

COUNCIL MEETING MINUTES

Monday, November 14, 2011

Executives: Nicola Gardner, President
Ricky Dasgupta, VP Finance & Administration
Matthew Nolletti, VP Campus Life
Tylan Fraser, VP of Student Affairs
Tara Johnson, VP External
Brian Harvey, Transportation, Construction & the Environment Chair
Marwan Marwan, Computing & Academic Studies Chair
Gordon Newby, Business Chair
Laura Chow, Health Sciences Chair
Amy Erskine, Energy Chair
Keith Miller, Chair of ATC

Councillors:

Mike Hanson	Bailey McRae
Rodrigo Jose Mendez	Zac Der
Jonathan Rock	Jonathan Ng
Victor Lu	Tracy Jowett
Frances Torres	Minoru Nakano
Michelle Dragon	Aaron Kool
Ben Plasche	Daniel Smith
Avinaash Kapil	Cole Harrison
Emily Pawluk	Kevin Smith
Marcus O'Reilly	Denis Dobrozdravich
Marc Yap	Yinan Scott Shi
Duff Walker	

Staff: Caroline Gagnon, Director
Roland Gagel, Controller

Absentee: Chris Yendall
Alex Rines
Oshea Jephson

Guest: Matthew Somekh

6.1. Meeting Called to Order

The Chairperson, Nicola Gardner, called the meeting to order at 6:35. (33 voting members).

6.2. Acceptance of the Agenda

It was moved that the following agenda be accepted with the following change:

- Change the date from October 31 to October 17

Moved by: Laura Chow

Seconded by: Brian Harvey

33/0/0

Carried

6.3. Acceptance of the Minutes – October 17, 2011

Be it resolved that the minutes from October 17, 2011 be accepted as distributed.

Moved by: Nicola Gardner Seconded by: Avinaash Kapil

32/0/1

Carried

6.4 Guest Speakers

6.4.1 International Business Club

Matt from the International Trades and Transport program introduces the reasons why students from that program are interested in forming a club. They want to start their own chapter to improve their interaction with the industry. See attached document for further information.

Questions:

- Does the club have any plans to secure other funding sources? Right now the club is running their activities at no cost to students. They will be looking at revenues from BCITSA and their industry professional organization (CITC). For example, industry tours have been organized, and each student is responsible for their own travel expenses. There is no cost for the tour. It is a great way to improve students' network.
- Who gets voted on their board? An email was sent to students, and 10 students have showed an interest in being part of the board, therefore were recruited on the board. Matthew mentioned that the process requires being transparent, democratic and opened to all members. If the club is sanctioned, he will work with them to ensure that their election process is meets the standards.
- Matthew states the process of applying for SA funding. The club has proposed a budget for this upcoming year.

6.5. Executive Progress Report

All Executives state as submitted and add the following:

Brian:

- BMC / GNW have identified needs for Student Lounge equipment
- Third Set Rep meeting for Burnaby, and First (ever) Set Rep meeting at BMC

Laura:

- The mixer was well attended; 30 students from 6 programs

Gord:

- Looking into the vending machine contract, and hours of operation for the Stands

Marwan:

- Met with CIO to discuss access information and network
- He was under the impression that the Co p issue was resolved, however it appears that BCIT has backed out of their decision
- Helping an International Student to resolve a visa issue

6.6. Councilor Forum

- Residence Councillor was under the impression that the issue surrounding rent payment and the Upass was resolved but this is not the case. Caroline will look into this.
- GNW needs a new microwave. A new one will be purchased and sent there.
- The propane issue got resolved.
- Any update about the theft of laptops and bikes. Gord communicated with BCIT about this issue and states that BCIT recognized their lack of cameras and are working to resolving this issue. Gord has stepped back since finding a satisfactory response to what BCIT is doing about this issue.
- BCITSA will work with the Marketing Department to develop a campaign addressing the theft - "Don't leave your stuff unattended".
- Council would still like to have someone from Security or the RCMP addressing theft on campus. Apparently, BCIT is considered the highest theft area after Metrotown. Caroline will invite BCIT Security to the next meeting.

6.7. Question Period

- No question

6.8. Unfinished Business

6.8.1 2nd and 3rd Floor Capital Expansion

Motion:

Be it resolved that BCITSA gives the Design Committee the authority to approve the signing of the Lease Amendment between BCIT and BCITSA

Moved by: Brian Harvey

Seconded by: Keith Miller

33/0/0

Carried

Questions/Comments:

- Brian gives the background information about the motion. The lease details all financial transactions and responsibilities for both parties. It is an amendment to the existing Master Lease which has been signed between BCIT and BCITSA.
- How much is the financial transaction? BCITSA will give \$2,500,000 to BCIT. There will be no increase in any rent payment and the lease is per perpetuity. These were the figures used when the referendum was presented to members last year.

