

Council Meeting
Monday, October 17, 2022
Minutes

- Executives:** Mo Baydoun – Chair, School of Computing and Academic Studies
Mia Bui – VP Finance and Administration
Tanya Fuchs – VP Student Experience
Liam Lauren – President
Celine Lorient – Chair, School of Health Sciences
Nolan Nordwall – VP External
Sally Poon – Chair, Downtown Campus
Cody Pallin – Chair, School of Transportation, Construction, and the Environment
Vrishank Prabhu – Chair, School of Energy
Theo Robson – Chair, Aerospace Technology Campus
- Guest:** Stewart McGillivray – Government Relations Strategist
- Staff:** Yael Zachs – Executive Director
Minnu Bennichan – Administrative Coordinator
- Councillors:**
- | | |
|--------------------------|------------------------|
| Erik Zhao | Carrie Lang |
| Cailin Shires | Laurie Solkoski |
| Daniel Mah | Matthew Puyat |
| Catherine Lam | Dennis Phan |
| Anmol Sidhu | Ashley Le |
| Crystal Man | Sha Gilani |
| Alyssa Ilich | Dan Minster |
| Andrew Warren | Nicolas Johnson |
| Shelby Woida | Yasmin Gardy |
| Gareth Moon | Owen Marcel |
| Sharon Madavana Govindan | Karandeep Singh Kullar |
| Lata Kumari | Andrew Pham |
| Laurel Kinahan | |
- Regrets:** Ashley Obeck
Ruby Hsu

2.1 Meeting Called to Order

The Chair, Liam, calls the meeting to order at 17:36 (35 voting members, including the Chair).

Council Meeting Agenda
Monday, October 17, 2022
17:30 PM – 19:30 PM
Council Chambers

- 2.1 Call to Order
- 2.2 Acceptance of the Agenda
- 2.3 Acceptance of Minutes
- 2.4 Reports
 - 2.4.1 Executive Director's Report - *Yael Z.*
- 2.5 New Business
 - 2.5.1 Executive Update - *Executive Team*
 - 2.5.2 Summer Executive Committee Meeting Minutes - *Liam L.*
 - 2.5.3 PTS Computing Department Club Sanctioning - *Tanya F.*
- 2.6 Open Forum
- 2.7 Reminders
 - 2.7.1 Next Council Meeting: 2022-10-31 @ 17:30 in Council Chambers
 - 2.7.2 Next Set Rep Training: 2022-10-19 @ 11:00 in Council Chambers
- 2.8 Meeting Adjournment

Please refer to attached materials.

2.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Mo Baydoun

Seconded by: Laurel Kinahan

Unanimous

Carried

2.3 Acceptance of the Agenda

Motion:

Be it resolved that the Council Meeting minutes from 2022-10-03 be accepted as distributed.

Moved by: Nolan Nordwall

Seconded by: Mo Baydoun

Unanimous

Carried

2.4 Reports

2.4.1 Executive Directors Report

- As submitted.
- For the next council meeting we will be testing Slido. Please bring a device. If you don't have one, please let us know in advance so we can provide an alternate option. If it works, we will be using Slido for voting in the AGM.
- Sales are increasing slightly
- We are continuing to manage the staffing ratio. We are currently hiring pub staff, please let us know if you know anyone looking for part time work.
- Construction of the new canopy at the childcare center will begin on Monday, October 24th. The project cost is \$210,000. The Student Association and BCIT contributed \$60,000 and \$150,000 respectively.
- Entrepreneurship will be launching new services this fall. They are also conducting the Entrepreneurship Contest like last year. The contest will be closing on November 14th.
- Revenue is lower than we expected. Full-time student fees have mostly recovered. Part-time is still 16% below this time last year.
- BCIT has rebranded part-time studies to Flexible Studies.
- For further information on revenue/budget, please contact the Director of Finance and/or the Finance Committee.

Discussion:

2.5 New Business

2.5.1 Executive Updates

- As submitted.
- VP External:
 - Coulter Noronha was hired as a Policy Researcher on Canada Summer Jog Grant funding from June through to August.
 - The provincial government conducted the funding review for the BC post-secondary sector.
 - This summer, the SA has affiliated with Federal Student Advocacy Alliance (FSAA) to assist with the lobbying efforts, primarily for Canada Student Grant (CSG). There is no membership fee for the affiliation.
 - VP External will be participating in the symposium for the BC Federation of Students in Victoria later this month and in Ottawa in November.
- Chair, TCE:
 - Collected feedback from students of Trades and Technology on what they need from the Student Spaces Development Committee
 - Attending meetings for each club associated with Trades and Technology.
- Chair, B+M:
 - Hosting an event to promote mental health. Contacted Michael and Kirk from marketing.
- BCIT is hosting a Pancake Breakfast on Oct 31 from 7:00 am to 10:00 am at NE4 Building in support of their United Way Campaign.

