

12.1 Call to Order

12.2 Land Acknowledgment

12.3 Acceptance of the Agenda

12.4 BCIT Campus Planning & Facilities

12.5 Acceptance of Minutes

12.5.1 Council Meeting Minutes: 2023-03-27

12.6 Reports

12.6.1 Executive Director's Report

- *Yael Z.*

12.7 Old Business

12.7.1 Executive Update

- *Liam L.*

12.8 New Business

12.8.1 BCIT SA Merchandise Funding Request

- *Cody P, Vrishank P & Joshua L.*

12.8.2 Club Sanctioning Application

- *Tanya F.*

12.9 Open Forum

12.10 Reminder

12.10.1 Council Meeting: 2023-04-24 at 17:30 in Council Chambers

12.11 Meeting Adjournment

Council Meeting
Tuesday, April 11, 2023
Minutes

Executives: Mo Baydoun – Chair, School of Computing and Academic Studies
Mia Bui – VP Finance and Administration
Tanya Fuchs – VP Student Experience
Liam Lauren – President
Celine Loriot – Chair, School of Health Sciences
Nolan Nordwall – VP External
Sally Poon – Chair, Downtown Campus
Vrishank Prabhu – Chair, School of Energy
Joshua Luu – Chair, School of Business+Media
Ashley Obeck - BMC Satellite Councillor
Theo Robson – Chair, Specialized Transport Campuses
Yasmin Gardy – VP Equity & Sustainability
Cody Pallin – Chair, Transportation, Construction & Environment

Staff: Yael Zachs – Executive Director
Minnu Bennichan – Administrative Coordinator
Stewart McGillivray – Government Relations Strategist

Councillors:

Dan Minster	Crystal Man
Daniel Mah	Matthew Puyat
Catherine Lam	Dennis Phan
Alyssa Ilich	Ruby Hsu
Laurel Kinahan	Andrea Obnamia
Shelby Woida	Jadon Matthias
Ashley Le	Carrie Liang
Sharon Madavana Govindan	Karandeep Singh Kullar
Lata Kumari	Andrew Pham
Andrew Warren	Aahil Bhayani
Gareth Moon	Erik Zhao
Nicolas Johnson	Ponnpat Rattivan
Parastoo Ghanbari	

Regrets: Laurie Solkoski Owen Rains
Sha Gilani

12.1 Meeting Called to Order

The Chair, Liam, calls the meeting to order at 17: 31(38 voting members, including the Chair).

12.2 Land Acknowledgment

12.3 Acceptance of Agenda

Motion:

Be it resolved that the agenda be accepted as presented.

Moved by: Nolan Nordwall

Seconded by: Mathew Puyat

Unanimous

Carried

12.4 BCIT Campus Planning & Facilities

- BCIT Facilities is establishing a long-term vision for BCIT through analyzing the assets, creating a direction, reviewing the plan, and seeking approval from the City of Burnaby.
- Major influences for the plan include employment centers between Town Centers and Sky Train lines, the opportunity to create a new BCIT+ hub with more amenities and business linkages, and collaborating with nearby employers to improve transit.
- Discussed the current and future capital projects:
 - Health Science Center: focused on progressive clinical education.
 - Student Housing Project: housing will bring value to the campus.
 - DTC – Tech Collider: where industry partners can showcase and explore new technologies and support project-based learning.
 - Student Plaza Project: significantly improve the experience for pedestrians and transit users.
 - Trades and Technology Center: funded, currently in the designing stage.
 - Carpentry Pavilion: funded, currently in the designing stage.
 - Gantry Cane: funded, currently in the designing stage.
 - Campus Service Center – funded, currently in the designing stage.
 - BCITSA Childcare Centre: pending funding from the ministry
- Parking and Transportation: took the parking portfolio from Transportation and Grounds Department in 2019 and created a new parking office at SW1.
 - Timeline: Begin TDM Study and market rate analysis, introduced flexible parking, emphasized digitalization through the expansion of LPR, expanded EV operations, and will be fully digitalized by 2024.
- Facilities took the bike locker portfolio from the REC team.

