



**BCIT Student Association
Council Meeting Minutes
Monday, September 17, 2012**

Executives: Dan Huh, President
Geoffrey Smith, VP Finance & Administration
Mike Hanson, VP External
Marwan Marwan, VP of Student Affairs
Sophia Coulter, VP Campus Life
Ross Wamboldt, Business Chair
Brian Harvey, Transportation, Construction & the Environment Chair
Zac Der, Health Sciences Chair
Denis Dobrozdravich, Energy Chair
Minoru Nakano, Computing & Academic Studies Chair
Dave Clarke, Chair ATC

Councilors:	Rodrigo Mendez	Brad Johnson
	Jaclyn Chang	AJ MacFarlane
	A. Geoffrey Lee	Jacob Kwitkoski
	Andrew Hou	Morgana White
	Jonathan Ng	Sean Garrity
	Jon Meir	Ben Plasche
	Maya Korbynn	Aaron Kool
	Emily Pawluk	Mikah Fox

Staff: Caroline Gagnon, Director

Absentee:

Guests:	Chris Holisby	Eric Bergstrom
	Nisher Virele	Adrian Poon
	Jessica Sumacule	

4.1. Meeting Called to Order

The Chairperson, Daniel Huh, called the meeting to order at 5:46pm.

Dan welcomes all Councilors and guests.

4.2. Acceptance of the Agenda

It was moved that the following agenda be accepted as distributed.

Moved by: Ross Wamboldt

Seconded by: Zac Der

Carried

4.3. Acceptance of the Minutes – August 28th, 2012

Be it resolved that the Executive Meeting minutes from August 28th, 2012 be accepted as distributed.

Moved by: Sophia Coulter

Seconded by: Mike Hanson

16/0/7 Carried

4.4. Executive Progress Report

As submitted.

Dan:

- Dan informs Council of the 5k run scheduled for October 10. Admission is \$5.00. The student who collects the highest pledge will receive season pass at Mount Seymour.

Denis:

- Working towards finding Set Reps and is getting organized

Sophia:

- Completing the logistic packages for Orientation and Froshfest in order to build on the success of this year so that event can run annually.

Ross:

- Waiting to receive a vending list from BCIT to see how we can improve the food offered in the vending machines around campus.

Brian:

- Working with BMC and organizing Set Rep meetings at all campuses.

Zac:

- Looking for Set Reps.
- Organizing a blood donation clinic. It is anticipated that a mobile unit from the Canadian Blood Services would come on campus on a regular basis to allow students to give blood.
- Working with the BCITSA Advocate on the Speak Up and Speak Out campaign

Marwan:

- Met with the Advocate to handle some student issues
- Is working on School of Computing Coop program concerns

Dave:

- Conducted his first Set Rep meeting, which the Associate Dean attended. Working through issues that were brought forward by the students

4.5. Question Period

- Where do the funds collected during the 5k run go to? It is going to the Emergency Food fund which help support students in need at BCIT.
- What time is the 5k? The run is from 3:00 to 7:00 which includes the rally after the race.
- In the past, the SA did not invite blood drive on campus because of the discriminatory questionnaire that donors have to complete. How will SA handle it? Zac will inquire. It is up to Council to decide if they feel that it is discriminatory.

4.6. Old Business

No old business

4.7 New Business

4.7.1 Paid Representation for Satellite Campuses

Motion:

Be it resolved that the BCITSA authorize the appointment of a paid representative from any and all BCIT satellite campuses if not already represented and that said paid representative shall be paid the same as a BCITSA Councillor.

Moved by: Brian Harvey

Seconded by: Aaron Kool

Background:

The bylaws state that one councillor needs to be appointed for 300 full-time students. However, students from the School of Transportation are located on other campuses (BMC, GNW, ATC). Since ATC is already getting a councillor as part of the School of Transportation, it limits the other campuses to be represented. Since one of the goals of the SA is to have representation from these satellite campuses, this motion would allow such representation.

