

## APPLICATION INFORMATION

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The BCIT Student Association offers a series of annual awards recognizing students for their contributions to campus life and engagement with the Student Association:

- **Laurie Jack Award**
- **BCITSA Volunteer Award**
- **Distinguished Set Rep Award**
- **Distinguished International Student Award**

The criteria are different for each award. Read the details below to see if you are eligible and to understand what makes a strong candidate.

## APPLICATION PROCESS

### Requirements

An application consists of:

1. [Online Application Form](#)
2. Personal Statement (approximately 1 page) explaining how you meet the specific award criteria and why you deserve the award
3. Two letters of recommendation:
  - o One from a fellow BCIT student
  - o One from a staff or faculty member (from BCITSA or BCIT)

### Steps to Apply

1. Review the eligibility criteria for each award.
2. Write your Personal Statement (approximately 1 page).
3. Ask one student and one BCIT/BCITSA staff or faculty member to nominate you by writing a letter of recommendation. Ensure both nominators submit their letters of recommendation via the online [nomination form](#) before the application deadline.  
*\*Important: You do not need to collect the letters of recommendation yourself. They will be submitted directly through the nomination form. However, it is your responsibility to ensure your nominators submit their forms on time.*
4. Complete the Online Application Form, where you will upload your Personal Statement. Your Application Form and both letters of recommendation must be received before the deadline stated on our [website](#).

## LAURIE JACK AWARD

Established in memory of Laurie Jack (BCITSA President, 1971-1972), this award recognizes two graduating students who have made significant contributions to BCIT student life. This award is sponsored by Laurie Jack's parents and the BCITSA.

**You're eligible if:**

- You are a full-time student graduating from a Technology or Trade program (June Convocation).

**A great candidate will have:**

- Made notable contributions to enhancing student life, both in their program and beyond. Contributions may be in advocacy, student government, clubs, campus life, leadership, intramurals, or other areas.

## BCITSA VOLUNTEER AWARD

This award recognizes students who have shown exceptional dedication by volunteering to support BCITSA services, events, and initiatives. Through their efforts, these students help build a vibrant, inclusive, and engaged campus community.

**You're eligible if:**

- You are a current student (full-time or part-time) who volunteered with the BCITSA in the current academic year (September – May).

**A great candidate will have:**

- Gone above and beyond as a volunteer, showing consistent commitment to supporting the BCITSA's mission.
- Helped to enhance student life by supporting BCITSA programs and services, and/or spreading awareness of BCITSA offerings.

## DISTINGUISHED SET REP AWARD

This award recognizes Set Reps who have gone above and beyond in supporting their peers and who consistently take initiative to foster the growth and success of their set. Seven awards will be distributed to outstanding Set Reps—one from each BCIT School, one from the Downtown campus, and one from the specialty campuses.

**You're eligible if:**

- You are a Set Rep and current student (full-time or part-time) in good academic standing.

**A great candidate will have:**

- Regularly attended, and actively participated in, most Set Rep meetings, and effectively communicated meeting information to their Set.
- Been actively involved in school activities and campus life, such as volunteering, clubs, study groups, events, etc.
- Modeled professionalism at an exemplary level.
- Proactively supported classmates.

## DISTINGUISHED INTERNATIONAL STUDENT AWARD

This award recognizes international students who enhance the experience of fellow international students. Two awards will be distributed each year.

### You're eligible if:

- You are a current international student (full-time or part-time) paying international tuition.

### A great candidate will have:

- Enhanced life for international students at BCIT.
- Demonstrated engagement with BCITSA events or services. This can include:
  - Volunteering to support the international student experience.
  - Advocating for international student needs.
  - Building community or providing peer support.
  - Promoting cultural awareness.

## FREQUENTLY ASKED QUESTIONS

### 1) Can I apply for multiple awards?

Yes, if you meet the eligibility requirements for each. Your personal statement should address the specific criteria for each award you're applying for. The two people recommending you must also explain how you meet the criteria for each award, or you may choose different people to recommend you for different awards.

### 2) Who should write my letters of recommendation?

Select people who can effectively describe your achievements related to the award criteria—one student and one staff/faculty member (from BCITSA or BCIT). Choose people familiar with your contributions.

### 3) Does enrollment status matter?

Laurie Jack Award: Only for full-time graduating students participating in June Convocation. All other awards: Open to all current students (full-time or part-time).

### 4) How long should my Personal Statement be?

Approximately one page, but use the space needed to effectively present your qualifications.

### 5) When is the application deadline?

See our [website](#) for the deadline. All materials (including your application and both letters of recommendation) must be submitted by this date.

For questions: [services@bcitsa.ca](mailto:services@bcitsa.ca) | 604.432.8600 | [bcitsa.ca/awards-funds](http://bcitsa.ca/awards-funds)