

- 2.1 Call to Order
- 2.2 Territory Acknowledgement
- 2.3 Acceptance of the Agenda
- 2.4 Acceptance of the Minutes:
 - 2.4.1 Executive Committee Minutes: September 8, 2025
 - 2.4.2 Council Minutes: September 22, 2025
- 2.5 Introductions (Name, Program, Why you joined Council)
- 2.6 Reports:
 - 2.6.1 Executive Directors' Report *- Roland G. & Sameer I.*
 - 2.6.2 Executive Updates *- Executives*
 - 2.6.3 Councillor Selection Summary Report *- Executives*
- 2.7 Old Business – None
- 2.8 New Business:
 - 2.8.1 Committee Councillor Appointments *- Cora B.*
 - 2.8.2 Review of Summer Business Conducted by the Executive Committee *- Adam MK.*
- 2.9 Open Forum
- 2.10 Adjournment

Executives: Cora Bell – President
Adam Matthews-Kott – VP, Finance & Administration
Pratham Pannu – VP, Student Experience
Shervin Laghaie – VP, External
Huy Tuan Tran – VP, Equity and Sustainability
Ethan Van Dyk – Chair, School of Business & Media
Abdul Aziz Ansari – Chair, School of Transportation, Construction, & the Environment
Ja Mu Ku – Chair, School of Health Sciences
Nina Lu – Chair, School of Energy
Polina Omelyantseva – Chair, School of Computing & Academic Studies
Elena Jou Luo – Chair, Downtown Campus
Marisa Price – Chair, Specialized Transport Campuses

Councillors: Kurt McCormack, Sukhi Dhindsa, Jessie Grewal, Jody Xu, Andrew Maxwell, Grina Sumal, Adam Fortin, Erik Aloyan, Miukee Yip, Shub Sohal, Anita Huang, Eisha Mumtaz, Andy Ries, Taiyo Hara, Ninorah Mendes, Avra Parent, Danny Yoo, Magda Kalmar, Kelly Nguyen, Bhavnoor Saroya, Lacie Turner, Aarshdeep Vandal, Janek Basi, Emma Ordon, Rodrigo Sanchez, Simone Chiang, Sean O'Donaghey, Savanna Hamilton, Hannah Trimble

Staff: Roland Gagel – Director of Finance; Co-Executive Director
Adam Beggs – Executive Assistant & Board Liaison

Regrets (E.): None

Regrets (C.): Van Luu

Guests: Bobby Davidson – Governor, BCIT

2.1 Call to Order

The Chair, Cora Bell, calls the meeting to order at 17:32 (41 voting members).

2.2 Territory Acknowledgement

Huy Tuan Tran acknowledges the territory on which the meeting is held.

2.3 Acceptance of the Agenda

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|---|
| <p>Motion: Be it resolved that the agenda be accepted as distributed.</p> <p><i>Moved by: Ja Mu Ku</i> <i>Seconded by: Huy Tuan Tran</i></p> <p>Amendment 1: To add “Councillor Selection Summary Report” to “Reports”</p> <p><i>Moved by: Polina Omelyantseva</i> <i>Seconded by: Bhavnoor Saroya</i></p> <p>Unanimous CARRIED</p> <p>Amendment 2: To replace “September 22” with “September 15” in “Acceptance of the Minutes”.</p> <p><i>Moved by: Cora Bell</i> <i>Seconded by: Polina Omelyantseva</i></p> <p>Unanimous CARRIED</p> <p>Motion (Amended): Be it resolved that the agenda be accepted as amended.</p> <p>Unanimous CARRIED</p> |
|---|

2.4 Acceptance of the Minutes:

2.4.1 Executive Committee Minutes: September 8, 2025

| |
|---|
| <p>Motion: Be it resolved that the public Executive Committee minutes from September 8, 2025, be accepted as distributed.</p> <p><i>Moved by: Polina Omelyantseva</i> <i>Seconded by: Nina Lu</i></p> <p>Unanimous CARRIED</p> |
|---|

2.4.2 Council Minutes: September 15, 2025

Motion:

Be it resolved that the Council minutes from September 15, 2025, be accepted as distributed.

Moved by: Adam Matthews-Kott

Seconded by: Avra Parent

Amendment:

To add under "Open Forum":

"Bobby Davidson attempted to allow Fahad Doza to speak via speakerphone, which was ultimately ruled out of order as Fahad Doza is not a member. Bobby Davidson delivered remarks purportedly written by Fahad Doza. Those remarks largely memorialized a former Executive of the Association and implied that the Association bore some responsibility for their death. An Executive noted that this comment was a gross generalization."

Moved by: Cora Bell

Seconded by: Polina Omelyantseva

Sub-Amendment:

To replace the proposed wording with:

"A member made a statement to memorialize a former Executive."

Moved by: Ethan Van Dyk

Seconded by: Adam Matthews-Kott

18/11/12

CARRIED

Amendment (Amended):

To add under "Open Forum":

"A member made a statement to memorialize a former Executive."

Unanimous

CARRIED

Motion (Amended):

Be it resolved that the Council minutes from September 15, 2025, be accepted as amended.

Unanimous

CARRIED

Motion:

To call the question.

Moved by: Bhavnoor Saroya

Seconded by: Adam Matthews-Kott

Unanimous

CARRIED

2.5 Introductions

The members of Council introduced themselves to each other.

2.6 Reports:

2.6.1 Executive Directors' Report

- Roland G.

The Co-Executive Directors provided a written report, see attached.

- Student Initiative Fund (SIF) committee membership has been finalized.
- The beta version of the new website should be launched soon.
- The Association did not change service providers for the health and dental plan. The company rebranded as Alumo and the broker is still Canada Life. The new Alumo app has been launched for BCIT students to expedite claims processing.

2.6.2 Executives' Updates

- Executives

The Executives provided written reports, see attached.

Abdul Aziz Ansari – Chair, School of Transportation, Construction, & the Environment

- Upcoming meeting with South Alberta Institute of Technology Student Association (SAITSA) to discuss improvements to student representation with the government.

Marisa Price – Chair, Specialized Transport Campuses

- Attending SIF meeting on behalf of the VP, External.

2.6.3 Councillor Selection Summary Report

The Executives provided written reports, per Bylaw 7.1(h); see attached.

2.7 Old Business – None

2.8 New Business:

2.8.1 Committee Councillor Appointments

- Cora B.

As submitted.

Motion:

Be it resolved that, per Bylaw 12.2(c), the standing committee members are appointed as follows:

| COMMITTEE | MEMBERS |
|------------------------------------|--|
| Advocacy & Policy | Anita Huang, Taiyo Hara, Janek Basi, Kelly Nguyen |
| Bylaw | Van Luu, Eisha Mumtaz |
| Clubs | Rodrigo Sanchez, Andrew Maxwell, Avra Parent, Aarshdeep Vandal |
| Equity & Sustainability | Hannah Trimble, Lacie Turner, Simone Chiang, Avra Parent |
| Finance | Kurt McCormack, Adam Fortin, Jessie Grewal, Miukee Yip |
| Student Spaces Development | Erik Aloyan, Andy Ries, Sukhi Dhindsa, Jody Xu |
| Human Resources | Savannah Hamilton, Marisa Price |

Moved by: Adam Matthews-Kott

Seconded by: Nina Lu

Unanimous

CARRIED

Motion:

To extend the meeting to 20:00.

