



**Council Meeting
Monday February 11, 2014
Minutes**

Executives: Brad Johnson, VP Finance & Administration
Eirene Cloma, VP Student Affairs
Yasamin Alami, VP Campus Life
Hung Le, Computing & Academic Studies Chair
Jay Jung, Business Chair
Tariq Shobab, Energy Chair
Alicia Parayno, Health Sciences Chair

Staff: Caroline Gagnon, Director

Councillors:	Mark Niehe	Joseph Hou
	Sean Fuoco	Adam Moffat
	Akos Sebestyen	Spencer Oppal
	Laura Stepney	Ross Wamboldt
	Wen Shi	Gilbert Kim
	David Solari	Christine Chen
	Cory Correia	Jenny Chen
	Dominika Pilat	Lindsey Wingerak
	Tessa Chandra	Anya Besharah
	Aaron Hufsmith	Daniel Yen
Ema Baksa	Kegan Belina	

Absent:	Rebecca Davidson	Trent Stewart
	Mike Hanson	Philip Kargut
	Ramiza Rafeeq	Jin Sandhu
	Daniel Sumano	TJ (Tae Jin) Moon
	Emily Pawluk	Jeremiah Tantonco

Guest:

13.1. Meeting Called to Order

The Chairperson (acting), Brad Johnson, call the meeting to order at 5:45 pm. (30 voting members).

13.2 Acceptance of the Agenda

It was moved that the agenda be accepted with the following changes.

13.8.2 Ross Wamboldt will be presenting instead of Tariq Shobab

Moved by: Brad Johnson

Seconded by: Ross Wamboldt

30/0/0 Carried

13.3 Approval of the Minutes January 27th, 2014

Be it resolved that the Council Meeting from January 27th, 2014 be accepted as distributed.

Moved by: Brad Johnson

Seconded by: Anya Besharah

29/0/1 Carried

13.4 Progress Reports and Updates: Executives

All Student Executives reports are as submitted.

13.5 Question Period

- Tariq, could you clarify the outcome of your meeting with the Alumni Association? The purpose was to find ways to show case alumni in the industry and invite them to speak to students. Students want to ask questions about the industry and this would be a great way to fill that need. It is recommended that staff be involved with this project to ensure transition.

13.6 Councillors' Forum

- Is there an evaluation for Coop coordinators, similar to the faculty one? There is no formal evaluation, but students can use the BCIT complaint procedure to voice their opinion about quality of services received on campus. They can also include the Advocate coordinator for assistance, if required.

BCIT complaint process

<http://www.bcit.ca/judicial/complaints.shtml>

Advocate Coordinator

advocate@bcitsa.ca 604-456-1161

<http://www.bcitsa.ca/services/advocacy/>

13.7 Old Business

13.7.1 Referendum Update

Yasamin read a message from Rebecca Davidson, BCITSA President. Rebecca expresses her appreciation for all the hard work from council to staff that made this Referendum a success. Results were 746 yes / 412 no.

13.7.2 Mobile App Development Club

Motion:

Be it resolved that the Mobile App Development Club be sanctioned as a BCITSA sanctioned club.

Moved by: Yasamin Alami

Seconded by: Dominika Pilat

27/0/3 Carried

13.8 New Business

13.8.1 Speak Up Speak Out Campaign

Alicia announced that the BCITSA Speak Up Speak Out campaign is schedule for February 17 to 24. There will be events focusing on health and wellness, relaxation, play, and others to promote good mental health. All information can be found on the BCITSA website,

Questions:

- When are the puppies? Friday, February 21st.
- Will there be T-shirt this year? No, we are offering pins for people to wear. Pins can be picked up at the Uconnect centre. We will look at other way to distribute these pins.

13.8.2 Ratification of Referendum Process

Motion:

Be it resolved that BCITSA ratifies the process of the 2014 Referendum for the Career Centre.

Moved by: Ross Wamboldt

Seconded by: Alicia Parayno

30/0/0 Carried

The referendum met quorum and the results were 746 yes / 412 no. This motion is to approve the process and not the results.

Questions / Debate:

- When will the program start? It is anticipated that the manager will be hired for April. Working with the committee, the program will be developed. Since the funds will be received in July, more staff will be hired then.

13.9 Next Meeting: Monday January 27, 2014

Next Council Meeting is scheduled for Monday February 24th, in the Council Chamber (SE2).