- The parking rate increase had been implemented in February only after extensive research was conducted.
- Ongoing strategies: Economy lot + Block Tickets, enhancing transit to BCIT, Electric Charges, car share program, and bike parking.
- Collaborations with SA: Kickstart, BeeCIT Pollinator Program, Guichon Creek, Community Garden, and ongoing Living Labs. We have also been collecting cigarette buds in collaboration with SA.

Discussion:

- When the BCIT campus was built in the 60's SE 12, SW1 SW3, and SW5 were built without sufficient charging spots. I don't see any upgrades for the computing students. Most of the infrastructure plan does not have any bearing on upgrading the old building.
 - It is difficult for the old infrastructure to be renewed until there is a plan.
 - We conduct a capital planning framework for the existing infrastructure. These upgrades will come under routine capital management. We did, however, have a couple of buildings upgraded for power outlets.
 - We are focusing on balancing funding for the new building as well.
 - Students have a direct line for work request tickets.
 - I personally submitted a couple of tickets.
- Can we prioritize this as the increasing demand for power continues to grow in the future?
 - We are planning to do more, and we can also take this feedback to B+M and Associate Deans for their input.
- There is a maintenance kind of priority in SW5 and lecture buildings in SW1.
 - We are working on planning for the renewal of the SW1.
- Why is there a demolition plan for SW3?
 - It is not cost-effective to renew it based on the feasibility study we conducted. We do not have a time frame.
- What is the relationship between BCIT parking and Impark?
 - Impark provides the services to BCIT for parking management and enforcement.
- Staff parking lot 7 is underutilized. Is there any plan to reconsider that for student parking?
 - By the number of permits sold there are still some staff that use lot 7. Also, the staff parking is assigned based on the collective agreement with the union.
- How about the part-time students? Comparatively, they use fewer hours for parking.

- I do acknowledge that. In collaboration with the SA, we have managed to provide flexible parking for part-time students.

12.5 Acceptance of Minutes

Motion:

Be it resolved that the Council Meeting minutes from 2023-03-27 be accepted as distributed.

Moved by: Mo Baydoun
27/0/2

Seconded by: Matthew Puyat

Carried

12.6 Reports

12.6.1 Executive Directors Report

- As submitted.
- Congratulations to Yasmin and Shelby for organizing the Student Voices: Gender at BCIT event.
- The pub patio is open now after being closed due to snow.
- We have two positions that are vacant from the elections and a byelection will be held. The nomination will be open on April 19th.
- There will be Professional headshots and Career Fair at the ATC campus on April 26th from 2:00 pm to 4:00 pm.
- Geared Up has exceeded the sales budget for the month.
- Pavilion achieved 89% of the budget for March.
- Stand Central met the budget for the month.
- The Pub achieved 63% of the March budget.
- Marketing is analyzing data from the Elections and Referendum booths and found out tabling was more successful when the SA employees reached out to students.
- The events team reminded the clubs to book the Great Hall for club-related activities through the Clubs Coordinator.
- We will try to extend the hours in the pub on April 21st to welcome students who are finishing finals that day

Discussion:

- Do we have any viable data on what time of day the pub was making more money before Covid?
 - I can look into that.
- We are going to have a karaoke event on April 21st at the pub. Can we extend the hours for that day?
 - I will see if Mike can find the staffing and will let you know

12.7 Old Business

Executive Updates

- Karaoke Night on April 21st
- Mental Health Dinner on April 13th at 5:00 pm.

12.7.1 BCITSA Merchandising Funding

- As submitted.
- BCITSA marketing doesn't have enough funds for SA branding and outreach.
- Students don't know that we are separate from BCIT and that we are a non-profit organization.
- Supporting this proposal will really align with SA's goal to outreach to other campuses through Kickstart and tabling on orientation days.
- The Director of Finance was consulted to ensure the proposed amount is acceptable, with \$4000 requested from the council and the remaining \$378 from the executive budget.
- The requested item includes stickers, buttons, sticky notes, notepads, pens, and tote bags.

Motion:

Be it resolved that Council approves BCITSA to allocate \$4000 to create and distribute BCITSA branded merchandise.