2.5.2 Summer Executive Committee Meeting Minutes

- As submitted

Motion:

Be it resolved that the summer executive committee meeting minutes be accepted as distributed.

*Moved by: Nolan Nordwall
35/0/0*

Seconded by: Cody Pallin

Discussion:

- How much money was spent on the patio outside the council chambers?
 - The Student Space Community approved \$50,000. \$14,000 was the actual expense. Charges for heavy-duty equipment were the major expense.

2.5.3 PTS Computing Department Club Sanctioning

- As submitted

- Group of part-time students from computing has formed the PTS computing department club. It is an industry-related club that interacts with all other students.
- One member of the club will be attending set rep meetings to promote the club.

Motion:

Be it resolved that the PTS Computing Department Club be sanctioned as a BCITSA General Club.

Moved by: Tanya Fuchs
35/0/0

Seconded by: Nolan Nordwall

2.6 Open Forum

- Any updates on implementing QR codes at Pavilion for tracking the number of students who visit after hours?
 - Marketing team is concerned about the numerous QR codes we use, and they don't think of it as an effective method.
 - A lot of full-time students are studying in that building after hours.
 - We will consider that for January.
- One of the students mentioned that they have no co-op for international students in their school.
 - The work permit allows international students to do their co-op.
 - This is one of the objectives of VP Finance. She would like to know more in detail.
- BC Government is providing BC Student Loan for part-time students.
- Last week's fire drill at BCIT caused a lot of panic. It was not informed in advance. There was confusion about the muster stations.
 - Safety Wise by BCIT provides important safety alerts and access to campus safety resources.
 - There was an announcement on September 29th
 - It would be best to communicate with the instructors beforehand to manage exams accordingly.

2.7 Reminders

2.7.1 Next Council Meeting: 2022-10-31 @17:30 in Council Chambers

2.7.2 Next Set Rep Training: 2022-10-19 @ 11:00 in Council Chambers

2.8 Meeting Adjournment

It was moved by Alyssa Ilich and seconded by Dan Minster that the meeting be adjourned.

Unanimous Carried

The meeting was adjourned at 18:45.

2022 2023 Executive Objectives

	Position	#	Objective Update	Next Steps	Position Update
Liam Lauren	President	1	A donation account has already been set up for the food pantry, so that we will be used for this initiative as well and now I am working on ways to engage and target donors.		
Mia Bui	VP Finance & Administration	1			
		2			
Tanya Fuchs	VP Student Experience	1	5 W's (where, what, when, why, who) has been brainstormed along with some ideas for	Work on other stuff.	
		2	We were planning on hosting this event in the fall, but with the wellness staff changes, the Clubs Coordinator and I decided to postpone this until the new year. That being said, we still need to plan our messaging to clubs and determine what other assistance we may need.		
		3	Starting on this in November	Retrieve past sales data from all Stand locations in November	
Amanda MacKearney	VP Equity & Sustainability	1			
		2			
		3			
		4			
Nolan Nordwall	VP External	1	I volunteered with Kick Start this term, and talked a little about the SA with new students while I helped direct them. The food hand out event will have to be postponed this month, as I'm travelling to Victoria the week that we were planning on doing it. The Student Spaces committee formed, and I'll be asking them about funding the Zen lounge at DTC soon	Follow up with the student spaces committee members. Plan a new day for the food handout	The BCITSA Signed with AMS on a petition for a rent freeze. We just published our recommendation for the federal post secondary budget review. International students working hours have been uncapped for a trial period. We had a nice meeting with the folks from BCFS and discussed their lobbying objectives for the year. We've also formed the AdPoCo Committee, and I'll be Vice Chair of the Bylaw committee.
		2	We've scheduled our trips for this term - Oct 25th to 28th for provincial lobbying, and December 12th to 16th for Federal lobbying. We met with FSAA and narrowed down the lobbying goals for the year, and we all agree that Canada Student Grants are going to be one of our 3 top priorities.	Go on the Victoria Trip, plan the next steps for meetings.	
Joshua Luu	Chair, School of Business + Media	1			
		2			
		3			
Vrishank Prabhu	Chair, School of Energy	1	Brainstormed ideas - creating a promotional 5min video to play during orientations, attending orientations personally to promote SA services with candy and maybe custom merch/shirts? (since students love free stuff) Participate on student tours.	Communicate with councillors on their thoughts, what would be the best approach to this objective and find the best ways to communicate to the new students. Could even pass this at a set rep meeting	Planning the set rep meeting for Nov. 2!
		2	Communicated with Shaleeta about Link Magazine, since the next edition is based on technology - great idea came up	Brainstorm topics and then get in contact with various students around the school of energy to get their insight on the SoE, their program and answer common questions that would be good for an article/magazine (something new and current students would find useful)	
		3	Reached out to a student who had interest in creating a robotics club, and there is progress going on with that! Other students who heard about the movement got interested and we have a little more buzz going on about it.	Reach out to Phillip/successor about some networking events, promote the robotics club through IEEE discord and assist with creating it's own discord (maybe ask Josh for advice? He's good with discord)	
Mo Baydoun	Chair, School of Computing & Academic	1			
		2	Went to their orientation, recruited set reps. Fin.	Work on other stuff.	