Motion:

Be it resolved that BCITSA gives the Design Committee the authority to approve the selection and appointment of an architectural firm for the design of the 2nd and 3rd floor of SE2.

Moved by: Brian Harvey

Seconded by: Kevin Smith

33/0/0

Carried

Questions/Comments:

- Brian explains that we will need to choose an architectural firm for the project. Though 4th year students from the architectural science program will work on the pre-design phase, we will need a firm to complete and manage the project.
- Will Council vote on the design? Yes

Nicola removes her position as chair as she is exercising her right to speak and vote on the following issues.

6.8.1 Wage uniformity

Motion:

Be it resolved that BCITSA standardizes all Executive honorarium to the same amount as the current President wage.

Moved by: Nicola Gardner

Seconded by: Mike Henson

19/0/14

Carried

Questions / Comments:

Continuity of discussion from October 17 meeting (6.9.6 Standardization of the Executive Honorarium)

- Nicola restated the details around the motion

- Ricky states that the increase in wage totals \$5000. Throughout the years, student fees have increased not to the same level of honorarium. He confirms that as of today, BCITSA finances are according to plan and we should be able to afford this increase.
- Would any services be removed as a consequence of this increase? No
- Some inquire about other Student Associations. It is difficult to say since most Student Executives from other school have full-time duties, while our students only conduct their executive duties on a part-time basis.

Motion:

Be it resolved that BCITSA makes the previous motion retroactive to September 2011.

Be it resolved that BCITSA makes the previous motion begins for November 2011 (see amendment)

Moved by: Nicola Gardner

Seconded by: Jonathan Rock

19/0/13

Carried

Questions / Comments:

- Nicola wanted to bring this issue at the beginning of the year; however felt that it was better to allow Councillors to gain more knowledge and experience before proposing such increase.
- Was the \$5000 for the full year? Yes

Amendment to the Motion:

Be it resolved that it begins for November 2011

Moved by: Denis Dobrozdravich

Seconded by: Rodrigo Mendez

11/10/12

Carried

Questions / Comments:

- Why should we start in November? The start of their work was September which they have accomplished
- The Executives took their role knowing the wages. So they should get the increase starting now.
- Could it have been brought for discussion at the end of last year? Although it was discussed, the issue never made it on the agenda.
- Some took the job not knowing how much they were being paid.

6.9 New Business

6.9.1 In Progress Students (Translink)

Motion:

Be it resolved that BCITSA approves the potential financial expenditure of \$60,000 in order to include in progress students and Dorset College students in the U-pass BC program.

Moved by: Nicola Gardner

Seconded by: Denis Dobrozdravich

32/0/0

Carried

Questions / Comments:

- Nicola explains the background behind in-progress students and the consequence for these students not having access to the program or fastrax pass.
- What is the risk? We contacted all the Dorset students and 72% of the students want to be included. We did not poll the in progress students, but we could assume conservatively that 50% of the students will take advantage of the program.
- Is the program available for only full-time students? Yes. BCIT has agreed that we can hold a plebiscite in January to poll part time students.
- Is this a one-time expense? Yes.
- Do we have the money? With a pick-up rate being what it is, it is believe that the risk is limited. We will do everything possible to inform every student (approximately 200) and tell them about the accessibility. BCIT will cover the first \$20,000 of the risk, which Student Association will assume the rest which could represent \$60,000.
- How soon can we start? January

Nicola assumes the chair position for the rest of the meeting.

6.9.2 Childcare Committee Update

Caroline gives an update about this project. We were informed that the project did not have to go through the full rezoning process but a fast track option. The contract will be brought forward to Council next week. Those who would like a copy; please let her know.

6.9.3 International Business Club

Motion:

Be it resolved that the BCITSA sanctions the International Business Club.

Moved by: Matthew Nolletti

Seconded by: Duff Walker

32/0/0

Carried

Questions / Comments:

- Are they asking for money? They are not as of now but probably will.
- The club stated that they are looking for funds from external groups (CITC) beside those provided by BCTSA.

6.10. Next Meeting

Next meeting is scheduled for Monday November 28 at 5:45pm in the Council Chamber.

