



**Executive Meeting
Monday, October 20, 2014
Minutes**

Executives: Dylan Smith, President
Allen Depa, VP Finance & Administration
Tyra Bermudez, VP External Affairs
Evan Findlay, VP Student Affairs
Bradley Lindsay, VP Campus Life
Joseph Prophet, Business Chair
Amanda Ding, Health Sciences Chair
Jamie Haakons, Energy Chair
Tony Atkins, Transportation, Construction and the Environment Chair
Emilio Da Silva, DTC Chair
Daniel Sumano, ATC Chair

Staff: Caroline Gagnon, Director

Councillors:	Lindsay Howe	Jennifer Nguyen
	Sabirin Tutuncu	Andres Aguilar
	Nav Bhatti	Ariela Badenas
	Anya Besharah	Darshan Gill
	Mandeep Jaswal	Michael Hui
	Morgan Latremouille	Trevor Matthews
	Daniel Yen	Joseph Brini
	Justin Deddens	Shubhi Singh
	Michael Tchen	Sarah Thomasen
	Kaeli Ayers	Arvin Nikseresht
	Andrew Pham	Vanessa Leo

Absent:	Brett Harrison	Arvin Nikseresht
	Kelsi Careton	Nirvair Grewal
	Maria Taranova	Joanna Yung

Guest: Rana Dila-ar

7.1. Meeting Called to Order

The Chairperson, Dylan Smith, call the meeting to order at 5:45 pm. (31 members).

7.2 Acceptance of the Agenda

It was moved that the agenda be accepted with the following addition

7.8.4 Replacement of the Chair of Computing and Academic Studies

7.9 Changing to read Monday, November 3rd, 2014

Moved by: Daniel Sumano

Seconded by: Anya Besharah

30/0/0 Carried

A member is absent for the 7.2 count

7.3 Approval of the Minutes: Tuesday, October 7th, 2014

Be it resolved that the Council Meeting Minutes from October 7th, 2014 be accepted as distributed.

Moved by: Tyra Bermudez

Seconded by: Justin Deddens

31/0/0 Carried

7.4 Progress Reports and Updates: Executives

Student Executives have submitted all their progress reports.

Emilio:

- States that there is no councillor for DTC. His focus will be on handling issues related to DTC, for example, IT Services and Facilities issues. Working with international students attending the DTC.
- Has been linking closely with BCITSA Career Services to bring employers to DTC students. He has attended 2 different career events and brought 9 graduates to these events.
- Represented BCITSA at the 10th anniversary event of the Confucius Institute.

Dan:

- Is working with his school to ensure representation at the Skills Canada competition scheduled in November.
- BCIT installed a new water fountain at ATC.
- Will be working on bringing events to ATC.
- As a result of Employer's Night hosted by our new department, an employer is coming back to train students on interviewing skills based on what employers are looking for.

Allen:

- Looking for a new international Councillor after the resignation of the current one. If anyone interested, please contact Caroline directly.

Joseph:

- His report said his minutes had been sent out, but this has not been done yet as he was waiting for information from people. Minutes will be sent early this week.
- Has started to work on the internship initiative.

7.5 Question Period

- Dylan, you are looking at food alternatives on campus? What are you looking for and when do you think you could get a resolution? This project is still at a very high level discussion since Chartwells contract will be renewed only in 2018. Nothing can probably be done prior to the renewal date.
- Will be the objectives linked to the VP External be transferred following the approval of the motion last meeting? No. Tyra's objectives will stay the same. The fact that Evan is the voice on the ABCS simply means that BCIT students' voice can be heard. Tyra and Evan will be working collaboratively when representing the interest of BCIT. Everything that Tyra will bring forward to ABCS will be done with the approval of the Executives or Council as required.

7.6 Councillors' Forum

- Following the question regarding the Dental Hygienist Program, all dental hygienist working at BCIT have a license in a new category called "365 days exempt", which mean that students do not need to have seen a dentist in the last 365 days prior to receiving their services.
- What is happening with E-cigarettes? Still working on this issue
- How can students get a new water fountain on the west wing of NE1, 3rd floor? Students really like the one located on the 2nd floor. Dylan will contact facilities.
- There has been an issue with the murkiness of water all around campus. What can be done? Apparently, the City of Burnaby is cleaning some pipes resulting in water not being as clear. Keep an eye on the situation and will bring it back to Council if it persists.

