

- 3.1 Call to Order
- 3.2 Territory Acknowledgement
- 3.3 Acceptance of the Agenda
- 3.4 Presentation on BCIT Education Council (EdCo) - *Eric F.*
- 3.5 Acceptance of the Minutes:
 - 3.5.1 Council Minutes: October 1, 2024
- 3.6 Reports:
 - 3.6.1 Executive Director's Report - *Michel P.*
 - 3.6.2 Executive Updates - *Executives*
- 3.7 Old Business – None
- 3.8 New Business:
 - 3.8.1 Review of Motions Passed by the Executive Committee - *Juan L.*
- 3.9 Open Forum
- 3.10 Reminders:
 - 3.10.1 Next Council Meeting: October 28, 2024
 - 3.10.2 By-Election Voting Closes: October 18, 2024
- 3.11 Adjournment

- Executives:** Jimmy Wang – President
Juan Lee – VP, Finance & Administration
Cora Bell – VP, External
Tanya Fuchs – Interim VP, Student Experience
Greyson Dubé – Chair, School of Business & Media
Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment
Russell Moy – Chair, School of Energy
Jo Lin – Interim Chair, School of Health Sciences
Fiona Wong – Chair, School of Computing & Academic Studies
Eric Chau – Chair, Downtown Campus
Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

- Councillors:** Xavier Delaney, Ho Yin (Pedro) Cheng, Alliah Almendral, Isabela Patarroyo Singh, Zion Chan, Wasawat (Matt) Joongjai, Erik Aloyan, Meehika Chadha, Denzel Mohamed, Prabjot Sabharwal, Harjot Barsa, Joseph Yuruk, Tyler Gravenor, Oscar Gutierrez, Vikram Gill, Ja Mu Ku, Avra Parent, Shervin Laghaie, Oceaan Pendharkar, Kenneth Ng, Inez Yoon, Khushmeen Kaur, Tijana Radovic, Marisa Price, Monica Sanchez, Sina Faraj Poor

- Staff:** Michel Pouliot – Executive Director
Adam Beggs – Executive Assistant & Board Liaison

Regrets (E.): Moksh Garg – VP, Equity and Sustainability

Regrets (C.): Bobby Davidson, Yan Yiu Li, Fabrizio Breton

Guests: Eric Fry – Chair, Education Council of BCIT

3.1 Meeting called to Order

The Chair, Jimmy Wang, calls the meeting to order at 17:31 (37 voting members).

3.2 Territory Acknowledgement

Adam Matthews-Kott acknowledged the territory the meeting was held on.

3.3 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Adam Matthews-Kott

Seconded by: Greyson Dubé

Unanimous

CARRIED

3.4 Presentation on BCIT Education Council (EdCo)

- Eric F.

- Eric Fry – Chair, Education Council of BCIT provided a presentation on the Education Council, as submitted.
- Provincial legislation (College and Institute Act) stipulates how EdCo and the Board of Governors (BoG) operate, and their membership requirements. BCIT is run by both EdCo and BoG in a bicameral system.
 - EdCo is education focused and make pedagogical decisions, while BoG is operational and governance focused.
 - BCIT is listed within the act, it has a duty to provide to the workforce of the province.
- Q. What is the biggest challenge EdCo is facing at the moment?
 - Communication. Updating students, staff and faculty about why changes are made, how they do it, etc. There are many factors that influence policy and explaining the various reasonings to all parties is always complex.
- Q. When EdCo meets with other Education Councils Chairs, what do they discuss?
 - Each Education Council has unique processes. For example, how they each include Indigenous people in their decision making and discussions.
- Q. How are students informed of policies under reviews?
 - Typically, the Student Association disseminates the information about new policies and actions being taken on existing policies.

3.5 Acceptance of the Minutes:

3.5.1 Council Minutes: October 1, 2024

Motion:

Be it resolved that the Council minutes from October 1, 2024, be accepted as distributed.

Moved by: Ocean Pendharkar

Seconded by: Marisa Price

Unanimous

CARRIED

3.6 Reports:

3.6.1 Executive Director’s Report

- Michel P.

The Executive director provided a written report, as submitted.

3.6.2 Executives’ Updates

- Executives

The Executives provided a written report on their objectives, as submitted.

Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

- First Set Rep meetings this week for Specialized Transport Campuses. Working with Marisa Price – Specialty Councillor, Marine Campus, to conduct the BMC Set Rep meeting.
- Welcome to Tijana Radovic, newly appointed Specialty Councillor, Annacis Island Campus.

Tanya Fuchs – Interim VP, Student Experience

- This will be Tanya’s last meeting as she is not running for in the by-election to hold her interim seat.
- The first Clubs committee meeting will be held this week.

Cora Bell – VP, External

- Planning is in the early stages for the bursary objective. Met with Roland Gagel – Director of Finance to discuss the high-level overview of how bursaries work.
- Currently developing the working plan with Juan on the Bylaw committee’s goals and timelines.
 - Bylaw amendments can only take place at an AGM or SAGM. The AGM will be on November 25, and the SAGM, if requested by the Bylaw committee, will be in Spring. Notice of Bylaw amendments must be provided to the membership three weeks prior to the meeting, leaving the committee with three weeks to submit amendments for the AGM.

Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment

- Held the first Set Rep meeting for the Schools of Transportation, Construction and the Environment. Habitat was a common topic, specifically how it can better meet the needs of students.
- Held the first Student Spaces Development committee meeting. The current work of the committee is focused on:
 - Christmas lights on some of the trees on the Burnaby campus.
 - Adding more murals on the Burnaby campus. This would not only enhance the beauty of the campus, but also provide helpful wayfinding landmarks.

Jimmy Wang – President

- Objectives update as submitted.
- Attended a Business & Media Set Rep meeting.

Greyson Dubé – Chair, School of Business & Media

- The two cohorts of Set Rep meetings were held last week.
- Met with Kirk Iverson – Events Manager to discuss implementing a trivia night at Habitat to drive business.

Russell Moy – Chair, School of Energy

- Held the first Set Rep meeting for the School of Energy last week.

Eric Chau – Chair, Downtown Campus

- Objectives update as submitted.

Fiona Wong – Chair, School of Computing & Academic Studies

- Held the first Set Rep meeting for the School of Computing and Academic Studies.
- Currently building the templated email for sponsorship requests for the Hackathon event.

Juan Lee – VP, Finance & Administration

- Objectives update as submitted.
- Juan provided an overview of the Bounce app and how it can be used to enhance student engagement. Currently, he is working Association staff to determine how to effectively explore options.
 - The Bounce app is a social media app specifically designed for post-secondary schools. It is customized depending on each campus and institution, typically done in collaboration with the Student Association. It has been implemented by Student Unions at UBC, SFU, UVic, and others.
 - The app has potential to centralize and streamline information on events at BCIT and increase networking opportunities between students. These would be the primary features of the social media app.
 - Bounce would be responsible for moderating. The Association would pay them to run, moderate, customize, and manage the app. The cost is still in negotiations, the current quoted price is \$4 per student per year, which would approximately be \$60 000 per year.
 - Juan and Michel are in consultation with BCIT regarding their apps. The apps are underused, ineffective in their purposes, and too plentiful. They are exploring options for how the BCIT app can be better utilized to increase student engagement with campus life.
 - The BCIT app is not owned or operated by the Association. The student government has influence with BCIT, but they cannot alter any of the BCIT apps. Only BCIT can make changes to the BCIT apps.
 - Should it be decided that the Association would like to progress with implementing the Bounce app, Council is the only body that can approve the expenditure and add it to the year's budget.
 - Juan will provide a detailed report of Bounce, its features and operations, the intention behind implementing it, and the key issues that are trying to be solved. This report to be provided at the November 12, 2024, Council meeting.

It was moved by Jimmy Wang and seconded by Adam Matthews-Kott that the debate on the Vice President, Finance and Administration's report be ended.

26/3/8**CARRIED****Jo Lin – Interim Chair, School of Health Sciences**

- Welcome to Shervin Laghaie, newly appointed Councillor, School of Health Sciences.
- First Set Rep meeting for the School of Health Sciences to be held this week.

3.7 Old Business – None

3.8 New Business:

3.8.1 Review of Motions Passed by the Executive Committee - Juan L.

Juan Lee presented the motions passed by the Executive Committee on behalf of Council, as submitted.

Executive Committee Motion 2.7.1 Standing Committee Vice-Chair Appointments.

- No motions made to alter or rescind. Motion 2.7.1 carried as presented.

Motion:

Be it resolved that Greyson Dubé be appointed Vice-Chair of the Advocacy and Policy Committee;
 Be it further resolved that Cora Bell be appointed Vice-Chair of the Bylaw Committee;
 Be it further resolved that Fiona Wong be appointed Vice-Chair of the Clubs Committee;
 Be it further resolved that Eric Chau be appointed Vice-Chair of the Equity and Sustainability Committee;
 Be it further resolved that Adam Matthews-Kott be appointed Vice-Chair of the Finance Committee;
 Be it further resolved that Geoff Vinod Pittappillil be appointed Vice-Chair of the Student Spaces Development Committee;
 Finally, be it further resolved that Cora Bell be appointed Vice-Chair of the Human Resources Committee, and Adam Matthews-Kott and Greyson Dubé are appointed as Executive Board members of the Human Resources Committee.

Moved by: Jimmy Wang

Seconded by: Geoff Vinod Pittappillil

Y: 9 N: 0 A: 0 CARRIED

Executive Committee Motion 2.7.2 SE2 SA Balcony – Feasibility Study Proposal

- No motions made to alter or rescind. Motion 2.7.2 carried as presented.
- This study is aiming to determine the options available to the Association in adding a door directly connecting the patio and Council Chambers. Once the study is complete, Council will receive the report and decide if the Association will continue with the renovation.

Motion:

Be it resolved that \$16,300 plus disbursements be spent from the Student Spaces Development Fund to deliver a comprehensive feasibility report with the primary objective: to establish direct access from the meeting room to the balcony, seamlessly integrating the patio into the overall space to enhance both usability and aesthetics.

Moved by: Jimmy Wang

Seconded by: Russel Moy

Y: 9 N: 0 A: 0 CARRIED

Executive Committee Motion 5.7.3 Appointment of Temporary Vice President Student Experience.

- No motions made to alter or rescind. Motion 5.7.3 carried as presented.

Motion:

Be it resolved that, in accordance with Bylaw 14.5(b), Tanya Fuchs, be appointed as the temporary successor to the position of Vice President Student Experience until a by-election can be held for the position.