Moved by: Bhavnoor Saroya

Seconded by: Cora Bell

Unanimous

CARRIED

2.8.2 Review of Summer Business Conducted by the Executive Committee

- Adam MK.

As submitted.

Discussion:

- Re: Motion 4.7.1, why are the current fees not changing? – There is currently excess money in the medical fund. The fee increase is an estimate and will be determined based on usage of this part of the insurance plan.
- A spelling mistake was noted within motion 4.9.7.

2.9 Open Forum

Cora Bell – President

BCIT is recruiting student volunteers for the Decision Review Board. The following members of Council expressed interest: Taiyo Hara, Hannah Trimble, Danny Yoo, Eisha Mumtaz, Sean O'Donaghey, Lacie Turner, Adam Fortin, Miukee Yip, Sukhi Dhindsa, Shervin Laghaie, Janek Basi, and Magda Kalmar. The President will share the expression of interest names with BCIT.

Bobby Davidson – Governor, BCIT

Requested Councillors to review minutes from the previous fiscal year.

2.10 Meeting Adjournment

The meeting adjourned at 19:58.

Minutes Recorded by

Adam Beggs

Approved by Council on:

October 14, 2025

| Participant Name | To accept the subamendment: "A member made a statement to memorialize a former Executive." |
|-------------------------|---|
| adam | No |
| Eisha Mumtaz | Yes |
| polina omelyantseva | No |
| Anderson Ries | Yes |
| Bhavnoor Saroya | No |
| shervin laghaie | No |
| Jody Xu | Abstain |
| Kurt McCormack | Yes |
| Rodrigo Sanchez | Yes |
| Ethan Van Dyk | |
| AA Ansari | |
| Ja Mu Ku | Yes |
| Sukhi Dhindsa | Abstain |
| Anita Huang | No |
| Shub Soha | Yes |
| Grina Sumal | Yes |
| Nina Lu | Yes |
| Adam Fortin | Yes |
| Janek Basi | No |
| Avra Parent | Yes |
| Magda Kalmar | No |
| Andrew Maxwell | Abstain |
| Cora | No |
| ninorah mendes | Yes |
| Sean Odonaghey | Yes |
| Huy Tran | Yes |
| Elena Jou | Abstain |
| Marisa Price | No |
| Hannah Trimble | No |
| Savannah Hamilton | No |
| Lacie Turner | Yes |
| Simone Chiang | Abstain |
| Pratham Pannu | Yes |
| Danny Yoo | Yes |
| Miukee Yip | Abstain |
| Erik Aloyan | Abstain |
| Aarshdeep Vandal | Yes |
| Taiyo Hara | Yes |
| Jaskirat Grewal | |
| Emma Ordon | |

Executive Directors' Report for Council Meeting – September 29, 2025

Executive Directors/Director of Finance/Organizational activities of note

- Truth and Reconciliation Orange shirts from Native Northwest distributed to front line staff and worn on Friday, Sept. 26th, Monday, Sept. 29, Wednesday, October 1st. Proceeds from Native Northwest's orange shirts support the Native Northwest Reconciliation Fund. This fund supports initiatives that promote Indigenous wellness, learning and culture. Proceeds are directed toward community support services, including scholarships for Indigenous students and other initiatives aimed at healing and reconciliation.
- SA Winter closure will be from Monday December 22 – Friday January 2 inclusive.
- SE2 2nd Floor Study Hall Corridor – All tables now with power and with tidy cable management
- **Gender Affirming Care** – Received confirmed with Alumo (Gallivan) that this new benefit will be up and running as of October 1, 2025.

Engagement

- Engagement and Student Services worked together to complete a \$25,000 Annual Sponsorship agreement with Axiom Builders, a long-term partner of the BCITSA

Marketing & Communications:

- The team has transferred to a new project management system, Monday, which has better tools to record and collaborate on campaigns
- Reviewing the event attendance data from September events, the event promotional strategy is moving ahead as scheduled with a mix of digital, physical, and in-person promotional strategies
- All October campaigns are complete, and November campaigns are beginning now; this is on schedule for the year, as the team works approximately six weeks in advance

Events:

- Events has participated in five additional events, including Thrive! events at other campuses and the first Create Break (an art workshop held in the Summit Center). These events went well, students interacted with our activities, and we met or exceeded our engagement goals
- The first BCITSA Movie Night is coming up on October 7, with a showing of *The Monkey* in SW1, room 1205, starting at 6PM. Space (and snacks) are limited, so come early!
- Check the SA Events Calendar for more! bcitsa.ca/events/

Publications:

- Link attended most Thrive! events across campuses, and has welcomed 31 new student contributors in the past few weeks, bringing the active total to 94
 - The student contributors are a diverse group, interested in writing, photography, design, and more

- Interested students come from a variety of programs, including Medical Laboratory Sciences, Geographic Information Systems, Biotechnology, and Broadcast and Journalism

Clubs:

- Clubs have become much more active in the past two weeks with several discussions about sponsorships, new events, and competition planning

Student Services

- Department members from Wellbeing, Advocacy, Career Services and Entrepreneurship took part in Thrive events at BMC, BBY, DTC and ATC.
- Draft 2024-25 Student Services Impact Report prepared and being reviewed

Career Services:

- Provided 85 students with headshots and 25 students with LinkedIn support on September 17
- Reached 32 students through 3 in-class presentations at specialty campuses
- Connected with 10 students through 4 workshops
- Upcoming:
 - Career Services is preparing for the Tech Career Fair at the DTC & two Aerospace Career Fairs at the ATC and prep sessions for our students
 - **Tech Career Fair** | October 7, 2025 | 1:00 pm – 5:00 pm
 - **Aerospace Fall Career Fair** | October 7, 2025 | 1:30 pm -3:30 pm
 - **Aerospace Mini Flight Ops Career Fairs** | October 21, 2025 | 1:30 pm -3:30 pm
 - Prep Sessions:
 - **Headshot events** – Sep 17th at BBY and Sep 25th at DTC
 - **Resume Clinics** - Sep 23 at DTC and Oct 6 at ATC
 - Workshops:
 - **How to Get Student Jobs** – October 9th, 3 – 4 pm virtual

Advocacy:

- Case Information:
 - September 2025 – last two weeks (Sep 11-23):
 - Number of new cases opened: 13
 - Number of walk-in cases: 4
 - Total Number of open cases: 33
 - Most common primary reasons for requesting support: Admissions/Registrar's Office, Program/Content Complaint
- Activities and Events:
 - Advocacy Specialists promoted advocacy at recent Thrive events: at ATC campus on Sep 16, and upcoming at DTC on Sep 25

