



Council Meeting Agenda
Monday, February 29th, 2016
5:30 - 8:30pm

- 14.1 Meeting called to order
- 14.2 Acceptance of the Agenda
- 14.3 Acceptance of the Minutes: February 15th, 2016
- 14.4 Progress Reports
- 14.5 New Business:
 - 14.5.1 Elections Update
- 14.6 Question Period
- 14.7 Councillor's Forum
- 14.8 Next Meeting Monday March 21st, 2016
- 14.9 Meeting Adjournment

Council Meeting
Monday, February 29th, 2016
Minutes

Executives: Dylan Smith, President
Bradley Lindsay, VP Campus Life
Shubhi Singh, VP External Affairs
Heyden Vargas, VP Student Affairs
Emilio Da Silva, DTC Chair
Justin Deddens, Transportation, Construction & the Environment Chair
Meghan Fisher, Business Chair
Jamie Haakons, Energy Chair
Navin Vidyadharan, ATC Chair

Staff: Caroline Gagnon, Executive Director
Justin Bargiacchi, Assistant to the Executive Director and HR Generalist

Councillors:

Mikaela Blumke	Tyrone Lengert
Stuart Budd	Henry Lo
John De Vera	Trevor Matthews
Megan Euverman	Matthew May
Kristen Houwers	Farid Mohammadi Ahwazi
Michael Hui	Sarah Mulford
Josephine Grant	Jessica Myroon
Morgan Latremouille	Sarah Thomasen
Minwoo Lee	Princess Valenzuela

Absent:

Nav Bhatti, Computing & Academic Studies Chair	Josephine McGeer, Health Sciences Chair
Stuart Budd	Jessica Ngo
Reza Filsoof	Dean Tamboline
Inderpreet Gill	Marc Voue
Justin Guggenheimer	Daniel Yen
Angela (Gee En) Kim	

Guest:

14.1 Meeting Called to Order

The Chairperson, Dylan Smith, calls the meeting to order at 18:09. (26 voting members, including Chair)

14.2 Acceptance of the Agenda

It was moved that the agenda be accepted as distributed.

Moved by: Justin Deddens

Seconded by: Jamie Haakons

26/0/0 Carried

14.3 Acceptance of Minutes: February 15th, 2016

Be it resolved that the Council Meeting Minutes from February 15th, 2016 be accepted as distributed.

Moved by: Emilio Da Silva

Seconded by: Heyden Vargas

25/0/1 Carried

14.4 Progress Reports

Nav Bhatti (Chair - School of Computing and Academic Studies)

- Absent.

Emilio Da Silva (Chair – Downtown Campus)

- As submitted.
- Found an instructor for the field school to China, so just need to find one more.
- Working on an event with the Confucius Institute.

Justin Deddens (Chair - School of Transportation, Construction and the Environment)

- As submitted.

Meghan Fisher (Chair - School of Business)

- As submitted.
- Have put down a deposit on the boat for the end-of-year boat cruise, so it is going ahead.

Caroline Gagnon (Executive Director)

- As submitted.

Jessica Graham (VP Finance and Administration)

- As submitted.

Jamie Haakons (Chair - School of Energy)

- As submitted.

Bradley Lindsay (VP Campus Life)

- As submitted.

Josephine McGeer (Chair - School of Health)

- As submitted.

Shubhi Singh (VP External Affairs)

- As submitted.
- The Upass petition will be going live tomorrow.

Dylan Smith (President)

- As submitted.

Navin Vidyadharan (Chair - Aerospace Technology Campus)

- As submitted.
- The campus PlayStation 3 is broken. Speaking to the Dean to get it fixed.
- Working with Chris Rogerson to get a room set aside for counselling.

14.5 New Business

14.5.1 Elections Update

- Have approved the new changes to the election.
- Have begun the back-end process for the election in terms of elections committee and appeals committee.
- The election period is the last week of March.
- At the next council meeting at the end, for anyone interested in running, and you are encouraged to, the Executives will stay after to answer any questions.

Discussion:

- When will the super councillor positions be done? Probably by the end of May.

14.6 Question Period

- None.

14.7 Councillor Forum

- None.

