for student use. Will try to encourage more usage of Slack channel for possible dept. wide usage	
		Meet with Student Entry and Transition Coordinator to discuss	1	Continue to strengthen Inter-Disciplinary collaboration in BCIT Health Science	Sent emails to SOHS program heads, SOHS leadership team and SRs to promote upcoming power hour. Total 96 registrants at the moment. Gen has created facebook group + posted sign-up message on BCITSA facebook page. Posters will be up in the next couple of days. Wrote an article for BCIT news regarding Bugs R Us power hour.	Follow up with Darren, speaker for Feb. 20th power hour. Connect with clinical coordinator at Insite for fentanyl power hour in April.	

## Objective Updates for February 6th

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes	
Kayla Di Bauda	Chair of Health Science	Student Wellness Ambassador Team. Wrote an article for BCIT News regarding Jan. 21st power hour.	2	Organize Inter-disciplinary case rounds for students in SOHS	No update.	Meeting with IPE team on Monday. Phone meeting with Connie Evans tomorrow to reevaluate the Inter-disciplinary student committee. Email Erin with students to attend IPE (Quality Forum) conference in March.		
			3	Create a strong community of health & wellness at BCIT	Training under way. Completed 3/6 modules with the team. Dean Diamond introduced himself at last meeting, offered to sponsor a few students at upcoming Healthy Minds Healthy Campus Summit.			Organize lesson plan for Feb.21st meeting.
Justin Prasad	Chair of Transportation, Construction & Environment	Piano is back downstairs!  -Meeting with Joe Cosh to discuss SW1 Mezzanine Lighting issues during the evening. Looking into getting more lighting fixtures installed in the study areas.	1	Collaborative approach in strategically implementing new water bottle refill stations located across the Burnaby BCIT Campus	COMPLETE - BCIT will be investing \$200k in upgrading water fountains across all campuses to the new Bottle-Refill standard coming th	Still need to meet with BCIT Marketing to discuss ways to increase event and service marketing To other hubs on campus.		
			2	Introduce Set Representatives from the trades programs - Discuss with Chief Instructors and Deans about getting students involved from the more concentrated programs	No changes			
			3	Improve overall marketing outreach and student engagement from students within School of Transportation, Construction & The Environment at BCITSA sponsored/hosted events.	No big changes			
			4	Introduce a design competition to design students in collaboration with the Dean for School of Construction & The Environment, Wayne Hands. Possibility of design competition where winning project actually gets built on campus	Got 4 locations that we can work with from BCIT Facilities/Campus Planning for outdoor spaces. Got draft Design rubric completed. Got support from Student Space Committee and Architectural Connections will help host the competition. Total expected budget for entire project expected to be \$80k. \$500 prize for winning design.			Further specifications regarding site requirements and promotion will be discussed over the next few weeks.
Tyson Sangha	Chair of Aerospace Technology Campus		1	Improve health and wellness at ATC by resolving the current smoking issue.	JEM meeting times have been rescheduled so I can attend.	Attend JEM meeting and address smoking issues on campus.		
			2	Improve the communication and presence of BCITSA at ATC.	ATC SA Staff have a new poster including contact information and office hours.			Will be working with Andrea S. to find more ways to connect with the student body.
			3	Improve student experience by hosting more events at ATC.	Informed current Maximum Altitude members on how to become signing authorities in order to host events and receive funding.			Work with Maximum Altitude on a event plan.

## BCITSA 2016/2017 Reports From Other Student Leaders & Staff

Name	Role / Title	Report	Optional - Other Notes
Caroline Gagnon	BCITSA Executive Director	Create two additional childcare programs	Plans have been submitted for building permit approval. A wait time of 6-8 week is expected. Construction is expected to start in April 2017.
		Working with BCIT in creating a better retail and food experience on campus	Working with BCIT, in conjunction with a consultant firm, the SA is included in the review of food services on campus. With BCITSA providing 4 outlets at the Burnaby campus, we can provide relevant information on the topic. We are also assisting in ensuring that students participate in the discussion.
		New student centre	The process is going well. Students were asked to provide input in the form of a survey. Over 900 students participated. User groups are scheduled for next week. The user groups will discuss how space will be used in relations to specific topics. The groups will be composed of both BCIT and SA staff and students.
Emilio Da Silva	DTC Satellite Councillor	On January 28th, we had our largest event celebrating Chinese New Year at DTC. It was our most successful one yet, and we had several ISEP students get volunteer work through this event. Will be having an internal event on March 11th for the Chinese Bridge competition, and will be going to the BCTECH event on March 15th with several students from BCIT. Will be having our second set rep meeting Feb 21st. I am monitoring repair work in DTC parkade carefully.	
Philip Romanov	BMC Satellite Councillor	Nothing new to report. Next Set-rep meeting scheduled for February 21st.	
Justin Hamilton	AIC Satellite Councillor		
Justin Perry	Aboriginal Student Councillor		
Vasily Baryshnikov	International Student Councillor		
Megan Euverman	Residence Student Councillor	Successful RA info night session last night. RA Applications due February 16th at 6pm at the housing office.	