Wellbeing:

- Provided food to 137 students at ATC Thrive; will host similar pop-up food pantries DTC Thrive this week.
- Wednesday Food pantry increasingly busy, with 145 students served on Sept 3 & 17. Another 17 students accessed Emergency Food Funding and 12 accessed Quest Gift cards.
- Hiring for Wellbeing Manager proceeding; in-person interviews to start within the next 10 days
- Updating, and where necessary creating, Wellbeing Standard Operating Procedures to ensure food support hub, volunteer engagement, and case management are clearly articulated
- Co-hosting Naloxone tabling with Student Life Office on October 16
- Partnering with the Events team throughout the fall — October cookie decorating, ReCharge, Winterfest & more

Entrepreneurship & Leadership Dept

- 16 one-on-one appointments so far in September
- Entrepreneurship Manager - 2 in class presentations in the last two weeks reaching 32 students.
- Recruiting mentors for coffee chats with prospective student entrepreneurs
- The SIF committee looks forward to reviewing applications following our first intake deadline Sept 29. We are excited to have \$20,000 to allocate to students this year.
- Volunteer interest is high this semester, and we are welcoming a large cohort of new student volunteers at our front desk and food support hub. We are undertaking a comprehensive review of our volunteer procedures, working closely with our HR team and Director to create alignment with policies.
- Getting ready for our next intake of Peak Leadership; working with other internal teams to promote, register and support students joining our 2026 cohort

Childcare

- Enrollment is full
- Staffing is complete
- No further news on the New childcare development, it is in the permitting process. BCIT is estimating a February 2027 completion.

Retail Service

| For the Month of: | Sep-2025 | | Sales Data to: | 23-Sep | % of Sale Days for Month | |
|--|---------------|-------------------|----------------|-------------|--------------------------|------------|
| Total Business Days: | 20 | | Days of sales: | 16 | 80% | |
| Location | Transactions | Net Sales | Budget | % of Budget | Projection | Difference |
| Geared Up | 1,124 | \$ 45,800 | \$ 61,400 | 75% | \$ 57,500 | \$ (3,900) |
| St Central | 4,561 | \$ 27,500 | \$ 33,600 | 82% | \$ 34,500 | \$ 900 |
| St South | 8,139 | \$ 51,300 | \$ 59,700 | 86% | \$ 64,000 | \$ 4,300 |
| Geared Up@NE1 | 585 | \$ 19,400 | \$ 21,200 | 92% | \$ 24,500 | \$ 3,300 |
| Print Shop | 275 | \$ 2,100 | \$ 3,400 | 62% | \$ 2,500 | \$ (900) |
| Total Retail Services locations | 14,684 | \$ 146,100 | \$ 179,300 | 81% | \$ 183,000 | \$ 3,700 |
| Comparable stats for September 2024 | | | bus. days: 19 | | | |
| Location | Transactions | Net Sales | | | | |
| Geared Up | 1316 | \$ 58,650 | | | | |
| St Central | 5,272 | \$ 32,000 | | | | |
| St South | 8,980 | \$ 57,000 | | | | |
| Geared Up@NE1 | 613 | \$ 20,300 | | | | |
| Print Shop | 264 | \$ 3,300 | | | | |
| Total Retail Services locations | 16,445 | \$ 171,250 | | | | |
| Statutory Holidays & Closures | | | | | | |
| 01-Sep-25 | | | | | | |
| 30-Sep-25 | | | | | | |
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| | | | | | | |

- GearedUp@ NE1 - Continues to offer longer hours by appointment with instructors to ensure that students are supported to purchase required school supplies and drafting equipment.
- GearedUp had a successful pop-up shop at the Thrive event held at ATC on September 16th. We served over 30 customers and earned over \$1,700 in net sales.
- Stand South - Since September 8th, are open to 7:30pm Monday-Thursday, and to-date can report the following data:
 - Between the hours of 4pm and 7:30pm, we have served over **800** customers and earned **\$5,500** in revenues, which represents 13% of the total revenues earned at the same period.
- Both Stand Central and GearedUp, will be open until 7pm on Wednesday October 8th to offer retail service to the BIG INFO event visitors.

The staff at Campus Print & Copy Centre have been working on the following projects in September:

- One hundred career workbooks have been ordered so far, and the staff have finished about 76 books to-date. This career book contains custom printed tabs, covers and main body text. These books are assembled by hand.
- Link magazine copies are finished and delivered.
- First year and second year interior design students have started printing "mood boards"
- School of Business students have been printing their materials. School of Health Science students have been printing their handbooks.
- The staff have printed materials for the Thrive event held at Specialty campuses.
- The staff have printed about 50 booklets for the Program Head of the Ecological Restoration MSc Program.

Food Services – Habitat Pub

- Overall sales for Sept 2025 \$49k Sept 2024 Sales \$35k
- First week sales were up \$1200 not including evening sales
- First Week Evening Sales
 - Mon Sept 8th - \$290
 - Tue Sept 9th - No evening sales as closed early due to plumbing issue
 - Wed Sept 10th - \$600
 - Thu Sept 11th - \$950 (first Trivia Evening)
 - Fri Sept 12th - \$750
- Second Week Evening Sales
 - Mon Sept 15th - \$175
 - Tue Sept 16th - \$390
 - Wed Sept 17th - \$420
 - Thu Sept 18th - \$800 (Trivia)
 - Fri Sept 19th - \$450
- Trivia has seen an average of 30 people per Thursday night so far
- Staffing- Have hired an evening cook and 2 new serving staff.

Executive Reports to Council 2025-2026

Monday, September 29, 2025

| Name | Position | Topic | |
|--------------------|------------------------------|-----------------------------------|--|
| Cora Bell | President | BCIT Liaising | |
| | | Miscellaneous | |
| Adam Matthews-Kott | VP, Finance & Administration | BCIT Liaising | |
| | | Bylaw Committee | So much. Had two meetings so far going over the proposed bylaw changes for the AGM in November. Planning to have the finished proposal by October 15. |
| | | Finance Committee | Allocating councillors this week. External audit will be happening soon. |
| | | Miscellaneous | Began planning with the EDs for a peer support program. |
| Pratham Pannu | VP, Student Experience | BCIT Liaising | |
| | | Clubs Committee | |
| | | Miscellaneous | |
| Shervin Laghaie | VP, External | BCIT Liaising | |
| | | Advocacy & Policy Committee | |
| | | External Liaising | |
| | | Miscellaneous | |
| Huy Tuan Tran | VP, Equity & Sustainability | BCIT Liaising | Helped with the Indigenous harvesting, planting event and Career help events. I talked with Simon (Director, Respect, Diversity, and Inclusion), discussed with Carol (Director of Student Services) issues such as limited food options and lack of bus access for part-time students, and explored with Joyce (Career Services Manager) ways to promote career guidance more broadly for students. |
| | | Equity & Sustainability Committee | Finalizing the plan and preparation for the first committee meeting. |
| | | Miscellaneous | |

