

15.1 Call to Order

15.2 Territory Acknowledgement

15.3 Acceptance of the Agenda

15.4 Acceptance of the Minutes:

15.4.1 Council Minutes: April 29, 2025

15.5 Reports:

15.5.1 Executive Directors' Report

- *Roland G. & Sameer I.*

15.5.2 Executive Updates

- *Executives*

15.6 Old Business – None

15.7 New Business:

15.7.1 Executive & Councillor Honoraria

- *Finance Committee*

15.8 Open Forum

15.9 Adjournment

**Reminders:**

- Semi-Annual General Meeting & Council Meeting: May 26, 2025 @ 17:00

**Executives:** Jimmy Wang – President  
Shervin Laghaie – Interim VP, Finance & Administration  
Cora Bell – VP, External  
Xavier Delaney – VP, Student Experience  
Moksh Garg – VP, Equity and Sustainability  
Greyson Dubé – Chair, School of Business & Media  
Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment  
Ja Mu Ku – Chair, Health Sciences  
Polina Omelyantseva – Chair, Computing & Academic Studies  
Eric Chau – Chair, Downtown Campus

**Councillors:** Alliah Almendral, Zion Chan, Isabela Patarroyo Singh, Avneet Kaur, Erik Aloyan, Meehika Chadha, Prabjot Sabharwal, Denzel Mohamed, Oscar Gutierrez, Margaret Van Essen, Yan Yiu Li, Vikram Gill, Avra Parent, Yachana Jangra, Oceaan Pendharkar, Inez Yoon, Khushmeen Kaur, Tijana Radovic, Marisa Price, Monica Sanchez

**Staff:** Roland Gagel – Director of Finance; Interim Co-Executive Director  
Sameer Ismail – Senior Advisor, Strategic Policy; Interim Co-Executive Director  
Adam Beggs – Executive Assistant & Board Liaison

**Regrets (E.):** Russell Moy – Chair, School of Energy  
Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

**Regrets (C.):** Ho Yin (Pedro) Cheng, Wasawat (Matt) Joongjai, Sina Faraj Poor, Bella McKimmie

**Guests:** Nina Lu – Member  
Joseph Yuruk – Member  
Fahad Doza – Member  
Cory Buchan – Member

### **15.1 Call to Order**

The Chair, Adam Matthews-Kott, calls the meeting to order at 17:43 (27 voting members).

### **15.2 Territory Acknowledgement**

Adam Matthews-Kott acknowledges the territory the meeting is held on.

### 15.3 Acceptance of the Agenda

**Motion:**

Be it resolved that the agenda be accepted as distributed.

*Moved by: Greyson Dubé*

*Seconded by: Polina Omelyantseva*

**Unanimous**

**CARRIED**

### 15.4 Acceptance of the Minutes:

#### 15.4.1 Council Minutes: April 29, 2025

**Motion:**

Be it resolved that the Council minutes from April 29, 2025, be accepted as distributed.

*Moved by: Adam Matthews-Kott*

*Seconded by: Marisa Price*

**Unanimous**

**CARRIED**

Vikram Gill – Councillor joined the meeting at 17:48 (28 voting members).

Zion Chan – Councillor and Monica Sanchez – Councillor joined at 17:49 (30 voting members).

### 15.5 Reports:

#### 15.5.1 Executive Directors' Report

*- Roland G. & Sameer I.*

The Interim Co-Executive Directors provided a written report, as submitted.

Discussion:

- The Reflective Circle that was hosted on May 8 was sparsely attended. There will not be another reflective circle for the Lapu Lapu day tragedy due to the low attendance.
- Hosted the annual mix and mingle for the Association staff, outgoing and incoming Executives.
- The Geared Up pop-up shop hosted today at AIC was well attended.

#### 15.5.2 Executives' Updates

*- Executives*

The Executives provided verbal reports.

#### Polina Omelyantseva – Chair, Computing & Academic Studies

- Collaborating with computing clubs to host a Hackathon in the autumn. One sponsor has been secured for the event.

