



**BCIT Student Association
Council Meeting Minutes
Monday, March 18, 2013**

Executives: Dan Huh, President
Geoffrey Smith, VP Finance & Administration
Sophia Coulter, VP Campus Life
Mike Hanson, VP External
Ross Wamboldt, Business Chair
Brian Harvey, Transportation, Construction & the Environment Chair
Zac Der, Health Sciences Chair
Denis Dobrozdravich, Energy Chair
Marwan Marwan, VP of Student Affairs
Minoru Nakano, Computing & Academic Studies Chair

Councilors:

Kathleen Bird	Brad Johnson
Yasamin Alami	Ben Plasche
Jon Weir	Yulin Sung (Cassie)
Emily Pawluk	Taddeo Ahumuza
Sean Garrity	Ruoxi Wang (Alfred)
Maya Korbynn	Ken Ketola
Andrew Hou	Adrian Paul
Mikah Fox	Kerissa Snyder
Cole Plaskett	Alisa Dalhuisen
Rodrigo Mendez	

Staff: Genevieve Neugebauer, Outreach Coordinator

Absentee:

Jonathan Ng	Caroline Gagnon
Chris Chapman	Stephanie Hancock
Fraser Young	Aaron Kool
David Clarke	Morgana Lawlor-White

Guest:

14.1. Meeting Called to Order

The Chairperson, Daniel Huh, called the meeting to order at 5:45pm. (28 voting)

14.2. Acceptance of the Agenda

It was moved that the following agenda be accepted with the following changes.

Moved by: Andrew Hou Seconded by: Jon Weir

24/0/4 Carried

14.3. Acceptance of Minutes

14.3.1. Acceptance of the Minutes from the March 4th, 2013 SGM

Be it resolved that the Special General Meeting (SGM) Minutes from March 4th, 2013 be accepted as distributed.

Moved by: Brad Johnson Seconded by: Yasamin Alami

25/0/3 Carried

14.3.2 Acceptance of the Minutes – March 4th, 2013

Be it resolved that the Council Meeting Minutes from March 4th, 2013 be accepted as distributed.

Moved by: Sean Garrity Seconded by: Ben Plasche

24/0/4 Carried

14.4 Progress Reports: Executives

As submitted by the Executives.

Brian:

- Working with the Construction Committee
- Postponed Set Rep meetings until next week as he is away
- Working on funding for North Vancouver students intramurals as they have a floor hockey team.

Denis:

- Engineering students previously competed and finished with two 3rd places and a 1st. This past week two teams attended the National Contest and finished with a first in Marine Engineering and a third – Congrats!

Ross:

- Found out Stand coffee cups can be recycled so I am working on a recycling cup campaign with Dan Close.
- Also working with School on Post Graduate Certificate.

Zac:

- Working with Facilities to increase the number of fountains on campus. We have identified the priorities and started the ball rolling with Facilities.
- Working on Instructor student complaints
- Helping Radiation Therapy Grads obtain caps and gowns.

Geoff:

- Also met with Facilities regarding Fountains and have identified 4-5 locations.

Marwan:

- Assisting ATC with testing issue on D2L. Has consulted with Associate Dean to resolve the issue of students being unable to see their test results. Dean has promised changes to address the issue and he will wait to hear from them if these changes are being made.

- Marwan wanted to clarify why he walked out of the previous meeting. He says it was an issue of process and not regarding the failed passing of a committee. Since the last meeting he has met with the executives to discuss and work through it. He is open to discuss it with anyone else after the meeting.

Dan:

- Talked to Justin Kohlman and Larry Vezina at Student Services regarding Counselling's three week wait issue and got more information. They said that currently it is a two week wait period and they are working on ways to shorten visit times to allow for more visits in a day. Drop-ins for emergencies are available daily and they are working with residents.
 - Dan re-enforced the importance of this issue to students as it is important for them to have support when they need it. The initial contact is key so even having short ten minute slots to have students issues heard would be beneficial
 - BCIT is current working to resolve the issue and Dan will continue to emphasize the importance until wait times are further reduced.
- Spoke to Downtown Manager, Herman Mah, regarding DTC position and discovered that classes only run from Dec-Jan and Sept-April so there may not be a qualified candidate to run in the election and a September bi-election may need to occur.

Mike:

- After ironing out minor issues last week the U-pass was signed and it is all done.

Sophia:

- There is a Club Budget meeting this Wednesday. Some e-mails have not been getting thru; please pass the word along to clubs about the meeting.

Minoru:

- There was over \$3900 raised for the student from the School of Computing who lost everything in a fire a few weeks back. The student is very grateful and thanks all those who contributed.