Questions:

- Would they be the same as councillors? They would not have voting privilege but would be paid for their services.
- Which other schools have students attending satellite campuses? Business, Computing & Transportation.
- Since the students would represent their campus, it would be convenient for them to vote.
- Would they receive same payments and attendance requirement? Yes
- The motion allows for all campuses to be represented. In the past ATC was represented by the Chair and a councillor, while BMC and GNW have no representation.
- How many people are we looking at? The maximum would be 3; DTC, BMC and GNW

- As for the bylaws 2, ATC has separate councillor not included as part of the regular 300 count.
- Initiative is very good. This issue was brought forward last year. So the SA should look at more seriously. We should define representation better. We should have representation from all satellite and they should have the right to vote.
- This is a good stop gap until the problem is resolved.
- To include a Chair for other campuses

Amendment to the Motion:

To add to the motion: for the duration of the 2012/2013 school year until further investigation is being done.

Moved by: Brian Harvey Seconded by: Ben Plasche

Questions:

- Are you trying to plan a committee to solve this issue
- The committee could build on the work that Dan is doing regarding this issue.
- What would further investigation look like and what would be the desirable outcome? The motion is too ambiguous.

Motion:

Be it resolved that the motion be table until two Council meetings

Moved by: Andrew Hou Seconded by: Mike Hanson

22/0/2 Carried

4.6.2 Construction Committee

Motion:

Be it resolved that BCITSA forms a Construction Committee

Moved by: Geoff Smith Seconded by: Brian Harvey

22/0/0 Carried

Background:

The SA has started the Childcare and SE2 construction projects. To ensure that Council is kept informed of these large projects, a committee is required. The committee would also serve as an advisory committee for finishing decision.

Questions:

- How many people? Approximately 5
- What is the level of involvement? Meet with the Director every 2 week to ensure that the project is going well and for advisory purposes.
- The projects should be split.
- It is anticipated that the committee will be less involved in the childcare since it is legislated therefore makes sense to combine the 2 projects.
- We should ensure that the committee is diversified. Students should come from School of Business (finance) School of Construction

Motion:

Call the question

Move by: Mike Hanson

Seconded by: Aaron Kool

23/1/1

Carried

Amendment to the motion:

Be it resolved that the composition of the committee consists of at least of one representative of each school of the Burnaby campus.

Moved by: Dave Clarke

Seconded by: Marwan Marwan

5/14/6

Defeated

Questions:

- Should students from the Architectural science have the chance to be on the committee? To have a representative from each school may be a bit much hard to get.
- If we make it a requirement, it will be challenging.
- Good way for Councillors to be involved.
- If we make it a requirement, we may have a problem with attendance. If students are being forced, then they are less inclined to participate.
- No one is being forced. The amendment encourages participation from all Schools.
- Will that position be paid? No

Motion:

Call the question

Move by: Ben Plasche

Seconded by: Denis Dobrozdravich

22/1/2

Carried

Committee Members: Ross Wamboldt, Brian Harvey, Maya Korbynn, Andrew Hou, Ben Plasche, Emily Pawluk, Jonathan Ng, Alex Lee, Sean Garrity

4.6.3 Budget Committee

Motion:

Be it resolved that the BCITSA form a Budgetary Advisory Committee composed of 2 councillors, with the VP finance and administration and that their recommendation be made public to the Link.

Moved by: Geoff Smith

Seconded by: Denis Dobrozdravich

24/0/1

Carried

Background:

A committee should be created to help with the budgetary budget. Since some students on council may not feel comfortable with Association's financial statement, this committee would allow for students to be involved with the process. It would bring some recommendations to the process.

