



**Council Meeting
Monday November 4, 2013
Minutes**

Executives: Rebecca Davidson, President
Brad Johnson, VP Finance & Administration
Mike Hanson, VP External
Eirene Cloma, VP Student Affairs
Yasamin Alami, VP Campus Life
Ramiza Rafeeq, Transportation, Construction & the Environment Chair
Hung Le, Computing & Academic Studies Chair
Daniel Sumano, ATC Chair
Jay Jung, Business Chair
Tariq Shobab, Energy Chair
Alicia Parayno, Health Sciences Chair

Staff: Caroline Gagnon, Director

Councillors:	Mark Niehe	Joseph Hou
	Sean Fuoco	Adam Moffat
	TJ (Tae Jin) Moon	Spencer Oppal
	Jeremiah Tantongco	Ross Wamboldt
	Akos Sebestyen	Gilbert Kim
	Laura Stepney	Christine Chen
	Wen Shi	Jenny Chen
	David Solari	Jin Sandhu
	Cory Correia	Catherine Pascuas
	Dominika Pilat	

Absent:	Lindsey Wingerak	Trent Stewart
	Helen Au	Philip Kargut
	Aaron Hufsmith	Mikah Fox
	Daniel Yen	Ema Baksa
	Emily Pawluk	

Guest:

8.1. Meeting Called to Order

The Chairperson, Rebecca Davidson, calls the meeting to order at 5:46 pm. (33 voting members).

8.2 Acceptance of the Agenda

It was moved that the agenda be accepted as distributed.

Moved by: Rebecca Davidson Seconded by: Ramiza Rafeeq

33/0/0 Carried

8.3 Approval of the Minutes October 21st, 2013

Be it resolved that the Council Meeting from October 21st, 2013 be accepted as distributed.

Moved by: Rebecca Davidson Seconded by: David Solari

33/0/0 Carried

8.4 Progress Reports and Updates: Executives

All Student Executives reports are as submitted.

Rebecca:

- Announces that BCIT has appointed their new president. Kathy Kinloch will start January 2014. BCIT's Acting President, Chris Golding, has announced his retirement at the end of January, given one month transition between the outgoing and incoming presidents.

8.5. Committee Report

8.5.1 DTC Elections Update

The poles opened this morning and will close on Wednesday at noon. One candidate is running for the position. All BCIT students attending a DTC course are eligible to vote. Results will be announced on Wednesday, November 6 at 5:30pm.

8.5.2 Career Advancement Committee Update

Six students from the committee were able to visit the UBC Centre for Student Involvement and Careers. The students were able to learn about all the services that are available and also see how the space looks. A draft proposal has been sent to the committee. The committee will be meeting tomorrow at 5:30pm to discuss possibility of career services for BCIT students.

It is proposed that a referendum would be scheduled in January 2014 to send the question out to members. January is the best time for students to vote on a referendum since school is not as busy. The committee will present the proposal to Council in December. The referendum questions will come to Council for approval.

Three more Councillors join the meeting, making the total of voting members to 36.

8.6 Question Period

- How many votes are required if only one candidate for the DTC election? It only takes one more yes than no.

8.7 Councillors' Forum

- Councillors have some concerns about the quality and rapidity of the services at the pub. There are been instances that it took more than 25 minutes to receive a beer. Since this is of operational nature, it is recommended that they speak to the Pub Manager and/or Director.

8.8 New Business

8.8.1 Announcement of Annual General Meeting

The AGM is scheduled for November 18th before the regular Council Meeting. The meeting is opened to all students, and all can vote. We will be voting on the 2012-2013 Financial Statement and Annual Report. If Councilors have any questions regarding the Financial Statement, they can contact Brad, Rebecca, or Roland Gagel, BCITSA Controller.

Questions:

- When will the first budget committee meeting be? After the AGM.