Studies		3			
Céline Loriot	Chair, School of Health Sciences	1	Emailed Kirk and Michael to assist in basic marketing strategy (posters and social media content) and planning the event space for a pilot of 15-20 students. The theme is how to have a conversation about mental health. We are thinking of having food in our event's name to make it memorable (e.g., muffins for mental health) as we deliver bite-sized information. If feasible, we consider aligning the date with the Doggy Destress event on November 24th.	Develop marketing content, and plan the event space in collaboration with Michael, Kirk, and Yuna.	I arranged a coffee chat at the end of October with Connie Evans (Interprofessional Education and Collaborative Practice Coordinator) to discuss how the SoHS Interprofessional Committee can support my objectives. I also proposed three tentative dates (in advance) for set rep meetings in October. Still yet to be confirmed. I may have to postpone until November or even early December.
		2	We brainstormed some health and wellness tabling and marketing ideas with Cody. Thank you! Mo will follow up with Michael and keep me informed.	Consider the best times/locations/dates for tabling per our schedule.	BCNU recognized me for student advocacy on the significance of having more forensic-trained nurses (SANE) and reorienting healthcare services (e.g., CAR-87 and implementing outpatient clinics specialized in IPV) to address systemic racism and improve Indigenous health outcomes. I was inspired to pursue this through the guidance of my instructor Colin Harris in FSCT 7810 and BCIT as a leader in shaping forensic nursing education in Canada.
		3	I sent an event inquiry to Mike. He will inform me if he can find staff to work until 8 pm or possibly later for the event. The burger and beer promo is feasible with pre-sale ticketing. My health sciences councillor, Andrew, has strength in planning social events. I look forward to learning and collaborating with him to make this event successful!	Consolidate feedback and plan tentative details of Health Sciences Social @Habitat in the event overview document.	Continuing to advocate for occupational health and safety for women working in law enforcement and national security and defense. Collaborating with the designer of ADIRA (active-duty impact-resistant armor) to progress the movement away from ill-fitted PPE.

Cody Pallin	Chair, Schools of Transportation, Construction & Environment	1			
		2			
		3			
		4			

Sally Poon	Chair, Downtown Campus	1			
		2			
		3			

Theo Robson	Chair, Aerospace Campus	1	Flag contest is underway! Tabling has begun and all students at ATC will receive submission forms via their Set Reps. Submission close on October 14th - though some late submissions may be accepted to ensure all students have the opportunity to participate.	Students will continue filling out submission forms for myself and the ATC team to review and select serious entries. These entries will then be paired with a designer to create digital mock-ups to be displayed in the Atrium.	
		2	Initiative tabled at this time until proper focus can be given.		
		3	Formal proposal being written with the intention to be proposed at the AGM. Meetings with various stakeholders planned and scheduled to confirm applicable details.	Motion will be introduced at the next Executive Meeting. Any revisions made will then be added before introduction to the following Council Meeting.	

Student Leader Reports

Name	Position	Report	Optional - Other Notes
Ashley Obeck	BMC Satellite Councillor		
TBD	AIC Satellite Councillor		

Committee Reports

Committee	Report by	Last	Next Meeting	Optional - Other Notes
Finance	Mia Bui			
Student Spaces	Cody Pallin			

Bylaw	Mia Bui	N/A, Committee just formed			
Advocacy & Policy	Nolan Nordwall	N/A, Committee just formed	I've sent out a doodle to plan the meeting, waiting on final responses.	have our first meeting!	
Clubs	Tanya Fuchs				
Board of Governors	Liam Lauren				
Education Council	Tanya Fuchs				
Alumni Board	Nolan Nordwall				
Equity & Sustainability	Amanda MacKearney				

INFORMATION NOTE

October 13th, 2022

PREPARED FOR:	BCITSA Council
PREPARED BY:	Nolan Nordwall
ISSUE:	Update from the Vice President External

SUMMARY

In May 2022, Council approved the 2022-23 Strategic Objectives ([link](#)), which included a focus on maintaining Canada Student Grant funding beyond 2023. Council also voted to preserve investments in our external lobbying work for the coming year, and I indicated that I would be happy to provide further updates throughout my term as we fully developed plans for the External portfolio. This information notes includes several of the milestones we've hit so far, and previews a couple things that are still in the works.