6.11. Meeting adjourned

It was moved that the meeting be adjourned at 7:56pm. Carried

Council Meeting
Agenda
Monday, November 14th, 2011
6:30-7:30pm

- 6.1 Meeting called to order
- 6.2 Acceptance of the Agenda
- 6.3 Acceptance of the Minutes: October 31st, 2011
- 6.4 Guest Speakers
 - 6.4.1 International Business Club
- 6.5 Progress Reports: Executives
- 6.6 Councilor Forum
- 6.7 Question Period
- 6.8 Unfinished Business
 - 6.8.1 2nd and 3rd Floor Capital Expansion
 - 6.8.2 Wage uniformity
- 6.9 New Business
 - 6.9.1 In Progress Students (Translink)
 - 6.9.2 Childcare Committee Update
 - 6.9.3 International Business Club
- 6.10 Next Meeting
- 6.11 Meeting Adjourned

27th October 2011 – Revised 8th November 2011



Club Name:

The International Business and Global Supply Chain student chapter (**IBGSC**)

Purpose of Club:

The purpose of this student club is to provide/plan/organize industry tours and special industry guest opportunities and to be a source of information to the international transportation and supply chain industry and appropriate outside events; for all students of the International Trade and Transport program (INTT) at BCIT.



Mission Statement and Vision:

"The IBGSC is a direct representative of the INTT students, working for the INTT students, by providing industry tour opportunities and special guests on campus for Q&A sessions and informal discussions. Our vision is to improve the learning experience for students by giving them the opportunity to have direct industry environment experience and "in-person" experience of successful professionals within their field of study; from the beginning of the program to graduation".

Constitution:

Council members are regarded as a board of directors; governed by the Chairperson; Vice-chairperson, Secretary and Treasurer; election by majority, annually.

Current council members and roles:

Chairperson – Matthew Somekh

Director – Smit Shah

Vice-Chairperson – Jalal Mirahmadi

Director – Blaine Palmer

Secretary – Rolie Prasad

Treasurer – Eric Im

Director – Stacey Pangestu

Director – Lange Feist

Director – Hannah Teng

Duties of Members:

Chairperson: To lead and manage meetings, maintenance of club's long-term position to follow club's vision and mission statement. To track and guide council members in developing and organizing events and tours and to produce a weekly meeting agenda prior to each meeting.

Vice-Chairperson: To support the Chairperson and the final decisions; that are made during meetings. To lead meetings and support any duties performed by the Chairperson, should the Chairperson be absent.

Secretary: To record minutes and distribute a documented form of the minutes to club members after each meeting. To create, compile and distribute (via email) a weekly newsletter; addressed to all INTT students, due for distribution every Monday morning.

Treasurer: To maintain and manage the clubs budget when applicable and to produce balance statements per year for future budget forecasting.

Meeting Schedule:

As the clubs council consists of students from both first and second years; weekly meetings are scheduled for Thursday 16:30 on-campus.

Elections and Appointments:

Each member elected to a position, holds that position for the duration of that academic year. Elections will commence at the end of March each year (to give the new roles time to prepare for the following year).

A minimum of four distinct roles must be assigned per election (Chairperson, Vice-Chair, Secretary and Treasurer).

Club Stipulations and Rules:

1. The student club council must consist of a minimum of 30% first year students and 30% second year students. (This is to ensure contact between both year groups of students and the maintenance of the club's mission statement).
2. At the beginning of an academic year, the council members from the first year, who are moving into second year, must recruit new first year council members within the first semester of term to follow stipulation 1.

3. Every member of council and student of INTT must be respected and treated equally; however, consideration must be given to second year council members, due to their advance knowledge of business and management, by first year council members.
4. During meetings; every member is allowed to speak and will be listened to by every other member; although, the appropriate respect must be given to the Chairperson leading the meeting.
5. Every member of the club council must conduct themselves in a professional manner at all times when in a public situation representing the club; BCIT and/or the BCITSA.
6. If a member of the club council is unable to make a meeting, 12 hours' notice must be sent to either, Chairperson; Vice-chairperson or Secretary before the meeting's start.
7. Every club member must not take part in any act that is illegal or unethical in regards to club procedures or interactions with industry professionals.