14.5 Committee Report: Construction Committee

- BCIT purchased furniture for SW3 lounges we previously renovated which saves us \$66,000 we allocated to spend on future renovations.
- Renovations in SE2 are moving forward except the Uconnect renovation because it has been transferred to Phase II.

14.6 Question Period

- How does the U-Pass work next year?
 - We will have a Compass card in the fall. A deposit/fee of something like \$5 will be required to get the Compass card. Your U-Pass will be attached to an account so if you lose it you will not lose your pass. The card will be loaded with your U-pass automatically monthly and it will be an electronic fair card. More information is available on Translink's website.

14.7 Councilors' Forum

- None

14.8 Old Business

14.8.1 Construction Committee Proposed Expenditures

Motion:

Be it resolved that the BCITSA accept the AV and furniture expenditures as presented by the Construction Committee

Moved by: Brian Harvey Seconded by: Sean Garrity

24/1/3 Carried

Presentation Points:

- Presentation covers Club Space, Meeting Rooms, Open Lounges, and Councillor Room
- Standard AV Equipment:
 - 42-26" TVs
 - Club Meeting will have 60"
 - Additional projector for larger meeting space (Room 270)
 - Council Chambers will have two flat screen 60" TV and a projector as well as wiring for future AV
 - All AV is compatible with BCIT
 - Original Quote was \$12800 and new AV budget presented is \$6748
- Furniture Equipment
 - Standard for each meeting rooms: task chairs, conference table
- Open Space
 - Tables, chairs, single couches – versatile and flexible use.
- Overall Budget is 20,000 less than originally estimated:

AV \$31,571 installation & taxes included

Furniture \$68,579 taxes included

\$100,105

Questions:

- Does this money come from the Student Space Fee which has been collected from the Capital Levy? Yes
- Did you tender this yet? Yes
- Do we already have these funds? Yes

14.9 New Business

14.9.1 Removal of Club Sanction: Zero-One-Union Computing Club

Motion:

Be it resolved that BCITSA de-sanction Zero-One-Union Computing Club.

Moved by: Sophia Coulter Seconded by: Ross Wamboldt

23/1/2 Carried

14.9.2 Removal of Club Sanction: BCIT Skate

Motion:

Be it resolved that BCITSA de-sanction BCIT Skate.

Moved by: Sophia Coulter Seconded by: Brad Johnson

27/0/0 Carried

14.9.3 Removal of Club Sanction: Christian Students @BCIT

Motion:

Be it resolved that BCITSA de-sanction Christian Students @BCIT.

Moved by: Sophia Coulter Seconded by: Andrew Hou

26/0/1 Carried

14.9.4 Removal of Club Sanction: International Youth Fellowship

Motion:

Be it resolved that BCITSA de-sanction International Youth Fellowship.

Moved by: Sophia Coulter Seconded by: Brad Johnson

26/0/1 Carried

14.9.5 Removal of Club Sanction: BCITSA Improv Club

Motion:

Be it resolved that BCITSA de-sanction BCITSA Improv Club.

Moved by: Sophia Coulter Seconded by: Sean Garrity

24/2/1 Carried

Questions:

- How far have you gone to contact these clubs?
 - We have phoned, e-mailed, contacted successors and tried all our contacts that may know them.
- What happens to their bank accounts?
 - We will look into it but in past the money has been re-absorbed for use by the rest of the clubs and to resolve our accounting.
- Is there a set inactive period?
 - It is stated that clubs will be reviewed if inactive for an “extended period of time”
- Has anyone confirmed that they are no longer clubs or simply non-responsive?
 - They have not responded or been active on campus.
- What happens to other club assets when de-sanctioned?
 - This will be looked into.

14.10 Next Meeting: Monday, April 8th 2013

Next meeting is scheduled for April 8th, 2013 at 5:45pm in the Town Square B.

14.11 Meeting Adjournment

It was moved that the meeting be adjourned at 6:10pm. **Carried**

**Council Meeting
Agenda
Monday, March 18th, 2013
5:45pm - 7:30pm**

- 14.1 Meeting called to order
- 14.2 Acceptance of the Agenda
- 14.3 Acceptance of the Minutes: March 4th, 2013
- 14.4 Progress Reports: Executives
- 14.5 Committee Report: Construction Committee
- 14.6 Question Period
- 14.7 Councilors' Forum
- 14.8 Old Business
 - 14.8.1 Construction Committee Proposed Expenditures
- 14.9 New Business
 - 14.9.1 Removal of Club Sanction: Zero-One-Union Computing Club
 - 14.9.2 Removal of Club Sanction: BCIT Skate
 - 14.9.3 Removal of Club Sanction: Christian Students @ BCIT
 - 14.9.4 Removal of Club Sanction: International Youth Fellowship
 - 14.9.5 Removal of Club Sanction: BCITSA Improv Club
- 14.10 Next Meeting: Monday, April 8th, 2013
- 14.11 Meeting Adjournment