BACKGROUND

For the third summer in a row, we received federal Canada Summer Jobs funding to hire a policy researcher. The successful applicant was Coulter Noronha, an SFU political science student, and he worked with our team from June through to August. Coulter reviewed our existing External policies to identify areas for improvement, which resulted in several opportunities for our Advocacy & Policy Committee to take up this term. He did an excellent job, and left us with some valuable insights about student affordability trends in British Columbia as well as U-Pass usage across different institutions.

The provincial government, earlier this year, finally launched their Funding Review for the B.C. post-secondary sector. This was a welcome opportunity for students, schools, faculty, and others to provide feedback on how the province funds education, and how things could be done differently. The results of the review are anticipated next year, and the BCITSA submission can be found at this link [here](#).

In terms of the U-Pass, the U-Pass BC Advisory Committee (UAC) met early in the summer, and the Student Caucus has held a couple additional meetings since then. The Caucus includes representatives from all of the student associations in the program, and I have agreed to act as chair. The student chair, along with the post-secondary chair, helps to organize the UAC and its working groups. As the contract for the U-Pass isn't up for re-negotiation until 2024-2025, this will likely be a slow year for the file, but I plan to keep you updated as things progress.

This year Council decided to prioritize Canada Student Grants (CSG) as our #1 lobby item. As any decisions to renew Canada Student Grants funding is next spring, we've deemed this a time-sensitive issue, and will be allocating much of our lobbying time to advocacy around the grants. In order to assist with our lobbying efforts, we've affiliated with the Federal Student Advocacy Alliance (FSAA). A newer organization, the FSAA includes student unions

representing over 330,000 students from across BC, Alberta, and Saskatchewan. FSAA executives and BCITSA have a long history of helping each other with government relations, and as there is no membership fee associated with formal affiliation, we've decided to team up to pursue our CSG advocacy.

NEXT STEPS

This leads us to the lobbying plans that we're finalizing for the current term. Later this month, we'll be heading to Victoria (the first time since 2019) with student unions from the BC Federation of Students and from University of the Fraser Valley. The main objectives will be consistent with our previous provincial lobbying, increased supports for the BC Access Grant, more funding for education, and fairness for international students. I would be happy to provide a written summary for a November Council meeting.

Federally, we have recently submitted our recommendations for the 2023 Budget, and will be pursuing those objectives through solo advocacy and case-by-case opportunities with our partners in the Federal Student Advocacy Alliance and the Coalition for a Better Future ([link](#)). Based on the parliamentary calendar and the budgetary cycle, we are assessing options to lobby in Ottawa either December 12th through 16th or in early February. As with all things, we'll provide updates along the way.

Executive Committee Meeting
Monday, June 13th, 2022
Minutes

Executives: Mo Baydoun – Chair, School of Computing and Academic Studies
Mia Bui – VP Finance and Administration
Tanya Fuchs – VP Student Experience
Liam Lauren – President
Celine Lorient – Chair, School of Health Sciences
Joshua Luu – Chair, School of Business + Media
Nolan Nordwall – VP External
Sally Poon – Chair, Downtown Campus
Cody Pallin – Chair, School of Transportation, Construction, and the Environment
Vrishank Prabhu – Chair, School of Energy
Theo Robson – Chair, Aerospace Technology Campus
Amanda MacKearney – VP Equity and Sustainability

Satellite Councillors: Ashley Obeck – Marine Campus

Staff: Yael Zachs – Executive Director
Crystal Man – Administrative Coordinator

1.1 Meeting Called to Order

The Chair, Liam, calls the meeting to order at 19:07 (12 voting members, including Chair).

1.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Mo Baydoun

Seconded by: Cody Pallin

Motion:

Be it resolved that the agenda be amended to add an item to appoint Ashley Obeck to the position of BMC Satellite Councillor for the 2022-2023 term.

