

Executive Committee Meeting Agenda

Monday, June 13th, 2022

6:30 PM – 7:30 PM

120N Boardroom, Aerospace Technology Campus

- 1.1 Call to Order
- 1.2 Acceptance of the Agenda
- 1.3 Acceptance of the Minutes: 2022-05-09
- 1.4 Old Business
 - 1.4.1 Executive Director's Report - *Yael Z.*
 - 1.4.2 Executive Updates - *Liam L.*
- 1.5 Open Forum
- 1.6 Meeting Adjournment

Please refer to attached materials.

Executive Committee Meeting
Monday, June 13th, 2022
Minutes

Executives: Mo Baydoun – Chair, School of Computing and Academic Studies
Mia Bui – VP Finance and Administration
Tanya Fuchs – VP Student Experience
Liam Lauren – President
Celine Loriot – Chair, School of Health Sciences
Joshua Luu – Chair, School of Business + Media
Nolan Nordwall – VP External
Sally Poon – Chair, Downtown Campus
Cody Pallin – Chair, School of Transportation, Construction, and the Environment
Vrishank Prabhu – Chair, School of Energy
Theo Robson – Chair, Aerospace Technology Campus
Amanda MacKearney – VP Equity and Sustainability

Satellite Councillors: Ashley Obeck – Marine Campus

Staff: Yael Zachs – Executive Director
Crystal Man – Administrative Coordinator

1.1 Meeting Called to Order

The Chair, Liam, calls the meeting to order at 19:07 (12 voting members, including Chair).

1.2 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Mo Baydoun

Seconded by: Cody Pallin

Motion:

Be it resolved that the agenda be amended to add an item to appoint Ashley Obeck to the position of BMC Satellite Councillor for the 2022-2023 term.

Moved by: Liam Lauren

Seconded by: Mo Baydoun

Unanimous Carried

Motion:

Be it resolved that the agenda be accepted as amended.

Moved by: Mo Baydoun

Seconded by: Sally Poon

Unanimous Carried

1.3 **Acceptance of the Minutes: 2022-05-09**

Motion:

Be it resolved that the Council minutes from 2022-05-09 be accepted as distributed.

Moved by: Nolan Nordwall

Seconded by: Mo Baydoun

Unanimous Carried

1.4 **Old Business**

1.4.1 **Executive Director's Report**

- See attached.
- There are fewer updates during the summer months.
- Food and retail operations have slowed down and Pub will be closed from Canada Day to BC Day.
- The government has finally released their request for proposals to open new childcare centres and the Executive Director will be working on the funding application over the summer.

Discussion:

- How is the student refugee welcoming committee going?
 - The committee has not met since the last meeting, but an update will be provided after the next meeting.

1.4.2 **Executive Update**

- See attached.
- The previous Student Spaces Development Committee approved \$50,000 to purchase furniture and build a community garden on the patio outside Council Chambers.
- There have not been any updates from BCIT on the new water fountain at Downtown Campus.

Discussion:

- What are the hours of access for the patio?
 - The door on the third floor leading to the patio is open 8:00 to 16:00, but there is another exit down the stairway that can be used to exit if the patio is occupied past that time.

- If there is an event on the patio, BCIT Safety and Security can change the settings on the electronic lock.

1.5 New Business

1.5.1 BCIT Marine Campus Satellite Councillor Appointment

- Ashley Obeck, our previous BMC Councillor, has expressed interest in returning in her position this year.

Motion:

Be it resolved that Ashley Obeck is appointed to the position of Satellite Councillor of the BCIT Marine Campus for the 2022/2023 term.