7.7 Old Business

7.7.1 Sea Shanty Club

Motion:

Be it resolved that the Sea Shanty Club be sanctioned as a BCITSA Sanctioned Club.

Moved by: Bradley Lindsay Seconded by: Nav Bhatti

29/0/2 Carried

Questions/Debate:

- The idea of creating a more social club is a good idea. There are not enough options for students to participate.
- This would be the only club at BMC, and has such, the club should be sanctioned.

7.8 New Business

7.8.1 New voting member on Educational Council

Motion:

Be it resolved that the BCITSA appoints the Chair School of Business as a voting member on Education Council in lieu of the BCITSA VP Student Affairs for the remainder of the academic year ending May 31st, 2014, at which point the BCITSA VP Student Affairs will reassume the role of voting member on Education Council.

Moved by: Evan Findlay Seconded by: Emilio Da Silva

27/0/4 Carried

Due to a scheduling conflict with his industry project, Evan is unable to attend the Wednesday EdCo meeting. We have tried to work with EdCo to find a favourable compromise, such as proxy voting, or change of schedule, but nothing was accepted. We do not want to vacate the position due to a lack of attendance. EdCo is the last level of review for new program, amendments, accreditation, and student policies before it goes to the Board of Governors.

7.8.2 BCITSA External Advocacy

Next week, Tyra would like to discuss issues related to External Advocacy with Council members. There will be a 20 minute discussion set aside to review topics that students would like the VP

External to lobby on their behalf. She will send information to Councillors in preparation for this meeting. External advocacy is one of our main roles and it is important that we make informed decision. Councillors are encouraged to connect with their peers to bring as many ideas as possible.

Questions/debate:

- Can we get more information about what the Province is working on? Yes, and she will also explain what BCIT is doing.

7.8.3 Council Social Event

Save the date, Monday, November 9th at 5:30pm, Council social event. Details TBA

7.8.4 Replacement of Chair Computing & Academic Studies

Today the Chair of Computing and Academic Studies, Alex Clarke, has submitted his resignation. As such, Dylan reads over Bylaw 11 explaining the details surrounding the replacement of this position. While by-election are required to be conducted 30 days from the resignation date, a temporary appointment will be made from Councillors of the School. If you choose to volunteer for the temporary appointment, you will be eligible to run for election. By-election information will be presented to Council at the next meeting.

Motion:

Be it resolved that BCITSA appoints Nav Bhatti as a temporary successor for the position of Chair of Computing & Academic Studies until a by-election is held.

Moved by: Justin Deddens

Seconded by: Joseph Brini

29/0/1

Carried

7.9 Next Meeting: Monday, November 3th, 2014

Next Council Meeting is scheduled for Monday, November 3rd, 2014, in the Council Chamber SE2 – Rm 283 at 5:30pm.

7.10 Meeting Adjournment

It was moved by Dylan Smith and seconded by Joseph Prophet that the meeting be adjourned at 6:30pm. **Carried**



**Council Meeting
Agenda
Monday, October. 20th, 2014
5:30-8:30pm**

- 7.1 Meeting called to order
- 7.2 Acceptance of the Agenda
- 7.3 Acceptance of the minutes: Tuesday, October 7th, 2014
- 7.4 Progress Reports and Updates: Executives (5 min)
- 7.5 Question Period (10 min)
- 7.6 Councillors' Forum
- 7.7 Old Business
 - 7.7.1 Sea Shanty Club: Brad (10 mins)

Motion: "Be it resolved that the Sea Shanty Club be sanctioned as a BCITSA Sanctioned Club."
- 7.8 New Business
 - 7.8.1 New voting member on Education Council: Dylan (15mins)

