



**BCIT Student Association
Council Meeting Minutes
Monday, October 29, 2012**

Executives: Dan Huh, President
Geoffrey Smith, VP Finance & Administration
Mike Hanson, VP External
Sophia Coulter, VP Campus Life
Ross Wamboldt, Business Chair
Brian Harvey, Transportation, Construction & the Environment Chair
Zac Der, Health Sciences Chair
Denis Dobrozdravich, Energy Chair

Councilors: Rodrigo Mendez
Yasmin Alami
Jonathan Ng
Jon Weir
Maya Korbynn
Emily Pawluk
Alisa Dalhuisen
Ruoxi Wang (Alfred)
Morgana Lawlor-White
Brad Johnson
AJ MacFarlane
Sean Garrity
Ben Plasche
Aaron Kool
Mikah Fox
Andrew Hou
Stephanie Hancock
Cassie Sung

Staff: Caroline Gagnon, Director

Absentee: Marwan Marwan, VP of Student Affairs
Minoru Nakano, Computing & Academic Studies Chair
Dave Clarke, Chair ATC
A. Geoffrey Lee
Jacob Kwitkoski
Mahajan Pulkit
Taddeo Ahumuza
Fraser Young
Cole Plaskett

Guests: Bryan Boechler

7.1. Meeting Called to Order

The Chairperson, Daniel Huh, called the meeting to order at 5:46pm. (25 voting)

7.2. Acceptance of the Agenda

It was moved that the following agenda be accepted as distributed.

Moved by: Ross Wamboldt

Seconded by: Brad Johnson

24/0/1 Carried

7.3. Acceptance of the Minutes – October 15, 2012

Be it resolved that the Council Meeting minutes from October 15, 2012 be accepted as distributed.

Moved by: Brian Harvey

Seconded by: Aaron Kool

24/0/1 Carried

7.4 Guest Speaker:

7.4.1 BCIT Net Impact Club

Members from the Net Impact Student Club are bringing forward a recommendation to Council that the SA upgrades the water fountain located in SE2 to become a water bottle refilling station. The members are this student group who are passionate about sustainability on campus, and have collected over 200 names in favour of such initiative. The cost of replacing the water fountain would be approximately \$1300 for the fountain and \$1800 for installation. They would like to see this project done by the end of the semester.

Questions:

- What about retrofitting the existing one? It does not have proper filter and refrigeration.
- What about BCIT Facilities? They were informed by Facilities that because SA is a bigger user of the Great Hall, that it would fall under their responsibility.
- What about linking this project to the renovation of SE2?
- Couldn't it be included in the construction committee mandate?
- We need to be careful about replacing the existing water fountain. It wastes more resources to replace the water fountain compared to retrofitting the existing one.
- It is suggested that Net Impact meet the construction committee.

7.4.2 Bryan Boechler – Gallivan and Associates

Bryan Boechler informs Council about their relationship between BCITSA and Gallivan and Associates relating to the Extended Health and Dental programs offered to BCIT students. As BCITSA's broker, Gallivan helps manage the program.

Questions:

- When students transfer from a BCIT program, why do they have to wait for 8 weeks for their plan to be active? This issue needs to be investigated, as it should not be.
- When is renewal date? The new price for renewal starts every September, but the price is set in March.
- Cost of the plan is affected by many issues such as usage, demography.
- BCITSA has one of the cheapest plans in the country. Since students are asked to register through Fair PharmaCare program prior to their benefits card therefore students benefit from a subsidized drug plan. This program helped kept the premium low.

7.4.3 BCIT Paintball Club

The mission of this club is to create relationships, create events, and reduce stress. They are presently organizing an event on November 22 at 10:30pm and 11:00pm. Those interested can register at the Uconnect. They want to organize events for people who are interested in paintball. They are very similar to the board game club.

Questions:

- Is the club organizing transportation? No, students are on their own. The club will organize carpooling.
- How much does it cost? Membership is free. Students only have to pay for the cost of events. As a group they benefit from discount.
- The club is for BCIT students. Only if spaces are available, other people can join. The maximum for the November 22 event is 24 students.

7.5. Report

Dan:

- He updates Council that Executives will be allowed to present their report even if they don't submit their report. It will be his role to ensure that not too much time is spent on verbal reports. This decision came from the Executives.
- The Executives are also committed to ensure that they do a better job at filtering issues and information ready for Council, which would help the meeting process.
- Dan wants to reiterate that committees are sometimes created to ensure that work is done outside of Council. Committees have limited authority and it is up to Council to appoint the level of power to this working group. Council has always the authority to accept or reject committees' recommendations. Committees are not binding.
- Dan encourages Councillors to bring this issue during Councillors Forum.