14.8 Next Council Meeting: Monday, March 21st, 2016

Next Council Meeting is scheduled for Monday, March 21st, 2016 at 17:30 in Council Chambers.

14.9 Meeting Adjournment

It was moved by Heyden Vargas and seconded by Morgan Latremouille that the meeting be adjourned.

18:19 **Carried**

Name & Position	Relative Priority	Objective Description	Objective Status	Position Update
Dylan Smith - President	1	Strengthen BCITSA Board internal workings and governance to facilitate smooth transition between different years of executives	No New progress since last report	Attended the clubs competition funding meeting. Working on finalizing details for TEDxBCIT. Tickets have sold out! Have been working on other miscellaneous tasks while prepping for midterms.
	4	Bring car-sharing programs to BCIT. This objective is a carry forward from last year.	Complete	
	2	Reform elections process to ensure more fair and impartial elections in the future	Complete	
	3	Work to strengthen relations between BCITSA and BCIT Admin & Governance	No New progress since last report	
Jessica Graham - VP of Finance & Administration		Promote Importance of School Involvement, Boost School Spirit.	Boat Cruise Planning Underway.	Final Deadline for JDC West this Friday. Funding permitted, BCIT will be involved in the next competition. If not feasible, will continue to plan for the following year.
		Organize a fun and interactive charity/fundraising event	See above objective update.	
		Promote Financial Management Program- BCIT School of Business	Continuing relations with SOB Faculty and JDC West Board of Directors.	
Heyden Vargas - Vice President Student Affairs		Explore the possible replacement of outdated water fountains with water refill stations.	Waiting for a reply from Will Crocker. He requested to have a top five list of fountains needing replacement. Justin and I want to target high traffic and areas that don't have a refill station nearby.	Decision Review Board is confirmed to be on March 16th. Handled a concern coming from a part-time student. Managed to resolve the issues brought forward regarding class scheduling and availability.
		Create a yearly, SA-run survey on what services to improve to benefit students.	No progress	
		Advocate for more notification from BCIT to students when there will be lost service that impacts daily commute within campus. (Example: an app or text service if an elevator is down or computer lab closure.)	Completed	
Bradley Lindsay - VP of Campus Life		Deliver tours to new and returning students on Orientation Day.	Completed	Have regularly scheduled meetings tonight (executive meeting) and thursday (Clubs Funding Committee meeting) with not much else on the horizon due to heavy school workload with both midterms and projects.
		FroshFest 2015	Completed/Cancelled	
		End of the Year Party	Transitioned to Chair of School of Business, VP Admin & Finance, and Chair of Health Sciences.	

Name & Position	Relative Priority	Objective Description	Objective Status	Position Update
		Rec Services	No real progress has been made in this area, as we are waiting for the Feasibility study to be completed. Note: Jessica Kim was the winner of the Rec Service Survey draw for applicants that completed the Survey.	
Shubhi Singh - VP of External	1	Extend U-Pass to Part Time Students	Working with marketing to outline what the petition will look like; it is intended to go live soon. BCIT has been formally informed of council's decision to start a petition asking for U-pass for our PTS.	Chatted with folks at FSA about the possibility of co-hosting an event that promotes the \$10/day campaign. They have asked SA representatives to speak at the event and set up a booth if we so desire. Advocacy week planning is coming along slowly but surely. Not much else to report on as I've been busy with midterms these past two weeks.
	3	Establish and maintain good relations with the BCGEU	There's a possibility to co-host an event with the FSA, BCGEU, and USW (United Steel Workers). Still working on the details.	
	2	Advocate for the needs of Trades students	Ongoing. There will be a greater emphasis on this during advocacy efforts in Victoria (March 13-16)	
Meghan Fisher - Chair of Business		Strengthen the School of Business relationships with industry associations	List has been completed - given to the Career Services and the Set Reps to distribute to the SOB Sets	Set Rep Meeting Feb. 23rd
		Improve communication flow from the SA to the students in the School of Business	Working on documenting the system for the next Chair SOB	
		BCITSA End of the Year Boat Cruise	Boat Cruise booked for May 27th	
		JDC West - Planning	Waiting on Application Process Approval	
Jamie Haakons - Chair of Energy	1	Work towards the creation of the School of Engineering at BCIT	No progress - BCIT contact is on holidays	Addressed the issue of the SW9 bathroom with a janitorial manager. The bathroom will be receiving the required amenities that were never in place (scent deterrents/ air fresheners), along with other necessary upgrades. February set rep meeting went well - set reps received their QPR training. Issues of damaged lab equipment and stolen lab mice have been addressed and rectified. Issue regarding lab access to SW9-128 during evening classes is ongoing, but likely to be resolved amicably.
	2	Save energy at BCIT	Compiling a master list of responsible instructors/lab assistants to manually turn off lab equipment at night.	
	3	Make BCIT's Sustainability Committee actionable	Possibly concluded - committee still has not reconvened from hiatus	
Nav Bhatti - Chair of Computing & Academics		Organize and Hold 2nd Annual Canadian Undergraduate Computer Science Conference	Confirmed sponsorships and a speaker from MDA.	