Motion: "Be it resolved that the BCITSA appoints the Chair School of Business as a voting member on Education Council in lieu of the BCITSA VP Student Affairs for the remainder of the academic year ending May 31st, 2014, at which point the BCITSA VP Student Affairs will reassume the role of voting member on Education Council."
 - 7.8.2 BCITSA External Advocacy: Tyra (5 mins)
 - 7.8.3 Council Social Event: Dylan (5 mins)
- 7.9 Next Meeting: Monday, Nov. 3rd 2014
Council Chambers
5:30 – 8:30pm
- 7.10 Meeting Adjournment

BCITSA Executives – Progress Reports (Oct. 3 – 16)

Name & Position	Relative Priority	Objective Description	Objective Status	Position Update
Dylan Smith - President	1	Investigate the long-term future of BCIT food services, the potential for change to the existing system and BCIT's process for food service review	Started	Attended two meetings at ATC regarding TEDxBCIT. Met with two TEDxBCIT Speakers. Established the Health and Dental working group and set date for first meeting. Worked with the VP Student Affairs to find a workable solution to EdCo issues. Attended the 50th Gala as a member of the BCIT Board of Governors. Reached out to UBC to gather information about car-sharing as they have several car sharing services on their campus.
	2	Increase student engagement and awareness of their social impact through the establishment of an annual TEDxBCIT event targeted at BCIT students	Ongoing	
	3	Reform and revise electoral process in order to strengthen integrity of elections	Not Started	
	4	Work with BCIT and external partners to bring a car-sharing program to BCIT to provide students another transportation option	Started	
	5	Review and appoint new contract for student health and dental plan	Started	
Allen Dopa - VP of Finance & Administration	1	Investigate into a possible collaboration with the BCIT Recreation Centre in the funding and expansion of student recreation services	In Progress	Met with the Controller to discuss bylaw procedures and Student Association operations. Attained members for both the Finance and Budget Committee and the Bylaw committee. Contacted the Student Operations Director of the Recreation Centre to discuss recreation services. Attended the BCIT 50th Gala as a student and member of
	2	Create a Finance and Budget Committee for student members to have the opportunity to review the Associations financial statements.	In Progress	
Evan Findlay - Vice President Student Affairs	1	Design process(es) to improve part-time representation at the governance level	Data Gathering/Lobbying	On hold. Project progress will resume next week after midterms.
	2	Review the current instructor feedback processes; and develop recommendations to better promote continuous improvement and accountability	Data Gathering	
Bradley Lindsay - VP of Campus Life	1	Orientation Day 2014	Completed	I have planned meeting with the marketing department and Hannah Bielert regarding the initiation of the health and wellness committee in cahoots with Amanda Ding our Health Sciences Chair. The director of Rec Services is still out on sick leave, making it very difficult to move forward to collaborate on student engagement. Once they have returned I will commence talks with the director.
	1	FroshFest 2014	Completed	
	2	Collaborate with Rec Services, to increase the level of student involvement and engagement with wellness opportunities on campus	In progress	
	3	Promote health and wellness on campus	In progress	
	4	Continue to promote student engagement, through the development of an end-of-the-year event	In progress, but nothing new to report.	

BCITSA Executives – Progress Reports (Oct. 3 – 16)

