



**Executive Meeting
Monday, July 26, 2011
Minutes**

Executives: Nicola Gardner, President
Ricky Dasgupta, VP Finance & Administration
Matthew Nolletti, VP Campus Life
Tylan Fraser, VP of Student Affairs
Brian Harvey, Transportation, Construction & the Environment Chair
Marwan Marwan, Computing & Academic Studies Chair
Keith Miller, ATC Chair
Gordon Newby, Business Chair
Laura Chow, Health Sciences Chair
Amy Erskine, Manufacturing, Electronics and Industrial Processes Chair

Staff: Caroline Gagnon, Director

Absent: Tara Johnson, VP External

2.1. Meeting Called to Order

The Chairperson, Nicola Gardner, calls the meeting to order at 5:46 pm. (10 voting members).

2.2 Acceptance of the Agenda

The Agenda was approved as presented.

2.3 Orientation Day

Nicola mentions the need for Executives to recruit at least 3 volunteers. Matt confirms that Executives will be appointed their role according to the event needs.

2.4 Retreat & Training Session

Details are given about the retreat and training session scheduled for August 26 to September 1 (i.e. activities, carpool). Details will be sent to Executives later on this month.

2.5 U-Pass

Caroline and Nicola go over some details concerning the U-pass program such as:

- Contract should be signed in the next week.
- Details of eligibility for students.
- Complaints will be going to the President to handle.
- A series of communication strategies are being designed to educate students about the rules of the program and their responsibilities while using the card.

2.6 3rd Floor and Lounges

Some lounges are completed and the work should be done in the next 3 weeks. Furniture should arrive shortly. However some will still arrive in September. Contracts are being negotiated with BCIT. We hope to have contracts by the end of August.

Keith informed that he has been working with the ATC associate dean to find a location for a Gazebo for smokers. Nicola is working with the faculty of Building Science to build the structure, which we would pay for and move to the other campus.

2.7 Initiatives/Objectives

Nicola reminds the Executives about the need to think of their respective objectives. Some possibilities/ideas are discussed.

2.8 Open Forum/Questions

N/A

2.9 Next Meeting

Next meeting is scheduled on August 29 during the Retreat.

2.10 Meeting adjourned

The meeting is adjourned at 7:05pm. **Carried**



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