Moved by: Cora Bell

Seconded by: Moksh Garg

6/1/0

CARRIED

3.9 Open Forum

Joseph Yuruk – Councillor

- Requested clarification on Robert’s Rules of Order, how debate is limited and how the Chair can recognize themselves.
 - The Chair facilitates the discussion to ensure the topic being debated is done fairly for all perspectives. Thus they move through the speakers list in the most equitable way for both sides, not necessarily in order of who requested to speak first.
 - The Chair can limit debate on a topic if they feel it is exhausted, it is done so at their discretion. If a motion were on the floor it would go to a vote, otherwise the assembly would move to the next agenda item.

Marisa Price – Specialty Councillor

- Students are curious about the hours of Habitat, why they are the way they are and what possibility there is to offer evening hours.
 - At the next Board meeting, Mike Neal – Director, Food Services will hold a question period with the Board. He will provide context as to the current operations of Habitat, what options are available to increase service, and answer the other questions the Board has collected from students.

Michel Pouliot – Executive Director

- Regarding the reporting structure of the Executive Director reports, Michel asked Council what information should and should not be included, how detailed it should be, and for general feedback on the reports.
 - Requests were made for bullet point highlights along with detailed sections on important or timely updates. The detailed reports provide useful insight for Council to understand the inner workings of the Association’s operations.
 - Michel will prioritize important and timely information to report and then two departmental updates. Each meeting the departments updating will rotate, so every six weeks each department provides a detailed report.
- Michel was asked if the food pantry at ATC can have improved service. The stock has limited options and accessibility.
 - The planning to provide a permanent solution to these concerns was started recently. The Wellbeing department received a corrected and accurate budget today.

It was moved by Jimmy Wang and seconded by Cora Bell that the meeting be extended by 15 minutes.

Show of Hands

REJECTED

3.10 Reminders:

3.10.1 Next Council Meeting: October 28, 2024

Monday, October 28, 2024; 17:30 – 19:30, Council Chambers.

3.10.2 By-Election Voting Closes: October 18, 2024

By-election voting closes at 12:00 on October 18, 2024.

3.11 Meeting Adjournment

It was moved by Jimmy Wang and seconded by Cora Bell that the meeting be adjourned.

Unanimous

CARRIED

The meeting was adjourned at 19:30.

Minutes Recorded by

Adam Beggs

Approved by Council on:

