



**Executive Meeting
Monday, June 26, 2012
Minutes**

Executives: Dan Huh, President
Geoffrey Smith, VP Finance & Administration
Sophia Coulter, VP Campus Life
Mike Hanson, VP External
Marwan Marwan, VP of Student Affairs
Brian Harvey, Transportation, Construction & the Environment Chair
Minoru Nakano, Computing & Academic Studies Chair
Dave Clarke, ATC Chair
Ross Wamboldt, Business Chair
Denis Dobrozdravich, Energy Chair

Staff: Caroline Gagnon, Director

Absent: Zac Der, Health Sciences Chair

1.1. Meeting Called to Order

The Chairperson, Dan Huh, calls the meeting to order at 6:35 pm. (10 voting members).

1.2 Acceptance of the Agenda

The Agenda was approved as presented.

Moved by: Mike Hanson

Seconded by: Sophia Coulter

9/0/0 Carried

1.3 Progress Reports: Executives

• **Dan**

- Attended the Gallivan & Associates Conference. It was a good way to learn about the Health and Dental program offered to our students.
- Mike and he will attend the Leadership Hall Conference next week.
- Attended Education Council. Issues such as the Bachelor in Interior Design and review of Policies were discussed. Everything was accepted.
- Attended the Board of Governors meeting. The capital renewal proposal was passed.
- Attended Convocation ceremonies and has had a multitude meetings with all the BCIT Executives

• **Geoff**

- Is presently working on a volunteer registry that would create a database to connect students to volunteer opportunities.
- Visited satellite campuses to review student offering

- Is reviewing fees and services provided by the SA and compare them to other Institutions nationally.
- **Sophia**
 - Working on recruiting volunteers for Orientation. Presently 79 volunteers have signed in, but she is looking for 120 students / alumni to volunteer. If possible to have, Chairs to give the contact information from last year set reps. She would like to see an increase in the number of volunteer based on comments made from past students to increase the ratio for tour guides 10:1. Volunteers will also help administer surveys.
 - Will hold clubs training this week. 12 clubs are scheduled to attend.
 - Working on a kick off music event to be held on Friday, September 7 from 2pm to 7pm. 500 tickets for sale. Student bands will play.
- **Minoru**
 - Working with a group to organizing a Lan party in Richmond. Organizing a group of volunteers to help 10 to 12 volunteers. Same group helped SA with prizing when hosting SA Lan party last year.
- **Dave**
 - Window in the fit pit was finally frosted after 1year of asking
 - Chopper challenge – helicopter RC event will be held this Thursday from 10 am to 1pm
 - Working to find resolution with regards to BCIT moving ATC graduations after each class to twice a year in Burnaby. Students agreed to the change only if they can receive the same level of services as Burnaby.
 - Invited the other executives to come out to the ATC campus

1.4 New Business

1.4.1 U-Pass Update: Dan

- At the last Upass Advisory meeting, discussion of the new contract was the main topic since the contract ends March 2013. Student Associations asked for equal representation during the negotiations. A consultant will work on behalf of the committee when meeting with Translink. Translink and the Ministry are not negotiating the cost of the upcoming pass and the new price will be announced in July. The main issue for the Student Association's is related to fees while Institution is surrounding the distribution of the pass.
- If the rate increase is too much can we opt out. The students will be voting via referendum to accept the possible increase in the Fall of 2012.
- Some Student Associations would like to bring an external auditor to audit Translink to truly investigate the cost related to operate the program.
- Still working on including ISEP and Tech entry students.
- At this point there has been no discussion about including Part Time students.

1.4.2 Orientation: Sophia

- Covered in Executive report, however she asked that each Executive forward her 5 to 10 names of volunteers. Training is schedule in August.
- Have you talked to the club presidents? Yes.

1.4.3 Update on Renovations

- Caroline gives updates about the SE 2 Student Centre and Childcare Centre. Construction will start on September 3 for the Childcare while SE2 should start in October.
- There will be a small lounge update in SE 10 to include a microwave / counters and stools.
- Students at ATC are still inquiring if a shelter for smokers could be built. Caroline is working with BCIT while Dave is working with the ATC Health and Occupation Committee. Should we look at a smoking secession program instead of a shelter? Students would like to see both.

1.4.4 Executive Initiative Fund Proposal

- Sophia explained that last year Business Management Program organized a mingler between first and second year students. Prizes, food offering, book exchange, scavenger run were offered. They have requested from the SA some funding to help them pay for the cost associated with this event. Each year, the Executives have a fund of \$1250 that they can allocate to this type of event.
- After further discussion, it was decided that it was too early in the year to allocate these funds to this type of event. Sophia will use some of her own discretionary funds to help the group.

1.4.5 Executive Retreat

- A reminder that the retreat is scheduled from August 24 to 28. It is mandatory that everyone attends. Further details will be forwarded to everyone later on.

1.4.6 DTC Representation

- Dan will start setting up a meeting for DTC representation committee to meet in July.

1.5 Next Meeting

Next meeting is TBA. Geoff will organize the meeting. It is requested that all executives verify their bcitsa.ca email every 2 business days.

1.6 Meeting Adjournment

The meeting is adjourned at 6:30 pm. **Carried**



**Executive Meeting
Agenda
Tuesday, June 26th, 2012
6:30-8:30pm**

- 1.1 Meeting called to order
- 1.2 Acceptance of the Agenda
- 1.3 Progress Reports: Executives
- 1.4 New Business
 - 1.4.1 U-Pass Update: Dan
 - 1.4.2 Orientation: Sophia
 - 1.4.3 Update on Renovations
 - 1.4.4 Executive Initiative Fund Proposal
 - 1.4.5 Executive Retreat
 - 1.4.6 DTC Representation
- 1.5 Next Meeting: tbd
- 1.6 Meeting Adjournment