



**Council Meeting
Monday March 31, 2014
Minutes**

Executives: Rebecca Davidson, President
Brad Johnson, VP Finance & Administration
Eirene Cloma, VP Student Affairs
Yasamin Alami, VP Campus Life
Mike Hanson, VP External
Ramiza Rafeeq, Transportation, Construction & the Environment Chair
Hung Le, Computing & Academic Studies Chair
Alicia Parayno, Health Sciences Chair
Tariq Shobab, Energy Chair
Daniel Sumano, ATC Chair
Albert Jeong, DTC Chair

Staff: Caroline Gagnon, Director
Roland Gagel, Controller

Councillors:	Mark Niehe	Spencer Oppal
	Sean Fuoco	Ross Wamboldt
	Akos Sebestyen	Christine Chen
	Laura Stepney	Lindsey Wingerak
	Trent Stewart	Anya Besharah
	TJ (Tae Jin) Moon	Daniel Yen
	Emily Pawluk	Jin Sandhu
	Dominika Pilat	Aaron Hufsmith
	Wen Shi	Kegan Belina
	Ema Baksa	David Solari
	Jeremiah Tandongco	

Absent:	Jenny Chen	Philip Kargut
	Cory Correia	Joseph Hou
	Tessa Chandra	Gilbert Kim
	Adam Moffat	

Guest: Peter Turje – Architect, Communities Plus Architecture

16.1. Meeting Called to Order

The Chairperson, Rebecca Davidson, call the meeting to order at 5:46 pm. (30 voting members).

16.2 Acceptance of the Agenda

It was moved that the agenda be accepted as distributed.

Moved by: Rebecca Davidson

Seconded by: Ross Wamboldt

30/0/0 Carried

One Councillor joins the meeting (31 voting)

16.3 Approval of the Minutes March 17th, 2014

Be it resolved that the Council Meeting from March 17th, 2014 be accepted as distributed.

Moved by: Rebecca Davidson

Seconded by: Ramiza Rafeeq

29/0/2 Carried

One Councillor joins the meeting (32 voting)

16.4 Guest Speaker

16.4.1 Student Space Development Committee

Yasamin gives an introduction of the work that the committee has been working on. For example, they are finalizing the plans for the ATC outdoor student space. It should come to Council shortly. The second project is the staircase linking the second to the third floor of SE2. The project idea started two years ago when students wanted to increase accessibility to the third floor. The committee has done some work with Peter Turje, Architect, Communities +.

Peter Turje goes over the proposal that the committee has received and goes over the objectives of this project, the phasing out of the construction and costs related to building staircase.

Questions:

- As it relates to the schedule, it is better to use option 3 or 4? The selection of the options is not related; however it has an impact on the design of the 3rd floor.
- The staircase hides the Uconnect.
- The Uconnect is scheduled to be renovated and the redesign should help with this enclosed feeling.
- What is the difference between option 3 or 4? BCIT would like to keep the south end of SE2 open therefore option 4 was created to explore their request.
- What is on the 3rd floor? All the SA offices. More services may move on the 3rd floor in the future.
- How long will it take to build the staircase? Two months, June and July.
- Would any delay have any implications? The focus is to have the project done in June / July.
- What is the advantage of the wood panels? This product is a new product. We are looking at different options.
- Are there any options that would change the design significantly? There are other options but changing it would not change the cost drastically.

- Is there a place where we could cut the cost? Canter lever makes it more expensive, BCIT does not want it to have post holding the mid-platform therefore canter lever is the only option. We could shave some cost on the glass but it is not worth it as we would lose the feel of the staircase.
- Do we have other staircases? There are two but they are mainly for emergency purposes.
- What is the sense of urgency? 2014 or 2015? 2014 would be the preferred timing.

16.5 Progress Reports and Updates: Executives

All Student Executives reports are as submitted.

Eirene:

- Reminds people to vote until Friday and Councillors should encourage everyone to vote.

Rebecca:

- Responding to the issue of the gate in front of residence, the gate was closed because people used the space around it inadequately. They would park illegally or would block the entrance, blocking the fire lane. The staff has a key to the gate and can open it 24 hours. Students simply have to get in touch with them.

16.6 Question Period

- Yasamin wrote in her report the possibility of having a yearend party. Can we know more? The party is still at the preliminary stage and students should hear about it soon.
- Are there candidates for all the elected positions? Yes
- Where can you see the candidates' profile on line? Eirene will look into it and will make sure that it is on our website.
- What is the trend for having only one candidate for some position? It is different for each year.
- If only one candidate, do student vote yes and no only? Yes
- Why were no report submitted from the Chair of Transportation, Construction & the Environment, and Chair of Computing? They forgot.