Executive Reports to Council 2025-2026

Monday, September 29, 2025

| Name | Position | Topic | |
|-------------------|--|--------------------------------------|--|
| Ethan Van Dyk | <i>Chair, School of Buisness & Media</i> | BCIT Liaising | |
| | | Set Reps | |
| | | Miscellaneous | |
| Abdul Aziz Ansari | <i>Chair, Schools of Transportation, Construction, & the Environment</i> | BCIT Liaising | |
| | | Set Reps | |
| | | Student Spaces Development Committee | |
| | | Miscellaneous | |
| Ja Mu Ku | <i>Chair, School of Health Sciences</i> | BCIT Liaising | Attended first meeting of IPE (Interprofessional Education) committee for SoHS. Had great conversation in relating to student involvement and collaboration in the upcoming Health Science (HS) Expo. The faculty welcomes HS Set reps or HS council members to join IPE subcommittees to receive feedbacks from students. I will be joining Health Sciences Expo Planning team along with BCITSA's career services department and HS faculty. I will be attending SoHS Leadership meetings with Dean, Associate Deans and Program Heads on Oct 8. |
| | | Set Reps | Contacted SoHS program heads to update the list of set reps. First Set reps meeting on Oct 8, 2025 @1600. Some program heads reached out to me if they can promote their initiatives such as recruiting students for a funded research and joining IPE sub-committees for HS Expo. I will figure the agenda as I don't want to give excessive information on the first meeting. |
| | | Miscellaneous | Will be having a meeting with EDs in regards to my initiatives some time next week. |

Executive Reports to Council 2025-2026

Monday, September 29, 2025

| Name | Position | Topic | |
|---------------------|--|----------------------|--|
| Nina Lu | <i>Chair, School of Energy</i> | BCIT Liaising | Finally regained access to the Robotics Club room, which will make it easier to support student projects. I also connected with the new leadership for WIE and CMSE, and assisted Polina with planning the upcoming Hackathon. |
| | | Set Reps | The Mechanical Department's admin assistant reached out regarding scheduling Set Rep meetings. I'll be doing further recruitment to increase participation and setting benchmark goals to ensure meetings are smooth and productive. |
| | | Miscellaneous | Completed councillor recruitment and interviews for the School of Energy, and also assisted other executives with their councillor interviews. |
| Polina Omelyantseva | <i>Chair, School of Computing & Academic Studies</i> | BCIT Liaising | Finished orientations and visiting intro lectures for term 1s. Had a meeting with AD about faculty assistance with the clubs Hackathon and working with her on having her be a guest speaker at the first Set Rep meeting |
| | | Set Reps | Finished recruiting Set Reps for programs in both schools under my purview. Working on my agenda for the first set rep meeting. |
| | | Committees | Had two Bylaw Committee meetings. Making a lot of progress towards finishing the AGM package |
| | | Miscellaneous | Assisted other Executives in conducting their interviews |
| Elena Jou Luo | <i>Chair, Downtown Campus</i> | BCIT Liaising | |
| | | Set Reps | |
| | | Miscellaneous | |

Executive Reports to Council 2025-2026**Monday, September 29, 2025**

| Name | Position | Topic | |
|---------------------|---|----------------------|---|
| Marisa Price | <i>Chair, Specialized Transport Campuses</i> | BCIT Liaising | Followed up with AD of BMC, got a response on the hearing clinic, in the process of setting a date, (tentatively first week of February.) |
| | | Set Reps | Contacted known set-reps to re-register for this year. Scheduling Set-rep meetings for BMC and ATC. |
| | | Miscellaneous | Attended Thrive! at ATC for set-rep and Councillor recruitment. Interviewed ATC Specialty Councillor candidates and appointed a Councillor. |

| VP, Student Experience; and VP, Equity & Sustainability | |
|---|---------------------------|
| Total # of Councillors to appoint: 5 | Current # of vacancies: 0 |
| Councillor Interest Group | Names of Appointed |
| <i>Housing Councillor:</i> | Hannah Trimble |
| <i>Indigenous Councillor:</i> | Sean Odonaghey |
| <i>Indigenous Councillor:</i> | Savannah Hamilton |
| <i>International Councillor:</i> | Yi Chun Chiang |
| <i>International Councillor:</i> | Rodrigo |
| Total # of applications: | 15 |

Comments:

BCIT Involvement: Promoted the position through Indigenous Orientation, International Peer Mentors, Discord groups, and club leaders.

Generating Awareness: Promoted the position through Discord posts and by talking with student leaders and students.

Selection Criteria: Has a history of actively volunteering in equity and sustainability activities, diverse groups including race and disability, brings strong initiative, communication, respect, and conflict resolution skills, and is valued for offering a fresh perspective on the board.

Selection Process: An online application with screening questions, followed by a 30-minute interview with two executives.

Student Representation: Student representatives from all levels, from diploma to master's, with two councillors having experience hosting sustainability events and supporting people with drug addiction.

| Chair, School of Business & Media | |
|---|--|
| Total # of Councillors to appoint: 7 | Current # of vacancies: 0 |
| Councillor Year | Names of Appointed |
| <i>1st Year:</i> | Grinda Sumal, Andrew Maxwell, Adam Fortin, Jody Xu, Jaskirat (Jessie) Grewal |
| <i>2nd Year:</i> | Kurt McCormack |
| <i>3rd Year:</i> | Sukhi Dhindsa |
| Total # of applications: | 29 |

Comments:

BCIT Involvement: BCIT Associate Deans connected me with instructors and program heads that allowed me to connect with instructors. In total, I attended 9 lectures delivering a 5-10 minute presentation on BCITSA services, that concluded with generating leads for councillor positions.

Generating Awareness: Generating awareness for SoBM councillors in specific was done primarily through lecture presentations. I also asked a variety of instructors, classmates, and Resident Advisors to keep an eye out for engaged, passionate students. With SoBM students accounting for 34% of all applications, I think this was sufficient.

Selection Criteria: Hard criteria were set for emotional intelligence and conflict resolution skills. Most applicants had some previous experience that was relevant, with some outliers with years on student/youth councils. Ultimately, the final selection was done to bring a diverse representation of programs, ages, and experiences, and who I believed who work well with the rest of the team, and stay with the organization for at least the year.

Selection Process: I conducted a total of 20 interviews during this process. Any applicant who showed enthusiasm in their application was given an interview.

Student Representation: The seven BCIT SoBM Councillors this year bring a wide range of experiences and backgrounds. While a larger share are in their first year of studies, two councillors have already completed bachelor’s degrees at UBC and are continuing their education at BCIT through diplomas The group includes both international and domestic students, with some born and raised in British Columbia and others coming from outside the province. Program representation covers several areas within the School of Business and Media, as highlighted below. Housing situations are also represented; three councillors live on campus, while the remaining members commute from off-campus housing or their family homes. Finally, the preferred genders among the councillors are 3 women, 4 men.