Moved by: Cody Pallin
19/8/3

Seconded by: Mo Baydoun

Carried

Discussion:

- Why are we are looking to do this in a deficit budget.
 - We did speak to Roland. It is not going to be an unnecessary expense.
 - It is not going to make or break the budget.
 - This will contribute to reaching out to students.
- Do You have a breakdown for each item?
 - Yes, we have provided an estimated breakdown of the cost in the decision note.
- what is the plan for distribution?
 - The plan is to distribute the merchandise for free, and it will be distributed in other initiatives like Set Rep outreach.
 - o It is definitely the right way to go. Another grand or two for the T-shirts would also be nice.
- This is a one-time expense. Is there any long-term plan for marketing to continue this to improve student engagement?
 - Long-time plan will depend on the effectiveness of the purchase of merch, and we will determine that over the course of next year.
- Do you think marketing will have sufficient funds for this initiative?
- I have asked our Directors to be conservative in their spendings to minimize our deficit. As a results, many departments have not spent their budget for the year. How would you distribute the items equally amongst the schools?

- When they do tabling events this will be distributed equally. A breakdown is provided in the decision note.

12.7.2 Club Sanctioning Application

- As submitted.
- The objective of the club is to improve chess skills along with other chess players at BCIT and give them a chance to relax and have fun.
- The Club's Committee was curious to know why they wanted a separate club. We just sanctioned the Board Games Club. They mentioned that they would like to have their own budget and funding. However, they are open to collaborate with the Board Games Club.

Motion:

Be it resolved that the BCIT Chess Club be sanctioned as a BCITSA general club.

Moved by: Tanya Fuchs
26/1/4

Seconded by: Clubs Committee

Carried

Nicholas Johnson and Karandeep Singh Kullar entered the meeting at 19:14.

Discussion:

- How many members do they have?
 - 15.
 - I think it is totally fair to have their own club since there are 15 members. It merits its own distinction.

12.8 Open Forum

- There are some candidates who have not yet taken down their election posters and are in violation of the bylaws.
- There is a show about the Fraser River at SE6. It is called The Heart of the Fraser. Pizza will be served.

12.9 Reminders

12.9.1 Next Council Meeting: 2022-04-24 at 17:30 in Council Chambers

12.10 Meeting Adjournment

It was moved by Liam Lauren seconded by Cody Pallin that the meeting be adjourned.

Unanimous Carried

The meeting was adjourned at 19:30.

Executive Director Report

April 11, 2023

Student Services:

Upcoming Events

- **Professional Headshots and Career Fair at Aerospace Campus** | April 26th from 2 PM – 4 PM

Students and Alumni are invited to [book a Professional Headshot time slot](#) for their LinkedIn Profiles. Career Specialists will be available to give tips and tricks for their profile and job search. At the same time, we'll be hosting a Career Fair for students at the Aerospace Campus. Companies are looking to hire! More information can be found [here](#).

- **Annual Achievement Awards**

The Student Association recognizes outstanding graduating students with three awards annually:

- Laurie Jack Award
- SA Champion Award
- Distinguished Representative Award

Nominations are made by fellow BCIT community members (staff, faculty, or student). Applications are due **April 24, 2023 at 4 PM**. More information on each award eligibility and package details are available on our [website](#).

Food Pantry

The Food Pantry saw 566 visits in March and it's new operations hours have begun this week:

- Wednesdays from 1:00 PM – 3:00 PM
- Thursdays from 3:00 PM – 6:00 PM

Food and Retail:

Geared Up

- The store made **\$49,800** in net sales and served over 700 customers.
- Our sales budget for March was **\$28,000**, so we surpassed the budget by \$21,800. 😊
 - We had a BCIT staff from ATC campus who spent close to \$14,000 as they had a one-time grant to use by March 31st. Therefore, I don't plan to budget \$14,000 extra for next March.
 - Other BCIT departments were spending too, but less.

Pavilion

- The store made **\$120,600** in net sales and served over 17,500 customers for the month of March.

- Our sales budget for March was **\$134,900**, so we made **89%** of the sales budget.
- Our Grill station, or "Kitchen Food" sales budget for the month was \$35,000 (included in the total of \$134,900); we made over \$39,000.
- We continue to be open until 6:30pm, Mondays-Thursdays.
 - In total, on the days in March when we were open these 2.5 extra hours in the evenings, we served nearly 750 customers and made \$5,200 in sales.
 - On Monday April 3rd, for example, we had 38 customers and made \$325 during these extra 2.5 hours.