Name & Position	Relative Priority	Objective Description	Objective Status	Position Update
		Increase Computer Science Technology (CST) social awareness and networking opportunities through LAN parties/game jams/other events	Planetarium event to be held on the 29th.	
		Assist CST program review currently being carried out by faculty and staff.	I will be joining the DTC CIT learning space discussion on Friday.	
Fee McGeer - Chair of Health Science	1	Continue to develop Inter-Professional Education (IPE) in BCIT Health Sciences	Continuing to devise a list of speakers. several contacted.	
	2	Promote campus life at BCIT through events (both professional and casual)	Boat for end of party cruise booked in coordination with VP fin and Chair of business. Sun run posters up	
Justin Deddens - Chair of Transportation, Construction & Environment	2	Improve/upgrade the water fountains to water refill stations	We will focus on getting five main fountains replaced first. Continuing to work with facilities.	
	1	Improve the waste/recycling program at BCIT	Zero waste event on March 1. Getting attention from BCIT execs and facilities staff.	
	3	Create ways to engage the Trades and Transportation students with the SA	Met with transportation students to get them more involved and let them know of our services and the opportunities in different leadership opportunities. Focus will now shift to provide continuation into next year by helping new exec. Connect with faculty.	Held both satellite campus set rep meetings since last meeting. Progress being made at both in regards to students requests/concerns.
	-	Renaming credentials of Architectural Science program from "Bachelor of Tech." to "Bachelor of Architectural Science"	Complete.	
Emilio Da Silva - Chair of Downtown Campus		Improve Relationships at Downtown Campus		
		Improve International Experience at Downtown Campus		
		Strengthen Bylaws relating to Downtown Campus to support more students downtown.		
		Work with BCIT and SA bodies on external events		
		Advocate for BCIT facilities to make changes at Downtown Campus.		

Name & Position	Relative Priority	Objective Description	Objective Status	Position Update
Navin Vidyadharan - Chair of Aerospace Technology Campus		Solve the parking issue at the ATC		
		Improve recreation facilities at the ATC		
		Introduce counseling services at the ATC		
		Promote Health and Hygiene Awareness on campus		
		Better networking between alumni and present students		
Caroline Gagnon - Executive Director		BCIT Learning and Teaching Committee	First session went really well. The committee will further discussion with students by having a feedback page on their site (http://bcitlrf.ca). The SA will promote their questions through our network channel.	
		Create two additional childcare programs	A funding proposal was sent to the Ministry of Children and Family Development for the creation of two new childcare programs totalling an additional 37 spaces	
		Based on the ITS strategic Plan, implement new technologies required for staff to better conduct business	In the process of choosing a new Learning Management System which will enhance how workshops are offered to students. In addition, we are in the process of purchasing a Human Resources Management System.	
		Develop external relations strategies	External Relations Strategist the reading of the 2016/2017 budget. BCITSA was the only SA attending this event.	
		Creation of more effective and regular mental health awareness initiative	The SUSO campaign was a great success. Students attended the different events that were hosted during that week. In addition to the Zen lounges that were offered not only to the Burnaby campus but also at satellite campuses.	