**Cora Bell – VP, External**

- The information note regarding the spring lobbying session has been distributed to Council.
- Bylaw committee held their second last meeting. There will be one more meeting to discuss small amendments that can be proposed at the Annual General Meeting in November.
- The Semi-Annual General Meeting package has been distributed to the student body.

**Ja Mu Ku – Chair, Health Sciences**

- There will be a Set Rep meeting tomorrow afternoon.

**15.6 Old Business – None**

**15.7 New Business:**

**15.7.1 Executive & Councillor Honoraria**

*- Finance Committee*

As submitted.

**Motion 1:**

Be it resolved that the Student Association increase the Executive Monthly Honorariums of \$770 per month, by \$40 per month, for a total of \$810 per month for the 2025-26 Fiscal Year.

*Moved by: Xavier Delaney*

*Seconded by: Ocean Pendharkar*

**Unanimous**

**CARRIED**

**Discussion:**

- Incoming Executives are asked to abstain from voting on this motion. They are still able to participate in discussion.
- The increase of \$40 is adjusted for inflation from the last two years, since that was the last time the honorarium was increased.

**Motion 2:**

Be it resolved that the Student Association increase the Specialty Councillor Monthly Honorariums of \$310 per month, by \$10 per month, for a total of \$320 per month for the 2025-26 Fiscal Year.

*Moved by: Xavier Delaney*

*Seconded by: Greyson Dubé*

**20/3/7**

**CARRIED**

**Discussion:**

- This increase is a lower percentage than the Executive increase due the honorarium being increased last year, so it is only covering inflation for one year, not two years.
- Why do Specialty Councillors received monthly Honoria and Councillors receive fees per meeting? – Specialty Councillors have additional responsibilities and duties, such as chairing Set Rep meeting. They are also the primary point of contact for many BCIT staff and faculty at their campus.

**Motion 3:**

Be it resolved that the Student Association increase the Councillor Meeting fee of \$50 per meeting by \$5 per meeting for a total of \$55 per meeting attended for the 2025-2026 fiscal year.

*Moved by: Xavier Delaney*

*Seconded by: Marisa Price*

**20/2/8**

**CARRIED**

**Discussion:**

- Would it be possible to extend the Executive benefits to Councillors? – It is unlikely due to the administrative and practical challenge of tracking active Councillors and ensuring that Association staff know the specific members that are allowed discounts.
  - Discounts applied to purchases is worth more than the percentage increase of the meeting fee.
  - Some staff have previously applied discounts to Councillors because they were under the impression that Councillors receive the same benefits as Executives.

**15.8 Open Forum**

Zion Chan – Councillor

Several attempts to book the grass field have been rejected due to safety concerns. Is it possible to bring the field up to standard so it can be booked for clubs and other events? – The field does not belong to the Association, and paying for BCIT fixes or upgrades would set a precedent that the Association will cover BCIT costs. The Student Spaces Development committee can advocate to BCIT to improve and fix the field. The interim Co-Executive Directors can also encourage BCIT to address this.

Tijana Radovic – Specialty Councillor

Due to the success of the pop-up shop hosted at AIC by Geared Up, would it be possible to host most pop-ups at AIC? Many students there have 10–12-week programs that never bring them to Burnaby and don't have the opportunity to purchase BCIT merchandise. – This will be brought back to the Director of Retail.

- Bringing the pop-up shop to BMC would also be welcomed by the students for the same reason.

**15.9 Meeting Adjournment**

It was moved by Adam Matthews-Kott and seconded by Greyson Dubé that the meeting be adjourned.

**15/7/8**

**CARRIED**

The meeting adjourned at 18:29.