Stand Central

- The store made **\$32,300** in net sales and served over 6,200 customers for the month of March.
- Our sales budget for March was **\$32,200**, so the store made the budget! 😊 .

Stand South

- The store made **\$38,000** in sales and served over 7,000 customers for the month of March .
- Our sales budget for March was **\$55,000**, so we made 69% of the March budget.
- We continue to be open until 6:00pm, Mondays-Thursdays.
 - In total, on the days in March when we were open these two extra hours in the evenings, we served 650 customers and made \$3,800 in sales.
 - Business seems to be slowing down in the evenings and we continue to monitor closely. With one wage for these two hours, we just need \$150 in sales to justify staying open until the finals are done.
 - On Tuesday April 4th, we had 47 customers and made \$230 during these extra 2 hours.
 - On Monday, April 3rd, we had 39 customers and made \$250 during these extra 2 hours.

Habitat Pub

- The Pub made just under **\$48,000** for the month of March.
- Our sales budget for March was **\$77,000**, so we made 63% of the March budget
- Food sales were 63% of budget which is up 2% since February sales a small increase and overall we are trending up in draft sales.
- Early week business is steady the biggest difference is Friday the sales are up and down each week one week is good the next slower than expected.
- This month we have one social event and tickets are selling well so we hope this event will sellout and bring in approx \$10,000 in net revenue.
- VDL (Dodgeball) is confirmed for next month and the Brain Cancer Fundraiser is confirmed for May both events should generate approximately \$15,000 in revenue.

Marketing, Publications & Events:

Events

- Sorting through data collected at Elections/Referendum Booths – street teams/tables were better when the SA employees reached out to students. The average was about 10-12 students interacted with per 1-hour shift.
- A reminder to Clubs that booking the Great Hall for club related activities should be done through the Clubs Coordinator, not instructors. Instructors are not able to provide instruction on how/what the clubs need for set-up.

Marketing & Communications

- Marketing Manager Wafe Gara is back from parental leave. Michael Berg has returned to the Strategist role. Please continue any in-progress items with Berg until directed otherwise. New items please bring to Wafe.
- Immediate shift from Elections/Referendum promotion to Hiring Fair promotion.
- Working with BCIT's Student Life office to collaborate on Kickstart events in September.

Publications

- Publications is working with CU Media (national advertiser) to fill ad spots in Link and Career Services Workbook for the next 3 years. This will allow Link to generate a guaranteed revenue stream. BCITSA keeps the right to refuse any ads that contravene our bylaws, values, etc.
- Planning in place to make September Issue of Link a guidebook for new BCIT students.

Childcare:

We are happy to report that the Childcare canopy is finally completed and has been approved by both the City of Burnaby and our Childcare Licensing Officer. The children are excited to have a new and improved outdoor play area. As part of this project, we also got new matting for the outdoor play area adjacent to the canopy, to replace the bark mulch.