Jody: Global Supply Chain Management | **Jaskirat (Jessie):** BITMAN | **Adam:** Marketing Management | **Grina:** Marketing Management | **Andrew:** Television and Video Production | **Kurt:** Accounting | **Sukhi:** Bachelors of Business Administration

| Chair, School of Transportation, Construction, & the Environment | |
|--|---------------------------|
| Total # of Councillors to appoint: 5 | Current # of vacancies: 3 |
| Councillor Year | Names of Appointed |
| 1 st Year: | Miukee Yip |
| 2 nd Year: | Erik Aloyan |
| 3 rd Year: | |
| Total # of applications: | 2 |

Comments:

BCIT Involvement: Sent emails to program heads, instructors, distributed set rep and councillor packages to try and garner information.

Generating Awareness: I spoke with set reps, emailed previous councillors to try and garner interest, poster, word of mouth. I also tried to reach out to program heads from each program to ask if they had any students who would be interested. I asked friends and classmates from other programs who I hoped would be willing or know someone who was willing to be a councillor, and posted in Discord servers that I have access to, as well as speaking with people from different programs and introducing myself. Unfortunately, interest has been surprisingly low, perhaps because I have not managed to conduct any orientations.

Selection Criteria: I primarily wanted people from different programs, namely ABT, Civil Engineering, Interior Design, Geomatics, or any others that formed a large representation under the school of STC. This has not been achieved yet, so I am appointing Miukee and Erik, who despite being the sole applicants, I assessed to be qualified and enthusiastic to take on the role.

Selection Process: Centered around experience in similar organizations, whether that be student bodies, governance, or experience as an executive, willingness and enthusiasm to participate in the council, and range of expertise/demographic.

Student Representation: So far student representation is limited, as there are only two councillors appointed, from two different programs, but I am hoping to put as much effort as I can into increasing these numbers so that I can meet the dedicated quota.

| Chair, School of Energy | |
|--------------------------------------|---------------------------------------|
| Total # of Councillors to appoint: 5 | Current # of vacancies: 0 |
| Councillor Year | Names of Appointed |
| 1 st Year: | Shub Sohal, Anderson Ries |
| 2 nd Year: | Anita Huang, Taiyo Hara, Eisha Mumtaz |
| 3 rd Year: | |
| 4 th Year: | |
| Total # of applications: | 13 |

Comments:

BCIT Involvement: The promotion of the councillor positions was supported primarily by the IEEE club during orientation day events. In addition, program instructors helped introduce the opportunity to students and encouraged interested individuals to apply.

Generating Awareness: Awareness of the School of Energy councillor positions was raised through multiple channels, including lecture hall presentations, personal outreach at club events, and postings in both public and private student Discord servers. This ensured visibility across students from different programs and years of study.

Selection Criteria: The applicant pool consisted primarily of first-year students eager to take on leadership roles, alongside candidates with prior relevant experience. This provided a strong balance of backgrounds and perspectives. Ultimately, the selected councillors demonstrated strong initiative, enthusiasm, and a clear interest in actively contributing to board and committee meetings.

Selection Process: Each applicant was scheduled for a 30-minute interview. Depending on availability, some interviews included an additional student executive to provide a broader perspective in the selection process.

Student Representation: The selected councillors represent four different programs across both diploma and bachelor’s levels at BCIT. This is considered a solid level of program diversity given the 13 applications received. Additionally, several candidates expressed an interest in supporting underrepresented communities by taking on leadership roles in student clubs such as CSME, WIE, and Robotics.

| Chair, School of Health Sciences | |
|--|--|
| Total # of Councillors to appoint: 5 | Current # of vacancies: 0 |
| Councillor Year | Names of Appointed |
| 1 st Year: | Ninorah Mendes, Kelly Nguyen, Magda Kalmar |
| 2 nd Year: | Avra Parent, Jeongmin (Danny) Yoo |
| 3 rd Year: | |
| 4 th Year: | |
| Total # of applications: | 10 |
| Comments: | |
| <p>BCIT Involvement: Attended the Health Sciences new student orientation and promoted. I reached out to the associate Deans to connect with program heads. Instructed the program heads to promote and connect with Set reps.</p> <p>Generating Awareness: Thrive event was held, and posters were available on campus. I announced through Health Science set reps discord server and BSN Peer mentorship group chat.</p> <p>Selection Criteria: Program representation, leadership and initiatives, open communication, conflict resolution skills. I assessed potentials for those who are new to BCIT. Willingness to join and contribute for BCITSA and SoHS. Experience in debate club and student councils.</p> <p>Selection Process: Conducted phone screening interviews and in-person interviews for all applicants. The phone interviews consisted of insights of BCITSA, and the duration was about 20 minutes. In-person interviews were about 20 minutes long with a panel of at least one Executives.</p> <p>Student Representation: Appointed council members were evenly spread by the ratio of SoHS such as Nursing, Laboratory Sciences and Allied Health, and Diagnostics and Advanced Practice. One of the council members is a returning council member with existing knowledge of BCITSA's policies and bylaws.</p> | |

| Chair, School of Computing & Academic Studies | |
|---|---------------------------|
| Total # of Councillors to appoint: 2 | Current # of vacancies: 0 |
| Councillor Year | Names of Appointed |
| <i>1st Year:</i> | |
| <i>2nd Year:</i> | |
| <i>3rd Year:</i> | Bhavnoor Saroya |
| <i>4th Year:</i> | Lacie Turner |
| Total # of applications: | 13 |
| Comments: | |
| <p>BCIT Involvement: Promoted the position at orientations and multiple lectures. CST Program Head assisted with spreading the word.</p> <p>Generating Awareness: Spoke about the position with students, put up posters on the Burnaby campus, posted advertisements in all SoCAS-related Discord servers.</p> <p>Selection Criteria: Leadership and initiative (documented examples), proven communication and conflict-resolution skills, knowledge of and prior involvement with BCITSA and our services, and awareness of and willingness to join committees.</p> <p>Selection Process: Conducted phone screenings and in-person interviews for all applicants. In-person interviews were approximately 20 minutes long with a panel of two Executives.</p> <p>Student Representation: Appointees represent large SoCAS cohorts of the Burnaby campus, have wide peer networks, and have extensive experience contributing to student life.</p> | |

| Chair, Downtown Campus | |
|--|---------------------------|
| Total # of Councillors to appoint: 3 | Current # of vacancies: 1 |
| Councillor School | Names of Appointed |
| <i>Business & Media:</i> | |
| <i>Computing & Academic Studies:</i> | Janek Basi |
| <i>Computing & Academic Studies:</i> | Aarshdeep Vandal |
| Total # of applications: | 8 |

Comments:

BCIT Involvement: Several program head instructors approached me to speak at orientations for the incoming students in September. They have also helped distribute the powerpoint slides and information from the orientation to students.

