



## **Executive Meeting Tuesday, July 21, 2014 Minutes**

**Executives:** Dylan Smith, President  
Bradley Lindsay, VP Campus Life  
Tyra Bermudez, VP External Affairs  
Alexander Clarke, Computing & Academic Studies Chair  
Tony Atkins, Transportation, Construction & the Environment Chair  
Daniel Sumano, ATC Chair  
Jamie Haakons, Energy Chair  
Amanda Ding, Health Sciences Chair  
Emilio Da Silva, DTC Chair

**Staff:** Rebecca Davidson

**Absent:** Joseph Prophet, Business Chair  
Evan Findlay, VP Student Affairs  
Allen Depa, VP Finance & Administration

### **2.1. Meeting Called to Order**

The Chairperson, Dylan Smith, calls the meeting to order at 5:45pm. (9 voting members).

### **2.2 Acceptance of the Agenda**

The Agenda was approved with the following changes:

- Remove 2.3 Approval of the minutes

*Moved by: Jamie Haakons*

*Seconded by: Tyra Bermudez*

**11/0/0 Carried**

### **2.3 Old Business**

#### **2.3.1 Election Dates**

- Election dates have been set. Dylan is just waiting on confirmation from BCIT.

#### **2.3.2 Executive Training**

- Dylan confirmed driving arrangements for executive training in Whistler. Training schedule was outlined for both Whistler and Burnaby training sessions.

#### **2.3.2 Chair Set Rep Meetings**

- Chairs were advised to start thinking about their set rep meetings, what they want to speak about and guests they may want to invite. Dylan suggested that chairs look at set rep meeting minutes from previous years for inspiration.

- It was noted that School of Business Set Rep meetings occur in the Telus Theatre, and that Set Rep Meetings will occur at the Annacis Island and Marine campuses.

## **2.4 New Business**

### **2.4.1 President's Report**

- Dylan outlined expectations that he has of all Executives for the coming year
- The organization is currently in the process of selecting a CRM/Career Management software for the career services department with the help of external consultants
- Dylan noted that he and Tyra went on a tour of all campuses with Rebecca.
- Caroline to return Monday August 11<sup>th</sup>
- There will be a meeting between the marketing department and BCIT regarding their 50<sup>th</sup> anniversary selfie project. Dylan to attend with Dan Close.
- The marketing department would like to have each Executive to film a series of videos for the BCITSA YouTube channel. Emails were sent out to all Executives and Dylan asked that all ensure they follow up and arrange times to film.

### **2.4.2 Orientation/Froshfest Update**

- Bradley stated that planning for Orientation and Froshfest is going well. He will be looking for Executives to participate in both events in some capacity.
- Executives will be expected to help promote Froshfest and sell tickets.

### **2.4.3 ABCS Update**

- Tyra noted that there is an ABCS meeting this coming Saturday July 26<sup>th</sup> at Kwantlen in Surrey, and that she and Dylan will be attending.

## **2.5 Next Meeting: Tuesday, August 26, 2014**

Next Council Meeting is scheduled for Tuesday, August 26, 2014 at 2:00pm in Council Chambers (SE2 – 283).

## **2.6 Meeting Adjournment**

The meeting is adjourned at 7:02 pm. **Carried**



**Executive Meeting  
Agenda  
Monday, July 21st, 2014  
5:30-8:30pm**

- 2.1 Meeting called to order
- 2.2 Acceptance of the Agenda
- 2.3 Approval of Minutes
- 2.4 Old Business
  - 2.4.1 Election Dates: Dylan
  - 2.4.2 Executive Training: Dylan
  - 2.4.3 Chair Set Rep Meetings: Dylan
- 2.5 New Business
  - 2.5.1 President's Report: Dylan
  - 2.5.2 Orientation/Froshfest Update: Bradley
  - 2.5.3 ABCS Update: Tyra
- 2.6 Next Meeting: Tuesday, August 26<sup>th</sup> @ 2:00pm
- 2.7 Meeting Adjournment