Moved by: Liam Lauren

Seconded by: Mo Baydoun

Unanimous

Carried

Motion:

Be it resolved that the agenda be accepted as amended.

Moved by: Mo Baydoun

Seconded by: Sally Poon

Unanimous Carried

1.3 Acceptance of the Minutes: 2022-05-09

Motion:

Be it resolved that the Council minutes from 2022-05-09 be accepted as distributed.

Moved by: Nolan Nordwall

Seconded by: Mo Baydoun

Unanimous Carried

1.4 Old Business

1.4.1 Executive Director's Report

- See attached.
- There are fewer updates during the summer months.
- Food and retail operations have slowed down and Pub will be closed from Canada Day to BC Day.
- The government has finally released their request for proposals to open new childcare centres and the Executive Director will be working on the funding application over the summer.

Discussion:

- How is the student refugee welcoming committee going?
 - The committee has not met since the last meeting, but an update will be provided after the next meeting.

1.4.2 Executive Update

- See attached.
- The previous Student Spaces Development Committee approved \$50,000 to purchase furniture and build a community garden on the patio outside Council Chambers.
- There have not been any updates from BCIT on the new water fountain at Downtown Campus.

Discussion:

- What are the hours of access for the patio?
 - The door on the third floor leading to the patio is open 8:00 to 16:00, but there is another exit down the stairway that can be used to exit if the patio is occupied past that time.

- If there is an event on the patio, BCIT Safety and Security can change the settings on the electronic lock.

1.5 New Business

1.5.1 BCIT Marine Campus Satellite Councillor Appointment

- Ashley Obeck, our previous BMC Councillor, has expressed interest in returning in her position this year.

Motion:

Be it resolved that Ashley Obeck is appointed to the position of Satellite Councillor of the BCIT Marine Campus for the 2022/2023 term.

Moved by: Liam Lauren

Seconded by: Nolan Nordwall

Unanimous

Carried

1.6 Open Forum

- Co-op students in the School of Energy were surprised that they were required to pay thousands of dollars in student fees. They are wondering if communication of student fees could be improved.
 - BCIT is responsible for communicating student fees. This could be brought up to the Associate Dean of the School.
 - Co-op is considered part of a student's education, both across BCIT and amongst other post-secondaries. Co-op students also continue to have access to programs and services.
 - The Executive Director recommends focusing on the communication piece, either through the Registrar's Office or through the Associate Dean.
 - Advocacy can help if there is some sort of dispute. They can also get involved to address any breakdowns in communication.
- The Accounting co-op program in the School of Business + Media does not allow international students to participate. What are the reasons for this restriction?
 - The President can look into this and provide an update.
 - Computing co-op programs are accessible to international students, so it may depend on the parameters of the labor laws in the industry.
 - International students are only able to work part-time, while co-op programs are generally full-time work.
- As trades programs do not have a Set Rep program, do they still fall under the portfolio of the Chair of the Schools of Transportation, Construction, and the Environment?
 - Yes, as the programs are part of the Schools within the position title. The Chair is recommended to try his best to build student engagement.

- The Set Rep program is heavily dependent on faculty involvement.
- The VP External and Chair of the School of Computing and Academic Studies are interested in collaborating on this project.

1.7 Reminders

1.7.1 Next Executive training session: 2022-07-18 @ 17:30 at the Downtown Campus

1.7.2 Next Executive Committee meeting: 2022-07-18 @ 18:30 at the Downtown Campus

1.8 Meeting Adjournment

It was moved by Nolan Nordwall and seconded by Mo Baydoun that the meeting be adjourned.

Unanimous Carried

The meeting was adjourned at 19:48.

Executive Committee Meeting
Monday, July 18th, 2022
Minutes

Executives: Mo Baydoun – Chair, School of Computing and Academic Studies
Mia Bui – VP Finance and Administration
Tanya Fuchs – VP Student Experience
Liam Lauren – President
Celine Lorient – Chair, School of Health Sciences
Joshua Luu – Chair, School of Business + Media
Nolan Nordwall – VP External
Sally Poon – Chair, Downtown Campus
Cody Pallin – Chair, School of Transportation, Construction, and the Environment
Vrishank Prabhu – Chair, School of Energy
Theo Robson – Chair, Aerospace Technology Campus
Amanda MacKearney – VP Equity and Sustainability

Satellite Councillors: Ashley Obeck – Marine Campus

Staff: Yael Zachs – Executive Director
Crystal Man – Administrative Coordinator

2.1 Meeting Called to Order

The Chair, Liam, calls the meeting to order at 18:46 (12 voting members, including Chair).