8.9 Next Meeting: Monday November 18, 2013

Next Council Meeting is scheduled for Monday November 18th, after AGM, in the Council Chamber (SE2 – 283). The AGM will precede the regular Council Meeting

8.10 Meeting Adjournment

It was moved by Rebecca Davidson and seconded by Ross Wamboldt that the meeting be adjourned at 5:57 pm. **Carried**



**Council Meeting
Agenda**

Monday, November 4th, 2013
5:45-8:15pm

- 8.1 Meeting called to order
- 8.2 Acceptance of Agenda
- 8.3 Acceptance of the Minutes: October 21st, 2013
- 8.4 Progress Reports and Updates : Executives (15min)
- 8.5 Committee Reports
 - 8.5.1 DTC Elections Update: Eirene (10min)
 - 8.5.2 Career Advancement Committee Update: Mike (5min)
- 8.6 Question Period (10 min)
- 8.7 Councillors' Forum (10 min)
- 8.8 New Business
 - 7.5.1 Announcement of Annual General Meeting-Rebecca (5min)
- 8.9 Next Meeting: Monday November 18th, 2013
 - Council Chambers
 - 5:45pm – 8:30pm
- 8.10 Meeting Adjournment

Name & Position	Priority Objective	Objective Description	Objective Status	Position Update
Rebecca Davidson- President	1	Student Advancement Center	Met with Justin to discuss the SA's continually investigation of the possibility of a student advancement center, he disclosed that at this time BCIT is unable to partner with us on this project. Met the Student Advancement Center Committee, discussed a timeline and made a trip to UBC's career center to visualize and get an idea of other post-secondary services.	Gave speeches at the Grand Opening of the Student Association Center (Building), Meeting with Caroline and Mike, discussing the background of the Student Advancement Center and how it affects Operations, went with the Student Advancement Center Committee to UBC, had a meeting with Brad about administrative items.
	2	Election Changes	Drafted some bylaw changes and questions to bring to the Bylaw Committee in regards to our election process, determined that any bylaws changes will need to be done in the SGM.	
	3	Part time Studies	No progress January objective	
Brad Johnson- VP of Finance & Admin	1	BCIT Book Store Study	Scheduled meeting with Director to look at strategic direction of the bookstore study and other related items	Met with director to discuss book store study and the Career advancement centre. Chaired the council meeting. Went over annual report with controller. Set up time for SA cash flow projections. Attended Student Advancement
	2	PT Services	Built PT studies survey	

	3	Copy and Print Analysis	No progress made January objective	Committee meeting and went to UBC Career centre to visualize the possibilities of our centre. Started to put together annual reports from clubs. Met with Paul Dangerfield to discuss studies at BCIT. Attended the grand opening of the second floor in SE2
	4	Club's Credit Card	Set up to get 25,000 Credit card for club use with Controller and bank, pending paperwork	
Eirene Cloma - VP of Student Affairs	1	More resources/support for female students at BCIT	Contacted Women Transforming Cities with hopes to share resources and expertise	CRO duties: One candidate submitted a nomination package for the DTC by-election, and the Registrar confirmed their candidacy on Oct 29th. Candidate was notified on Oct 31st. Voting/endorsement takes place 4-6 Nov. // VP/SA side of things: I am in the middle of planning more events with Amy for Technically Queer. I attended the set rep meeting for School of Health Sciences. I attended the EdCo executive meeting on Oct 23rd.
	2	Continue BCIT Respect Campaign	No progress	
	3	White Rose Campaign	No progress	
	4	First Nations/Aboriginal	No progress	
Yasamin Alami- VP of Campus Life	1	Host final fling around May 30th on for a minimum of 600 people. Ensure the event is cost neutral and fun final event for students to leave with a good relationship with the SA	no progress	Talking with BCIT about mobile app and survey that will be going out soon. Debriefed by Eirene about DTC Election.
	2	Launch a mobile app for students which includes key information about locations, specials, events and facility hours.	Talking with BCIT	
	3	SA5K rave run [with Alicia] recruit 300 students for a run in March around campus and use funds raised to replenish the emergency food fund	no progress	
	4	Bucket list with SA activities and student life activities	Bucket list created, none attempted	
	5	Provide a detailed [minimum 12 page] transition document to successor which lists	no progress	

		key dates, tips, tricks and contacts to succeed.		
Mike Hanson- VP of External	1	Develop relationships with government at all levels especially municipal, all provincial levels, make them aware of issues specific to BCIT	No progress made yet.	Meeting with Rebecca and Caroline discuss career centre. Represented BCITSA at the Upass meeting at VCC attended. Replying to student enquiries about compass card implementation at BCIT. Attended Student Advancement Committee meeting and went to UBC Career centre to visualize the possibilities of our centre.
	2	ABC's take responsibility for working with ABC members to bring forward issues to the province		
	3	Investigate the possibility of expanding career services and developing a business plan	Forming a committee to work on student advancement centre.	
Jay Jung - Chair of Business	1	Facilitate inter-disciplinary term projects	Had a meeting with the Dean of School of Business	Updated the Set rep meeting minutes. In the final stage of preparing the education platform survey which looks to analyze the perspectives and opinions of business students at BCIT.
	2	Unifying the education platforms such as D2L, my.bcit.ca, and share out		
	3	Implement a sustainable systems for extended store hours	Need to investigate and discuss with the director of the Student Association	
	4	Electronic Devices Charging Station	Need to set up a meeting with BCIT's facilities and services coordinator	
Tariq Shobab- Chair of Energy	1	Facilitate inter-disciplinary term projects	Scheduled meeting with Dean of Energy to discuss strategy; will connect with other chairs to strategize	
	2	Establish a system to showcase alumni, give insight to current students about post-graduation	Productive talk with VP Finance to discuss strategy, will approach VP External, and Justin to get involved	