Geoff:

- There is a food drive event organized on November 21, the Cando 2012 event. Schools will be asked to participate. The goals will be to collect canned goods and to build something with it. Further information will be distributed.

Denis:

- Was able to negotiate with Brown Social House a discount of 10% for all BCIT students on food. It will be advertised as part of the Student Discount Program offered on the SA website.

Sophia:

- Had a meeting with Larry Vezina concerning what BCIT is planning regarding Orientation. It looks like BCIT will no longer offer the administrative process and photo taking in the gymnasium. BCIT's decision will have a direct impact on how BCIT gets involved with Orientation.

Ross:

- He is now participating in a planning session to discuss how E-learning is communicated to students.

7.6 Committee Report: Construction Committee

Heatherbrea has now been appointed as SA contractor for the SE2 renovation project. We should be receiving the cost consultant report soon. Schedule of the project will be discussed on Thursday. We are still waiting for building permits. The application is sitting at the City of Burnaby.

7.7 Question Period

- When is demolition planned for SE2? We will know on Thursday.
- It is recommended that all engineering students get together for the Cando event.
- Will the BCITSA have a Movembre team? No, not this year.

7.8 Councillors Forum

- On November 23, the Geomatic Engineering Student Club is organizing an event in the pub.
- SW1 water fountain is still not working, same as the lights of a billboard.
- SW1 2 level men washroom has numerous issues.
- It is recommended not to wait for Council to bring these issues forward but to email your favourite executive about the facilities related issues.

7.9 Old Business

7.9.1 Representation Committee

Dan has decided to remove the motion from the floor.

Motion:

Be it resolved that the BCITSA forms a Representation Committee.

Moved by: Dan Huh

Seconded by: Brian Harvey

Since this motion is part of his objectives, he will be forming a working group to work with him on the issue of representation. He will be working with a selected group of individuals and will entertain anyone who would like to join this working group. Dan will report back to Council as a new business item when he is ready. Nothing is binding. Council will be able to do anything they wish with the proposal.

7.9.1 BCIT International Students' Association

Be it resolved that the BCIT Association for International Students be sanctioned as a BCITSA student Club.

Moved by: Sophia Coulter Seconded by: Geoff Smith

23/0/1 Carried

Discussion:

- Has anyone had the chance to look at their Constitution? They were included in the minutes.
- Would SA consider funding the club for their November 16 event? New clubs receive start-up funding in their first year. They will need to open a bank account with the SA in order to receive funding.

7.10 New Business

7.10.1 Sustainable Water Fountains

Be it resolved that the BCITSA Construction Committee takes into consideration Net Impact recommendations when upgrading SE 2 water fountain.

Moved by: Geoff Smith Seconded by: Andrew Hou

Discussion:

- The committee will take the information from Net Impact
- The existing fountain should be removed but be installed somewhere else.
- It is suggested that the motion not be needed since the committee is already looking at this.

Geoff Smith withdraws the motion

7.11 Next Meeting: Monday, November 19, 2012

Next meeting is scheduled for November 19, 2012 at 5:45pm in the Council Chamber. The first half will be the AGM and then will move to a regular Council meeting.

7.12 Meeting Adjournment

It was moved that the meeting be adjourned at 6:48. **Carried**

Council Meeting
Agenda
Monday, October 29th, 2012
5:45pm – 8:30pm

- 7.1 Meeting called to order
- 7.2 Acceptance of the Agenda
- 7.3 Acceptance of the Minutes: October 15th, 2012
- 7.4 Guest Speakers:
 - 7.4.1 BCIT Net Impact Club
 - 7.4.2 Bryan Boechler – Gallivan and Associates
 - 7.4.3 BCIT Paintball Club
- 7.5 Progress Reports: Executives
- 7.6 Committee Report: Construction Committee
- 7.7 Question Period
- 7.8 Councilors' Forum
- 7.9 Old Business
 - 7.9.1 Representation Committee
 - 7.9.2 BCIT International Students' Association
- 7.10 New Business
 - 7.10.1 Sustainable Water Fountains
- 7.11 Next Meeting: Monday, November 19th, 2012
- 7.12 Meeting Adjournment