Questions:

- What are the duties? Twice a month, in person or virtually, student to get involved in the budgetary process of the association. They would bring input for next year budget.
- Would the committee discuss private matters? This process would be a way to see transparency in action for the exception of the contracts that have confidentiality clause.
- This committee would become advisor to the budgetary process.
- It gives a good opportunity for students to be involved in the financial reporting of the SA.
- Why contracts are confidential? Some contracts need to be protected for leverage when doing business.
- Could the Link be involved to participate? The committee can release the recommendation to the Link.

4.6.4 Loan approval process

Motion:

Resolution of the Board of Directors and Council

"WHEREAS the Student Association of British Columbia Institute of Technology (the "**Society**") may from time to time borrow money and mortgage its property to secure repayment of such money and as the Directors and the Council Members (and where a person is both a director and a council member, then

in both capacities, each independent from the other) are of the reasonable and honest opinion that it is in the best interests of the Society that it borrow \$2,000,000.00 (the “**Principal Amount**”) from Vancouver City Savings Credit Union (the “**Lender**”).

AND WHEREAS under and pursuant to a commitment letter dated November 10, 2011, as amended September 4, 2012 and as may be further amended from time to time (the “**Commitment Letter**”) issued by the Lender to the Society and accepted by the Society, the Lender has agreed to make available to the Society the Principal Amount for the purpose set forth in the Commitment Letter.

RESOLVED that:

1. The Society borrows the Principal Amount from the Lender.
2. The Commitment Letter is approved, ratified and confirmed.
3. The demand promissory note to secure the Principal Amount and assignment of funds on deposit (collectively the “**Security**”) presented to the Directors and the Council Members be granted by the Society to the Lender substantially in the forms as presented, and be executed for and in the name of the Society by any director or officer of the Society, with such changes, if any, as may be required by the Lender and approved by the person executing the same on behalf of the Society and that such execution shall be conclusive evidence of the approval of the Security.
4. The person or persons authorized to execute the Security is or are authorized for and in the name of the Society to execute and deliver under the seal of the Society or otherwise all such other documents, including all collateral security relating to the Security and for such purpose, the Society hereby adopts as its seal any wafer attached to the Security and to do all acts that such person or persons, exercising discretion may consider to be necessary to give effect to this resolution or as may be required by the Lender.”

Moved by: Geoffrey Smith

Seconded by: Brian Harvey

18/2/3

Carried

Background:

Back in April 2012, a special resolution was passed to authorize the Directors to borrow the funds for the SE2 and Childcare projects. However the motion did not meet our by-laws requirement since the motion was written by the bank. It advised by our Legal Council that the proposed motion be presented so that money can be borrowed according to the requirements of our by-laws.

Question:

- What is the interest rate? It is a 15 years mortgage, fixed 5%, for the first 5 years.
- Strongly against as it is hard to understand.
- The document was made by our lawyer. It was made to clarify for the previous.
- This issue is time sensitive to ensure that the project is not delayed.
- This motion enables the funds to be released for a project that was already approved.

Motion:

Call the question

Move by: Andrew Hou

Seconded by: AJ MacFarlane

16/5/3 **Carried**

4.7. Next Meeting

Next meeting is scheduled for October 1, 2012 at 5:45pm in the Council Chamber.

Councilor training session is scheduled for Monday September 24, 2012 at 5:45pm

4.8. Meeting adjourned

It was moved that the meeting be adjourned at 7:05pm. **Carried**

Council Meeting
Agenda
Monday, September 17th, 2012
5:30pm - 6:30pm

- 4.1 Meeting called to order
- 4.2 Acceptance of the Agenda
- 4.3 Acceptance of the Minutes: August 28th, 2012
- 4.4 Progress Reports: Executives
- 4.5 Old Business
 - 4.5.1 Distinguished Alumni Award
- 4.6 New Business
 - 4.6.1 Paid Representation for Satellite Campuses
 - 4.6.2 Construction Committee
 - 4.6.3 Budget Committee
 - 4.6.4 Loan approval process
- 4.7 Next Meeting: Monday, October 1st, 2012
- 4.8 Meeting Adjournment