Moved by: Liam Lauren

Seconded by: Nolan Nordwall

Unanimous

Carried

1.6 Open Forum

- Co-op students in the School of Energy were surprised that they were required to pay thousands of dollars in student fees. They are wondering if communication of student fees could be improved.
 - BCIT is responsible for communicating student fees. This could be brought up to the Associate Dean of the School.
 - Co-op is considered part of a student's education, both across BCIT and amongst other post-secondaries. Co-op students also continue to have access to programs and services.
 - The Executive Director recommends focusing on the communication piece, either through the Registrar's Office or through the Associate Dean.
 - Advocacy can help if there is some sort of dispute. They can also get involved to address any breakdowns in communication.
- The Accounting co-op program in the School of Business + Media does not allow international students to participate. What are the reasons for this restriction?
 - The President can look into this and provide an update.
 - Computing co-op programs are accessible to international students, so it may depend on the parameters of the labor laws in the industry.
 - International students are only able to work part-time, while co-op programs are generally full-time work.
- As trades programs do not have a Set Rep program, do they still fall under the portfolio of the Chair of the Schools of Transportation, Construction, and the Environment?
 - Yes, as the programs are part of the Schools within the position title. The Chair is recommended to try his best to build student engagement.

- The Set Rep program is heavily dependent on faculty involvement.
- The VP External and Chair of the School of Computing and Academic Studies are interested in collaborating on this project.

1.7 Reminders

1.7.1 Next Executive training session: 2022-07-18 @ 17:30 at the Downtown Campus

1.7.2 Next Executive Committee meeting: 2022-07-18 @ 18:30 at the Downtown Campus

1.8 Meeting Adjournment

It was moved by Nolan Nordwall and seconded by Mo Baydoun that the meeting be adjourned.

Unanimous Carried

The meeting was adjourned at 19:48.



3rd Floor Patio Remodel

May 25th, 2022

MODIFICATIONS MADE IN RED ON May 31, 2022

OVERVIEW

Project Background and Description

The idea of a patio project remodel (addition of furniture and tables and garden plots) was brought to the Student Spaces Development Committee by Yael to fund for the 2021/2022 year. After Yael and I pitched the idea to the committee and suggested a \$55 000 budget they approved it to go forward. The primary use would be for students to come and enjoy a quiet outdoor space during nice weather.

Project Scope

On the patio there would be:

- Adirondack chairs
- Coffee tables
- Large tables & chairs (ex. do homework on)
- Two garden plots (one for Indigenous Initiatives and one for The Food Hamper Program)
- Storage for garden tools
- String patio lights
- Umbrellas
- Portable Sound System
- Storage

Design Idea & Cost Breakdown

Adirondack Chair – Canadian Tire (Product # 088 2172) Canvas

- Made in Ontario
- Made of 24 000 recycled bottle caps from Canadian recycling facilities
- UV & weather resistant
- 42 Five star reviews (overall 4.6 star average)
- **COST: \$199.99 each**



Coffee tables – Canadian Tire (Product # 88 2285) Canvas Arrowhead Patio Muskoka Side Table

- Made in Ontario
- Made of 8200 recycled bottle caps from Canadian recycling facilities
- UV & weather resistant
- 26 Five star reviews (overall 4.7 star average)
- **COST: \$124.99 each**



Large Tables – Uline (Model No. H-9120) Bayshore Rectangle Table

- 32" W x 48" L x 31" H
- Made of aluminum
- Low maintenance silver power coating finish
- **COST: \$517 for 1, \$485 when 4+ are ordered**

Chairs for large table – Uline (Model No. H-9121) Bayshore Side Chair

- Easy to stack
- Low maintenance silver powder coating finish
- **COST: \$177 each, \$157 each when 8+ are ordered**



Garden tool storage – Uline (Model No. H-9559) Horizontal Storage Bins

- ~~Weather resistant plastic~~
- ~~53" W x 33" D x 46" H~~
- ~~Hinged lid and double doors~~
- ~~**COST: \$490 each**~~



Instant Canopy – Uline (Model No. H-2674) Steel Frame Instant Canopy

- 10' L x 10' W
- Max side height of 7'
- White & not branded so can be used for anything
- **COST: \$308.00 each**