President 2012/13 Strategic Objectives

Objective	Description	Current Status
<p>Ensure that all Childcare and SE2 renovations are on time and on budget</p>	<p>Meet with Caroline weekly to get updated on the daycare and SE renovation project and bring to counsel for discussion to best incorporate the student's perspective until the project is completed.</p>	<p>Dry walling has started on childcare and has decided to install a panic button to insure safety of children and workers. Enrollment is expected to be full by March. We are close to announcing to who got the bid to the SE 2 renovations. Met with contractors for scheduling purposes to get a better idea of the "How" and "When" the project is happening</p>
<p>Develop strategies to have a better DTC representation (i.e. representative, space)</p>	<p>Work towards finding the optimal solution in representation the DTC campus that fits into the current "Representation" model of the SA. Lobby Herman Mah to secure SA space in the newly acquired floors. Pass a motion regarding representation by March</p>	<p>In progress. Formation of representation was delayed. It was suggested at the last executive meeting that we should consider putting a "Bandaid" solution since it will be awhile till we find a permanent solution</p>
<p>Review of having an international specific representative</p>	<p>Work with Chairs and get set rep input regarding the current situation regarding communication line between international students and the SA. Develop processes to better facilitate International students issues at set-rep/council meetings. Pass motion to include mandate in the Roles of Chair in the bylaws before the end of school year.</p>	<p>Have communicated to chairs to ask set reps to find out to see if their respected classes have any international students and to encourage discussions surrounding international issues at set rep meetings. Will inquire to see what topics were discussed.</p>

<p>Councillor process</p>	<p>Improve councillor process in areas of selection and training. Improve on existing application and formalize a selection process. Work towards an earlier training date and have councillors better prepared for first the meeting.</p>	<p>In progress</p>
<p>Work to include ISEP students in U-Pass program, healthy transition</p>	<p>Provide a healthy transition of the U-pass facilitator position to the VP External by best informing of the current issues and decision that need to be made. Empower the VP external in making decisions regarding the U-pass and the upcoming referendum and current negotiation of the new contract. Provide report of transition before December break. Make sure all ISEP students are included in the Upass program.</p>	<p>No update since previous report</p>

VP Finance and Admin 2012/13 Strategic Objectives

Objective	Description	Current Status
Improve Student Space	Install high quality water fountains/ refillable bottle stations on the Burnaby campus.	<ul style="list-style-type: none"> • Co-operative effort begun with BCIT Net Impact Club • First water fountain targeted for SE2
Council Governance	Ensure that council becomes financially competent by reporting on a consistent basis. Presentations to be delivered in council on a variety of financial topics	<ul style="list-style-type: none"> • First installment Oct. 15 – Delivered • Second installment Oct. 29 - Pending
Develop a budgetary advisory committee	Preparing an advisory document for next year's operating and capital budgets. To be presented to SA management and council	<ul style="list-style-type: none"> • Committee recruited and reviewing documents
Council Governance	Update By-laws through a series of motions brought to the Special General Meeting	<ul style="list-style-type: none"> • Still need to recruit members of the Bylaw Committee
Council Governance	Develop a comprehensive service level vs. service level for part-time students' fees and satellite campuses. Will be presented to council during regular financial reporting	<ul style="list-style-type: none"> • First installment Oct. 15 – Delivered • Second installment Oct. 29 – Pending

Educational quality review	Presentation of a series of recommendations to the administration for use in BCIT's development workshops	<ul style="list-style-type: none"> • Prepared a questionnaire for distribution to set reps • Currently distributing the questionnaire at set rep meetings • Summary report of student complaints received from the UConnect Advocate
Student Justice	<p>Ensure that the Student Association provides suitably trained and prepared representatives to Student Judicial Affairs.</p> <p>That a pool of volunteers be trained for the role, and that a suitable candidate(s) be on every Decision Revue Board hearing this year.</p>	<ul style="list-style-type: none"> • Personally participated in 3 DRB Hearings • First round of volunteers have contacted Bryan Fair for training.
Continue the food bank / drive initiative that was to implement such program at BCIT	Food Drive themed events for November, reserved space for a Food Bank	<ul style="list-style-type: none"> • 'Can Do' event set for Nov. 21 • Promoting the event to Chairs and set reps