Generating Awareness:

- Hung posters in BCITSA designated boards
- Shared about the role in 4 orientations for School of Computing and SoBM in DTC
- Posted on social media
- Shared about the role while talking to students

Selection Criteria: My search focused on students who demonstrated they could manage the heavy workload of a councillor. I found the best candidates by looking for those who successfully balanced their schoolwork with extracurricular activities. Beyond that, I was searching for individuals who were genuinely passionate about what they did and eager to contribute their own ideas to enhance student life at DTC; students who can plan and execute those ideas.

Selection Process: I invited all students to a zoom or in person chat for 30 minutes where I asked the same set of questions. I focus on their extracurricular activities, their future plans in school and gauging if they are able to take on heavy workloads. I followed up the meetings by sending a similar set of questions via email where they can freely elaborate and answer. All their responses were taken into consideration in the selection process.

Student Representation: The selected councillors represent the majority of the School of Computing in DTC. They have participated in clubs and organized events to help different types of students.

| Chair, Specialized Transport Campuses | |
|---|---------------------------|
| Total # of Councillors to appoint: 3 | Current # of vacancies: 1 |
| Councillor Campus | Names of Appointed |
| <i>(Specialty) Aerospace Technology Campus:</i> | Emma Ordoná |
| <i>(Specialty) Annacis Island Campus:</i> | |
| <i>Marine Campus:</i> | Van Luu |
| Total # of applications: | 6 |

Comments:

BCIT Involvement:

Instructors at ATC and BMC had spread the word for Set-rep and Councillor recruitment. This had very little effect on the applicants from BMC as all who had applied had done so by word of mouth from either another student or myself. As for the applicants from ATC there is a possibility that one was encouraged to apply by their instructor.

Generating Awareness:

Awareness for BMC was promoted at the orientation, by word of mouth (discord included,) and postering. This reached the majority of students; however, applications were primarily seen from first- and second-year students. Awareness for ATC was primarily promoted through the ATC Thrive! Event and postering. The promotion table at the event yielded the most applicants.

Selection Criteria:

Councillors were appointed based on how motivated they were to contribute to Council, approachability, leadership skills, trainability, and strong EQ. I

Selection Process:

Interviews were mainly conducted online, with the exception of one in-person interview. All except one interview were conducted alongside another Chair, primarily Abdul, with Polina sitting in on one. The interview script was followed with occasional, specific follow up questions. At every interview, the assisting Executive took notes. We considered their verbal answers, body language, and overall attitude. After each interview, discussions took place between the two Executives present on the pros and cons of each candidate.

Student Representation:

Appointed Councillors not only represent the small student body of their campus, but there is also included representation of mature students, women in trades, women in STEM, and first-generation immigrants.

DECISION NOTE

September 23, 2025

PREPARED FOR: BCITSA Council

PREPARED BY: Executive Assistant & Board Liaison

ISSUE: Appointment of Councillors to Standing Committees

MOTIONS:

Be it resolved that, per Bylaw 12.2(c), the standing committee members are appointed as follows:

| COMMITTEE | MEMBERS |
|----------------------------|---------|
| Advocacy & Policy | |
| Bylaw | |
| Clubs | |
| Equity & Sustainability | |
| Finance | |
| Student Spaces Development | |
| Human Resources | |

BACKGROUND:

Committees exist within governing bodies as a more effective way to make decisions about topics that are too grand for the body itself to determine during its governing meetings. Committees are set with specific tasks from Council and the Bylaws to research, discuss, analyze, and determine a course of recommended action. Typically, committees only have power to make recommendations to Council.

Council has seven standing committees that are formed at the start of every school year, and dissolve with Council on May 31st of every year. Executives hold the Chair and Vice-Chair positions on the committees and the member positions are typically filled by Councillors. See the attached guide for additional information on each committee.

A ranked straw poll will be held, starting with the most popular committee, to determine the membership of each committee.

Bylaws References:

12.2. Subject to Bylaw 12.15, each Standing Committee shall have the following members:

(c) between two and four members of Council, to be appointed by Council;

7.2. Councillors shall be appointed in accordance with Bylaw 7.1, and shall:

(c) ... be willing to sit on at least one Association or BCIT committee as requested;

12.1. There shall be the following Standing Committees of the Association:

(a) Clubs Committee;

(b) Student Spaces Development Committee;

(c) Bylaw Committee;

(d) Finance Committee;

(e) Equity & Sustainability Committee;

(f) Advocacy & Policy Committee; and

(g) Human Resources Committee.

Standing Committees: Councillor Expression of Interest

Advocacy & Policy

| | | | |
|----------------|----------------|---------------|--------------|
| Avra Parent | Van Luu | Magda Kalmar | Kelly Nguyen |
| Hannah Trimble | Kurt McCormack | Jessie Grewal | Anita Huang |
| Janek Basi | | | |

Bylaw

| | | |
|---------|---------------|---------------|
| Van Luu | Jessie Grewal | Sukhi Dhindsa |
|---------|---------------|---------------|

Clubs

| | | | |
|------------------|-----------------|-------------------|----------------|
| Ninorah Mendes | Avra Parent | Van Luu | Magda Kalmar |
| Kelly Nguyen | Rodrigo Sanchez | Andrew Maxwell | Grina Sumal |
| Aarshdeep Vandal | Jody Xu | Savannah Hamilton | Kurt McCormack |
| Adam Fortin | Shub Sohal | Andy Ries | Eisha Mumtaz |
| Emma Ordon | | | |

Equity & Sustainability

| | | | |
|----------------|----------------|--------------|----------------|
| Ninorah Mendes | Van Luu | Lacie Turner | Kelly Nguyen |
| Simone Chiang | Hannah Trimble | Jody Xu | Kurt McCormack |
| Anita Huang | Adam Fortin | Shub Sohal | |

Finance

| | | | |
|----------------|---------------|--------------|------------|
| Danny Yoo | Van Luu | Magda Kalmar | Jody Xu |
| Kurt McCormack | Jessie Grewal | Adam Fortin | Shub Sohal |

Student Spaces Development

| | | | |
|----------------|-------------------|-----------------|----------------|
| Ninorah Mendes | Danny Yoo | Bhavnoor Saroya | Van Luu |
| Magda Kalmar | Kelly Nguyen | Andrew Maxwell | Grina Sumal |
| Jody Xu | Savannah Hamilton | Sukhi Dhindsa | Kurt McCormack |
| Anita Huang | Adam Fortin | Shub Sohal | Andy Ries |

Human Resources

| | | | |
|-------------------|-----------|---------|--------------|
| Avra Parent | Danny Yoo | Van Luu | Kelly Nguyen |
| Savannah Hamilton | | | |

What are Committees?

Committees are small groups formed by a governing body to focus on specific tasks or topics, gather information, and make recommendations or decisions. They help reduce the workload of Council by allowing more detailed discussion and efficient handling of issues. Committees are either **standing** (permanent) or **ad hoc** (temporary), with their authority defined in the bylaws or by specific resolutions. Some committees are **advisory**, offering recommendations for the governing body's consideration, while others are **decision-making**, empowered to make certain decisions within their designated scope.