**Minutes Recorded by**

Adam Beggs

**Approved by Council on:**

May 26, 2025

	<b>15.3 Be it resolved that the agenda be accepted as distributed.</b>	<b>15.3 Be it resolved that the Council minutes from April 29, 2025, be accepted as distributed.</b>	<b>15.7.1 Motion 1: Be it resolved that the Student Association increase the Executive Monthly Honorariums of \$770 per month, by \$40 per month, for a total of \$810 per month for the 2025-26 Fiscal Year.</b>	<b>15.7.1 Motion 2: Be it resolved that the Student Association increase the Specialty Councillor Monthly Honorariums of \$310 per month, by \$10 per month, for a total of \$320 per month for the 2025-26 Fiscal Year.</b>	<b>15.7.1 Motion 3: Be it resolved that the Student Association increase the Councillor Meeting fee of \$50 per meeting by \$5 per meeting for a total of \$55 per meeting attended for the 2025-2026 fiscal year.</b>	<b>Adjourn the meeting.</b>
<b>Participant Name</b>						
Yan Yiu Li	Yes	Yes	Abstain	Abstain	Yes	Yes
Erik Aloyan	Yes	Yes	Yes	Yes	Yes	Yes
Marisa Price	Yes	Yes	Abstain	Yes		No
Margaret Van Essen	Yes	Yes	Yes	Yes	No	Yes
Avra Parent	Yes	Yes	Abstain	Yes	Yes	Yes
Oceaan Pendharkar	Yes	Yes	Yes	Yes	Yes	No
Greyson Dubé	Yes	Yes	Yes	Yes	Yes	No
Shervin Laghaie	Yes	Yes	Abstain	Yes	Yes	Yes
polina omelyantseva	Yes	Yes	Abstain	No	Yes	Yes
Xavier Delaney	Yes	Yes	Yes	Yes	Yes	Yes
Denzel Mohamed	Yes	Yes	Yes	Yes	Yes	Abstain
Adam	Yes	Yes	Abstain	Yes	Yes	Yes
Ja Mu Ku	Yes	Yes	Yes	Yes	Yes	Yes
Eric Chau	Yes	Yes	Yes	Yes	Yes	Abstain
moksh garg	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain
Isabela Patarroyo	Yes	Yes	Abstain	Yes	Yes	No
Yachana Jangra	Yes	Yes	Yes	Yes	Yes	Yes
Meehika Chadha	Yes					
Alliah Almendral	Yes		Yes			Yes
cora	Yes	Abstain	Abstain	Yes	Yes	Yes
Tijana Radovic	Abstain	Abstain	Yes	Yes	Yes	No
Prabjot Sabharwal	Yes	Yes	Abstain	Yes	Abstain	Yes
Oscar Gutierrez	Yes	Yes	Yes	No	Yes	No
Inez Yoon	Yes	Yes	Yes	Yes	Yes	Abstain
Khushmeen kaur	Yes					
Vikram Gill		Yes	Yes	No	No	Yes
Monica Sánchez		Yes	Yes	Yes	Yes	Yes
Zion Chsn		Abstain	Yes	Yes	Yes	No

## Executive Directors' Report for Council Meeting – May 12, 2025

### Executive Directors/Director of Finance/Organizational activities of note

- Student Fees for April 2025 and YTD June to April 2025

<b>Student Association of BCIT</b>					
Fee Summary Schedule to the Fiscal Year End					
May 31, 2025					
Year to Date (YTD)					
30-Apr-25	2024-2025				
Per Month	Student Fee	Capital Levy	Building Fee	Medical Fee	Total
May-24	\$ 229,850	\$ 17,978	\$ 87,229	\$ 31,181	\$ 366,237
Jun-24	858,641	89,052	447,364	675,024	2,070,081
Jul-24	547,860	55,360	285,980	423,605	1,312,805
Aug-24	188,577	16,963	68,414	103,292	377,246
Sep-24	38,382	2,958	1,168	11,368	53,876
Oct-24	281,885	20,907	92,260	9,996	405,047
Nov-24	1,208,994	127,098	650,923	961,331	2,948,345
Dec-24	223,199	20,261	88,097	120,638	452,195
Jan-25	57,665	4,987	20,989	28,028	111,669
Feb-25	484,682	43,118	206,508	177,478	911,785
Mar-25	153,808	13,400	39,913	34,937	242,057
Apr-25	105,830	9,851	40,443	64,141	220,264
May-25	-	-	-	-	-
Total Fees	4,149,522	403,953	1,942,059	2,609,838	9,105,371
<b>Year To Date</b>	<b>4,149,522</b>	<b>403,953</b>	<b>1,942,059</b>	<b>2,609,838</b>	<b>9,105,371</b>
YTD % Change	8.3%	4.0%	8.8%	4.4%	7.1%
Actual % change in Fee	<b>4.4%</b>	<b>4.0%</b>	<b>4.9%</b>	<b>4.4%</b>	<b>4.7%</b>
Proj Fees on 12 mth YTD % Change	4,402,276	422,594	1,995,956	2,642,569	9,463,394
Student Fees Budgeted 2024-25	4,241,100	421,400	1,874,300	2,600,000	9,136,800
Proj Variance to Budget 2023-24	161,176	1,194	121,656	42,569	326,594
Fee Per Student Per Year Assuming 2 Terms					
Nominal Fee per year (2 terms)	\$ 299.68	\$ 32.00	\$ 199.92	\$ 294.00	\$ 825.60
Fee Change %	3.9%	0.0%	3.9%	0.0%	2.3%