VP Campus Life 2012/13 Strategic Objectives

Objective	Description	Current Status
Promoting campus spirit with BCIT-wide event: Froshfest	500+ person "welcome back" back event held on the BCIT Burnaby campus. Aimed at promoting campus spirit and building social networks between students of all programs.	Complete
Taking steps to ensure that Froshfest, or something similar, can become an annual event	Ensuring that there is an event similar to Froshfest (as above) that happens annually to welcome students, both new and returning, to BCIT in Sept.	<ul style="list-style-type: none"> • Using the SA 5K logistics document as a template - have begun to input Froshfest 2012 information
Organizing and hosting supremely effective Orientation events.	Working with BCIT to host a very effective and useful Orientation Day as well as the on-going orientation's throughout the year. Goals of both parties must be in alignment and resources required must be realistic.	<ul style="list-style-type: none"> • Orientation Day 2012: Complete • Contacted Justin Kohlman regarding the BCIT & SA Orientation Day "conversation" • Have meeting scheduled with Larry Vezina on Oct 24. to discuss about possibly taking Orientation Day in a different direction from now on (meeting rescheduled to October 29th)
Develop a new & returning student "survival guide"	To develop a campus tour video (similar to the Burnaby campus walk around: completed August 2012), a user-friendly map (similar to the Burnaby map started in Summer 2012) and possible pre-orientation tour dates for new students. The survival package would ideally be sent out to incoming students with their acceptance letters in the summer.	<ul style="list-style-type: none"> • Video: Sent out an outline to Genevieve (SA Outreach) containing public transit specifics for getting to DTC, GNW, ATC, and BMC from both East and West. • BMC and GNW filming is scheduled to be done by Genevieve in the next 2 weeks (end of Oct.) • Filming of GNW and BMC campus complete.

		<p>Reviewed footage, recorded time stamps for each. Will begin editing within next 2 weeks.</p> <ul style="list-style-type: none"> • Map: On hold • Pre-tours: pending BCIT Orientation conversation with Larry
Working with Rec Services to re-create rec council (or something more effective)	A council set up to efficiently get information about recreation to students in every program via “rec reps”. Social media platforms will be used to create communication mediums for intramural teams and rec events.	<ul style="list-style-type: none"> • Attended the first rec council meeting • Speak to Paul Fortier (Rec Programmer) frequently regarding progress • Spoke with Paul regarding BCIT’s role for rec services going forward. Some discontent surrounding direction. I am going to look into it from the student side
Continue the food bank / drive initiative that was to implement such program at BCIT	Working with Geoff and the Marketing & events departments to host a new event. The primary purpose is to raise food goods for the BCIT Emergency Food Fund; any food in excess of the BCIT need and/or capacity will be donated to the Greater Vancouver Food Bank Society.	<ul style="list-style-type: none"> • Geoff, Marketing, and Event personnel have met to discuss the event. They came up with the name “Can It” (I was unfortunately unable to attend this initial meeting but will be there from now on). • Have designed 10+ memes that will be used as advertisements to promote Can Do!
Comprehensive transition document	Document to give to the next VP Campus Life outlining key dates and responsibilities of the position with in the first 2 weeks of June. This is the most unclear time of the position as little guidance is usually available in person.	<ul style="list-style-type: none"> • The Froshfest logistics document will be included in the document; this is partially complete • Other aspects of the transition document: on hold
Improve upon the process for allocating funding to clubs	Fund application and allocation process has led to discrepancies in club funding and as a result club ability. This process needs to be review in order to make it fairer for all clubs.	<ul style="list-style-type: none"> • On hold until Nov.

VP Student Affairs 2012/13 Strategic Objectives

Objective	Description	Current Status
<p>Investigate the possibility of having a better recycling program on campus</p>	<p>Establish a budget and program to increase the amount of recycling bins and recycling options on campus</p>	<p>In progress.</p>
<p>Dedicated french fries only fryer in the pub to address the religious dietary needs of students on campus. This will also address the needs of students with dietary needs based on lifestyle choices.</p>	<p>Making available alternative food choices for people with dietary restrictions based on lifestyle, faith or health needs.</p>	<p>In progress. Waiting for feedback on space availability.</p> <p>The Stand in SE12 now has some vegan/vegetarian snack options that can meet some dietary restrictions.</p>
<p>Implement 5 business day return on assignments, quizzes, etc., in all BCIT schools similar to School of Computing</p>	<p>Making sure that all the schools at BCIT have similar policies that help students receive feedback and evaluation regarding their studies in a timely manner.</p>	<p>In progress. Discussion with BCIT VP Paul Dangerfield.</p>
<p>Implement missed classes make-up classes for all BCIT schools similar to School of Computing</p>	<p>Making sure that all the schools at BCIT adhere to the same policy that requires missed classes to be made-up by instructors/school as soon as possible.</p>	<p>In progress. Discussion with BCIT VP Paul Dangerfield.</p>

Review election process	Hold the student association election with fair process.	On hold.
Ensure that the Student Association provides suitably trained and prepared representatives to Student Judicial Affairs	That a pool of volunteers be trained for the role, and that a suitable candidate(s) be on every Decision Revue Board hearing this year.	On hold.