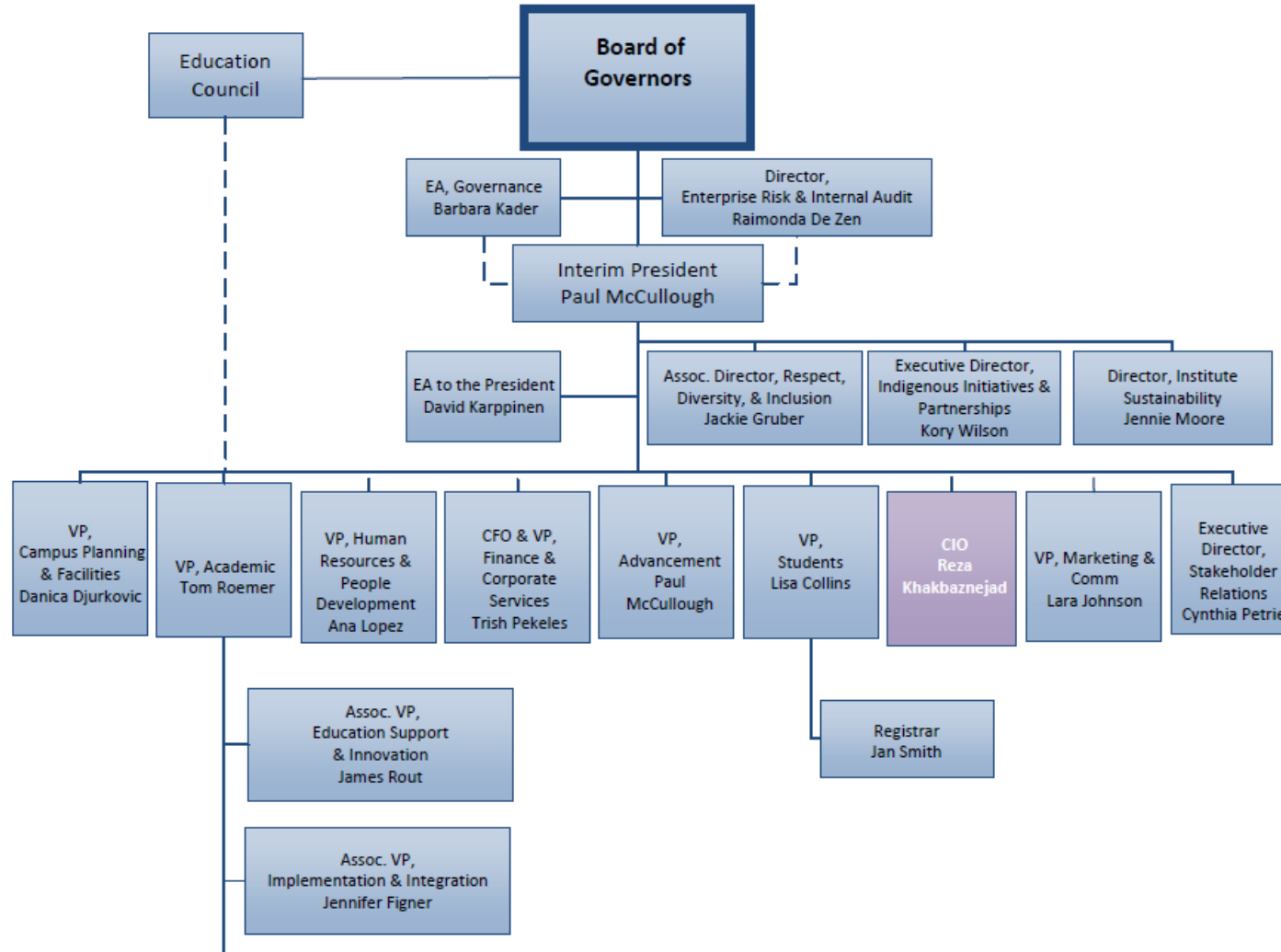
October 28, 2024

Education Council

Eric Fry, Chair Education Council

EdCo

- Mandated and governed by the College and Institute Act
- Advises the board/board seeks advice on educational policy and approval of new programs



Education Council

Eric Fry, Chair Education Council



- Mandated and governed by the College and Institute Act
- Advises the board/board seeks advice on educational policy and approval of new programs

Composition

- 10 faculty (elected)
- 4 students (elected)
- 4 educational administrators (appointed)
- 2 support staff (elected)

BCIT's Education Council

- Representative of the breadth of the Institute
- Highly functioning, with multiple candidates for seats
- Incorporates institutional initiatives and priorities in decision-making



Education Council

Eric Fry, Chair Education Council



- Mandated and governed by the College and Institute Act
- Advises the board/board seeks advice on educational policy and approval of new programs

Sub-Committees:

- Executive Committee – coordinating committee for all EdCo activities
- Programming Committee – reviews all proposals for new programs and major changes, and makes recommendations to EdCo
- Policy Committee – reviews all new and revised educational policies and associated procedures, and makes recommendations to EdCo
 - Policy Working Groups
- Education Technology and Learning Design Sub-Committee – provides strategic guidance and recommendations regarding the implementation and use of educational technology



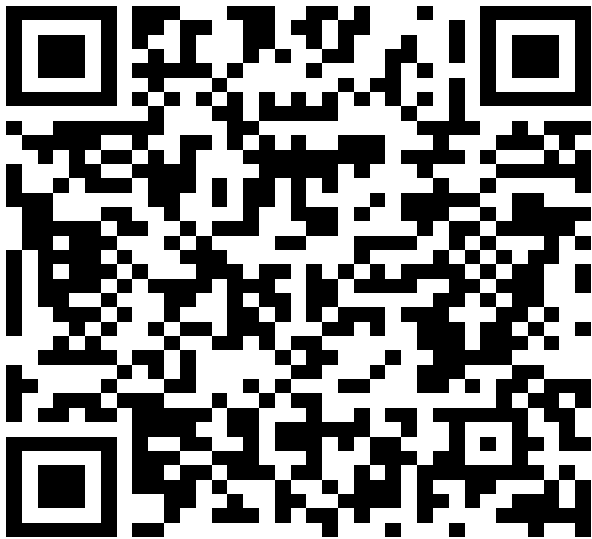
Education Council

Eric Fry, Chair Education Council



- Mandated and governed by the College and Institute Act
- Advises the board/board seeks advice on educational policy and approval of new programs

For more info check out
the BCIT EdCo Website:



Executive Director Report

Over the last two week I have met with several senior BCIT directors including Vince Laxton the Director of Corporate Services, Laura Vail, Senior Director of Student Success, Simon Lam, Associate Director of Student Life and also met with Jeff Zabudsky, President of BCIT. My Meeting with Vince L was a basic introduction but also served as an opportunity to discuss the quality of food options at the ATC campus and to restart the conversations around the Pavilion partnership with the SA. It was a cordial meeting, and Vince was accompanied by Jimmy Kim who is an Associate Director of Corporate Services and Jordan Castillo a new manager from Corporate Services.

I and Juan met with Simon Lam to explore the potential of involving BCIT in Juan's objective around increasing students' awareness and engagement in BCIT And BCITSA services and events to develop a more vibrant student experience for all. Simon is managing the BCIT app and the investigation of what is possible in collaborating with BCIT to expand the current app to reach this objective.

In supporting Geoff with the development of his objective and in addressing some of the challenges that are inherent with the isolation that comes with the ATC campus I have coordinated a time for Geoff and I met with the associate dean responsible for ATC on October 9th. We had a good, albeit informal meeting, and started to build a positive relationship. We discussed a few ideas on how to address some of the challenges Geoff identified at ATC.

I also met with the President of BCIT, Jeff Zabudsky on Thursday. I was well received, and he indicated support for the work of the SA. He has indicated that he would be very happy to attend a board or council meeting to meet all the executive and/or council. We briefly spoke about the future desire to work together on the new space planning process we will engage in later in the year to bring maximum value to the institution and students.

We also looked at and expansions of catering offerings and events hosting with the food services department. With committees having been recently formed I was also able to support the first student space committee which is off to a great start as the first meeting saw a very rigorous exchange of ideas on how to best enhance student spaces.

Michel Pouliot

Childcare

This year's enrollment appears to be extra challenging as we have an increased number of children with diverse needs. We are working to establish the required support systems in place to make participation in the daycare successful for everyone.

We have successfully hired an internal candidate for a Sr. Infant and Toddler Educator in our room. This candidate has been working on-call for us and brings with her leadership experience in a toddler setting.