Consequences of failure in club stipulations

1. First failure is acknowledged by council during next meeting and assurances made, that the member who committed the failure is aware that their actions resulted in a failure of a specific stipulation.
2. Second failures in any club stipulations will result in a verbal warning given in the next meeting by the Chair or Vice-Chair and the warning shall be recorded in the meeting's minutes.
3. Third failures in any club stipulations will result in a formal letter signed by all council members, issuing the warning that this is the final warning.
4. Forth failure in club stipulation will result in council member dismissal and banning from rejoining council at a later date.

Budget:

For 2011-2012: \$3000.

Budget breakdown:

Transport costs for industry tour: \$500 per tour X 4 tours a year

Guest refreshments: \$100 per year (based on 5 guests per year)

End of year celebration: \$500

Administration; promotion and other contingencies: \$400

Total: \$3000

Faculty Support:

The BCIT member of staff that is supporting our club is: **John Dymond** – Transport/Business program head, school of business.

Progress Report as of October 28, 2011
Progress Report – Keith Miller – ATC Chair

Last updated: October 26th, 2011

Date of Introduction	Action or Outstanding Issue	Description	Status
September 6 th , 2011	Walkway	Asphalt walkway from main parking lot to cafeteria	BCIT health and safety board has decided that there is no room in the budget for this project this year.
September 6 th , 2011	Set Rep Attendance/ Participation	80% consistent Set Rep attendance	Set Rep meeting on October 26 th cancelled, but attendance has been improving significantly overall.
September 6 th , 2011	Set Rep incentives	Rewards and perks to encourage set rep attendance and participation	T-shirt initiative underway.

Progress Report – Gordon Newby – School of Business Chair

Last updated: Oct 26, 2011

Date of Introduction	Action or Outstanding Issue	Status
October 2011	Joined a committee. RE harassment & discrimination materials with Monica Kay	Meeting coming up
October 2011	Recycling on campus, starting with the broadcast building.	Concerns have been forwarded, will follow up in near future
Current	Set Rep Meeting Next Wed!	2 guest speakers: Student Advocacy Advisor with Campus Mediation
September 2011	Planetarium	This initiative is getting exciting and I have to make sure not to let it consume me. I am establishing contacts and a game plan with Bill working towards utilizing this exciting underutilized space.
Current	Working towards student space and amenities for students in the broadcast building.	Just getting under way. Investigation stage.
Current	As surprising amount of little tasks	Microwaves, investigation about student services re: ESL,

Chair Sch. Of Energy, Amy Erskine

Objective	Description	Current Status
Daycare	Oversee the creation of a daycare on Burnaby Campus	<p>Still awaiting decision of rezoning board, documents submitted prior to Oct 28 due date in hopes of skipping a hearing (as per board rules) Contract has been reviewed by Student Association Executive. <u>Current status:</u> plans have been submitted to city hall for re-zoning, non-binding letter of intent signed with BCIT</p>
Cabin	Determine what happened to the cabin BCIT owned in Whistler	<p>Plan created: 1) Call Burnaby City Hall to determine if land titles can be searched 2) Review financial records with Ricky</p> <p>No further updates at this time</p>
Edit Bylaws	Revise & update BCITSA bylaws for accuracy and grammar	<p>Editing in progress Last year's proposed changes included in package</p>
External Conduct	Have BCIT narrow the scope of the Code of Conduct for external behaviour	<p>Alberta Court of Appeal decision has been appealed to the Supreme Court. The Code is still phrased very openly, but as long as the Supreme Court upholds the Alberta Court decision, students cannot be persecuted for speaking negatively about BCIT. Also, after meeting with Maggie Ross, I find her to be a reasonable person who is not likely to persecute students in this fashion (as she stated she would not). This satisfies my concerns.</p> <p>OBJECTIVE COMPLETED</p>

**Chair, School of Transportation, Construction & The Environment,
Brian Harvey**

Objective	Description	Current Status
24 hr. Access	24 hr lab/class access during critical deadline times of the year	<ul style="list-style-type: none"> • Asking for input from students and reps as to the services that are required.
Unity	Work to better unite campuses through communications and events (focusing on GNW & BMC)	<ul style="list-style-type: none"> • Working with Genevieve: visit to BMC planned for November 4th. • GNW Councillors brought forward issues at last council. • Exploring the possibility of obtaining either a billiard table or air hockey table for GNW lounge.
Improve participation within the school	Improve participation within the school of Transportation, Construction & Environment and have equal representation	<ul style="list-style-type: none"> • Second Set Rep meeting had 22 Set Reps attend: less than first meeting but still above average over last year. • Focussing on BMC Set Reps to help represent SoT. • Exploring options for representing GNW in cooperation with the 2 new councillors.
Connecting students with industry	Explore ways to provide means to allow students to meet with industry professionals to increase confidence and job acquisition post-graduation.	<ul style="list-style-type: none"> • Met with Jason Jung of ASTTBC: informed us that ASTTBC is interested in being more involved with BCIT students and provide means for them to mingle with each other.