<p>Tyra Bermudez - VP of External</p>	<p>2</p>	<p>Review/ Research U-Pass Appendix A for 2016 contract renewal</p>	<p>In progress</p>	<p>- ABCS meeting on Saturday (Oct.11): Motions were passed to create a submission to the Standing Committee on Finance for the BC budget. Edited the final submission to reflect an integral approach of all members. BCIT will be hosting the next ABCS meeting. Evan is officially the new voting Director for ABCS. Filmed a short clip on voting for municipal elections. Will relay the complete video with other ABCS members after edits are done by UVSS to the marketing department. BCITSA will be creating a Material Funding External Policy for ABCS.</p>
	<p>1</p>	<p>Further develop governmental efforts related to student matters.</p>	<p>In progress</p>	<p>Attended meeting with the U-Pass Committee and Vancouver Transit Police Committee: BCITSA will be hosting next U-Pass Committee meeting in January 2015.</p>
	<p>3</p>	<p>Create collegial relationships with unions on campus</p>	<p>In progress</p>	<p>- Set up a meeting with Caroline and Tiffany (Executive Director of VCCSA) to discuss the future for U-Pass and Compass Card implications for the program. -Started a working document for U-Pass negotiations with Caroline. - Request BCITSA's marketing department to create a poster for municipal elections. Posters will be posted around all five campuses to educate individuals on the importance of voting and Municipal elections on Nov15. -Attended KSA council meeting October 17, 2014.</p>
<p>Joseph Prophet - Chair of Business</p>		<p>Implement, review, and refine the new set representative training and communication methods</p>	<p>In Progress</p>	<p>Held second succesful Set Rep meeting. Sent out follow up email, and will hear back from Set Reps about training thus far.</p>
		<p>Champion career services to the School of Business and work with BCITSA Career Services staff on refining their services</p>	<p>In Progress</p>	<p>No Update</p>
		<p>Research and record co-op and internship opportunities for first year business students, with a plan of action or implementation for the end of the year</p>	<p>In Progress</p>	<p>Got feedback from Set Reps about internship program, and will now send out poll to all Business Students. I am also looking into forming a small Set Rep committee to do reasearch into the topic.</p>
<p>Jamie Haakons - Chair of Energy</p>	<p>1</p>	<p>Investigate re-naming of the School of Energy</p>	<p>Started</p>	<p>Met with numerous students, recorded feeback and arranged follow-up. Having a meeting with councillors to outline lobbying package next week.</p>
	<p>3</p>	<p>Improve campus involvement in engineering competition</p>	<p>In Progress</p>	<p>BC WoodWorks no longer continuing competition - seeking other avenues</p>

BCITSA Executives – Progress Reports (Oct. 3 – 16)

	2	Promote inter-disciplinary co-operation between School of Energy and School of Business	Ongoing	No update
Alex Clarke - Chair of Computing & Academics	1	Games Development Competition	In Progress	
	2	Tech Workshops	In Progress	Outline for competition is half-completed. Going to wait until outline is completed and confer with Dan Close about tech workshops.
Amanda Ding - Chair of Health Sciences	1	Increase student health and wellness, including both physical and mental health	In Progress	Attended meetings with IPE Visioning and Culture Teams; Established working group of students. Proposed student objectives for Interprofessional Development Student Leadership Committee; outlined plans for a major IPE event in January for SOHS students and Faculty; submitted objectives to SOHS Leadership Team for feedback. Met with Health and Wellness Coord., proposed student objectives for Health and Wellness Student Volunteer Committee; Outlined plans for events for students in Nov., Dec., Jan. for review that build leadership opportunities and community collaboration.
	2	Facilitate opportunities that would build a collaborative community within the School of Health Sciences	On going	
	3	Provide opportunities for students to build their professional portfolio	On going	
Tony Atkins - Chair of Transportation, Construction & Environment	1	Improve student representation at the set level	No Progress	Training set reps this week and asking for general feedback and input on communication platforms.
	2	Improve students engagement with the development of shared community space on all campuses	In Progress	In planning stages for the competition. I will be attending an interior design BCIT competition and incorporating their process, site selection and feedback in general
	3	Investigate the needs of satellite campuses outside the classroom	In Progress	In contact with Annacis Island Campus. In the process of acquiring all the missing amenities they should have to operate fully. Problems range from transit and bus stops to cafeterias and microwaves and general student spaces.
Emilio Da Silva - Chair of Downtown Campus	1	Work to reduce infrastructure-related issues at the downtown campus	In progress	Attended another IT industry event with BCIT students and promoted BCITSA Career Services. Looked at Part time studies survey for services hours that will be passed out so we can align better with students and bring SA services at times for them. Went and checked with SA personnel downtown to update with any important issues.
	2	Improve service delivery to students downtown	In progress	
	3	Work with career services to gain awareness and visibility with downtown students	In progress	
Daniel Sumano - Chair of Aerospace Technology Campus	1	Provide additional career services specifically for ATC students	In progress	Successfully hosted ATC first Industry night.
	2	Create a permanent ATC Chair portfolio	In progress	
	3	Monthly campus-wide peer bonding activities	In progress	