BCIT SA | Student Association

enhancing student life

Executive Committee Meeting Agenda

Monday, June 1, 2026
16:00 – 17:00
Council Chambers

1.1 Call to Order

1.2 Territory Acknowledgement

1.3 Acceptance of the Agenda

1.4 Acceptance of the Minutes – None

1.5 Old Business – None

1.6 New Business:

- 1.6.1 Clubs Committee - *Roland G.*

1.7 Reports:

- 1.7.1 Executive Directors' Report - *Roland G. & Sameer I.*
- 1.7.2 Executive Updates - *Executives*

1.8 Open Forum

1.9 In Camera – None

1.10 Adjournment

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Executives: Adam Matthews-Kott – President
Dmytro Sergushkin – VP, Finance & Administration
Mischa Potter – VP, Student Experience
Faraz Shah – VP, External
Nina Lu – VP, Equity & Sustainability
Ramanpreet Singh – Chair, School of Business & Media
Dean Menkis – Chair, School of Energy
Mathieu Richmond – Chair, School of Transportation, Construction, & the Environment
Arman Chinai – Chair, School of Computing & Academic Studies
Jossie Yan – Chair, Downtown Campus
Marisa Price – Chair, Specialized Transport Campuses

Staff: Roland Gagel – Director of Finance; Co-Executive Director
Sameer Ismail – Senior Advisor, Strategic Policy; Co-Executive Director
Adam Beggs – Executive Assistant & Board Liaison

Guests: None

Regrets: None

1.1 Call to Order
The Chair, Adam Matthews-Kott, calls the meeting to order at 16:10 (10 voting members).

1.2 Territory Acknowledgement
The President acknowledges the territory on which the meeting is held.

1.3 Acceptance of the Agenda

Motion:
Be it resolved that the agenda be accepted as distributed.

Moved by: Adam Matthews-Kott *Seconded by: Jossie Yan*

Unanimous **CARRIED**

1.4 Acceptance of the Minutes – None

1.5 Old Business – None

1.6 New Business:

Marisa Price – Chair, Specialized Transport Campuses joined the meeting at 14:15 (11 voting members).

1.6.1 Clubs Committee
See attached.

Motion:	
Be it resolved that Arman Chinai be appointed as the Vice Chair of the Clubs Committee in accordance with Bylaw 12.2(b); Be it further resolved that Dean Menkis be appointed as a voting member of the Clubs Committee in accordance with Bylaw 12.2(c); Be it further resolved that their membership within the Clubs Committee ceases on October 1, 2026.	
Moved by: Adam Matthews-Kott	*Seconded by: Mathieu Richmond*
Unanimous	**CARRIED**

Discussion

- The Executive Committee reviewed the Vice Chair duties, committee responsibilities and the Association's committee structure.
- The Chair, School of Computing & Academic Studies and Chair, School of Energy volunteered to join the committee. The Executive Committee held a vote for the Vice Chair position.
- The Executive appointed as the member of the committee will cease to be on the committee prior to the Councillors being appointed to committees in the autumn.

1.7 Reports:

1.7.1 Executive Directors' Report *- Roland G. & Sameer I.*
The Executive Directors did not provide a report.

1.7.2 Executives' Updates *- Executives*
The Executives did not provide updates.

1.8 Open Forum

Nothing presented.

1.9 In Camera – None

1.10 Meeting Adjournment
The meeting adjourned at 16:27.

Minutes Recorded by
Adam Beggs

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Executive Committee Meeting Minutes

Monday, June 1, 2026
Council Chambers

Approved by the Executive Committee on:
June 8, 2026

DECISION NOTE

May 29, 2026

PREPARED FOR: Executive Committee

PREPARED BY: Adam Beggs – Executive Assistant & Board Liaison

ISSUE: Clubs Committee Establishment

MOTION:

Be it resolved that ___ be appointed at the Vice Chair of the Clubs Committee in accordance with Bylaw 12.2(b).

Be it resolved that ___ be appointed as a voting member of the of the Clubs Committee in accordance with Bylaw 12.2(c); and
Be it further resolved that their membership within the Clubs Committee ceases on October 1, 2026.

BACKGROUND:

Due to the high volume of club funding requests, and the time sensitivity of these requests, the Clubs Committee should be established for the summer months to review and respond to the requests.

During the summer months, the Executive Committee (comprised of the Executive Board and Specialty Councillors) takes the place of Council to ensure its duties and obligations are fulfilled. The Clubs Committee is a standing committee of Council, so during the summer months prior to the establishment of Council the committee will report to the Executive Committee.

The Clubs Committee will meet once per month or as deemed necessary.

The Executive appointed as the Vice Chair will hold the position for the entirety of their term as an Executive. The Executive appointed as the committee member will hold the position until October 1, 2026, when Council will appoint Councillors to the committee per Bylaw 12.2(c).

BYLAW REFERENCES:

6.4. During the Summer Months, the Executive Committee shall take the place of Council such that it shall have and perform all of the powers, duties and obligations of Council as described in these Bylaws and in accordance with 6.6(a), provided that with respect to any policy, procedure, or resolution passed pursuant to this section:

(a) any motion ordinarily requiring a simple majority for passage will require a two-thirds (2/3) majority to pass;

(b) any motion ordinarily requiring a two-thirds (2/3) majority for passage will require a three-quarters (3/4) majority to pass;

(c) any motion ordinarily requiring a majority of three-quarters (3/4) or more to pass will require unanimous consent to pass; and

(d) Council shall, within its first four meetings of the academic year, review all decisions adopted under 6.4 and shall have the power to rescind or alter the same by a Two-Thirds (2/3) Resolution of Council.

12.1. There shall be the following Standing Committees of Council:

(a) Clubs Committee;

12.2. Each Standing Committee of Council shall have the following members:

(a) a Chair, who shall be designated in Bylaws;

(b) one Executive, as vice-chair, as appointed by the Executive Committee, such appointment to be reviewable under 6.4(d);

(c) between two and four members of Council, to be appointed by Council; and

(d) the Executive Director or a designee thereof, as an ex officio member.

12.9. The Clubs Committee shall:

(a) with respect to all of BCITSA's Clubs, facilitate the determination of the distribution of the annual Club funds provided by the BCITSA annual budget;

(b) grant or deny, as it sees fit and in its sole discretion, any funding requests submitted by Cubs on a monthly basis;

(c) not include as a member of the Committee any Councillor who continues, upon appointment by Council, to serve in any capacity that grants them any voting role in any Association-sanctioned Club; and

(d) cause its Chair, or vice-chair as the case may be, to report any appropriate information to the Council meeting following each Committee meeting, such report to include the following:

(i) any recommendation for motions regarding matters related to Association-sanctioned Clubs. For greater certainty, this provisions shall be construed as applying to existing, proposed, suspended, and de- sanctioned Clubs.