Progress Report – Matthew Nolletti– VP Campus Life

Last updated: Wednesday October 26, 2011

Date of Introduction	Action or Outstanding Issue	Status
September 12, 2011	Club Funding Guide	<ul style="list-style-type: none"> • Same as last update.
September 12, 2011	Outdoor Green Space	<ul style="list-style-type: none"> • Same as last update.
September 27, 2011	Promotion of SA Events - Movember Campaign	<ul style="list-style-type: none"> • Encouraging people to create accounts on the Movember website to collect money • Encouraging people to grow moustaches
September 12, 2011	VPCL Transition Guide	<ul style="list-style-type: none"> • Orientation materials complete, with copy of master excel workbook on the vpcl hard drive • Will be compiling other materials as they come up throughout the year
September 20, 2011	Clubs Application Forms	<ul style="list-style-type: none"> • Olesea has a rough draft created and I am in the process of reviewing it • She is also making changes based on her meeting with Caroline • Publication for the end of October is on schedule • Looking to meet with Dan so it can be properly branded
September 12, 2011	Link Article Program	<ul style="list-style-type: none"> • Scheduled to pick up this initiative either at end of December or early January
September 6, 2011	Orientation Day	<ul style="list-style-type: none"> • Complete, and a huge success.

School of Computing and Academic Studies Chair, Marwan Marwan

Objective	Description	Current Status
Cancellation of Mandatory Gym Class for COMP Students	<ul style="list-style-type: none"> • All COMP students must participate in a gym class. • This is not applicable to any of the other BCIT students. • This course treats students as children. • Many students find this course useless, a waste of time, and demeaning. 	<ul style="list-style-type: none"> • 20-11-10-19 met with Bruce Link, chair of COMP Education Committee, to raise concerns around gym class.
Extra Propane Tanks for BBQ Were not Available	<ul style="list-style-type: none"> • No extra propane tanks were available and students had to pay for replacement tanks and then file for reimbursement. • Students had to be proactive with this issue. • If propane tanks were out then students had to arrange for the transportation and pick up for propane tanks 	<ul style="list-style-type: none"> • Extra propane tanks are now in place.
Admitting Late Coop Application Students into Coop	<ul style="list-style-type: none"> • This has been an ongoing issue for over a month with some serious repercussion from BCIT staff. • Some students (for personal reasons) applied late for the coop course but well before the course start date. • Met with instructor who denied student access to the course. 	<ul style="list-style-type: none"> • Met with dean of COMP school and he have given permission for the students to be admitted into the coop course.

President, Nicola Gardner

Objective	Description	Current Status
U-Pass BC	<ul style="list-style-type: none"> • Getting ISEP and Tech Entry Students included in the program • Getting in-progress students in the program • Surveying part-time students to see if the U-Pass is something they want • Improving service to BCIT 	<ul style="list-style-type: none"> • Re-wording the contract and waiting to have it approved • Working out the logistics and finances with BCIT • To be held next semester • Waiting to hear back from TransLink
Legacy of Leadership. Raising money for students at BCIT	<ul style="list-style-type: none"> • A fund created by the BCITSA foundation where BCIT will match all money raised to be given out to students, improve campus etc. • To hold a fundraiser next semester to raise money for student bursaries. 	<ul style="list-style-type: none"> • Re-vamping Ton-In for next semester
Improving student life on campus and engaging students with BCITSA & BCIT	<ul style="list-style-type: none"> • BBQ and Hot Dog eating contest to be held at NE1 next month 	<ul style="list-style-type: none"> • BBQ and Hot Dog eating contest to be held Nov. 2nd

V.P of Student Affairs, Tylan Fraser

Objective	Description	Current Status
	1. I sat on EdCo for the first time. We discussed issues regarding implementation of policies that would classify students to take BCIT classes and have them be part of their electives. I am still trying to wrap my head around it and Think it could be a good discussion.	
	2. Met with net impact to talk about organizing a team and branching out with the Keep your Kup campaign.	
	3. Set up weekly meetings with Karl and discussed issues regarding the Co-op programs and policies that are being questioned. More will be resolved when the director of the Co-op program returns from vacation.	