	3	Improve awareness / involvement in extra-curricular activities - SoE	Researched all the events occurring throughout the year, currently compiling list	
Hung Le- Chair of Computing & Academics	1	Review the current innovation challenge and explore the possibility of changing its format or creating a new one with different criteria		
	2	Explore different possibilities for students from all the schools to meet and collaborate.		
	3	Successfully host two LAN parties.	Posters have been completed and slowly showing up around the school. Survey is up and running, there is a Facebook event set up on the SA page. Begun gathering volunteers, creating roles and shifts, decided on layout of the labs. Have been dropping into all the set rep meetings to give a small talk about the LAN party. Brainstorming other promotional activities to market the event.	

Alicia Parayno- Chair of Health Science	1	Promote student health and wellness	Continuing to promote health-related activities and events as they come up to set reps and other chairs. Received some replies from questions about health and wellness services at BCIT -- following up on these. Arranged to meet with Ian mid-November to talk about a fitness-related event in the New Year in the Great Hall	Held October set rep meeting. Following up on student concerns. Still addressing concern about water fountains. Met with Adrian from Alumni Association to discuss possible ways to collaborate - how to help with objectives. Planning November set rep meeting/Health Science Social in Great Hall.
	2	Increase student communication and sense of community within school and between schools	Health Science Facebook album (on BCITSA Facebook page) and hashtag project is up and running. Promoted project to health science students. Still working on the November health science set rep/social open to all health science students and faculty.	
	3	To help increase the presence of health science clubs	Working on letter to Health Science Peak Leadership participants about any interest in forming clubs	
	4			
	5			
Ramiza Rafeeq- Transportation, Construction & Enivrement	1	Living Lab, find out what it does for students, how to get students involved with it.	Having Paul Dangerfield coming to the December set rep meeting	Getting ready for second set rep meeting where the advocate will be joining. Also met with Trina from alumni association. First set rep meeting is complete with the minutes done by Amy. Have had students bring concerns about bike racks; stand hours which is in the process of being
	2	Increasing the space of the NE1 stand.	Going to write a proposal to BCIT about requiring more space for the stand.	

	3	See if NE1 parking lot can be regraded.	Rebecca will be getting more information on whom I need to contact about the parking lot being regraded.	solved.
Chair of Downtown Campus- Position currently vacant				
Daniel Sumano- Chair of Aerospace Technology Campus	1	Work with SA Marketing Communication Strategist in the creation of an Online Fund Raising Auction.	Strategy for creation of website has been finalized. Unfortunately, in the electronic transfer of 150 photographs alignment of photos and written descriptions been lost.	
	2	Work alongside Class Rep in organizing Aviation related Tour.	Tour has been promoted and student information has been collected. Final date and time are in the works.	
	3	Work with SA Events & Program Manager in creating monthly events at the ATC.	Four out of the following eight months have events scheduled, with one month double booked. Request has been sent for the creation of an additional event in November. Request has been sent for clearing the double booked month to single event. Service and Engagement Coordinator and I are in the process of finalizing plans for two additional events. Last event still open	

	4	Work with SA Marketing Communications Manager in the designs and strategy for the creation of Student and Alumni friendly website. In which through photo's & comments, their achievements & life travels can be expressed to inspire new students and individuals in the community. Note: ties created in objective with BCIT Alumni Association will hopefully be an asset for Objective with priority 5.	Working on strategic plan for presentation to SA Marketing Communication Manager.	
	5	Construct an information package in which my successor may if willing bring students to the workplace In exchange companies will have access to ATC students, post information to students and student volunteers. Bringing the workplace (companies) to ATC will not only create income but allow students to network and soak them in the industry. Specific task will depend on company needs. But allow companies to speak to students, post information at ATC, free labour.	Re-evaluating objective.	