2022 2023 Executive Objectives

	Position	#	Objective	Objective Update	Next Step	Position Update
Liam Lauren	President	1	To make a charity campaign that will run in April to support the Food Support Hub through various fundraising events.			
Mia Bui	VP Finance & Administration	1	Advocate for accurate, transparent and timely information passed by BCIT to international students regarding Co-op program (with heavy focus on Accounting students this year).			
		2	Collaborate with BCIT Wellness (and/or other parties if applicable) to host an annual BCITSA Tax Clinic.			
Tanya Fuchs	VP Student Experience	1	Increase student engagement with the BCITSA by planning and executing a year-end block party by May 2023.	Kareoke event approved by the Pub, planning to host on either April 14, or April 21 during operating hours.	Create marketing strategy and designs for materials	
		2	Support Wellness and Clubs staff in organizing and hosting the "Food Fight" food drive contest to support the Food Pantry program.	Food drive complete! Will do a debrief presentation at the April 24 Council meeting.		
		3	Perform an SKU analysis for the Stand stores and make recommendations for product offerings.	n/a		
Yasmin Gardy	VP Equity & Sustainability	1	Work with BCIT on curriculum updates for diversity, equity, and inclusion initiatives, as well as cultural safety training.			
		2	Have available for free disposable menstruation products in all BCIT washrooms by year-end.			
		3	Work on the development of a program that collects the leftover food products of students leaving residence and redistributes it to students in need.			
		4	Continuing the previous VP equity and sustainability objective of adding a fall reading break for programs one year in length or longer.			
Nolan Nordwall	VP External	1	Increase the percentage of students who take part in the BCITSA general election from 2% to 7% by next election, Spring of 2023, using student outreach programs and student services to get more students involved in the Student Association			
		2	Advocate to retain the current level of Canada Student Grants at their current level by next federal budget review in summer of 2023 by building strong relationships with student advocacy groups and effectively lobbying to members of parliament.			
Joshua Luu	Chair, School of Business + Media	1	Further develop and promote a Discord server aimed at students of the SOB+M and to achieve 500+ members in the server and to act as a resource for information for students			
		2	Investigate and improve the success of the set-rep program with the goal to have set-reps and instructors informed about the role and resources of being a set-rep.			
		3	Improve students' mental health by hosting fun ongoing social events where students can destress, build a sense of connection to BCIT, and feel comfortable accessing services that address their concerns (joint objective w/Céline).			
		1	Reach out to at least 6 full time programs starting in Winter 2023 about useful info for new students (such as SA benefits, peer tutoring, advocacy, dealing with instructor issues, etc.)			

Vrishank Prabhu	Chair, School of Energy	2	Gather data from 50 students about common and reoccurring academic issues to resolve problems and/or pass on to future chairs			
		3	Assist in planning and promoting at least 2 networking events organized by SA and work towards reviving clubs in the School of Energy (such as IEEE)			
Mo Baydoun	Chair, School of Computing & Academic Studies	1	Promote the physical health and wellness of Computing students who suffer from the effects of a sedentary lifestyle through tabling and events (Joint objective with Céline).			
		2	Find a way to include the 'Academic Studies' portion of my constituents in the Set Rep program as well as establish a line of communication with their program head.			
		3	Improve student engagement & relieve stress through a LAN party.			
Céline Lorient	Chair, School of Health Sciences	1	Improve students' mental health by hosting fun ongoing social events where students can destress, build a sense of connection to BCIT, and feel comfortable accessing services that address their concerns (joint objective w/Josh).	Josh and I are currently confirming marketing assets. We'll meet with Jack.org speakers on the presentation format before our Mental Health Dinner on April 13.	Advertise the event.	I have been encouraging students to discuss concerns with the Advocacy Team.
		2				I arranged a meeting with SOHS IPE Coordinator to get up to speed on their initiatives and how students can be involved.
		3				I will meet with Joyce and Marcus to complete the final touches of my transition document so the incoming SOHS Chair is set up for success.
Cody Pallin	Chair, Schools of Transportation, Construction & Environment	1	Compile the feasibility and interest into a report of implementing the Set Rep program to the considered "Trades" courses under the School of Construction and the Environment			
		2	Develop a feasibility and interest report of forming an Aerospace Marine Annacis Chair position from the existing Aerospace Technology Campus Chair position while also clarifying the Transportation, Construction & Environment Chair position to be strictly BCIT Burnaby Campus based.			
		3	Establish power connection to the newly installed study desks on the BCIT Library (SE14) third floor.	[ended]		
		4	Display BCIT Motorsport's Ford Fairmont Futura project car (pretty sure that's what it is) in a public BCIT location to generate discussion and connection to BCIT's School of Transportation. (AKA Operation Wildcat)	[ended]		
Sally Poon	Chair, Downtown Campus	1	Increase the visibility of SA services at DTC by hosting in-person office hours at the Student Lounge with snacks, monthly.	Objective completed.		Met up with Kirk to give an overview of the event I hosted downtown so that he's in the loop.
		2	Gain a better understanding of DTC Student Service needs by forming a quick survey that can be used to collect student interest throughout the year.	Objective completed.		
		3	Develop a planned, new DTC Student event for the Winter term.	Objective completed.		
Theo Robson	Chair, Aerospace Campus	1	Create and host a 'Campus Flag' contest as well as a grand flag raising ceremony to community build and increase SA presence on campus.			
		2	Develop an indepth analysis of current Diversity + Inclusion environment at ATC to be used to weave such values into the school's culture moving forward.			