13.10 Meeting Adjournment

It was moved by Brad Johnson and seconded by Laura Stepney that the meeting be adjourned at 6:02 pm. **Carried**



**Council Meeting
Agenda
Tuesday, February 11th, 2014
5:45-8:30pm**

- 13.1 Meeting called to order
- 13.2 Acceptance of Agenda
- 13.3 Acceptance of the Minutes: January 27th, 2014
- 13.4 Progress Reports (5min)
- 13.5 Question Period (5 min)
- 13.6 Councillors' Forum (5 min)
- 13.7 Old Business
 - 13.7.1 Referendum Update: Yasamin (10min)
 - 13.7.2 Mobile App Development Club- Yasamin (5min) *"Be it resolved that the Mobile App Development Club be sanctioned as a BCITSA sanctioned club."*
- 13.8 New Business
 - 13.8.1 Speak up Speak Out Campaign- Alicia (5min)
 - 13.8.2 Ratification of Referendum Process: Tariq (5 min) *"Be it resolved that the 2014 Referendum process for the Career Centre be ratified."*
- 13.9 Next Meeting: Monday, February 24th, 2014
 - Council Chambers
 - 5:45pm – 8:30pm
- 13.10 Meeting Adjournment

Name & Position	Priority Objective	Objective Description	Objective Status	Position Update
Rebecca Davidson- President	1	Student Advancement Center		
	2	Election Changes		
	3	Building relationships with BCIT, including the president and the BOG		
Brad Johnson- VP of Finance & Admin	1	BCIT Book Store Study	In Progress	Met with the director to discuss post referendum plans. Met with Paul Dangerfield to enquire about student grading and competitiveness of school. Breakfast with Kathy Kinloch to welcome her to BCIT and show her the tremendous link between the SA and BCIT. Met with Roland (controller) to discuss cash flow and upcoming budget
	2	PT Services	Completed waiting for funding	
	3	Copy and Print Analysis	Waiting for Bookstore	
	4	Club's Credit Card	In Progress	
Eirene Cloma - VP of Student Affairs	1	More resources/support for female students at BCIT	In Progress	Finalized elections timeline. Currently drafting communications plan and re-writing nominations package. Attended student exec breakfast with Kathy Kinloch and EdCo meeting on Jan 29. Visited BCIT's 3D printing lab on Feb 5, hosted by product and process applied research team. Finalizing speaker list for Women Transforming Cities.
	2	Continue BCIT Respect Campaign	Reviewing objective	
	3	First Nations/Aboriginal presence in SA	In Progress	
Yasamin Alami- VP of Campus Life	1	Host final fling around May 30th on for a minimum of 600 people. Ensure the event is cost neutral and fun final event for students to leave with a good relationship with the SA	Researching different companies	Will be meeting with clubs soon for a presidents meeting. Looking for inactive clubs to bring to council for de-sanctioning. Also brainstorming ways to promote clubs and all their hard work to recognize their contributions to the campus and
	2	Launch a mobile app for students which includes key information about locations, specials, events and facility	Beta testing ensues	

		hours.		student population.
	3	SA5K rave run [with Alicia] recruit 300 students for a run in March around campus and use funds raised to replenish the emergency food fund	Working with Enactus and Go Jill Go	
	4	Bucket list with SA activities and student life activities	Objective removed	
	5	Provide a detailed [minimum 12 page] transition document to successor which lists key dates, tips, tricks and contacts to succeed.	no further progress	
Mike Hanson- VP of External	1	Develop relationships with government at all levels especially municipal, all provincial levels, make them aware of issues specific to BCIT	In progress	Attended ABCS meeting all day Saturday at Capilano to discuss campaigns for the trip to the leg. Attended announcement by the provincial government at the new power motive campus on Annacis Island that will be the new home of both BCIT and VCC students that are currently at GNW, toured the facility with the Interim Dean of Transportation and Caroline, looked for opportunities that the SA might have to provide services at the new campus. Attended the Student Spaces committee meeting and reviewed potential projects for next year's budget. Attended welcome breakfast with Kathy Kinloch.
	2	ABC's take responsibility for working with ABC members to bring forward issues to the province	In progress	
	3	Investigate the possibility of expanding career services and developing a business plan	In progress	
Jay Jung - Chair of Business	1	Facilitate inter-disciplinary term projects	N/A	Updated the new set reps contacts. Signed volunteer hour approval sheets. Looking into inviting guest speakers for the next set rep meeting.
	2	Unifying the education platforms such as D2L, my.bcit.ca, and share out	Gathered a focus group of set reps to meet with the BCIT SOB Tech Support	
	3	Launch a year-end video project for the school of business	Initiated a planning session of the year-end video.	
Tariq Shobab- Chair of Energy	1	Facilitate inter-disciplinary term projects	Currently involved in pilot program	Met for breakfast with Kathy Kinlock. Had a successful Set-Rep Meeting, invited Trevor