Canopy Weights – Uline (Model No. H-9109) Canopy Weight Bags

- Fills up to 35lbs of sand in each bag
- Dual cylinder design & zips open and closed
- Durable polyester
- Pack of 4
- **COST: \$35.00 for pack of 4**



Umbrella – Canadian Tire (Product # 088 0798) Canvas Outdoor Offset Umbrella

- Solar powered LED lights to illuminate the space under it
- Includes a weighted base
- Olefin fabric is fade, stain, and mildew resistant
- 11.5' wide canopy
- **COST: \$599.99 each**



String Patio Lights – Canadian Tire (Product # 052 9136) NOMA Solar Filament String Lights

- Length 24' (7.3m)
- On at dusk off at dawn
- Has 12 LED bulbs
- **COST: \$89.99 each**



Storage – Uline (Model No. H-9558) Suncast Jumbo Storage Shed

- Weather resistant plastic
- Holds up to three shelves
- Flooring included
- 53" W x 33" D x 72" H
- **COST: \$552.00**



Wire Shelves – Uline (Model No. H-10032) Suncast Jumbo Storage Unit Shelves

- Sturdy open wire shelves
- Shelves screw into side of shed.
- 49 ¾" L x 12 ¼" W
- **COST: \$69.00 each, \$66.00 each when 2+ are ordered**



Sound/PA System

- **\$1000.00** allocated towards a sound/PA system

Large table and chair covers – Canadian Tire (Product # 088 2169) Tripel 200 Series Universal Patio Cover

- Rectangle shape (53"L x 65"W x 30"H)
- Grey
- Velcro ties to keep secure
- **COST: \$29.99**



Umbrella Cover – Canadian Tire (Product # 088 2048) Tripel Umbrella Cover

- Fits up to 13' offset umbrella
- Grey
- Full length zipper with drawstring base
- **COST: \$54.99**



Miscellaneous Items Needed

- Garden Hose Reel – Canadian Tire (Product # 059 4156) - \$89.99
- Garden Tools – Canadian Tire (Product # 059 1319) - \$49.99
- Hose – Canadian Tire (Product # 059 4297) - \$59.99
- Spray Nozzle - Canadian Tire (Product # 059 7178) – \$19.99

Garden Plots

The idea of the garden plots would be to have one for Indigenous Initiatives and one for the Food Hamper Program to grow different things for students. ~~The size of the beds would approximately be 2.3' W x 12.1' L and the height is to be determined. They would be located on the south side railing.~~

Research on weight, size and cost are underway but not finalized

3RD Floor Patio Remodel
Cost Breakdown



Cost Breakdown			
Item	Cost	Quantity	Total
Adirondak Chair	\$ 199.99	8	\$ 1,599.92
Side Tables	\$ 124.99	6	\$ 749.94
Large Tables	\$ 485.00	6	\$ 2,910.00
Large Table Chairs	\$ 157.00	24	\$ 3,768.00
Instant Canopy	\$ 308.00	2	\$ 616.00
Canopy Weights	\$ 35.00	2	\$ 70.00
Umbrellas	\$ 599.99	2	\$ 1,199.98
String Patio Lights	\$ 89.99	2	\$ 179.98
Storage Shed	\$ 552.00	1	\$ 552.00
Wire Storage Shelf	\$ 69.00	1	\$ 69.00
Table Covers	\$ 29.99	6	\$ 179.94
Sound/PA System	\$ 1,000.00	1	\$ 1,000.00
Umbrella Cover	\$ 54.99	1	\$ 54.99
Garden Hose Reel	\$ 89.99	1	\$ 89.99
Garden Tools	\$ 49.99	1	\$ 49.99
Hose	\$ 59.99	1	\$ 59.99
Spray Nozzle	\$ 19.99	1	\$ 19.99
			\$ -
			\$ -
	SUB TOTAL		\$ 13,169.71
	BUDGET LEFT		\$ 41,830.29
NO TAX OR SHIPPING INCLUDED IN ESTIMATE			