FF&E Student Centre Project

Room	Quantity	Manufacturer	Description	Discounted	Total	Comments
258	8	Izzy	Paige Swivel Tilt	\$ 302	\$ 2,415	\$ 629.00
	1	Fix	Table Top	\$ 388	\$ 388	\$ 808.00
	2	Fix	Table legs	\$ 304	\$ 608	\$ 633.00
263	4	Fixtures	Allure w/arms /castors	\$ 234	\$ 937	\$488. incl in this Xfoam seat +\$15.
	1	Harter	Harter Table, rectangular	\$ 739	\$ 739	\$ 1,539.00
265	4	Fixtures	Allure w/arms /castors	\$ 234	\$ 937	\$488. - verify flex back or stable \$284 for flex back
	1	Harter	Harter Table, rectangular	\$ 739	\$ 739	\$ 1,539.00
267	8	Izzy	Paige ST Chairs	\$ 302	\$ 2,415	\$ 629.00
	1	Fixtures	Table Top	\$ 388	\$ 388	\$ 808.00
	2	Fixtures	Table legs	\$ 304	\$ 608	\$ 633.00
269	8	Izzy	Paige ST Chairs	\$ 302	\$ 2,415	\$ 629.00
	1	Harter	Harter Table	\$ 739	\$ 739	\$ 1,539.00
270 / 271	14	Izzy	Paige ST Chairs	\$ 302	\$ 4,227	\$ 629.00
	3	Fixtures	Fix Dewey 6 top, seated table	\$ 764	\$ 2,291	\$ 1,591.00
					\$ -	
272	6	Izzy	Allure w Castors /Arms	\$ 302	\$ 1,812	\$ 629.00
	1	Harter	Harter Table	\$ 739	\$ 739	\$ 1,539.00
North Lounge	4	Harter	Truman singular lounge n/arms	\$ 819	\$ 3,277	\$ 1,707.00
	2	Harter	Truman 2 seater loung n/arms	\$ 1,500	\$ 2,999	\$ 3,124.00
infront of doorway	2	Fixtures	pick a top/base	\$ 692	\$ 1,384	**Top \$808. Base \$633.
	8	Fixtures	Allure Chairs	\$ 228	\$ 1,824	\$ 523.00
infront of 366 to 269	4	fixtures	pick a top/base	\$ 692	\$ 2,768	**Top \$808. Base \$633.
	16	Fixtures	Allure Chairs	\$ 228	\$ 3,648	\$ 473.00
	3	Stilts	Singular with Tablet	\$ 985	\$ 2,955	Stilts
infront of 270 to advocacy	2	Fixtures	pick a top/base	\$ 692	\$ 1,384	**Top \$808. Base \$633.
	8	Fixtures	Allure Chairs	\$ 228	\$ 1,824	
advocacy on	2	Stilts	Double with one tablet	\$ 1,570	\$ 3,140	NOTE: All Nansen group COM + freight
Alcove	4	Stilts	Singular with Tablet	\$ 985	\$ 3,940	NOTE: All Nansen group COM + freight
	2	JSI	Connect Seating 2	\$ 1,550	\$ 3,100	
	1	JSI	Connect Seating 4	\$ 2,365	\$ 2,365	2 love seats back to back
Council Chamber	14	Izzy	Paige Swivel Tilt	\$ 302	\$ 4,228	\$ 629.00

Furniture Total	\$ 61,231.84
tax	\$ 7,347.82
Grand Total FFE	\$ 68,579.66
Grand Total AV	\$ 31,571.08
Total	<u>\$ 100,150.74</u>

Presented by:
The Construction Committee

Student Centre Furniture Proposal

- Standard equipment per room
 - Flat Screen 42 to 46 inches with wall plate
 - Club meeting room 60 inches with wall plate
 - Additional projector for room 270
- Council Chamber
 - 2 Flat screens 60 inches and projector with wall plates

Furniture

- Standard for each of the meeting rooms
 - Task chairs, Conference Table



Furniture

- Open space
 - Tables, chairs, single couches with tablets, double couches



Furniture



Cost

● AV	\$31,571 (installation and taxes included)
● Furniture	<u>\$68,579 (taxes included)</u>
Total	\$100,105