		3	Develop a feasibility report of creating an AMA Chair (Aerospace-Marine-Annacis) to have all satellite students (excluding DTC) represented on the board by a satellite chair.		
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Name	Position	Report
Ashley Obeck	BMC Satellite Councillor	
TBD	AIC Satellite Councillor	

Committee	Report by	Last Meeting	Next Meeting	Optional - Other Notes
Finance	Mia Bui			
Student Spaces	Cody Pallin			
Bylaw	Mia Bui			
Advocacy & Policy	Nolan Nordwall			
Clubs	Tanya Fuchs	03-Apr-23	TBD - mid/late april	
Board of Governors	Liam Lauren			
Education Council	Tanya Fuchs	08-Mar-23	03-May-23	
Alumni Board	Nolan Nordwall			
Equity & Sustainability	Yasmin Gardy			

DECISION NOTE

Date: April 6, 2023

PREPARED FOR:	BCITSA Council
PREPARED BY:	Cody Pallin Josh Luu Vrishank Prabhu
ISSUE:	BCITSA Merchandise Funding Request

RECOMMENDATION:

Motion:

“Be it resolved that the council approves BCITSA to allocate \$4000 to create and distribute BCITSA branded merchandise.”

BACKGROUND:

The motion proposes to request \$4000 of funding to create and distribute BCITSA branded merchandise to promote student engagement, enhance the student experience, and increase BCITSA brand awareness at BCIT. The intent is to create a culture around BCITSA initiatives and increase participation. The plan is to purchase the merchandise in the 2022/2023 term and have the items ready to go for the start of the 2023/2024 term. The requested amount will be allocated as follows:

- \$960 for 5 Specialty Campus Designs and 2 Generic BCITSA Designs at 250 die-cut stickers each.
- \$210 for 50 buttons of each of the Specialty Campus Designs and 250 for each of the Generic BCITSA Designs
- \$1000 for 50 tote bags with 250 generic BCITSA Design and 250 BCITSA other design
- \$500 for 250 sticky notes with generic BCITSA Design
- \$744 for 250 generic BCITSA Design and 250 other BCITSA Design notepads
- \$960 for 250 enamel pins with a color print of generic BCITSA Design

The total cost of these items is approximately \$4374, and the additional \$374 will be distributed with the remaining budgets of the Chair of Business, Energy, and TCE.

Breakdown of Costs:

Item	Quantity	Cost per unit (\$)	Total Cost (\$)
Die-cut stickers	250	0.6	960
Buttons	600	0.3	210
Tote bags	500	1.99	1000
Sticky notes	250	1.76	500
Notepads	500	1.5	744
Enamel pins	250	3.84	960
Total			4374

Club Sanctioning

Wednesday April 5, 2023

PREPARED FOR: BCITSA Council

PREPARED BY: Tanya Fuchs, VP Student Experience

ISSUE: Sanctioning of the Chess Club

MOTION: “Be it resolved that the Chess Club be sanctioned as a BCITSA General Club.”

BACKGROUND:

Please see the attached Club application for the Chess Club. During the Club presentation the following points were highlighted:

- Target demographic: All students
- Objective: to improve chess skills along other chess players at BCIT and give them to a chance to relax and have fun.

After their presentation, the Clubs Committee voted unanimously to bring the Chess Club sanctioning application to Council. We strongly recommended that if sanctioned, they collaborate and have strong communications with the Board Games Club.

BCIT Student Association

BCITSA Club Application

Chess Club

Last Amended:
2019 - 08 - 01

Club Proposal

Please complete the following forms and submit to the Clubs Program Coordinator.

This proposal is meant to provide a better understanding for the BCIT Student Association regarding your reasoning for starting a club, including your expectations and goals for the year.