## BCITSA 2016/2017 Reports From Committees

Committee	Report by	Optional - Other Notes
Finance	VP of Finance & Administration	
Student Spaces	Justin Prasad	RPG Looking to setup focus groups with representatives from different schools to discuss building space ideas and student needs. Full schedule of which groups to invite for these focus groups also finalized. E-Lounge project moving forward with discussion with SoCAS faculty and administration. Possibility of having hybrid computer lab used for both E-Sports and academic studies (classes) Outdoor Space Design Competition moving forward. Design locations finalized and design rubric in first draft. Additional revisions to come.
Bylaw	VP of Finance & Administration	
External Advocacy	VP External	The meeting had some good discussion about providing some proper structure for the committee, and how to make it more effective in the future. This should help the new VP External chair this committee after elections. The committee plans to work more closely with Sameer and give him more direction based on student input.



## Objective Updates for February 6th

Name	Position	Position Update	#	Objectives	Objectives Update	Objectives Next Steps	Optional - Other Notes
Clubs	Jae (Jisoo) Lee	The first Club President's meeting of the winter semester was held on Feb. 2nd. Matthew May proposed potential policy changes and there was great discussion on the current structure of the SA's event funding model and potential for enforcing governance towards clubs				Next Event Funding Committee meeting will be held Feb. 9th	
Board of Governors	Matthew May	Attended a Tribute Committee Meeting to decide on next years Honorary Doctorate Recipients.				Next Meeting on February 14th	
Education Council	Dominic Terrado	- A group of faculty members participated in a Student Success Visioning workshop. It was well-received by everyone who participated. - Discussion of the possibility of hiring an Associate Dean for International Students				Next EdCo meeting will be on March 1	
Alumni Board	VP External	N/A					
Fair Trade (Ad Hoc)	Justin Prasad	Presentation from Fair Trade on February 8th, Presentation from JJ Bean February 22nd. Final report to council March 6th.				Meeting time conflicting with JEM on February 22nd	

# STUDENT SPACE COMMITTEE

## REPORT TO COUNCIL

### STUDENT CENTER

The Student Center Project being steered by the Student Space Committee is now heading into the next phase of consulting and focus groups. The Student Space Committee will be meeting on Thursday to attend the General Planning Concept User Group and discuss the overall project. Next week, RPG will be holding smaller focus groups with students and faculty (BCIT and BCITSA) to discuss the specific needs and requirements for various systems within the building. (see below for schedule)

The Survey for the Student Center has hit over 1000 responses through the email blast. A group will soon be going over all the responses and attempt to incorporate them into a final report for RPG to get a clear understanding of what Student want at BCIT.

### LAN CAFÉ

The Student Space Committee has been moving forward in discussions about acquiring a space on campus to host a Lan Café that will help develop the eSports culture at BCIT as well as provide students with high end workstations to work with more demanding computer applications. The initiative has been brought to the Associate Dean of School of Computing & Academic Studies, and we are currently looking at ways the space can be structured to fit within the phase two space redesign at the BCIT Downtown Campus.

### OUTDOOR SPACE STUDENT DESIGN COMPETITION

The Student Space Committee is teaming up with the Architectural Conenctions club at BCIT to create a student design competition that will focus primarily on outdoor spaces across the Burnaby BCIT Campus. 4 Locations suggested by BCIT Facilities have been provided and now we are currently building a design rubric for the competition. The Committee is discussing the various needs and costs associated with an outdoor structure on campus and how it will integrate within the surrounding spaces. Our current budget cap on this contest is \$80,000. The design competition will run for 5 weeks, beginning roughly after springs break. The winning design will receive a \$500 reward and will go for further study on feasibility to see the possibility of building such a structure on campus.

	Topic	Scheduled Meeting	Location	# Student Spaces Available
Group 2	Exterior Spaces (including roof terraces, green roofs)	Thursday, February 16 - 4:00 to 5:00pm	SE2 - Council Chamber	4
Group 3	Concourse and Entry (including world news area, events and performance spaces, play spaces, staircase seating, viewing, large and small lounge areas, events signage, gallery, noticeboard, advice and help centre, innovation centre)	Wednesday, February 15 - 4:30 - 6:00pm	SE2 - 317	4
Group 4	Learning and Study Areas (including group learning, project spaces, individual spaces, gaming centre, technology focused areas)	Wednesday, February 15 - 2:30 to 4:00pm	SE2 - 317	5
Group 5	General Student Services (including aboriginal student services, student development, other student services)	Thursday, February 16 - 5:30 to 7:00pm	SE2 - 317	5
Group 6	General Retail Services (including kitchen access for students, food outlets, seating, vending other retail)	Thursday, February 16 - 5:30 to 7:00pm	SE2 - 316	4
Group 7	Wellness Services (including information, meditation space, multipurpose space, retreat centre, sleeping pods, climbing wall, showers/washrooms)	Wednesday, February 15 - 2:30 to 4:00pm	SE2 - 316	4
Group 8	Back of House (back of house, building management, janitorial, storage)	Thursday, February 16 - 4:00 to 5:00pm	SE2 - 316	3