Progress Report – Laura Chow– Chair of Health Sciences

Last updated: Thursday, October 27th, 2011

Date of Introduction	Action or Outstanding Issue	Status
Tuesday, September 6, 2011	Increase Set Rep Participation and Attendance at Set Rep meetings	<ul style="list-style-type: none"> • 2nd Set Rep meeting held Wednesday, October 26, 2011 at 5:30pm • 26 were confirmed to attend prior to the meeting; 21 Set Reps signed in for attendance • Fiona Mitchell attended meeting • Guests: Catherine (Mentorship, First Aid)
Tuesday, September 6, 2011	Continue expansion of the Health Science Mentorship Program	<ul style="list-style-type: none"> • Asked Set Reps of which programs are most interested in Mentorship (response: waiting to see; will be sending email to Set Reps for interest upon sending out meeting minutes) • To meet with ADs/Dean on Nov. 4 to push programs that are interested in mentorship
	Recycling – work with Nicola, Amy and Marwan to improve recycling at Burnaby Campus	<ul style="list-style-type: none"> • TBA
Wednesday, September 28, 2011	Health Science Chair Applicants – promote position to ensure there are applicants to become the next Health Science Chair	<ul style="list-style-type: none"> • No progress as of Sept. 29, 2011
Thursday, September 22, 2011	Mental Health Awareness Week	<ul style="list-style-type: none"> • In meeting with Karl & Catherine, will be aiming to try to have a small awareness campaign in the first week of May (during National Mental Health Awareness Week) • Asked Set Reps what they think we need to improve on; what they want to see (response: possibly an addiction speaker; including perfectionism, OCD (anxiety disorders); something like “depressives anonymous”; incorporating Rec Services (yoga & mental health); mental health fair of

		some sort)
Monday, September 12, 2011	Re-visit Whistler Retreat	<ul style="list-style-type: none"> No progress as of Thursday, September 28, 2011
Thursday, September 29, 2011	School of Health Sciences Mixer	<ul style="list-style-type: none"> Unofficial mixer occurring Friday, November 4, 2011 at the pub during the Movember kick-off as well as Thursday, November 10, 2011 (interest seemed high)
Monday, October 17, 2011	Harassment & Discrimination Committee	<ul style="list-style-type: none"> Monica Kay coming to Set Rep meeting on Wednesday, November 23, 2011 at 5:30pm Meeting on November 24, 2011 at 5:30pm

Progress Report – Ricky Dasgupta – V.P of Administration and Finance

Last updated: Friday, October 28^h, 2011

Date of Introduction	Action or Outstanding Issue	Status
June, 2011	Coop for Financial Management students	<ul style="list-style-type: none"> Had a talk with Justin Kohlman (V.P Student Services), supportive of Coop. Also had a talk with couple student leaders- Keith Van and Colin Jones. Will follow up with all parties involved.
August, 2011	Campus Food Bank	<ul style="list-style-type: none"> No work during the last 2 weeks.
September, 2011	Business Cards and Name Badges	<ul style="list-style-type: none"> No work during the last 2 weeks.
September, 2011	Pub Promotions (UFC 137 fight)	<ul style="list-style-type: none"> Fight was cancelled due to internal issues of getting staff for the weekend.
September, 2011	Transition Policy Revamp Set Rep awards, increase student awards and bursaries	<ul style="list-style-type: none"> Work in Progress, I anticipate at least each item on the list.

	Review processes and operations of BCITSA Increase understanding of BCIT Financial among executives and councillors	
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Progress Report – Tara Johnson – V.P of External

Last updated: Friday, October 28^h, 2011

No Report Handed In

Progress Report – Laura Chow– Chair of Health Sciences

Last updated: Thursday, November 10, 2011

Date of Introduction	Action or Outstanding Issue	Status
Tuesday, September 6, 2011	Increase Set Rep Participation and Attendance at Set Rep meetings	<ul style="list-style-type: none"> • Next Set Rep meeting: Wednesday, November 23, 2011 • Guest: Monica Kay
Tuesday, September 6, 2011	Continue expansion of the Health Science Mentorship Program	<ul style="list-style-type: none"> • Met with Dean & ADs on Thursday, November 3, 2011 to update them on how recruitment was going/how we're going about recruitment (Catherine had a meeting with them the week prior) • According to Catherine, 14 mentees have signed on for the program (as of
	Recycling – work with Nicola to improve recycling at Burnaby Campus	<ul style="list-style-type: none"> • Passed on information gained during meeting with Dean & ADs to Nicola as she has been pressing this initiative (i.e. Sustainability Committee & Lisa Watt (sp?))
Wednesday, September 28, 2011	Health Science Chair Applicants – promote position to ensure there are	<ul style="list-style-type: none"> • No progress as of Sept. 29, 2011