16.7 Councillors' Forum

- NE1 is supposed to be opened until 1:30 am but it was closed at 11:30pm. Do we know why? Rebecca will look into it.
- NE1 4th floor – humming sound that is very distractive and also the bathrooms are very smelly. Rebecca will look into it.
- People did not know about the deadline about the election. What is advertised? It has been advertised since February.

16.8 Old Business

16.8.1 Sustainability Club Sanctioning

Motion:

Be it resolved that the Sustainability Club be sanctioned as a BCITSA sanctioned club.

Moved by: Yasamin Alami

Seconded by: Ramiza Rafeeq

30/0/2

Carried

Questions:

- What is the difference between the Sustainability Club and Net Impact Club? They have different goals. The Sustainability Club wants to work on initiatives on campus. While Net impact is more of a business side of the environment. The Sustainability Club tried to work with Net impact, but they were not interested.
- Is Net Impact active? They are not really active this year.
- Are they asking for money? No.

16.8.2 Environmental Health Club Sanctioning

Motion:

Be it resolved that the Environmental Health Club be sanctioned as a BCITSA sanctioned club.

Moved by: Yasamin Alami

Seconded by: Spencer Oppal

20/3/9

Carried

Questions:

- What events is the club planning? Events that would bring the students closer with the common goal and also developing training sessions that would benefit their members
- What would an engineering student benefit from this club? The same as an environmental health students would benefit from the Engineering student club.

16.9 New Business

16.9.1 Strategic Plan

Motion:

Be it resolved that the BCITSA approve the 2014-2019 Strategic Plan as distributed.

Moved by: Tariq Shobab

Seconded by: Ross Wamboldt

30/0/2

Carried

Rebecca explains that the Executives met in January to come up with the association's vision for the future. By doing this planning session in January, they were able to understand the association better and could contribute to the future of BCITSA.

Questions:

- Would the renovations help assist the strategic plan? Project like the staircase are part of the overall vision. They assist the realization of the vision.
- Can someone comment about catering? There is an exclusivity agreement with Chartwells on campus; however BCITSA has found that we could expand the catering offering within our own operations, thus providing another option on campus.

16.9.2 Marketing Advisory Committee

Motion:

Be it resolved that the BCITSA create a Marketing Advisory Committee.

Moved by: Yasamin Alami

Seconded by: Ross Wamboldt

30/0/2

Carried

The executives would like to bring a student voice to the marketing department by creating a Marketing Advisory Committee. Be mindful that there will be meetings in April and May.

Questions:

- What will be the time of these meetings? It will be a time that caters to the all participants.
- What are the objectives? To give feedback to the Marketing department.
- Is this a committee for Council only? For the purpose of now, yes. Next year Executives can chose to extend to more students if they desire.
- Are there any changes to the Marketing department? No, it is a way of creating better communication between the department and students.

Volunteers: Yasamin Alami (Chair), Ross Wamboldt, Hung Le, Spencer Oppal, Christine Chen, Albert Jeong, Dan Sumano, Jenny Chen, Brad Johnson

16.9.3 Student Space Development Proposal

Motion:

Be it resolved that the BCITSA accept the proposal by the Student Space Development committee.

Moved by: Yasamin Alami

Seconded by: Aaron Hufsmith

19/9/3

Carried

This is an important decision for the association; we are not only talking about money, but also what this project is realizing such as increased visibility. The staircase is a onetime cost and will remain as long as the building remains. The committee has seen the evolution of this project since the beginning and we have discussed the cost vs. the value of what this project is contributing to the building.

Motion:

Be it resolved that the BCITSA tables this motion until April 28th meeting.

Moved by: Brad Johnson

Seconded by: Ross Wamboldt

Retraction of the motion by Brad Johnson.

One Councillor leaves the meeting (31 voting)

Questions/Debate:

- The renovation of the 2nd floor was a great addition to the building for students. The staircase will be another great addition as it will increase usage of SE2.
- The committee wants to move to the next step, which is to have more details on the project.
- Worry about the maintenance of the staircase. The wood is a new option.
- The architect has an interest in the project therefore the project was sold to Council.

Amendment to the Motion:

To add to the end of the motion: To the point of construction ready.

Moved by: Ramiza Rafeeq

Seconded by: Aaron Hufsmith

28/0/3

Carried

Questions/Debate:

- It is hard to decide because we are waiting for more information as it relates to the affiliation of the Bookstore and the location of the new Career Centre.
- What cost have we paid to this point? Approximately \$8000.
- How much will it take to go to the next phase of the planning? Difficult to tell.