2.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Cody Pallin

Seconded by: Mo Baydoun

Unanimous

Carried

2.3 Acceptance of the Minutes: 2022-06-13

Motion:

Be it resolved that the Council minutes from 2022-06-13 be accepted as distributed.

Moved by: Sally Poon

Seconded by: Mo Baydoun

2.4 Old Business

2.4.1 Executive Director's Report

- See attached.

Discussion:

- Is the decline in enrolment consistent with other local schools?
 - It is difficult to compare as many other post-secondaries do not have part-time studies.
 - Most post-secondary schools in BC have submitted deficit budgets this year.
- Has the refugee student been paired with a student?
 - Not yet, but they will be paired soon.
- Is there signage to point to the food hub?
 - Yes, and there will be signage on the fridge.
- Is there more information on how the food hub will be expanded to the specialty campuses?
 - The Wellness and Advocacy Coordinator, Victoria Williams, may have more details.
 - A current initiative is installing shelving in the SA offices at the specialty campuses to store food.
- When will the student be arriving in August?
 - The date has not been set yet.
 - Staff will go shopping to purchase items and again after the student arrives.

2.4.2 Executive Update

- As submitted.

1.5 New Business

1.5.1 Policy Updates

- See attached.
- The vacation policy has been updated to align better with market norms.
- The changes to the standards of conduct were about adding a requirement to report relationships at work.
- The changes to the electronic communications policy were around recording meetings with informed consent to protect staff.

Motion:

Be it resolved that the board accept the updated INT-6, INT-15, and INT-21 policies as presented.

Moved by: Liam Lauren

Seconded by: Tanya Fuchs

Discussion:

- Land acknowledgements in signatures were not mentioned in the policy, and it could be a good addition.
 - The Executive Director will bring this suggestion to the HR team and the change will be made.

Motion:

Be it resolved that the board accept the updated INT-6, INT-15, and INT-21 policies as presented.

Moved by: Liam Lauren

Seconded by: Tanya Fuchs

11/0/1 Carried

2.5.2 Interim Clubs Committee Appointment

- See attached.

Motion:

Be it resolved that Cody Pallin, Mo Baydoun, Nolan Nordwall, and Amanda MacKearney serve on the interim Clubs Committee until the official Clubs Committee has been determined.

Moved by: Tanya Fuchs

Seconded by: Sally Poon

7/0/5 Carried

2.5.3 Curriculum Feedback Request from Associate Registrar

- See attached.
- The new associate registrar is looking for student feedback on patterns in scheduling and curriculum conflicts.

Discussion:

- Would this be a good opportunity to ask about co-op?
 - Yes, the question can be passed along.
- Instructors keep double-booking computer labs for exams for electrical engineering students, and there is a long delay until the second group of students can write their exams. This is causing undue stress to students.
 - Please send this information to the VP External.

- The Executive Director can bring this up to the BCIT VP Students as well.
- Would part-time studies be part of this associate registrar's portfolio?
 - There are multiple associate registrars, but he does not oversee any particular program group or type.

2.6 Open Forum

- Notice has to be given to change or create new external policies, so this is formal notice that a new external policy position will be proposed at the next meeting. This external policy is regarding collaboration with the Federal Student Advocacy Alliance.
- Which campuses are the Chair of the Schools of Transportation, Construction, and the Environment responsible for?
 - The Burnaby campus specifically, but any support that can be provided to the Annacis Island and Marine Campus would be appreciated.

2.7 Reminders

2.7.1 Whistler Retreat: 2022-08-19 to 2022-08-21

2.7.2 Next Executive Committee Meeting: 2022-08-21 @ 11:30 at Whistler

2.8 Meeting Adjournment

It was moved by Mo Baydoun and seconded by Cody Pallin that the meeting be adjourned.

Unanimous Carried

The meeting was adjourned at 19:31.

Executive Committee Meeting
Sunday, August 21st, 2022
Minutes

Executives: Mo Baydoun – Chair, School of Computing and Academic Studies
Mia Bui – VP Finance and Administration
Tanya Fuchs – VP Student Experience
Liam Lauren – President
Celine Lorient – Chair, School of Health Sciences
Joshua Luu – Chair, School of Business + Media
Nolan Nordwall – VP External
Sally Poon – Chair, Downtown Campus
Cody Pallin – Chair, School of Transportation, Construction, and the Environment
Vrishank Prabhu – Chair, School of Energy
Theo Robson – Chair, Aerospace Technology Campus
Amanda MacKearney – VP Equity and Sustainability

Ashley Obeck – Marine Campus

Satellite Councillors:

Staff: Yael Zachs – Executive Director
Crystal Man – Administrative Coordinator
Minnu Bennichan – Administrative Coordinator

3.1 Meeting Called to Order

The Chair, Liam, calls the meeting to order at 11:08 (12 voting members, including the Chair).