- **Student Fees for April 2025 and YTD June to April 2025 – Continued**
  - Fees are projected to finish the year with an increase of about 4% over the previous fiscal.
  - Fees from Part-time studies continues to recover with a YTD increase of 6.4% but at a slower rate than last year which increased by 22.9% for the year

### Engagement

- Reminder of the **Student Engagement Forum** on Wednesday **May 14**. If you'd like to share your thoughts on events, prizes, giveaways, and more, we hope you can attend!
- SA Awards Presentation and student volunteer and contribution event – Wednesday **May 28**

### Student Services

- **Entrepreneurship**
  - **Awards:** Committee meetings are underway, with meetings for 2 of 4 awards completed. Winners of the Set Rep Award, SA Champion Award, and International Student Award will be announced at the end of May, with awards handed out at the **Outstanding Students Appreciation Party (May 28)**. The winners of the Laurie Jack Award will be announced in June.
  - **Student Initiative Fund:** Students still have time to apply for the final intake of the year if they would like to receive funding for professional development (**May 19 deadline**).
  - **Trades Entrepreneurship Panel Event | Wed, May 14, 12:30 - 2 PM at Habitat Pub:** The event is a few days away—reminder that all students (19+) are welcome to attend—please register if you are interested in joining us for appetizers and meeting industry experts who have launched successful businesses in the skilled trades:
    - <https://www.bcit.ca/event/ask-an-expert-trades-entrepreneurship-panel/>
- **Career Services**
  - **Health Sciences Expo | April 30, 2:30–6:30 PM** – The first Health Sciences Expo was successfully held in the SE2 building. A total of 17 employers and 264 students participated in the career fair, which took place in the Great Hall. The event received positive feedback from many Health Sciences faculty members and employers.
  - **Career Services Initiatives** – Career Services developed and uploaded a new handout titled AI Tips and Tricks to the student resource page.
  - Two new workshops will launch in **May 2025**:
    - How to Use AI Power Skills for Your Career Search
    - How to Find Student Jobs
- **Advocacy:**
  - Tabled at Library's Exam Jam on May 8
- **Wellbeing:**
  - Served 225 students at Food Pantry; 15 via BBY Food Hampers
  - Served 40 students at Pride on the Tools pop-up pantry and 271 at Go Green pop-up pantry
  - Distributed \$1100 in emergency food funding since April 28
- **Other:**
  - Organized Reflective Circle for Lapu Lapu day tragedy on May 8
  - Completing evaluation of 2024-25 program outcomes and developing 2025-26 operational goals and budget



## Childcare

- Continuing the planning process with BCIT of the 2<sup>nd</sup> Childcare center, honing in on requirements and desired elements for the playground.
- Permit has been submitted by BCIT to the City of Burnaby for approval, construction should begin before the end of 2025.
- Reviewing and confirming enrollment for September 2026, as usual holding back a few spaces for last minute student applications in August.