BCITSA Council has seven standing committees: **Advocacy & Policy, Bylaw, Clubs, Equity & Sustainability, Finance, Student Spaces Development, and Human Resources**. *Bylaw 12* covers the specifics of standing committee functions, meetings, membership, and duties, as well as the creation of ad hoc committees.

Advocacy & Policy Committee

Responsibilities:

- Reviewing matters of public policy and studying the same.
- Propose, as needed, External Policy Positions for consideration and adoption by the Association.
- Conduct a review of any External Policy Positions whose review date is within the next six months, in addition to any other existing, proposed, or repealed External Policy Positions it may choose, and report all recommendations to Council.

Authority: Advisory

Committee Composition:

- **Chair: VP External**
- **Vice-Chair:** Appointed by Executive Committee
- **2 – 4 Councillors:** Appointed by Council
- **Senior Advisor, Strategic Policy** (*ex officio*)

Reasons to Join:

- Opportunity to provide input in an Open Forum on student priorities for government proposals.
- Get involved in municipal, provincial, and federal politics, and become more informed about current events.
- Learning opportunity for students interested in the political landscape.

- Opportunity to advocate for and contribute to student needs as an active member of your community.
 - Learn about lobbying as a Student Association and help contribute to lobbying ideas.
 - Be part of leading changes that include the U-Pass BC Program and advocating for student financial support.
-

Bylaw Committee

Responsibilities:

- Conduct periodic reviews of the Bylaws throughout the year.
- Propose governance procedures for adoption by Council.
- Prepare such documents as are necessary to propose any amendments agreed upon by the Committee for the Association's General Meetings.
- Take all actions necessary to effect any amendment of these Bylaws that is approved by resolution at a General Meeting of the Association.

Authority: Advisory

Committee Composition:

- **Chair: VP Finance & Administration**
- **Vice-Chair:** Appointed by Executive Committee
- **2 – 4 Councillors:** Appointed by Council
- **Senior Advisor, Strategic Policy** (*ex officio*)

Reasons to Join:

- Learn how to word bylaws clearly and concisely.
 - If you are passionate about rules being fair, the Bylaw Committee reviews the SA's bylaws during its meetings and makes recommendations accordingly. This is a good opportunity to spot and correct items whose wording may be inadvertently unfair or unclear!
 - View and discuss any proposed changes to the bylaws before they are sent to Council.
 - Build critical analysis and communication skills.
-

Clubs Committee

Responsibilities:

- With respect to all of BCITSA's Clubs, facilitate the determination of the distribution of the annual Club funds provided by the BCITSA annual budget.

- Grant or deny, as it sees fit and in its sole discretion, any funding requests submitted by Clubs on a monthly basis.
- Make recommendations for motions regarding matters related to Association-sanctioned Clubs.
- Interpretation and enforcement of the Clubs Policy.
- Review sanctioning requests.
- General oversight of the Clubs Program.
- Listen to concerns from Club Members and Club Executives.

Authority: Advisory & Decision-Making

Committee Composition:

- **Chair: VP Student Experience**
- **Vice-Chair:** Appointed by Executive Committee
- **2 – 4 Councillors:** Appointed by Council
- **Clubs Coordinator** (*ex officio*)
- **Note:** *committee members cannot hold a voting role in any club (Bylaw 12.9(c)).*

Reasons to Join:

- Integral role in cultivating the community of BCIT.
- Be part of a collaborative team.
- Directly enhance student life at BCIT.
- Have a say in budget allocations and policy decisions for clubs.
- Build skills in financial management, effective decision-making, strategic thinking, and conflict resolution.

Equity & Sustainability Committee

Responsibilities:

- Review the implementation, at BCIT, of the UN Sustainable Development Goals applicable to students.
- Study and promote the alignment of Association policies and procedures with applicable UN Sustainable Development Goals.
- Assist the VP Equity and Sustainability in the execution of the VP's Sustainable Development Goals initiative in the fall and the spring, including by hosting two workshops to further the Committee's mandate.
- Advocate for accessibility, diversity, inclusion, equity, and sustainability at BCIT.

Authority: Advisory

Committee Composition:

- **Chair: VP Equity & Sustainability**
- **Vice-Chair:** Appointed by Executive Committee
- **2 – 4 Councillors:** Appointed by Council
- **Wellbeing Manager** (*ex officio*)

Reasons to Join:

- Get involved in a wide range of topics and issues that are promoted globally.
- Help develop and lobby for strategic plans towards improving students' lives and wellbeing.
- Become familiar with and conduct research on topics relevant to students that are also issues on a global and personal level.
- Network/lobby with BCITSA and BCIT employees on a range of matters, including sustainability, advocacy, health and wellness, students' lives, accessibility, etc.

Finance Committee

Responsibilities:

- Facilitate the oversight and effective financial operations of the Association.
- Review the monthly financial statements of the Association.
- Ensure the transparency of, and facilitate access to, all the financial documents of the Association with respect to the Members.
- Review the annual budget of the Association within a reasonable time prior to its presentation and adoption by Council.
- Review the financial statements of the Association within a reasonable time prior to the Annual General Meeting.

Authority: Advisory

Committee Composition:

- **Chair: VP Finance & Administration**
- **Vice-Chair:** Appointed by Executive Committee
- **2 – 4 Councillors:** Appointed by Council
- **Director of Finance** (*ex officio*)

Reasons to Join:

- If you're curious about the financial workings of a non-profit organization, this is a great learning opportunity.
- Learn about the composition and process of our investment portfolio. We will occasionally meet with our Portfolio Manager, who will be able to answer questions you might have regarding the nature of our investments.

- Advocate for financial statement transparency by questioning the budget and overseeing the monthly financial statements.
 - Build financial literacy and critical thinking.
-

Student Spaces Development Committee

Responsibilities:

- With respect to all BCITSA space development, facilitate design development decisions as they pertain to spaces owned or acquired by BCITSA.
- Grant or deny, in its sole discretion, any requests for funds to be drawn from the Student Spaces Fund.

Authority: Decision-Making

Committee Composition:

- **Chair: Chair of the Schools of Transportation, Construction, & the Environment**
- **Vice-Chair:** Appointed by Executive Committee
- **2 – 4 Councillors:** Appointed by Council
- **Executive Director** (*ex officio*)

Reasons to Join:

- Collaborate on exciting campus development projects.
 - Ensure the student spaces fees adequately meet student needs and desires.
 - Leave behind tangible changes.
 - Meet imperative stakeholders.
 - Build skills in budgeting, stakeholder management, qualitative research, strategic planning, and inductive reasoning.
-

Human Resources Committee

Responsibilities:

- Review the performance and contract of the Executive Director.

Authority: Advisory

Committee Composition:

- **Chair: President**
- **3 Executives:** Appointed by the Executive Board
- **1 – 2 Members of Council:** Appointed by Council

Reasons to Join:

- Practice participating in performance evaluations.
- Exposure to HR functions.
- Build organizational and communication skills.