Retail

Geared Up

We served close to 1,400 clients in September, which is about two hundred more than last September. We have made over 58k in net sales, which is 8% higher than last September. We've attended three specialty campuses, with more successful retail service events being at ATC and AIC, but we have also attended DTC and were present at the Expo in Burnaby campus.

Geared Up@NE1

We served over six hundred clients (600) in September and made close to 20k in net sales.

Stand South in SE12

We served close to 9 thousand (9,000) customers in September and made close to 57k in net sales. This is a significant increase from last September, close to 18% in both clients served and net sales. The store continues to be open until 6pm on most weekdays to accommodate students either studying on campus or arriving to evening classes in-person, in SE12 building and the adjacent areas.

Stand Central

We served over 5 thousand (5,000) customers in September and made close to 32k in net sales. This is a slight decline from last September. This store is highly dependent on customer flow through the Great Hall and SE2/SE6 areas and is adversely affected every time there is an event in the Great Hall and, as a result, no sitting area available for students. We are open at 6:30am in the mornings and offer freshly baked goods, which are baked right in the store. We are working on building clientel through various marketing

efforts, including posters. We hope to implement baked-to-order pizzas soon, when our Foodservice team is able to accommodate assembly of pizzas and other in-pub-made items.

Print Shop

We are happy with the performance of the new printer.

Food Services

As we move into October, we are able to look at our performance for September. The pub had 3% more guests but sales were 2.5k down from the same time last year (keep in mind that in the first week volume of customers was up and the food specials were the bulk of sales at 40% off regular pricing. The promotions at the beginning of the school year is reflective of some decrease in liquor sales (\$1100 less than last September). The promotional strategy was effective in introducing more students to the pub.

We also did \$11k in paid catering. October looks to be on par with last year only one week in but we are booking lots of paid catering. We have confirmed booking for \$14k already for this month with a few more in the works. Our best full year for catering has never reached over 40k and we are a few months in and already half way there. We are currently booking events planned for November.

We have created space for a gaming area and got the delivery of a basketball and super Mario cart game that are sure to attract students.

People & Culture

The recruitment process for the Director of Student Services continue with candidates being shortlisted this past week. Hiring also continues for an Advocacy Specialist to cover maternity leave, and a Server. We have successfully filled the Publications Manager position internally and will soon be looking for a Creative Design Strategist. Additionally, we are developing a staff survey to identify key areas for improving departmental engagement. In September, we experienced an injury that resulted in three days of lost work. Upcoming events include our participation in the Great BC ShakeOut on October 17th, as well as a Halloween Costume Contest and Door Decorating Challenge. Training for the Executive Board is scheduled for October 23rd.

Entrepreneurship

newly formed SIF committee met for the first time on Tuesday (Oct 8) to review funding requests from the September 30th SIF intake. Approval emails will be sent shortly (and exact amounts can be shared once that happens), but we did receive requests for over \$5k in funding for professional development initiatives. Laura is also working on systems back-end improvements to ensure that processes are clear and efficient for students throughout the SIF application/funding process.

- Laura is working to line up speakers and industry experts for the Peak Leadership program.
- The volunteer program within the Student Services team is still growing, and we are seeing lots of demand from students wanting to volunteer. Laura's recruitment efforts during September were successful, and all the volunteer shifts filled up in the last few weeks. The volunteer Wait List is currently turned on, and we will continue with volunteer intake as shifts become available. Laura is also working with the SA's P&C team to enhance the volunteer program (adding improved onboarding/training, for example).
- 1-on-1 meetings for Entrepreneurship support are continuing steadily; Laura has supported students and alumni in 36 appointments so far this academic year.

Advocacy

The Advocacy team is excited to welcome two promising new full-time Advocacy Specialists to the department in October; with Cindy Yu having started on October 1st, and Athena Guertin joining on October 15th. Hiring for the maternity leave position continued and remains vacant at this time. Our program manager, Tania, continued to prioritize creating a welcoming environment for new hires and improving internal resources and training materials. The centralized hub for the information that advocacy staff need was also further developed.

In addition, Tania contributed to the SA's Set Rep Program by developing a self-directed learning online resource for Set Reps with interactive scenarios. This resource outlines Advocacy's role and important BCIT policies and procedures that will assist student leaders in supporting their peers. This was done in collaboration with the Set Rep Program Administrator, Adam Beggs.

Tania continued to prioritize relationship building with BCIT to represent the student voice on important issues. This included starting work as part of the policy revisions working group for Policy 5405 - Program Suspension and Cancellation. She also officially joined the Diversity Circles steering committee, a project supporting diversity and inclusion at BCIT for both students and faculty.

In terms of our core service of one-on-one appointments, 14 new student cases were opened over the past two weeks. The most common reasons students scheduled meetings with an Advocacy Specialist for the first time were academic issues, including grade appeals, faculty conflicts, and inter-student conflicts.

Career Services

The Tech Career Fair at the Downtown Campus on October 2 was a success, with approximately 600 students visiting 14 employer booths. Employers provided positive feedback regarding the students' engagement and readiness. Many students expressed gratitude for the opportunity to connect with esteemed employers.

In support of the satellite campuses, Kim has conducted five class presentations and four customized workshops tailored for specific programs at ATC and ACI campuses, reaching a total of 184 students. She has also been actively attending all PAC meetings at ATC to strengthen relationships with faculty and industry partners.