## Habitat Pub

Pub sales To	Apr 2025	April 2024	Variance	% Increase
○ Total	\$ 71,850	\$ 66,100	\$ 5,750	8.7%
○ Food	\$ 24,400	\$ 22,400	\$ 2,000	8.8%
○ Alcohol	\$ 29,200	\$ 29,900	(\$ 700)	(2.3%)
○ Catering	\$ 14,300	\$ 10,400	\$ 3,900	37.5%
○ Misc	\$ 2,900	\$ 3,400	\$ 500	14.7%

- **Catering YTD** to end of April 2025 – \$61.2k, 2024 – \$32.0k up \$29.2k, over 90% increase
  - Three caterings booked for May
- **Total Revenue YTD** To April 4 2025 – \$473.2k, 2024 – \$444.4k, up \$28.7k or 6.5%
- Live music coming **May 9<sup>th</sup> 2025** 4pm to 7pm – Kernal Panic
- May 12 - BCIT After student party Monday May 12<sup>th</sup>, approximately 100 people attending
- May 14 - Trades Ask an Expert panel in the Pub, approximately 100 people attending

## Retail

For the Month of:	Apr-2025		Sales Data to:	30-Apr	% of Sale Days for Month	
Total Business Days:	20		Days of sales:	20	100%	
Location	Transactions	Net Sales	Budget	% of Budget	Projection	Difference
Geared Up	552	\$ 34,100	\$ 29,500	116%	\$ 34,000	\$ 4,500
St Central	4,259	\$ 25,900	\$ 33,400	78%	\$ 26,000	\$ (7,400)
St South	8,262	\$ 52,000	\$ 44,700	116%	\$ 52,000	\$ 7,300
Geared Up@NE1	282	\$ 7,100	\$ 10,400	68%	\$ 7,000	\$ (3,400)
Print Shop	337	\$ 4,700	\$ 8,500	55%	\$ 4,500	\$ (4,000)
Total Retail Services locations	13,692	\$ 123,800	\$ 126,500	98%	\$ 123,500	\$ (3,000)
Notes						
Print Shop Self-Serve for March is \$1560 (processed Apr.1st in Profitek) and is excluded from the total \$2,800 above.						
Comparable stats for April 2024		to April 30 - 21 bus. days				
Location	Transactions	Net Sales				
Geared Up	617	\$ 33,400				
St Central	4,848	\$ 29,200				
St South	7,036	\$ 42,300				
Geared Up@NE1	398	\$ 9,300				
Print Shop	379	\$ 4,700				
Total Retail Services locations	13,278	\$ 118,900				

- All retail service locations are preparing for the fiscal year end; the closures for Inventory are:
  - GearedUp @NE1 will be closed on May 28<sup>th</sup>-30<sup>th</sup>, 3 business days.
  - GearedUp in SE2 will be closed on May 29<sup>th</sup>-30<sup>th</sup>, 2 business days.
  - Stand South in SE12 will be closed on May 29<sup>th</sup>-30<sup>th</sup>, 2 business days.
  - Stand Central in SE2 will be closed on May 30<sup>th</sup>, 1 business day.
  - Print Shop will be closed on May 30<sup>th</sup>, 1 business day.
- Geared Up pop-up shop will be present at AIC event on Monday May 12<sup>th</sup>.
- Print Shop staff are busy printing numerous Capstone projects for SOC and SOE.

2024-2025 Executive Objectives			Objectives	Report to Council Meeting May 12, 2025 Update #15
Name	Position	#		
Jimmy Wang	President	1	Create and implement a 'Code of Conduct' for Student Executives & Councillors	
		2	Form a plan for new SA space for proposed new building - consult w/Executive Board, Council, Set Reps. Work in tandem w/VPX & Alumni Association	
		3	Implement Governance Review recommendations. Assist Bylaw Committee with Bylaws review and move items from Bylaws to Policy as necessary. Ensure all out of date policies are updated and reviewed.	
Shervin Laghaie	Interim VP, Finance & Administration	1	N/A	
Cora Bell	VP, External	1	Create a bursary for a student who must travel outside of the Lower Mainland for a mandatory practicum.	
		2	By the end of January, create and distribute a guide for Councilors about SA governance structure and the role of Council/Councilors.	
		3	Complete a full review of the current Bylaws and develop a comprehensive list of proposed amendments to recommend to the Bylaw Committee and Council.	