	2	Establish a system to showcase alumni, give insight to current students about post-graduation	meeting with A. Association today	Williams to address students. Piloted Set-Rep retraining, had success with several positive responses. Moving forward to train set reps in other schools. Meeting with Alumni Association today.
	3	Improve awareness / involvement in extra-curricular activities - SoE	Compiling resources and deciding a method of dissemination	
Hung Le- Chair of Computing & Academics	1	Review the current innovation challenge and explore the possibility of changing its format or creating a new one with different criteria	n/a	Followed up on several issues with instructors mentioned in last set rep meeting. Held small meeting with Antoinette Jackson and small focus group of students who wanted to their term project entered in the Innovation Challenge.
	2	Explore different possibilities for students from all the schools to meet and collaborate.	no progress	
	3	Successfully host two LAN parties.	Begun planning of second party.	
	4	Creating a comprehensive planning package for future LAN party events	Being concepted along with the planning process of the LAN party.	

Alicia Parayno- Chair of Health Science	1	Promote student health and wellness	Attended the Healthy Minds/Healthy Campus Summit - very inspiring and informative. Introduced a couple of activities from the Summit for Speak Up Speak Out. Seeking out individuals who may be interested in advocating mental health on a more year-long basis. Will compile a reference report of the practices that other institutions are doing to address mental health and opportunities for BCIT/BCITSA to implement - to be left behind for future mental health student advocates/champions.	Updated set rep list and contacts. Continue to keep set reps informed approximately once a week about upcoming events or important information that should be passed onto BCIT students (ex. the referendum, the new orthotics services). Found a new replacement councillor.
	2	Increase student communication and sense of community within school and between schools	Continuing to collaborate with Connie Evans, BCIT School of Health Science Inter-professional Education and Simulation. Attended first IPE meeting Feb. 5, 2014. Continuing to Health Science Facebook Album.	
	3	To help increase the presence of health science clubs	no new progress	
Ramiza Rafeeq- Transportation, Construction & Environment	1	Living Lab, find out what it does for students, how to get students involved with it. DONE		
	2	Increasing the space of the NE1 stand.		
	3	NE1 parking lot		

	4	Program Evaluation with student input.		
Albert Jeong- Chair of Downtown Campus	1	Establishing Set Rep meetings at DTC	DTC's first set rep meeting is planned on February 11th.	Meeting with Herman Mah, and some issues are shared: DTC lighting, Mac lab, and card reader. We had a great meeting, and cleared up many issues. I have contacted several program coordinator to get the list of set reps. All of the set reps are fine with having a meeting on next Tuesday.
	2	DTC facility improvement (lighting, card reader, heating issue and gym)	Had a meeting with Herman Mah February 5th and raised the issue and on the progress of fixing them.	
	3	Work with the SA marketing team to bring the event posters to DTC	It's coming along well.	
Daniel Sumano- Chair of Aerospace Technology Campus	1	Work with SA Marketing Communication Strategist in the creation of an Online Fund Raising Auction.	Online Fund Raising Auction is in final its final stage. Bases in which online auction will take place have been finalized. Waiting for approval of Class Reps as to base prices of tools before starting the auction.	<p>Meeting held with BCIT VP, Education, Research and International Mr. Paul Dangerfield addressing student concerns regarding service offered at ATC and future expectation of students in program development.</p> <p>In conjunction with Maximum Altitude Club we are looking into making this year's Abbotsford Airshow more feasible for students at BCIT. With event promotions posters to go up across BCIT in February.</p> <p>Preparations for February Wright Brothers Competition has begun. Communication with BCIT and Class Reps as to how to enhance the event are underway.</p> <p>Communication with BCIT Director of Student Service Larry Vezina has to how to increase services at ATC has taken place.</p>

	2	Work with SA Events & Program Manager in creating monthly events at the ATC.	In conjunction with ATC Maximum Altitude Club Januaries Pool Tournament is underway and to be completed before months end. Also in conjunction with Maximum Altitude Club Foosball Tournament has been set up and tournament to begin in the beginning of February	In conjunction with Maximum Altitude Club we are looking into making this year's Abbotsford Airshow more feasible for students at BCIT. With event promotions posters to go up across BCIT in February.
	3	Work with SA Marketing Communications Manager in the designs and strategy for the creation of Student and Alumni friendly website. In which through photo's & comments, their achievements & life travels can be expressed to inspire new students and individuals in the community.	Meeting with Alumni Associations has taken place and direction as to how to complete objective in underway. Third meeting to take place in early February.	Meeting with Alumni Associations has taken place and direction as to how to complete objective in underway. Third meeting to take place in early February.
				Communication with BCIT Director of Student Service Larry Vezina has to how to increase services at ATC has taken place.