	applicants to become the next Health Science Chair	<ul style="list-style-type: none"> • Had 1 current Set Rep ask me about more information about becoming Chair next September (will follow up as the year progresses)
Thursday, September 22, 2011	Mental Health Awareness Week	<ul style="list-style-type: none"> • Met with Dean & ADs on Thursday, November 3, 2011 and received major support from them with regards to taking on the initiative (believe there needs to be a “cultural change” to try to get individuals comfortable with using the services available to them) • Dean & ADs provided different ideas (e.g. possibly having Olympian Clara Hughes give a talk sponsored through Bell) & contacts to try to make this happen • Met with Karl & Catherine Tuesday, November 8, 2011 to discuss outcome of meeting with Dean & ADs – discussed other parties that might want to become involved (trying to make it a BCIT-wide initiative, not just an SA initiative) • Next plan of action: Karl will send out an email to the identified parties in meeting & will wait to see who’s interested; Karl, Catherine & I will then meet to try to establish some ideas to present (e.g. Mental Health Fair or just a group of small events on campus during Mental Health Awareness Week) prior to meeting with those interested
Monday, September 12, 2011	Re-visit Whistler Retreat	<ul style="list-style-type: none"> • No progress as of Thursday, September 28, 2011
Thursday, September 29, 2011	School of Health Sciences Mixer	<ul style="list-style-type: none"> • Unofficial Mixer held on Friday, November 4, 2011 was not successful; I was present from 4:50pm to 6:30pm and had a classmate sit with me; have emailed Set Reps about this and will try to get better attendance for Thursday, November 10, 2011 • 2nd Unofficial Mixer to be held Thursday, November 10, 2011 from ~4:30-7pm; will have a computer printout of my location at the pub

Monday, October 17, 2011	Harassment & Discrimination Committee	<ul style="list-style-type: none"> As presented in last progress report
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Progress Report – Matthew Nolletti– VP Campus Life

Last updated: Wednesday, November 9, 2011

Date of Introduction	Action or Outstanding Issue	Status
September 12, 2011	Club Funding Guide	<ul style="list-style-type: none"> Same as last progress report.
September 12, 2011	Outdoor Green Space	<ul style="list-style-type: none"> Same as last progress report.
September 27, 2011	Promotion of SA Events - Movember Campaign	<ul style="list-style-type: none"> Mo-venbering as we speak. Shout out to Tara, excellent campaign so far.
September 12, 2011	New SA Car & Golf Cart	<ul style="list-style-type: none"> DELETED Don't think it is beneficial to "enhancing student life"
September 12, 2011	VPCL Transition Guide	<ul style="list-style-type: none"> Orientation materials complete, with copy of master excel workbook on the vpcl hard drive Will be compiling other materials as they come up throughout the year
September 20, 2011	Clubs Application Forms	<ul style="list-style-type: none"> One more meeting in required with Olesea and Caroline to finalize documents
September 12, 2011	Link Article Program	<ul style="list-style-type: none"> TBA in the new year.
September 6, 2011	Orientation Day	<ul style="list-style-type: none"> Complete, and a huge success.

Progress Report – Keith Miller – ATC Chair

Last updated: November 10th, 2011

Date of Introduction	Action or Outstanding Issue	Description	Status
September 6 th , 2011	Walkway	Asphalt walkway from main parking lot to cafeteria	BCIT health and safety board has decided that there is no room in the budget for this project this year.
September 6 th , 2011	Set Rep Attendance/ Participation	80% consistent Set Rep attendance	Set Rep meeting on October 26 th cancelled, but attendance has been improving significantly overall.
September 6 th , 2011	Set Rep incentives	Rewards and perks to encourage set rep attendance and participation	T-shirt initiative underway.