Student Engagement

First, the Events Department would love to invite everyone to our upcoming Habitat Pub Event, The Haunt! Taking place October 25 from 3-8PM there is free entry, costume prizes, a DJ, and more. Councillors and other students also have a chance to win a Nintendo Switch if they register in advance. Other notable projects include the Tech Career Fair, which took place at the Downtown Campus on October 2 and saw 500 students! This exceeded our goals for the event. The team is also preparing for Winter Fest, which will be happening November 20-21. Look forward to hearing more about this in the coming weeks.

In Clubs we're seeing a wonderful energy from our student community, translating to many support requests and exciting ideas. We're currently reviewing our processes and systems closely to ensure we can support students as club members.

We are excited to announce that one of our long-time employees, Marielle Corona, is being promoted from the role of Marketing Strategist to the role of Publications Manager! She'll be supporting Link Magazine, the student agenda, and other large projects. *Link* will be releasing it's Fall issue later this month with her support.

Our Marketing & Communications Department is busy working on maintaining our external communications channels and supporting our departments with wonderful projects and initiatives. We've working to hire a new strategist to fill the vacancy in the department and are looking forward to starting that process.

We've also recently filled the role of Communications Coordinator with Bob Mulamba. He's just started, but he's been an excellent addition to the team already. Overall, it's a period of growth and development here in Engagement, and we're excited for what comes next.

2024-2025 Executive Objectives			Objectives	Report to Council
Name	Position	#		Meeting Oct. 15, 2024 Update #2
Jimmy Wang	President	1	Create and implement a 'Code of Conduct' for Student Executives & Councillors	Guest speaker will be presenting to Board on November 4th to define ideas for Code of Conduct + team charter. Had a 1 hour meeting with him and chatted about what would be needed.
		2	Form a plan for new SA space for proposed new building - consult w/Executive Board, Council, Set Reps. Work in tandem w/VPX & Alumni Association	No updates on this front. Misc - Attended BoG meeting on Wednesday October 2nd. Met with Laura Vail October 3rd. Brought up some issues that required attention: DTC security issue, indigenous councilor recruitment, course credit exemption policy changes (joint with FSA) - received positive feedback on all cases, more updates to come.
		3	Implement Governance Review recommendations. Assist Bylaw Committee with Bylaws review and move items from Bylaws to Policy as necessary. Ensure all out of date policies are updated and reviewed.	Good progress is being made for in camera meeting minutes storage and will be sent out to the Executive Board soon. Will begin work on implementing other governance review recommendations.
Juan Lee	VP, Finance & Administration	1	Hosting under the BCIT Accounting Association (BCITSAA), we are supporting them to offer a unified tax clinic for the student community. This approach aims to avoid holding two separate, identical events, reducing confusion among students while maximizing efficiency and service quality. This is a joint objective with Greyson, Chair of Business and Media, with plans to expand the service to the downtown campus in the future.	Negotiations are ongoing, and we are working to find the best strategies to reach a wide range of students while moving forward collaboratively.
		2	As Chair of the Bylaw and Finance Committees, my main objective is to address key issues in the bylaws and propose amendments during the AGM to improve communication, avoid confusion, and ensure effective governance. Additionally, I aim to ensure transparency in the organization's finances.	A virtual meeting with Cora, the VP of External, was held to discuss the direction, and a group chat will be created to include all committee members. I reached out to Adam, Chair of Schools of Transportation, Construction & the Environment, to discuss the objectives and direction of the committee and to exchange ideas on how to achieve them.
		3	The Bounce App is a new social media-like platform, already adopted by student unions at UBC and other universities, aimed at enhancing student engagement through regular and visible updates on all BCIT and student-related matters. It will streamline event coordination, group chats, and improve overall efficiency in student networking. This is a joint project with Moksh, the VP of Equity, and despite its large scale, we are implementing it step-by-step with careful consideration to ensure its effectiveness and smooth integration.	I initiated meetings with Roland, the Director of Finance, Darla, the Business Systems Manager, Adam Begg, the Executive Assistant, and Moksh, the VP of equity, to discuss the Bounce App project. Since the project is large-scale and includes an estimated \$60,000 additional expense for the year, we are approaching it cautiously. We are implementing it step-by-step to ensure smooth integration, with a focus on enhancing student engagement and improving student life. Additionally, I had a virtual meeting with the BCIT IT team, alongside Michel, the Executive Director, to discuss issues surrounding student engagement and explore potential collaboration or support for the project.

2024-2025 Executive Objectives			Objectives	Report to Council Meeting Oct. 15, 2024 Update #2
Name	Position	#		
		4	Support the restructuring of the Set Rep program to boost student morale, facilitate effective communication between Set Reps and the Student Association (SA), and provide clearer guidelines. I am working alongside our executive members and Adam, the Executive Assistant, to achieve these objectives.	Progress ongoing
Cora Bell	VP, External	1	Create a bursary for a student who must travel outside of the Lower Mainland for a mandatory practicum.	
		2	By the end of January, create and distribute a guide for Councilors about SA governance structure and the role of Council/Councilors.	
		3	Complete a full review of the current Bylaws and develop a comprehensive list of proposed amendments to recommend to the Bylaw Committee and Council.	
Tanya Fuchs	Interim VP, Student Experience	1	Perform administrative duties and prepare documentation for a comprehensive and successful transition.	
Moksh Garg	VP, Equity & Sustainability	1	Organising a thrift event for all students which will offer clothes, books and other student supplies.	
		2	Introduce the Bounce App to significantly enhance student engagement, streamline event coordination, and improve overall efficiency in student networking. This is a joint project with Juan, and despite its large scale,	
Greyson Dubé	Chair, School of Business & Media	1	Offer a tax clinic to students in collaboration with the VP of Finance and Administration	
		2	Increase foot traffic to the Habitat Pub by 10%	