VP External 2012/13 Strategic Objectives

Objective	Description	Current Status
To make sure that the mandatory fee (approx. \$1000) that students in Security Analysis must pay be covered by student loans.	Change the student loan to include this fee.	Contacted Student Financial Aid office. They got back to me and said students that have reached the maximum loan amount would not be eligible for additional funds. Students who had not reached the maximum were notified that they could receive additional loans. Following up to see what more can be done.
Develop Transitional Document for future VP Externals	Comprehensive transition document	Have not started
Develop VP External position	Establish annual tasks and responsibilities that each External will look after	Work in progress. Nothing material at this point.
Continue work with Alumni Association to solidify the relationship between the two groups	Build on relationship for mutual benefit of each association.	Regularly attending Alumni Association Board Meetings. Looking for opportunities to collaborate on projects.
Work with WTF group to further student funding concerns	Make progress as a collective group on student funding issues	Meeting with WTF group soon.

Upass	Include ISEP students in Upass program. Ensuring that the Upass referendum is conducted fairly and that students are well informed of the pertinent facts, as well as increased voter turn out.	ISEP issue is progressing and should be resolved with a positive outcome in the near future. Contract negotiations are wrapping up and referendum will ramp up after Christmas break.
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Chair of the School of Business 2012/13 Strategic Objectives

Objective	Description	Current Status
Talk to BCIT execs about current bylaws in place and work with them to change the rules on sleeping on campus	Investigate the possibility of offering a quiet lounge space that's sleep enabling, or change the current bylaws for sleeping on campus	Justin Kohlman, VP student services checked up rules on security dealing with sleeping students. There should be no intervention of sleeping students on campus during daytime or afternoon. During the graveyard shift security is given the ability at their own discretion to wake sleeping students and advise them that it provides a safety threat.
Work with Caroline to ensure that renovations stay on schedule and on budget	Ensure that the student lounge space for SE10 is completed this fall	Renovation Complete and on budget
Investigate the possibility of having a better recycling program on campus	Establish a budget and program to increase the amount of recycling bins and recycling options on campus	Will schedule meeting with Zac and Marwan to discuss
Develop new ways of surveying students about SA operations (i.e. Pub)	Create online survey which rates the quality of the Pub and provides sections for ideas. This will be sent out to all set reps in time to make changes for the winter menu	Pub survey questions have been determined and working on SNAP10 to get completed. Will be sent out to all set reps and chairs once completed

<p>Develop long lasting relationship between the Marketing and Engineering Co-Ops which would enable students to bring project to market</p>	<p>Investigate the possibility of offering more business specific job fair and information sessions</p>	<p>Met with Program Head for entrepreneurship, he says that attempts have been made in the past and that it will not work with this particular program. Head of computing however is excited about the idea and wants to try to make it work. Awaiting reply from Communications program head to see if there is a possibility</p>
<p>Work with BCIT to improve vending options on campus</p>	<p>Speak with Vince Laxton and Caroline Gagnon to establish new vending options through Ryan Vending</p>	<p>Investigating various options to include</p>
<p>Improve bus service</p>		<p>Sent email to Mike, waiting to hear</p>

Chair of the School of Health 2012/13 Strategic Objectives

Objective	Description	Current Status
Improve Student Space	Install high quality water fountains/ refillable bottle stations on the Burnaby campus. Goal of 5 top quality fountains/filling stations by year end	<ul style="list-style-type: none"> • In progress • Make a Fountain Committee in council • Organizing with BCIT Net Impact club about getting fountain upgrade in SE2
Provide more sustainable and/or environmental options on campus	Research the possibility of BCIT becoming a "Bottle Free" Campus	<ul style="list-style-type: none"> • In progress • Make a Fountain Committee in council
Provide more sustainable and/or environmental options on campus	Promote the use of tap water to students instead of disposable water bottles	<ul style="list-style-type: none"> • Work with BCIT Net Impact club, see what they can do about promotion
Miscellaneous Events	Organize a blood donation truck on campus that would come on a regular basis	<ul style="list-style-type: none"> • Removing as an objective • Not being put on by SA directly • Passing to Nursing Club as possible event
Miscellaneous Events	Continue to build on the "Speak-Up, Speak Out Campaign" to improve mental health awareness	<ul style="list-style-type: none"> • To be discussed at SoHS Leadership meeting on Nov.15

Miscellaneous Events	Investigate E-Learning options for students -Have options for students and instructors other than printing all notes	<ul style="list-style-type: none"> • Pushed to next semester
Work with BCIT to review BCIT policy, processes and programs	Review process with School of Health regarding students requiring criminal records check during their studies (practicum, entrance to program)	<ul style="list-style-type: none"> • Done
Work with BCIT to review BCIT policy, processes and programs	Review BCIT policy about immunization requirements for clinical students	<ul style="list-style-type: none"> • Done
Student Involvement	Develop an electronic communication method for Health Sciences Students (website) to improve communication and connection between students	<ul style="list-style-type: none"> • Needs to be re-evaluated if possible this year