Call the Question

Moved by: Ross Wamboldt

Seconded by: Hung Le

31/0/0

Carried

Questions/Debate for Primary motion:

- It is important to have a contract with the architectural firm.
- The cost will be about 10-12% the architectural fee; these costs will have to be incurred anyhow if we move ahead with this project.

Call the Question

Moved by: Yasamin Alami

Seconded by: Hung Le

22/9/0

Carried

16.10 Next Meeting: Monday April 28th, 2014

Next Council Meeting is scheduled for Monday April 28th, in the Council Chamber (SE2).

16.11 Meeting Adjournment

It was moved by Rebecca Davidson and seconded by Ramiza Rafeeq that the meeting be adjourned at 7:30 pm. **Carried**



**Council Meeting
Agenda
Monday, March 31st, 2014
5:45-8:30pm**

- 16.1 Meeting called to order
- 16.2 Acceptance of Agenda
- 16.3 Acceptance of the Minutes: March 17th, 2014
- 16.4 Guest Speaker: Club Proposals
 - 13.7.1 Student Space Development Committee (15min)
- 16.5 Progress Reports (5min)
- 16.6 Question Period (5 min)
- 16.7 Councillors' Forum (5 min)
- 16.8 Old Business
 - 16.8.1 Sustainability Club Sanctioning: Yasamin (5min) - *"Be it resolved that the Sustainability Club be sanctioned as a BCITSA sanctioned club."*
 - 16.8.2 Environmental Club Sanctioning Yasamin (5min) - *"Be it resolved that the Environmental Club be sanctioned as a BCITSA sanctioned club."*
- 16.9 New Business
 - 16.9.1 Strategic Plan: Tariq (5min) - *"Be it resolved that the BCITSA approve 2014-2019 Strategic Plan as distributed"*
 - 16.9.2 Marketing Advisory Committee: Yasamin (5min) *"Be it resolved that the BCITSA create a Marketing Advisory Committee."*
 - 16.9.3 Student Space Development Proposal: Yasamin (25min) – *"Be it resolved that the BCITSA accept the proposal by the Student Space Development committee."*
- 16.10 Next Meeting: Monday, March 31th, 2014
 - Council Chambers
 - 5:45pm – 8:30pm
- 16.11 Meeting Adjournment

Name & Position	Priority Objective	Objective Description	Objective Status	Position Update
Rebecca Davidson- President	1	Student Advancement Center	Conducting Interview with Caroline and Julia for candidates for the management position for the Career and Student services	Had a very productive Executive meeting this week and worked on a request from the executives. Had several meetings with Caroline and Brad, arranged another upcoming meeting with the BCIT president.
	2	Election Changes	Incomplete - drafted suggestions for next president, who will be looking at the bylaws	
	3	Building relationships with BCIT, including the president and the BOG	Met with the president and arranged a presentation at the next BOG meeting on the SA and our strategic plan	
Brad Johnson- VP of Finance & Admin	1	BCIT Book Store Study	Waiting on BCIT	Met with Caroline to discuss book store. Met with Justin to discuss career services. Met with Roland to discuss future cash flows of the organization. Met with candidates for the election of VP Finance. Dealt with governance issues inside the organization
	2	PT Services	Completed	
	3	Copy and Print Analysis	Completed	
	4	Club's Credit Card	Waiting on Van City	
Eirene Cloma - VP of Student Affairs	1	More resources/support for female students at BCIT	Complete	Organized and facilitated Women Transforming Cities discussion panel on sustainability and equity in the Great Hall March 26th. Had a turnout of 40 people: students, staff, and instructors, folks
	2	Continue BCIT Respect Campaign	No progress	

	3	First Nations/Aboriginal presence in SA	In progress.	from BCIT alumni association, City of Vancouver and Burnaby councillors/committee members. Met with members of BCIT Aboriginal Services on March 21st to create a framework for an Aboriginal Student Council and consulted Aboriginal Services on ideas for future growth and how they can strategically align themselves with BCIT to bring the Aboriginal Student perspective and Aboriginal issues to curriculum and governance. Met with Aboriginal Services on March 28th to outline structure, roles, and responsibilities of the Aboriginal Student Council. // Elections: As the CRO for this year's elections, I have been busy with duties such as chairing the elections committee, screening candidates, organizing/orchestrating meetings, creating files for all candidates, answering emails/inquiries, and administering the rules for elections. I hosted the All Candidates Meeting on Friday March 28th.
Yasamin Alami- VP of Campus Life	1	Host final fling around May 30th on for a minimum of 600 people. Ensure the event is cost neutral and fun final event for students to leave with a good relationship with the SA	In progress	Busy with Elections and club funding
	2	Launch a mobile app for students which includes key information about locations, specials, events and facility hours.	Beta Version	
	3	SA5K rave run [with Alicia] recruit 300 students for a run in March around campus and use funds raised to replenish the emergency food fund	Not enough participants	
	4	Bucket list with SA activities and student life activities	No longer happening	
	5	Provide a detailed [minimum 12 page] transition document to successor which lists key dates, tips, tricks and contacts to succeed.	In progress	