2024-2025 Executive Objectives			Objectives	Report to Council Meeting Oct. 15, 2024 Update #2
Name	Position	#		
Russell Moy	Chair, School of Energy	1	Host and support School of Energy related club events such as RC Classic.	In Progress
		2	Create a framework to streamline Set Rep meetings and improve Set Rep/instructor interactions.	First set rep meeting was had, and went well. Many first years in the school of energy as set reps, and the introduction to the SA and their role was useful. The Meeting agenda will be used for future first set rep meetings as the format got good feedback.
		3	Ensure that doggy destress day occurs on campus this year, next year, and for every year that follows. In collaboration with Chair of Schools of Transportation, Construction & the Environment	In progress
Fiona Wong	Chair, School of Computing & Academic Studies	1	Hosting Spring 3-days long Hackathon in March which includes professional development, hackathon starter workshops, first day optional social night for the participants and industrial sponsors networking event.	Working on sponsorship package. Theme is decided! Compiling a small list of sponsors of the hackathon! More updates coming soon next council meeting, Oct 28.
		2	Conducting a feasibility study for Computing Students to check if students are interested in Game Jam event in Spring.	Set rep meeting was conducted on Thurs, Oct 10. for advertising the opportunity for set rep to help on this objective. I will release the registration form on the weekend for the committee application. Awaiting for committee to form. More update next set rep meeting, Oct 28.
		3	Develop and host end of term gathering event for Computing students that contains foods, games, and raffle prizes.	Set rep meeting was conducted on Thurs, Oct 10. for advertising the opportunity for set rep to help on this objective. I will release the registration form on the weekend for the committee application. Awaiting for committee to form. More update next set rep meeting, Oct 28.
Jo Lin	Interim Chair, School of Health Sciences	1	Perform administrative duties and prepare documentation for a comprehensive and successful transition.	
Adam Matthews-Kott	Chair, Schools of Transportation, Construction & the Environment	1	Implement a student support phone line into the strategic plan. The phone / chat line will be operated by students and offer peer support as well as advice about services available to BCIT student.	
		2	Work with members of the Student Spaces Development Committee to develop community projects.	
		3	Collaborate with Greyson to increase pub traffic by at least 10%.	

2024-2025 Executive Objectives			Objectives	Report to Council Meeting Oct. 15, 2024 Update #2
Name	Position	#		
Eric Chau	Chair, Downtown Campus	1	Increase the availability of student study spaces utilizing classrooms not being used.	<p>Spoke with set reps at the first set rep meeting on Oct 9th to gather feedback on whether students would be interested in accessing student specific spaces. Positive feedback received and discussion was held on how to increase student awareness of these classrooms.</p> <p>The booked room schedules is received Wednesday on a per week basis, email to be sent to the DTC Scheduling Coordinator to book available rooms for the upcoming week and inquire how we can prebook into the midterm week when the Tech Hub will become unavailable due to exams.</p>
		2	Provide more spaces for Student Association Events to be advertised	<p>There is a need for spaces to advertise Student Association events more effectively so that students are aware of what is happening on campus within the school and community. Spoke with set reps at the first set rep meeting on Oct 9th to gather feedback on how they currently learn about upcoming SA events. Constructive feedback received and discussion was held regarding event visibility.</p> <p>Spoke with Adam Beggs and Michel Pouliot to see who we can connect with at BCIT, specifically downtown campus and facilities managers. Found the contact information for the Interim Manager, Specialty Campuses, reaching out to confirm they are the right contact point to have a viability discussion.</p>
		3	Provide more beverage options at DTC	<p>Spoke with Executive Assistant Adam Beggs and Executive Director Michel Pouliot on how to better define and develop the objective. The objective is to provide more beverage options to students so that they do not need to go off campus, especially as the days get shorter.</p> <p>Further discussions to be had with DTC facilities managers for feasibility.</p>
Geoff Vinod Pittappillil	Chair, Specialized Transport Campuses	1	To advocate for the establishment of financial bursaries specifically tailored for international students across all BCIT Schools, aiming to alleviate the financial burdens associated with higher tuition fees, cost of living, and limited work opportunities. This initiative seeks to ensure equitable access to education, support student well-being, and enhance the overall academic experience for international students.	
		2	Transform the contemplation room at ATC into a vibrant student lounge featuring a gaming console, comfortable couches, and various recreational activities to enhance representation and awareness of SA services.	

2024-2025 Executive Objectives			Objectives	Report to Council
Name	Position	#		Meeting Oct. 15, 2024
		3	<p>Redefine the ATC Councillor position into a Specialty Councillor role to address the significantly lower level of SA representation and the unique amount of work required at specialty campuses (ATC, BMC, and AIC). The goal is to develop a fully accessible and functional model similar to what exists at the Burnaby/Main Campus.</p>	Update #2

DECISION NOTE

October 10, 2024

PREPARED FOR: BCITSA Council

PREPARED BY: Adam Beggs – Executive Assistant & Board Liaison

ISSUE: Review of Decisions Adopted by the Executive Committee on behalf of Council

MOTION:

Motions can be made to alter or rescind the motions presented in this note, in accordance with Bylaw 6.4(d). These motions to alter or rescind must pass with 2/3 to be carried.