2024-2025 Executive Objectives			Objectives	Report to Council Meeting May 12, 2025 Update #15
Name	Position	#		
Xavier Delaney	VP, Student Experience	1	Complete a revision of the clubs policy, along with ammendments and additions to the policy to be presented to Council. This policy should be under regular review henceforth to respond to the dynamic needs of clubs, as well as to maintain their engagement and longevity on campus.	
		2	Host two clubs forums with at least two thirds of general clubs participation.	
Moksh Garg	VP, Equity & Sustainability	1	To establish a dedicated bursary/award program at BCIT, providing financial support to a distinct group of students	
		2	As the Chair of the Equity and Sustainability Committees, my primary objective is to align BCIT with the United Nations Sustainable Development Goals (SDGs) and to foster equity throughout the campus.	
Greyson Dubé	Chair, School of Business & Media	1	Offer a tax clinic to students in collaboration with the VP of Finance and Administration	
		2	Increase foot traffic to the Habitat Pub by 10%	
Russell Moy	Chair, School of Energy	1	Host and support School of Energy related club events such as RC Classic.	
		2	Create a framework to streamline Set Rep meetings and improve Set Rep/instructor interactions.	
		3	Ensure that doggy destress day occurs on campus as well as other events to boost student morale.	

2024-2025 Executive Objectives			Objectives	Report to Council Meeting May 12, 2025 Update #15	
Name	Position	#			
Polina Omelyantseva	Chair, School of Computing & Academic Studies	1	N/A		
Adam Matthews-Kott	Chair, Schools of Transportation, Construction & the Environment	1	Implement a student support phone line into the strategic plan. The phone / chat line will be operated by students and offer peer support as well as advice about services available to BCIT student.		
		2	Work with members of the Student Spaces Development Committee to develop community projects.		
		3	Collaborate with Greyson to increase pub traffic by at least 10%.		
Eric Chau	Chair, Downtown Campus	1	Increase the availability of student study spaces utilizing unused classrooms.		
		2	Provide more spaces for Student Association Events to be advertised		

2024-2025 Executive Objectives			Objectives	Report to Council Meeting May 12, 2025
Name	Position	#		Update #15
		3	Smaller Objectives: More AED placements at DTC, disposable/compostable utensils for students and opening the gym earlier to match the time the building opens.	
Geoff Vinod Pittappillil	Chair, Specialized Transport Campuses	1	To advocate for the establishment of financial bursaries specifically tailored for international students across all BCIT Schools, aiming to alleviate the financial burdens associated with higher tuition fees, cost of living, and limited work opportunities. This initiative seeks to ensure equitable access to education, support student well-being, and enhance the overall academic experience for international students.	
		2	Transform the contemplation room at ATC into a vibrant student lounge featuring a gaming console, comfortable couches, and various recreational activities to enhance representation and awareness of SA services.	
		3	Redefine the ATC Councillor position into a Specialty Councillor role to address the significantly lower level of SA representation and the unique amount of work required at specialty campuses (ATC, BMC, and AIC). The goal is to develop a fully accessible and functional model similar to what exists at the Burnaby/Main Campus.	

## INFORMATION NOTE

May 12, 2025

**PREPARED FOR:** Council

**PREPARED BY:** VP External

**ISSUE:** Spring Provincial Lobbying Trip

### SUMMARY:

From March 30<sup>th</sup> to April 2<sup>nd</sup>, 2025, the VP External and Senior Advisor, Strategic Policy attended a provincial lobbying trip in Victoria, BC with the BC Federation of Students, University of Victoria Student Society, Simon Fraser Student Society, and the Alliance of BC Students to lobby for increased funding for post-secondary institutions in BC. Primary requests included:

1. Release the post-secondary funding review that was completed in 2023 but never released.
2. Strengthen regulatory controls over post-secondary student fee limits to prevent post-secondary institutions from finding loopholes to increase student fees beyond the existing 2% limit.
3. Restore the percentage of provincial post-secondary funding to 75% of institutional budgets.