- Bring back Harassment & Discrimination Committee – to assist Monica Kay (BCIT councillor)
- Planning for Set Rep meeting #2 on November 1
- Looking into making an event to promote and educate about registering for Organ Transplant
- Taking complaints and following up about heating issues in SW3, SW5, SW9 over the past 2 weeks

Chair of the School of Computing and Academic Studies 2012/13 Strategic Objectives

Objective	Description	Current Status
Student - run career advising/networking program	Aims to raise awareness on receiving work term employment independent of BCIT work study programs. Encourage students to apply for work term employment by organizing info sessions.	Raised the issue of limited resources in computing co-op program to BCIT executives. Invited students currently in the work term to present the idea of self-directed work term at the computing set rep meeting. The students' reception was very positive. Met with Justin Kohlman to discuss about options to improve the co-op program. Currently planning to start student employment support group in January.
LAN PARTY - Gaming/Comic/Tech convention	Assist BCIT Games Development Club on organizing SA LAN party once a semester. Future Scope: Develop the event into larger conventions involving games, comics, technology, etc.	Date for this semester's party has been set to October 12, 2012. Currently coordinating with the Games Development Club and SA Marketing department to finalize the details. The event was held in SE12 on October 12, between 5:30 and 10:30.
Review instruction evaluation process (Support)	Aims to develop effective instructor evaluation process.	Currently working with the set reps to record any issues regarding courses or instructors. On Hold

Interdisciplinary projects/co-op	Working with Ross, Denis and Marwan to implement a program where students from different disciplines are grouped to work on a project.	Approaching the computing program head and option heads to investigate the requirements for this initiative to be implemented. Had a discussion with Bill Klug, the Computing Program Head. Received positive response.
Investigate sustainability revolving fund (water fountains) (Support)	Working with Zac and Geoff to repair/purchase broken water fountains on campus. Hoping to utilize sustainability revolving fund for this purpose.	Recording the condition of water fountains on campus. BCIT Net Impact club involvement
Review the SA Election Process	Working with Marwan to review the annual SA election process. Hoping to implement an election with increased monitoring and structure. (separate periods for campaigning and voting, setting up voting stations etc)	No progress (Does not require an immediate attention at this point.)
Other Updates	Assigned Tasks. Other issues raised by the students.	Held Computing Set Rep Meeting on September 20, October 11. Currently assisting a group of students on issues with instructors. Provided a study space for a group of students to work on group assignments. Consulted students on issues regarding courses and instructors.

Chair of the School of Energy 2012/13 Strategic Objectives

Objective	Description	Current Status
Improve Student Space	Increase the number of outdoor spaces that students can use	Scheduled a meeting with Glen Magel to discuss. Proposed date is Nov.1 but it the process of trying to get an earlier date. Was unable to get an earlier date despite my best efforts, so November 1 is the meeting date.
Improve Student Space	Investigate the possibilities of upgrading urinals to waterless urinals	Have a meeting with Lorcan to discuss the issue on Oct. 16 Had a follow up discussion with Lorcan and the viability. They will continue to monitor the efficiency of the waterless urinal in SW1- 3 rd floor and there are strategic plans being developed for washroom refits in either the '13/'14 or '14/'15 school year when funds are available
Miscellaneous Events	Facilitate the sales of used text book between students	Waiting to hear back to discuss this option with Vince Laxton. There has been a lack of response and I have Caroline looking into this. Spoke with Mike B about the potential design and waiting until I have my meeting with Vince before I look into this further.
Miscellaneous Events	Ensure that students are aware of the CtrlP online services	This item will be discussed later.

<p>Develop new strategies to improve student employability outside of the classroom</p>	<p>Develop an engineering specific job fair (Jan/Feb)</p>	<p>Talking with administration staff of the school of energy to make a time to introduce myself to all AD's and open up discussion around the matter. (Staff have already expressed interest) I now have a meeting with the Dean Trevor Williams on Monday to chat and have been invited to the School of Energy Management Meeting on Dec. 5 to talk with all the AD's.</p>
<p>Work with BCIT to review BCIT policy, processes and programs</p>	<p>Investigate the reasons behind Part-time student parking rates and lobby BCIT to bring fairness compared to full-time status</p>	<p>Scheduled a meeting with Glen Magel to discuss. Proposed date is Nov.1 but it the process of trying to get an earlier date. As discussed above, the meeting is scheduled for Nov 1 and could not get an earlier date.</p>
<p>Work with BCIT to review BCIT policy, processes and programs</p>	<p>Work with BCIT to organize tours showing students "underneath" BCIT</p>	<p>I have contacted facilities; however, I have yet to receive a response. I spoke with Caroline about this and who is best to contact so I will be following up with another email this weekend</p>
<p>Improve Club Processes</p>	<p>Improving clubs' financially sustainability</p>	<p>In communication with Vince to set a meeting up and discuss the options There has been a lack of response from Vince, so I am waiting to hear back so I can schedule a meeting to further discuss this. Caroline is also helping me on this communication barrier.</p>