I move to rescind motion #.

I move to alter motion # by striking/adding ____.

BACKGROUND:

The government cycle begins on June 1st of every year. This is the day that the Executives elected in the Spring general election begin their term. The Executives form the Executive Board and they also form the Executive Committee (Bylaws 4.1 & 6.4).

During the initial months of June, July, and August the Executive Committee meets monthly to ensure the business of Council can continue. They are granted, through the Bylaws during these summer months, the power to act on behalf of Council. Since Council doesn't form until September, the business of Council can continue in the summer through the Executive Committee.

When Council forms in September, they are delivered a report from the Executive Committee stating the actions taken on their behalf during the summer. On September 9, 2024, Juan Lee – VP, Finance & Administration, presented this report to Council. During one of the first four meetings of Council they are presented with all the motions passed by the Executive Committee on behalf of Council. They have the power to alter or rescind these motions by a two-thirds majority, as per Bylaw 6.4(d). The motions passed are listed on the following page.

July 13

Motion 2.7.1 Standing Committee Vice-Chair Appointments

Motion:

Be it resolved that Greyson Dubé be appointed Vice-Chair of the Advocacy and Policy Committee;
Be it further resolved that Cora Bell be appointed Vice-Chair of the Bylaw Committee;
Be it further resolved that Fiona Wong be appointed Vice-Chair of the Clubs Committee;
Be it further resolved that Eric Chau be appointed Vice-Chair of the Equity and Sustainability Committee;
Be it further resolved that Adam Matthews-Kott be appointed Vice-Chair of the Finance Committee;
Be it further resolved that Geoff Vinod Pittappillil be appointed Vice-Chair of the Student Spaces Development Committee;
Finally, be it further resolved that Cora Bell be appointed Vice-Chair of the Human Resources Committee, and Adam Matthews-Kott and Greyson Dubé are appointed as Executive Board members of the Human Resources Committee.

Y: 9 N:0 A:0 CARRIED

Motion 2.7.2 SE2 SA Balcony – Feasibility Study Proposal

Motion:

Be it resolved that \$16,300 plus disbursements be spent from the Student Spaces Development Fund to deliver a comprehensive feasibility report with the primary objective: to establish direct access from the meeting room to the balcony, seamlessly integrating the patio into the overall space to enhance both usability and aesthetics.

Y: 9 N: 0 A: 0 CARRIED

August 25

Motion 5.7.3 Appointment of Temporary Vice President Student Experience

Motion:

Be it resolved that, in accordance with Bylaw 14.5(b), Tanya Fuchs, be appointed as the temporary successor to the position of Vice President Student Experience until a by-election can be held for the position.

6/1/0 CARRIED

Bylaw References:

Bylaw 6.4 During the Summer Months, the Executive Committee shall take the place of Council such that it shall have and perform all of the powers, duties and obligations of Council as described in these Bylaws and in accordance with 6.6(a), provided that with respect to any policy, procedure, or resolution passed pursuant to this section:

- (a) any motion ordinarily requiring a simple majority for passage will require a two-thirds (2/3) majority to pass;
- (b) any motion ordinarily requiring a two-thirds (2/3) majority for passage will require a three-quarters (3/4) majority to pass;
- (c) any motion ordinarily requiring a majority of three-quarters (3/4) or more to pass will require unanimous consent to pass; and
- (d) Council shall, within its first four meetings of the academic year, review all decisions adopted under 6.4 and shall have the power to rescind or alter the same by a Two-Thirds (2/3) Resolution of Council.

Bylaw 6.5 The Executive Committee shall be formed as a standing committee to facilitate the operations of the Association, particularly during the Summer Months in lieu of Council and its standing committees, and shall consist of the following individuals:

- (a) the Executives, as voting members; and
- (b) the Specialty Campus Councillors, as non-voting members.

Bylaw 6.6 The Executive Committee shall:

- (a) during the Summer Months, have and perform all of the powers, duties and obligations vested in Council and its standing committees pursuant to these Bylaws;
- (b) meet at least once per month during the Summer Months for purposes of exercising the powers of Council and its standing committees;
- (c) create, implement, amend or replace, or cause the creation, implementation, amendment or replacement of, the BCITSA Strategic Vision, from time to time; and
- (d) meet at least once per month in respect of all months that are not Summer Months for purposes of discussing progress made with respect to the BCITSA Strategic Vision.

Bylaw 6.8 At the first meeting of Council following the Summer Months, a report of all business conducted by the Executive Committee during the Summer Months shall be presented to Council for information purposes only.

Bylaw 12.2 Subject to Bylaw 12.15, each Standing Committee shall have the following members:

(b) one Executive, as vice-chair, as appointed by the Executive Committee, such appointment to be reviewable under 6.4(d);

Bylaw 14.5 Subject to Bylaw 14.6, in the event of a vacancy of an office, including due to the resignation, death or impeachment, of:

(b) any Executive other than the President, Council may by a Two-Thirds (2/3) Resolution of Council appoint any Member who would be eligible to stand for election to be an Executive, as a temporary successor to assume the vacant office of such Executive until a by-election can be held for the position.

Unless the timing is determined otherwise by the Executives, the above-mentioned by-elections shall take place no later than thirty (30) days after the position becomes vacant.