The VPX and Senior Advisor, Strategic Policy met with several MLAs, including Premier Eby, the Minister of Advanced Education and Skills Training, Anne Kang, and several members of the opposition. There was general bipartisan support for the lobby items, but hesitation amongst MLAs to commit to increased funding given current budget shortfalls and concerns about the potential impact of US tariffs on the BC economy.

## DESCISION NOTE

May 12, 2025

**PREPARED FOR:** BCITSA Council

**PREPARED BY:** Shervin Laghaie, VP Finance and Administration  
Chair, Finance Committee

**ISSUE:** Review of Executive Honouraria's and Councillor  
Meeting Fees

**RECOMMENDATION:** As per Finance Committee Report

- MOTION 1:** *Be it resolved that the Student Association increase the Executive Monthly Honorariums of \$770 per month, by \$40 per month, for a total of \$810 per month for the 2025-26 Fiscal Year.*
- MOTION 2:** *Be it resolved that the Student Association increase the Specialty Councillor Monthly Honorariums of \$310 per month, by \$10 per month, for a total of \$320 per month for the 2025-26 Fiscal Year.*
- MOTION 3:** *Be it resolved that the Student Association increase the Councillor Meeting fee of \$50 per meeting by \$5 per meeting for a total of \$55 per meeting attended for the 2025-2026 fiscal year.*

**RATIONAL:** See Finance Committee Report



## **Report of the Finance Committee**

May 9, 2025

### **Executive Honourarium** **and** **Councillor Meeting Fees**

#### **BACKGROUND**

The Student Association adjusts Student Fees of the upcoming school year by the annual rate of inflation of the previous calendar year (for 2024 – 2.6%) and adjusts wages of staff by the same rate. As Executives and Councillors are not staff, Council must consider separately if adjustments are to be made to the monthly honourarium and meeting fees. As per the By-law:

- 4.9. Executives shall be entitled to receive a monthly honourarium in an amount to be determined by Council, subject to the requirement that any motion determining the amount of monthly honorarium shall:
- (a) be considered separately from any other questions or motions; and
  - (b) be preceded by a recommendation contained in a report from the Finance Committee; and
  - (c) take effect no sooner than June 1st.

Accordingly, it is incumbent of a current Council to consider the appropriateness of the current amounts received by Executives, Speciality Councillors and Councillors for the benefit of the following Council. As a reminder, the Executive and Specialty Councillor honourarium is just that, an honourarium, and as such there are no required work hours to track or report and as such it is not a “job”. The frame to view the honourarium is that the Executives and Specialty Councillors are volunteering their time to the role that they were elected, and they just happen to receive a token sum of money in appreciation of the dedication and effort to the SA. That said the by-laws of the SA outline basic expectations and responsibilities to which Executives are to be held to account by Council.

With respect to the Councillors, this is a meeting fee and as such Councillors only receive the fee on a per meeting attended basis, be it in person or online.

---

## Analysis and History

When this issue was considered last year on **May 27, 2024**, Council decided to not increase the monthly honorarium for the Executives and the meeting fee for the Councillors. Council did determine that the amount for the Speciality Councillors should be increased by \$10 per month

The Consumer Price Index for BC (or rate of inflation) was 3.9% for the calendar year 2023 and 2.6% this last year of 2024 for a total of 6.5%.

For the Executive Honourarium it is recommended that monthly amount increase by \$40 per month to partially reflect the general increase in the cost of living but still be less than the actual rate in order to demonstrate to the members a certain financial responsibility. As per the table below, if the rate of inflation was strictly applied since 2012-13, the monthly amount would be \$880.29 for 2025-26 to which the recommended rate of \$810 is still well below.

For the Speciality Councillors, though they did receive an increase of 3.3% or \$10 for 2024-25, given the general cost climate and the fact that to attend meetings in person, which is highly encouraged, additional travel time is required that the Burnaby Executives are generally not faced with, it is recommended that the monthly amount should be increased by \$10 per month.

For the Councillor Meeting fee, it is recommended that the per meeting fee be increased by \$5. As the fee has not increased for 2 years, an increase is warranted and though the fee increase represents a 10% increase, the actual amount of the increase of \$5 is a rather de minimis amount, and as such should be considered in that light.