Club Name: Chess Club

Please choose the type of the club you wish to start:

- Academic/Educational
- Social/Religious
- Athletic/Sporting
- Other: _____

Please chose the classification of the club you wish to start:

- General Club – *has all the rights and responsibilities outlined in the Clubs Policies and BCITSA Bylaws. General Clubs shall also have full access to all Club Resources*
- Casual Club – *less regimented and requires fewer responsibilities from its members than a General Club. Casual Clubs shall have limited access to Club Resources, and no access to funding of any kind*
- Designated Club – *bears the name and professes the policies of a political party, religious organization, or similar. Designated clubs have all the rights and responsibilities as a General Club, except as otherwise specified in BCITSA Policy. Designated Clubs shall not have access to funding of any kind*

Club Mandate/Objective:

The goal of the Chess Club is to provide an environment to which members can learn
and improve their chess skills. To accomplish this, the Chess Club seeks to host regularly
scheduled sessions where members can meet up and play games of chess, and on occasion
host chess tournaments where players can exhibit their skill. The main priority, is to attract
more players to the game of chess and for members to have fun doing so.

The Chess Club aims to teach new players the fundamental skills need to play Chess.

Outline what you intend to accomplish upon sanctioning:

1. Hold an event to which players of all calibres play together to establish divisions of the players so that players of the same level can compete against each other.
2. Reserve a room where we can bring chess equipment (boards) on prearranged dates
3. With the initial funding, purchasing around 20 cheaper chess boards and pieces.
4. Advertise the club within campus with posters to attract new members
5. Seek sponsors to help fund for extra tournament prize

Briefly explain how your club will benefit student life: (give a few examples)

The club seeks to provide an outlet for members to relax from work and study, allowing people from different backgrounds to come together to enjoy a game of chess.

Members will learn and hone their skills in playing chess, and opportunities given for them to compete in a structured setting.

Promotional Paragraph to be used on the BCITSA website (mandatory):

Take a break from your classes and studies to play a game of chess. BCIT Chess Club is giving the opportunity for chess players and those interested in chess to gather around and exhibit their skills. Even players without prior knowledge or players with introductory knowledge of chess can participate in the chess lessons held by the club members.

Everyone knows that chess players are always one step ahead!

Club Sustainability

Given the section above, every club should also have a sustainability plan set in place to ensure the longevity of the club at BCIT. In a few sentences, describe your plans for sustainability for this year and years to come:

We aim to advertise our club by posters and social media (creation of a BCIT Chess Club account on popular platforms), seek sponsorships to cooperate the funding for equipment and tournament costs, connect with other clubs to hold joint events to promote our club.

Chess itself is a very popular activity enjoyed by experienced and inexperienced players alike, and its popularity will help with attracting members both short term and long term.

Membership

This section is not required if you are applying as a Casual Club. Casual Clubs cannot collect membership fees from its members.

A common way of collecting funds for club operations is to charge a membership fee for new club members. GENERAL Clubs must have an annual membership fee of a minimum of \$1.00 and maximum of \$50.00.

Membership Fee: \$ 9

Entitles Member To (voting rights, free event admission, etc.):

Participate in the chess lessons provided by the club members.

Gather around and use the chess equipments to play chess.

Participate in meetings to discuss what changes can be made and how to improve the club

Club Agreement *(completed after sanctioning by Student Council)*

The _____ club is now sanctioned under the BCITSA, and has read, and agrees to follow the BCITSA club requirements listed below:

- This club agrees and understands that should they violate any rules of the BCITSA Club package, the BCITSA By-Laws & Constitution, Policies & Procedures, the BCIT Policies & Procedures and the Code of Conduct, they may be subject to probation and de-sanctioning.
- This club has successfully completed the Club's Constitution document, approved by the VP Campus Life and Clubs Program Coordinator.
- Any amendments to the rules and/or guidelines in which the BCITSA clubs operate under, by VP Campus Life, shall be considered valid under the BCITSA Policies and Procedures.

We, the _____ club, are liable for all unauthorized debts incurred by the club. We agree not to enter into any contractual relationship unless it is authorised by BCITSA. We are also aware and agree that the club may be termed "dissolved" as a result of a majority vote of the BCITSA Student Council.

Signatures:

Club President: _____

Club Treasurer: _____

VP Campus Life: _____