3.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Moe Baydoun

Seconded by: Joshua Luu

Unanimous

Carried

3.3 Acceptance of the Minutes: 2022-07-18

Motion:

Be it resolved that the Council minutes from 2022-07-18 be accepted as distributed.

Moved by: Nolan Nordwall

Seconded by: Mo Baydoun

Unanimous

Carried

3.4 Reports

3.4.1 Executive Director's Report

- See attached.

3.5 New Business

3.5.1 INT-19 Policy Updates

- See attached.
- Section 2.5 has changed to reflect that the employees with paid benefits and who have taken medical leave for more than (2) years will be responsible for paying the entire cost.
- An outside lawyer for the Student Association suggested the proposed changes to INT -19 Policy.

Motion:

Be it resolved that the board accept the updated INT-19 policy as presented.

Moved by: Liam Lauren

Seconded by: Nolan Nordwall

Unanimous

Carried

3.5.2 External Policy EXT-6

- See attached.
- This external policy is related to our official partnership with the FSAA. The affiliation is free, and it supports SA's attempts to increase external advocacy.
- This collaboration is also helpful for retaining the Canada Student Grant.

Motion:

Be it resolved that the proposed external policy "EXT-6 Federal Student Advocacy Alliance (FSAA)" be adopted, with a committee review date of May 31, 2025.

Moved by: Nolan Nordwall

Seconded by: Amanda MacKearney

7/0/5

Carried

Discussion:

- What initiatives will be made to update and maintain communication with the executive team?
 - Under VP External's objective updates, all FSAA-related communications and progress will be updated.
- How do you plan to continue this objective for the upcoming year?
 - The VP External's transition document will contain all the details and contacts for the following year.
 - The Government Relations Strategist will be involved in this collaboration.
- Why are the lower mainland universities not part of the FSAA?
 - Not stipulated.
- What additional advantages come with joining the FSAA? Do they advocate for other objectives? In that case, will the Student Association accept or refuse it?
 - There are many other objectives that might come up in the future and we might seek support if they are in line with the goals of the SA.
- Is there a deadline for joining? Would it be possible to wait to join the Alliance until Council has been formed?
 - There is a strategic planning meeting in two weeks that would be beneficial to attend.
- All the matters associated with the FSAA will be discussed in the next council meeting.
- The FSAA aligns with the values and goals of the SA.

3.6 Open Forum

- BCIT has shown interest in knowing more about the Executive Objectives. The BCIT Board of Governors and BCIT Student Council will receive written updates from the President and the Vice President of Student Experience, respectively.
- How can the Chair of Transportation, Construction, and the Environment learn more about the students who are qualified to cast ballots for his position?
 - The Government Relations Strategist will be more knowledgeable about it.

3.7 Reminders

3.7.1 Next Executive Meeting: 2022-09-12 @ 17:30 at Council Changers

3.7.2 Next Council Meeting: 2022-09-19 @ 17:30 at Council Changers

3.8 Meeting Adjournment

It was moved by Mo Baydoun and seconded by Nolan Nordwall that the meeting be adjourned.

Unanimous Carried

The meeting was adjourned at 11:45pm.

Club Sanctioning

Monday October 17, 2022

PREPARED FOR: BCITSA Council

PREPARED BY: Tanya Fuchs, VP Student Experience

ISSUE: Sanctioning of the PTS Computing Department Club

MOTION: “Be it resolved that the PTS Computing Department Club be sanctioned as a BCITSA General Club.”

BACKGROUND:

Please see the attached Club Application for the PTS Computing Club. During the Club presentation the following points were highlighted:

- Target demographic: Part-time students but welcomes all students.
- Create a community where part-time community students can mingle and network.
- Create industry related events targeted to part-time students.
- Coordinate with the head of part time studies for outreach initiatives
- The creation of the club will mitigate the feeling of isolation and lack of representation many part time students feel when joining a club with a fulltime majority.

After their presentation, the Clubs Committee voted unanimously to bring the PTS Computing Development Club Sanctioning application to Council **with** the following recommendations:

- Would like one member of the club to attend set rep meetings to promote PTS Computing Club
- Maintain a partnership with the other BCIT computing clubs to mitigate the growing divide between part time and full-time students.

BCIT Student Association

BCITSA Club Application

Last Amended:
2019 – 08 - 01

Club Proposal

Please complete the following forms and submit to the Clubs Program Coordinator.