Chair Sch. Of Energy, Amy Erskine

Objective	Description	Current Status
Daycare	Oversee the creation of a daycare on Burnaby Campus	Contractors are being interviewed, to be selected by Nov 21 <u>Current status:</u> plans have been submitted to city hall for re-zoning (still awaiting response), non-binding letter of intent signed with BCIT
Cabin	Determine what happened to the cabin BCIT owned in Whistler	No further updates at this time
Edit Bylaws	Revise & update BCITSA bylaws for accuracy and grammar	Editing in progress. Bylaws were not complete by Nov 1, and consequently will not be discussed at the AGM. Any changes must be available for students to review two weeks in advance. I was not aware of this, so any changes will have to be introduced at a SGM.
Lounge Committee	Improve BCIT's outdoor spaces	BCIT students have submitted their concepts. Lounge committee will meet in next month to select one and will bring it to council.

Progress Report – Gordon Newby – School of Business Chair

Last updated: Nov 09, 2011

Date of Introduction	Action or Outstanding Issue	Status
September 2011	Planetarium	I am establishing contacts and a game plan with Bill working towards utilizing underutilized space. Started this exciting working towards putting together a show, and expanding the capabilities.
October 2011	Joined a committee. RE harassment & discrimination materials with Monica Kay	Meeting coming up
November 2011	Vending Machines on Campus	There have been considerable complaints about avail food. Looking to improve these services
Lots	Of	Meetings!
Current	Working towards student space and amenities for students in the broadcast building.	Water fountain fixed, looking for approval of space for a microwave. Finding out space is extremely limited.
Current misc. tasks, investigations, and to do list as per set rep meetings	<ul style="list-style-type: none"> • Visitor parking along Willingdon • Food Avail to students on weekends • --vending machines • --hours of the Stand • Ashtrays on campus • Garbage cans in sw1 • Cold Classrooms • Water fountains • Microwaves in sw1 	In progress

Progress Report – Tara Johnson – VP External

Last updated: November 9, 2011

Date of Introduction	Action or Outstanding Issue	Status
November 1st	Movember Launch Party	Very successful – Venue was full, 7 contests were completed, funds raised from selling mustaches and online donations (final financial report in progress)
November – On-going	Further Development of Movember website	In contact with Movember administrators
November 2nd	Meeting with BCIT	Issues on campus were raised and majority of past issues were resolved
November 9th	Met with Michelle Mungall (MLA)	Tuition and interest rates were discussed, solutions are on-going

Progress Report – Ricky Dasgupta – VP of Administration and Finance

Last updated: November 9, 2011

Date of Introduction	Action or Outstanding Issue	Status
November	Met with BCIT Executives	Need to conduct a bike count, proposing having bike racks in front of the security office/Se2. Visible location, less chance of theft and more space for cyclers.
November	Michelle Mungall (Opposition critic for Advanced Education)	Discussion surrounding a review that was not conducted by the government and Bill 18 which limits the rights of Students and Instructors to be part of the Board of Governors for educational institutions.

		Will email MLAs for Burnaby as well as Vancouver and Naomi (Minister for Advanced Education) concerning this.
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President, Nicola Gardner

Objective	Description	Current Status
U-Pass BC	<ul style="list-style-type: none"> • Getting ISEP and Tech Entry Students included in the program • Getting in-progress students in the program • Surveying part-time students to see if the U-Pass is something they want • Improving service to BCIT 	<ul style="list-style-type: none"> • To be included as of January 1st • To be presented at council • To be held next semester • Waiting to hear back from TransLink
Legacy of Leadership. Raising money for students at BCIT	<ul style="list-style-type: none"> • A fund created by the BCITSA foundation where BCIT will match all money raised to be given out to students, improve campus etc. • To hold a fundraiser next semester to raise money for student bursaries. 	<ul style="list-style-type: none"> • Re-vamping toon- in for next semester
Improving student life on campus and engaging students with BCITSA & BCIT	<ul style="list-style-type: none"> • BBQ and Hot Dog eating contest to be held at NE1 next month 	<ul style="list-style-type: none"> • Was a great success!

Progress Report – Tylan Fraser – VP Student Affairs

Last updated: November 9, 2011

Date of Introduction	Action or Outstanding Issue	Status
November 3 rd - ongoing	set up weekly meetings with Karl	focus surrounding the upcoming white rose campaign
November 7th	Improving comics in the Link	I have been in talks about improving the 'link' comics (especially after last week's comics) with Ricky, Matt, and John
November 10th	Bring motion forward	The creative minds of BCIT come up with a viral commercial. This will be directed towards the business school and accompany my initiative of integrated 2nd year students. The goal would be to launch the final production (incorporating all clubs, music edits) the more people we got involved the more people we will have pushing the video. Students involved could use it on their resume

Progress Report – Marwan Marwan – Chair of School of Computing

Last updated: November 10, 2011

No Report Handed In