

Overview

The Set Rep Program is a chance for students to grow as leaders and help build a connected, supportive community at BCIT.

Set Reps play a key role within their set. They help classmates stay informed, build connections, and promote a supportive, inclusive learning environment. They also represent their set to the Student Association and advocate for student needs.

How to Elect a Set Rep

1. Provide an overview of the role.
2. Ask for volunteers or nominations.
3. The candidates introduce themselves and share why they should be the Set Rep.
4. The set votes through a show of hands or a secret ballot.
5. The elected Set Rep registers on the [BCITSA website](https://www.bcitsa.ca).

Alternatively, you can invite a Student Association representative to conduct a 5-minute Set Rep election. Set Reps should be elected (or re-elected) at the start of each academic term or year.

Best Practices

- Each set should have one Set Rep, but can have two if the Set Reps agree to share the role.
- A student may serve as Set Rep for multiple terms or years, though we recommend holding Set Rep elections within the first 2-3 weeks of every new academic term or year.
- All Set Reps must register online with the Student Association to receive meeting notices and updates. They must re-register each term to remain on the active Set Rep list.

Set Reps help shape a stronger, more connected experience for everyone at BCIT. Thank you for being part of the change!

Have questions or need additional support? Reach out to setrepprogram@bcitsa.ca.