The total increase in cost for the SA for the year will be \$3,600 for the Executives, \$180 per year for the Specialty Councillors and approximately \$2,400 increase in the meeting fees for the Councillors, assuming that 30 Councillors attend the 16 council meeting per year that are normally scheduled.

The total amount of the fees paid would be about \$93,000 for the Executives, \$5,800 For the Specialty Councillors and about \$27,000 in meeting fees to the Councillors for a total amount of just under \$126,000 per year.

## Student Association of BCIT

### Executive Honourariums & Councillor Meeting Fees

From	To	10 Burnaby Campus Executives			C-STC	C-DTC	Councillors: AIC, MC, or ATC		
Months Paid		9	\$ Change	% Change	12	12	9	\$ Change	% Change
1-Jun-26	31-May-27	\$ 810.00	\$ -	0.0%	\$ 810.00	\$ 810.00	\$ 320.00	\$ -	0.0%
<b>1-Jun-25</b>	<b>31-May-26</b>	<b>\$ 810.00</b>	<b>\$ 40.00</b>	<b>5.2%</b>	<b>\$ 810.00</b>	<b>\$ 810.00</b>	<b>\$ 320.00</b>	<b>\$ 10.00</b>	<b>3.2%</b>
1-Jun-24	31-May-25	770.00	-	0.0%	770.00	\$ 770.00	\$ 310.00	10.00	3.3%
1-Jun-23	31-May-24	770.00	40.00	5.5%	770.00	770.00	300.00	20.00	7.1%
1-Jun-22	31-May-23	730.00	20.45	2.9%	730.00	730.00	280.00	10.16	3.8%
1-Jun-21	31-May-22	709.55	-	0.0%	709.55	709.55	269.84		0.0%
1-Jun-20	31-May-21	709.55	-	0.0%	709.55	709.55	269.84		0.0%
1-Jun-19	31-May-20	709.55	-	0.0%	709.55	709.55	269.84		3.8%
1-Jun-18	31-May-19	709.55	14.59	2.1%	709.55	259.84	259.84		2.1%
1-Jun-17	31-May-18	694.96	11.61	1.7%	694.96	500.00	254.50		1.8%
1-Jun-16	31-May-17	683.35	7.44	1.1%	683.35	269.84	250.00		
1-Jun-15	31-May-16	675.91	6.69	1.0%					
1-Jun-14	31-May-15	669.22	-	0.0%					
1-Jun-13	31-May-14	669.22	7.28	1.1%					
1-Jun-12	31-May-13	661.94	15.51	2.4%					
1-Nov-11	31-May-12	646.43							
		President			VP's	Chairs			
1-Jun-11	31-Oct-11	\$ 638.13			\$ 587.03	\$ 536.03			
1-Jun-10	31-May-11	638.13			587.03	536.03			
Does not include cell phone allowance for Executives of \$30 per month									
From	To	Councillors	\$ Change	% Change					
Per Meeting Attended									
1-Jun-26	31-May-27	\$ -	\$ -	0.0%					
1-Jun-25	31-May-26	55.00	5.00	10.0%					
1-Jun-24	31-May-25	50.00	-	0.0%					
1-Jun-23	31-May-24	50.00	10.00	25.0%					
1-Jun-22	31-May-23	40.00	-	0.0%					
1-Jun-21	31-May-22	40.00	-	0.0%					
1-Jun-20	31-May-21	40.00	-	0.0%					
1-Jun-19	31-May-20	40.00	5.00	14.3%					
1-Jun-18	31-May-19	35.00	-	0.0%					
1-Jun-17	31-May-18	35.00	-	0.0%					
1-Jun-16	31-May-17	35.00	-	0.0%					
1-Jun-15	31-May-16	35.00	10.00	40.0%					
1-Jun-14	31-May-15	25.00	-	0.0%					
1-Jun-13	31-May-14	25.00	-	0.0%					
1-Jun-12	31-May-13	25.00	-	0.0%					
1-Jun-11	31-May-12	25.00							