Daily Business		<p>Have been discussing the petition with all the executives to better understand the mater and how we can best deal with it.</p> <p>Response from Ross's Program Head responded with this type of project being unable to work into the curriculum, looking at better options to increase interschool work.</p> <p>SIFE project unable to work into fourth year projects for MECH and will be looked into further if this could be suitable for second year MECH students.</p> <p>Had my second set rep meeting and some good concerns have been raised that I will be working on to get fixed. Inquire for more details on specific issues raised.</p> <p>Meeting new students around campus and being helpful when I can.</p> <p>Attending meetings and discussing how to hold more effective meetings.</p> <p>Talking with executives and staff to help me in my direction of my objectives and the best ways of pursuing them.</p>
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Chair of the ATC Campus 2012/13 Strategic Objectives

Objective	Description	Current Status
Improve Student Space	Provide better entertainment for ATC students. Repair or replace foosball table located in cafeteria	
Improve Student Space	Provide privacy for the ATC weight room by partially frosting windows	Done
Miscellaneous Events	Increase SA sponsored ATC events by 100%	Done
Miscellaneous Events	Review the tutoring program for ATC students	Done
Miscellaneous Events	Increase SA employee attendance at ATC by 100%	
Provide more sustainable and/or environmental options on campus	Investigate the possibility of increasing recycling options for ATC. Offer recycling boxes, paper& drink containers and compost boxes in classrooms	
Develop new strategies to improve student employability outside of the classroom	Develop a career fair and employability information sessions for ATC specific students	Have already had one information session that was very well received, will continue to do more. Will also organise a job fair for students.

Work with BCIT to review BCIT policy, processes and programs	Work with BCIT to increase entrance standards for AME(M) program	
Get BCIT departments to offer hands-on services to ATC students (financial aid, international studies,etc)		
Review the possibilities of bringing new food options at ATC (by the SA or not)		Students are organising scheduled food deliveries.
Work with BCIT to have ATC required books available at ATC		
Improve Club Processes	Increase sanctioned clubs by 100% at ATC	Continue to promote SA sanctioned clubs and improve education of students surrounding the approval process.
Student Involvement	Increase interactions between students in different schools	Plan and organise social events in which students from all schools and campuses are invited and made to feel welcome.

Chair of the School of Transportation, Construction and the Environment 2012/13 Strategic Objectives

Objective	Description	Current Status
<p>Continue & Expand participation of BMC & GNW.</p>	<p>Expand on last year's initial representation of the BCIT Marine Campus by holding Class Rep meetings monthly. Work with the School of Transportation to build on the councillor positions held by Great Northern Way students last year.</p>	<ul style="list-style-type: none"> • October BMC Class Rep Meeting held on Oct. 17: Plenty of items were presented <ul style="list-style-type: none"> ○ Working on obtaining leisure equipment for students. ○ Potential for Ping-Pong tournament. ○ Possible "Float Your Boat" dates determined. ○ Going to begin to determine the possibility of building a wall around the student workout gym. • GNW: need to better define the best way of representing and communicating with the students at the campus.
<p>Communicate better with Transportation trades at Burnaby campus.</p>	<p>Work with School of Transportation to participate in discussions and communications with the School of Transportation.</p>	<ul style="list-style-type: none"> • Automotive Reps were present at the October Set Rep meeting on Oct. 17: no significant issues were presented.
<p>Lounge Committee: Perpetuation.</p>	<p>Continue the development of student spaces around the BCIT campuses.</p>	<ul style="list-style-type: none"> • To be discussed with the members of the Construction Committee at the next meeting.

Facilitation of industry connections with BCIT students.	Assist in connecting Students with professional industry connections in order to better prepare them for career opportunities.	<ul style="list-style-type: none"> On hold (will be activated as requested)
Pool Tournament	Provide a school spirit event for all BCIT students.	<ul style="list-style-type: none"> Discussed at October Set Rep Meeting: need to discuss further with Sophia and Ian.
Construction Committee	Participate in discussion about critical decisions regarding the CBITSA renovations	<ul style="list-style-type: none"> A miscommunication occurred where no one attended the meeting last week (Oct. 24): no significant items were required to be discussed and progress shall be required at the next meeting next week.
Implementation of Chair position at satellite campuses.	Work with the BCITSA to investigate the process and structure of implementing a paid representative position at the satellite	<ul style="list-style-type: none"> A working group has been formed and will be reviewing the Student Association's model of student representation.
BCIT satellite trades campus (Maple Ridge)	Discover what levels of programs are present at the campus and determine the viability of representation for their campus.	<ul style="list-style-type: none"> On hold.

