



Executive Meeting Monday, June 30, 2014 Minutes

Executives: Dylan Smith, President
Allen Depa, VP Finance & Administration
Tyra Bermudez, VP External Affairs
Evan Findlay, VP Student Affairs
Alexander Clarke, Computing & Academic Studies Chair
Joseph Prophet, Business Chair
James Haakons, Energy Chair
Amanda Ding, Health Sciences Chair

Staff: Rebecca Davidson, Administration

Absent: Emilio Da Silva, DTC Chair
Tony Atkins, Transportation, Construction & the Environment Chair
Daniel Sumano, ATC Chair
Bradley Lindsay, VP Campus Life

Meeting Called to Order

The Chairperson, Dylan Smith, calls the meeting to order at 5:29 pm. (8 voting members).

1.2 Acceptance of the Agenda

The Agenda was approved with amendment of the removal of item 1.3.4.

Moved by: Tyra Seconded by: Joesph

8/0/0 Carried

New Business

1.3.1 Election Dates

Dylan asks for feedback on elections dates, as he has not yet determined the 2015 elections dates. He is exploring the option of a contracted CRO for this year, as a more precautionary step to our elections. Dylan is responsible for setting these dates this summer, as the Registrar's Office must be contacted well in advance.

Comments/ Questions:

- Is there a timeframe?
- Perhaps trying to promote it during spring break is not the best time to recruit students, as they are thinking about spring break and projects, instead of nominations.
- Midterms will not be a good time for elections, it is not viable
- Students are apathetic
- Can the voting system be changed? Can the interface be changed? Dylan explains that we

use BCIT's system, and we do not happen to have control of the interface

- When is this going to be finalized? Dates are going to go to the RO's office by the end of July
- Could the nomination period be longer? Dylan explains that he will address marketing and discuss, advertising it earlier, oppose to the nomination being early

1.3.2 Executive Training

Planning of the August training session is well underway. Everyone is to send ideas to Dylan about what they would like to receive for training. For the exception of one executive, it will be new for everyone. The dates are August 22 to 25 (Whistler) and August 26 and 27 on campus. Dylan will be emailing out the schedule for Whistler, in the next week.

Comments/ Questions:

1.3.3 President's Report

Dylan talks about:

- Office assignments and office hours, would like each executive to post their hours by the first week of September
- Discusses email and expects all executives to be checking their emails on a frequent basis
- Asks for Executives to give him feedback on what the expectations each individual has for each other as board members of the BCITSA for the coming year

Comments/ Questions

- Asked if Dylan could send out previous progress reports, so the executives can have a frame of reference for what they are to do in the near future

1.3.4 Chair Set Rep Meetings & Councilor Appointments

Dylan asks the all of the Chairs to start thinking of their set rep meetings and scheduling appropriate times to hold them. Dylan explains the appropriate people to contact in regards to scheduling them. Schedule's are due for Friday August. 15th, Dylan will send out a sample of last years schedule. Dylan explains that councilor appointments happen in September, councilors are 1 per every 300 students from each school as per BCITSA bylaws.

Comments/ Questions:

- What kind of set rep training could be provided, and if this is something that could be readdressed?

1.3.5 UPass Update

Tyra explains that she is in contact with UPass advisory committee, she provides input on the current status of UPass within our institution, the contract is concluding in 2016. Compass card is trying to be roll out, however there are some technical difficulties. Tyra has asked for input from all of the executives and asks them to communicate with her about UPass and things she could bring forward at her meetings.

Comments/ Questions:

- When does the compass come into place? Institutions receive 90 days notice and BCIT has

not yet received notice

- Why do we need to transfer UPass or “flash” passes into compass cards? Tyra says she will investigate and get back to the board by the next meeting.

1.4 Governance and Responsibilities

Basic board training is provided to board members in anticipation of the official board training scheduled for last week of August.

1.5 Next Meeting: Monday July.21st, 2014

Next Executive Meeting is scheduled for Monday, July.21st, in the Boardroom (SE2).

1.6 Meeting Adjournment The meeting is adjourned at 7:11 pm.

Secunder: *Joeph*

Carried



**Executive Meeting
Agenda
Monday, June 30th, 2014
5:30-8:30pm**

- 1.1 Meeting called to order
- 1.2 Acceptance of the Agenda
- 1.3 New Business
 - 1.3.1 Election Dates: Dylan
 - 1.3.2 Executive Training: Dylan
 - 1.3.3 President's Report: Dylan
 - 1.3.4 Orientation: Brad
 - 1.3.5 Chair Set Rep Meetings & Councilor Appointments:
Dylan
 - 1.3.6 Upass Update: Tyra
- 1.4 Governance and Responsibilities: Rebecca
- 1.5 Next Meeting: Monday, July 21st @ 5:30pm
- 1.6 Meeting Adjournment