Mike Hanson- VP of External	1	Develop relationships with government at all levels especially municipal, all provincial levels, make them aware of issues specific to BCIT		Attended Executive meeting on Monday. Attended Alumni Association Board meeting. Reviewed material for Student Space Committee.
	2	ABC's take responsibility for working with ABC members to bring forward issues to the province		
	3	Investigate the possibility of expanding career services and developing a business plan		
Jay Jung - Chair of Business	1	Facilitate inter-disciplinary term projects	N/A	Facilitated a set rep meeting. Recruited and advised possible candidates for various positions for the upcoming election.
	2	Unifying the education platforms such as D2L, my.bcit.ca, and share out	Awaiting response from the advisor	
	3	Launch a year-end video project for the school of business	Unable to find a camera crew	
Tariq Shobab- Chair of Energy	1	Facilitate inter-disciplinary term projects	Had a thorough discussion with Dean. Moving on to next steps	Gave set-rep training to School of Business. Dean had discussion with his associates re: inter-disc. Projects to gather buy-in and collect feedback. We are moving to the next steps (acquiring projects to disseminate). Alumni mixer event 1 (Pub event) was successful. Attempting to hold one more event before semester's end.
	2	Establish a system to showcase alumni, give insight to current students about post-graduation	Event 1 (Pub Mixer) successful. Attempting one final one before term end.	
	3	Improve awareness / involvement in extra-curricular activities - SoE	No progress since last week.	
Hung Le- Chair of Computing & Academics	1	Review the current innovation challenge and explore the possibility of changing its format or creating a new one with different criteria		
	2	Explore different possibilities for students from all the schools to meet and collaborate.		
	3	Successfully host two LAN parties.		
	4	Creating a comprehensive planning package for future LAN party events		

Alicia Parayno- Chair of Health Science	1	Promote student health and wellness	Continuing to correspond with student RE: potential mental health advocacy club	Encouraged set reps to consider being candidates in the upcoming elections and to advise other students to run as well. Held set rep meeting. Addressing student inquiries.
	2	Increase student communication and sense of community within school and between schools	Part of an IPE culture sub-committee. Received valuable feedback from set reps RE: questions about IPE from last meeting.	
	3	To help increase the presence of health science clubs	No new progress.	
Ramiza Rafeeq- Transportation, Construction & Enivrement	1	Living Lab, find out what it does for students, how to get students involved with it. DONE		
	2	Increasing the space of the NE1 stand.		
	3	NE1 parking lot		
	4	Program Evaluation with student input. Have asked set reps to talk to their class about problems with programs		
Albert Jeong- Chair of Downtown Campus	1	DTC facility improvement (lighting, card reader, heating issue and gym)	Lighting issue is being solved. Two new sensors were mounted on the ceiling so that the lights do not go off in class times. Card reader is too complicated to implement at DTC at the moment. Maybe it will be implemented later.	I had a short meeting with Herman about the lighting issue. Two new sensors are installed in the ceiling of the 880. He said, the two new sensors are triggered by sound and mounted right above the class so we just need to see if it works fine. I met with Robyn to resolve issue with Mac Labs not available on some nights for students.
	2	Making sure SA presentation is done at the first week of the DTC program	Still working to get the class list for DTC.	

Daniel Sumano- Chair of Aerospace Technology Campus	1	Work with SA Marketing Communication Strategist in the creation of an Online Fund Raising Auction.	Bidding has been finalized as of last Friday. Over 75% of items were sold. Approximately, over \$350 of earning will be collected. Pick up and payment arrangements are in the works. Stage two of the auction to begin Mid April.	Promoting this year's Elections have been at the forefront. Astronaut Chris Hadfield coming to the ATC, gathering volunteers and inquiring how students can be involved with this event.
	2	Work with SA Events & Program Manager in creating monthly events at the ATC.	Unfortunately indoor floor hockey tournament has been cancelled. High turnout for Ping Pong tournament and table soccer, both tournaments to begin April first. ATC gearing up for BCIT Challenge cup on April. 7th.	
	3	Work with SA Marketing Communications Manager in the designs and strategy for the creation of Student and Alumni friendly website. In which through photo's & comments, their achievements & life travels can be expressed to inspire new students and individuals in the community.	I'm currently in conversations with Class Reps who are interested in organizing a new club. Discussions on the direction of the club to be are in the works.	