INFORMATION NOTE

September 26, 2025

- PREPARED FOR:** BCITSA Council
- PREPARED BY:** Executive Assistant & Board Liaison
VP Finance & Administration
- ISSUE:** Review of Decisions Adopted by the Executive Committee on
Behalf of Council

MOTION:

Motions can be made to alter or rescind the motions presented in this note, in accordance with Bylaw 6.4(d). These motions to alter or rescind must pass with 2/3 majority to pass.

I move to rescind motion #.

I move to alter motion # by striking/adding/replacing ____.

BACKGROUND:

The Association's government cycle begins on June 1st of every year. This is the day that the Executives elected in the Spring general election begin their term. The Executives form the Executive Board and they also form the Executive Committee (Bylaws 4.1 & 6.4).

During the months of June, July, and August the Executive Committee meets monthly to ensure the business of Council can continue. They are granted, through the Bylaws during these summer months, the power to act on behalf of Council.

When Council forms in September, they are delivered a report from the Executive Committee stating the actions taken on their behalf during the summer. During one of the first four meetings of Council, they are to be presented with all the motions passed by the Executive Committee on behalf of Council. Council has the power to alter or rescind these motions by a two-thirds majority, per Bylaw 6.4(d).

More information about the following motions can be found in the executive committee minutes: <https://www.bcitsa.ca/leadership/minutes/>

August 24, 2025

Motion 3.7.1 Standing Committee Vice-Chair Appointments

Notes: Committee vice-chair appointments happen every summer before the start of the school year. They went off without a hitch this year as usual.

Motion:

Be it resolved that, per Bylaw 12.2(b), the committee vice-chairs are appointed as follows:

| COMMITTEE | VICE-CHAIR |
|----------------------------|---------------------|
| Advocacy & Policy | Polina Omelyantseva |
| Bylaw | Polina Omelyantseva |
| Clubs | Nina Lu |
| Equity & Sustainability | Ja Mu Ku |
| Finance | Ethan Van Dyk |
| Student Spaces Development | Marisa Price |

Unanimous CARRIED

September 8, 2025

Motion 4.7.1 Adding Gender Affirming Care to the Student Health & Dental Plan

Notes: A gender affirming care benefit was added to the student healthcare package. The reason there is no change to student fees is because the fund that covers student benefits has been receiving a small surplus.

Motion:

BE IT RESOLVED THAT THE EXECUTIVE COMMITTEE APPROVES THE ADDITION OF A GENDER AFFIRMING CARE BENEFIT TO THE EXISTING HEALTH AND DENTAL INSURANCE PROGRAM AT A COST OF \$9.48 PER YEAR OR 0.79 CENTS PER MONTH PER ENROLLED STUDENT, WITH NO CHANGE TO THE CURRENT FEE PAID PER STUDENT.

10/2/0 CARRIED

Motion 4.9.2 Misconduct by Shelby Woida, VP Equity & Sustainability 2023-2024

Notes: The reasons for this motion's existence are stated in the motion itself.

Motion:

WHEREAS BCITSA expects all executives to uphold the highest standards of professional conduct, and

WHEREAS the former VP of Equality and Sustainability, Shelby Woida's actions during her tenure did not reflect the standards; and

WHEREAS such actions included falsification of legal advice, falsification of an HR complaint, violations of confidentiality that contributed to a hostile work environment, and acting in bad faith;

NOW THEREFORE BE IT RESOLVED that Shelby Woida is censured for the above reasons and retroactively impeached for her conduct.

Unanimous

CARRIED

Motion 4.9.4 Misconduct by Juan Lee, VP Finance & Administration 2024-2025

Notes: This is just a letter of notice to Juan Lee. What to actually do will be determined by council at a later date.

Motion:

Be it resolved that Juan Lee is to be issued notice of contemplated sanctions of retroactive impeachment, censure, and bad standing.

Unanimous

CARRIED

Motion 4.9.7 Misconduct by Xavier Delaney, VP Student Experience 2024-2025

Notes: As with Shelby Woida, the reasons for the existence of this motion are stated in the motion itself.

Motion:

WHEREAS the former VP Student Experience (“former VPSE”), Xavier Delaney, was the Respondent to a complaint made pursuant to INT-11 (the Respectful Workplace Policy); and
WHEREAS the complaint was of a reasonably serious nature; and
WHEREAS the former VPSE was aware or ought to have been aware of the contents of INT-11; and
WHEREAS the former VPSE was approached on multiple occasions to resolve the complaint by the People and Culture Manager, and did not respond to any such communications while he continued to attend in-person meetings of the BCITSA; and
WHEREAS directors at the BCITSA must act honestly, lawfully, and in good faith pursuant to the Societies Act; and
WHEREAS the directors of the BCITSA are considered employers and must comply with bullying and harassment policies at their workplace; and
WHEREAS the Executive Committee considers the former VPSE’s noncompliance with the resolution of the complaint against him a violation of both INT-11 and his fiduciary obligations to the BCITSA;
NOW THEREFORE BE IT RESOLVED THAT Xavier Delaney is placed in bad standing.

10/1/1**CARRIED**

Bylaw References:

Bylaw 6.4 During the Summer Months, the Executive Committee shall take the place of Council such that it shall have and perform all of the powers, duties and obligations of Council as described in these Bylaws and in accordance with 6.6(a), provided that with respect to any policy, procedure, or resolution passed pursuant to this section:

- (a) any motion ordinarily requiring a simple majority for passage will require a two-thirds (2/3) majority to pass;
- (b) any motion ordinarily requiring a two-thirds (2/3) majority for passage will require a three-quarters (3/4) majority to pass;
- (c) any motion ordinarily requiring a majority of three-quarters (3/4) or more to pass will require unanimous consent to pass; and
- (d) Council shall, within its first four meetings of the academic year, review all decisions adopted under 6.4 and shall have the power to rescind or alter the same by a Two-Thirds (2/3) Resolution of Council.

Bylaw 6.5 The Executive Committee shall be formed as a standing committee to facilitate the operations of the Association, particularly during the Summer Months in lieu of Council and its standing committees, and shall consist of the following individuals:

- (a) the Executives, as voting members; and
- (b) the Specialty Campus Councillors, as non-voting members.

Bylaw 6.6 The Executive Committee shall:

- (a) during the Summer Months, have and perform all of the powers, duties and obligations vested in Council and its standing committees pursuant to these Bylaws;
- (b) meet at least once per month during the Summer Months for purposes of exercising the powers of Council and its standing committees;
- (c) create, implement, amend or replace, or cause the creation, implementation, amendment or replacement of, the BCITSA Strategic Vision, from time to time; and
- (d) meet at least once per month in respect of all months that are not Summer Months for purposes of discussing progress made with respect to the BCITSA Strategic Vision.

Bylaw 6.8 At the first meeting of Council following the Summer Months, a report of all business conducted by the Executive Committee during the Summer Months shall be presented to Council for information purposes only.

Bylaw 12.2 Subject to Bylaw 12.15, each Standing Committee shall have the following members:

(b) one Executive, as vice-chair, as appointed by the Executive Committee, such appointment to be reviewable under 6.4(d);