This proposal is meant to provide a better understanding for the BCIT Student Association regarding your reasoning for starting a club, including your expectations and goals for the year.

Club Name: PTS Computing Hub/Club

Please choose the type of the club you wish to start:

- Academic/Educational
- Social/Religious
- Athletic/Sporting
- Other: _____

Please chose the classification of the club you wish to start:

- General Club – *has all the rights and responsibilities outlined in the Clubs Policies and BCITSA Bylaws. General Clubs shall also have full access to all Club Resources*
- Casual Club – *less regimented and requires fewer responsibilities from its members than a General Club. Casual Clubs shall have limited access to Club Resources, and no access to funding of any kind*
- Designated Club – *bears the name and professes the policies of a political party, religious organization, or similar. Designated clubs have all the rights and responsibilities as a General Club, except as otherwise specified in BCITSA Policy. Designated Clubs shall not have access to funding of any kind*

Club Mandate/Objective:

With PTS being a combination of both online and in person, we plan on creating a centralized hub using Discord as our platform. Our main goal is to create a space which can connect PTS computing students, provide educational resources, peer support, as well as assistance from alumni.

We plan on focusing our attention mainly towards PTS and creating a club that'll not only help them along their education at BCIT, but help them thrive by providing the necessary tools, research, and support, but without discriminating towards other students which may be fulltime, as we want to create a space that's welcoming to all BCIT students

Outline what you intend to accomplish upon sanctioning:

Upon sanctioning we'd be working with Kevin Cudihee to inform students of the club via appropriate channels. We'd continue to work on creating a space where students can connect, meet each other, and continue to grow throughout their education.

we do have a few events planned, including a social event on Aug 27th, and a coding event currently happening which is online, so we'd continue to create avenues for PTS students to connect, express themselves and learn

Briefly explain how your club will benefit student life: (give a few examples)

PTS differs from fulltime quite a bit, we work fulltime, attend class then have our own social obligations. Having a club that focuses on connecting and helping PTS Computing students would be a great avenue and a way for students to just generally improve their school.

As a PTS student, I've joined several discord servers and I've not stayed in contact with most of the students that were in class with me, due to a lack of means. There's also a ton of things I wasn't aware of such as the resources the BCITSA offer, the computing club, various BCIT functions, etc. Creating a club, where we can not just connect students, but inform them of all these resources and build a community at the same time, would be incredibly beneficial to students. Our coding event and just how students have been connecting already, are prime examples.

Promotional Paragraph to be used on the BCITSA website (mandatory):

The BCIT PTS Computing hub/club is a place for students to connect, grow, and learn. With various resources, peer support, and other items, we plan on helping and supporting part-time and full-time students through-out their education.

Club Sustainability

Given the section above, every club should also have a sustainability plan set in place to ensure the longevity of the club at BCIT. In a few sentences, describe your plans for sustainability for this year and years to come:

While being PTS student's our tenure at BCIT will be greater than FT students, but we plan on creating a space which is self sustaining, aside from the events we host to benefit and grow interest among students. Upon growing we'll bring in new members to our leadership team and use that as a means to sustain club growth and development, while working with Kevin Cudihee

Membership

This section is not required if you are applying as a Casual Club. Casual Clubs cannot collect membership fees from its members.

A common way of collecting funds for club operations is to charge a membership fee for new club members. GENERAL Clubs must have an annual membership fee of a minimum of \$1.00 and maximum of \$50.00.

Membership Fee: \$ _____

Entitles Member To (voting rights, free event admission, etc.):

Club Agreement *(completed after sanctioning by Student Council)*

The _____ club is now sanctioned under the BCITSA, and has read, and agrees to follow the BCITSA club requirements listed below:

- This club agrees and understands that should they violate any rules of the BCITSA Club package, the BCITSA By-Laws & Constitution, Policies & Procedures, the BCIT Policies & Procedures and the Code of Conduct, they may be subject to probation and de-sanctioning.
- This club has successfully completed the Club's Constitution document, approved by the VP Campus Life and Clubs Program Coordinator.
- Any amendments to the rules and/or guidelines in which the BCITSA clubs operate under, by VP Campus Life, shall be considered valid under the BCITSA Policies and Procedures.

We, the _____ club, are liable for all unauthorized debts incurred by the club. We agree not to enter into any contractual relationship unless it is authorised by BCITSA. We are also aware and agree that the club may be termed "dissolved" as a result of a majority vote of the BCITSA Student Council.

Signatures:

Club President: _____

Club Treasurer: _____

VP Campus Life: _____