BCIT PAINTBALL CLUB Constitution

ARTICLE I

The name of this organization shall be: BCIT Paintball Club

ARTICLE II

PURPOSE/MISSION OF THE CLUB

- Bring BCIT students together from all campuses under the banner of BCIT and organize events and activities to create relationships, get exercise and relieve stress.

ARTICLE III

MEMBERSHIP

All BCIT students are eligible to be a member of BCIT Paintball Club. Become a member once signed up for any event.

ARTICLE IV

MEMBERSHIP FEE

There is no membership fee, though event fees apply to any students attending off-campus events and trips.

ARTICLE V

MEMBERSHIP STRUCTURE

Membership is open to all BCIT students at large of which only BCIT students (graduate and undergraduate) may hold executive positions. Only BCIT students /all members of the club are eligible to vote on club decision making measures.

ARTICLE VI

MEMBERS/DUTIES OF MEMBERS

Members are expected to be respectful to other members of the club and towards students/staff/faculty/community, avoiding any discrimination, harassment or misconduct.

ARTICLE VII

ELECTION OF EXECUTIVES

Clubs executives must be part-time or full-time BCIT students in the year that they will be in the office. There are three (3) equal executive positions that are titled Executive. Club members must be notified, by email, two weeks in advance of the meeting where executive elections will take place. Elections for the following year will take place in February, and will be decided by secret ballot. In the event that there is only one candidate for a particular position, that candidate will get this position by yes/no.

ARTICLE VIII

DUTIES OF EXECUTIVES

- Executives are responsible for making contacts at local paintball fields to arrange events.
- Organizing events and sharing with members and future members through email, social media and or posters
- Provide a safe, welcoming and fun atmosphere for members participating in events

ARTICLE X

REPLACEMENT OF EXECUTIVES/ IMPEACHMENT/DISCIPLINARY PROCESS

Should an executive fail to their above duties they may be subject to removal by a two-thirds majority vote of club members. They must be notified one week prior to a vote for removal. Any Executive vacancies will be filled by a majority election within one month.

ARTICLE XI

FUNDS

- BCIT Paintball Club must sign up a chequing account through the BCITSA.
- All financial transactions shall be made explicit through the BCITSA clubs account; all financial dealings shall be done through the BCITSA designated staff.
- If any unauthorized accounts are discovered (i.e. outside bank accounts), the Club will be subject to de constitution under the discretion of the Student Association.

- All funds from selling tickets, sponsorship and donations, fundraising, and etc. must be deposited in the BCITSA BCIT Paintball Club account.
- Club's bank account must have two signing authorities: one representative from the club and one from BCITSA. Signing authority from the BCITSA can though the VP of Campus Life or the Controller. Clubs signing authorities falls on any one of the Executive members.
- The BCITSA Constitution & By laws, Policies and Procedures supersede all other documents related to the club and its accounting procedures.

ARTICLE XII

MEETINGS

- There shall be hold monthly meetings. The first meeting of the following term will be set up by the outgoing executive.
- At that meeting subsequent meeting times and locations will be set. Meeting times and dates will be forwarded to members via email.
- Quorum will be 10 members or 30% of your club's membership (whichever is more) for general meetings.
- It should be equal to 50% of your exec +1 or 2 people whichever more for executive meetings is.
- An emergency meeting can be called by any executive via email and must sent at least 48 hours prior to the meeting time.

ARTICLE XIII

RESPONSIBILITIES

The BCIT Paintball Club accepts full financial responsibility for all on campus and off campus activities/ events/space and equipment which was booked through BCIT or BCITSA; moreover, this club adheres to all BCIT Student Association by Laws, policies, procedures, regulations, manuals, guides and etc.

ARTICLE XIV

RIGHT TO ACT

Any club executives/members do not have the right to incur any debt or become involved in any business under the title or by implying the title of a club in any way unless given full authority to do so by the club.

AMENDMENTS

ARTICLE XV

Any amendment to this constitution requires a majority vote by membership.

ARTICLE XVI

AFFILIATIONS

- We are not currently affiliated with any organizations.
- Any additional affiliations must be added by following amendment process and amending this constitution to reflect any changes in the affiliation section and is at the discretion of the membership/executives.