

13.1 Call to Order

13.2 Territory Acknowledgement

13.3 Acceptance of the Agenda

13.4 Acceptance of the Minutes:

13.4.1 Council Minutes: March 17, 2025

13.4.2 Council Minutes: April 2, 2025

13.5 Reports:

13.5.1 Executive Directors' Report

- Roland G. & Sameer I.

13.5.2 IN – Election Report Ratification update

- Sameer I.

13.5.3 Executive Updates

- Executives

13.6 Old Business – None

13.7 New Business:

13.7.1 DN - Events Department Funding Proposal

- Roland G. & Shaleeta H.

13.7.2 DN - Appointment of Temporary Executives

- Jimmy W.

13.7.3 Member in Bad Standing – Vrishank Prabhu

- Jimmy W.

13.8 Open Forum

13.9 Adjournment

Reminders:

- Next Council Meeting: Tuesday, April 29, 2025 17:30 – 19:30

Executives: Jimmy Wang – President
Cora Bell – VP, External
Moksh Garg – VP, Equity & Sustainability
Greyson Dubé – Chair, School of Business & Media
Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment
Russell Moy – Chair, School of Energy
Eric Chau – Chair, Downtown Campus
Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

Councillors: Ho Yin (Pedro) Cheng, Alliah Almendral, Isabela Patarroyo Singh, Zion Chan, Wasawat (Matt) Joongjai, Erik Aloyan, Meehika Chadha, Prabjot Sabharwal, Denzel Mohamed, Oscar Gutierrez, Yan Yiu Li, Vikram Gill, Ja Mu Ku, Avra Parent, Oceaan Pendharkar, Marisa Price, Sina Faraj Poor, Monica Sanchez, Bella McKimmie

Staff: Roland Gagel – Director of Finance; Interim Co-Executive Director
Sameer Ismail – Senior Advisor, Strategic Policy; Interim Co-Executive Director
Shaleeta Harrison – Director, Engagement
Adam Beggs – Executive Assistant & Board Liaison

Regrets (E.): Shervin Laghaie – Interim VP, Finance & Administration
Xavier Delaney – VP, Student Experience

Regrets (C.): Avneet Kaur, Margaret Van Essen, Yachana Jangra, Inez Yoon, Khushmeen Kaur, Tijana Radovic

Guests: Joseph Yuruk – Member
Polina Omelyantseva – Member

13.1 Call to Order

The Chair, Jimmy Wang, calls the meeting to order at 17:32 (26 voting members).

13.2 Territory Acknowledgement

Adam Matthews-Kott acknowledges the territory the meeting is held on.

13.3 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Greyson Dubé

Amendment 1:

To strike agenda item 13.6 – Old Business: Accountability Measures for Executive Board.

Moved by: Jimmy Wang

Seconded by: Russell Moy

19/1/6

CARRIED

Motion (amended):

Be it resolved that the agenda be accepted as amended.

Unanimous

CARRIED

13.4 Acceptance of the Minutes:

13.4.1 Council Minutes: March 17, 2025

Motion:

Be it resolved that the Council minutes from March 17, 2025, be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Marisa Price

Unanimous

CARRIED

13.4.2 Council Minutes: April 2, 2025

Motion:

Be it resolved that the Council minutes from April 2, 2025, be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Adam Matthews-Kott

Unanimous

CARRIED

13.5 Reports:

13.5.1 Executive Directors' Report

- Roland G. & Sameer I.

The Interim Co-Executive Directors provided a written report, as submitted.

Discussion:

- Funding from BCIT for the clubs competition fund next year will be \$15 000. This amount is not matched by the Association and only available to non-Business clubs as they have a separate pool of funds. BCIT will also provide funding for the student initiative fund at their regular rate.
- Chartwells has moved to cashless payments due to a low volume of customers paying with cash.
- Catering provided by Habitat pub is more than double that of last year.
- There is a voting station active in the Health Sciences building for advanced voting in the federal election.
- The Association is partnering with New Majority, a nonpartisan organization that assists and encourages voting. They are present on campus during the federal election voting period.
- Is the mobile food pantry still available at the Aerospace Technology Campus? – Yes. There are plans to expand the program to the other specialty campuses.

Zion Chan – Councillor joined the meeting at 17:46 (27 voting members).

13.5.2 Election Report Ratification Update

- Sameer I.

The Elections Administrator provided a written report, as submitted.

Discussion:

- Two of the four outstanding races have been announced today: President and Vice-President, Equity & Sustainability. The remaining races – Vice-President, Student Experience and Chair, School of Business & Media – are expected to be announced by the end of the week.
- The electronic ballots provided by BCIT can only be submitted once, meaning that if a ballot is submitted with no one selected for a position the system registers it as an abstention for that position and it cannot be resubmitted. This is how BCIT has setup the voting system, there is a possibility to alter the ballots to alleviate this or to include more messaging indicating that a ballot can only be submitted once, and blanks cannot be returned to.

13.5.3 Executives' Updates

- Executives

The Executives provided verbal updates.

Greyson Dubé – Chair, School of Business & Media

- Brain Brawl pub trivia has two weeks remaining in the series. There is consistency in the teams that attend.

Adam Matthews-Kott – Chair, Schools of Transportation, Construction & the Environment

- The Student Spaces Development committee has held their final meeting for the year.
 - Approved the replacement of the chairs in the study space of SE2 along with more outlets in tables.
 - Furniture that can be passed down will be sent to the Marine Campus for the student space there.

Russell Moy – Chair, School of Energy

- The RC classic was hosted by IEEE in March. Six teams participated. The Chair fund was used to provide t-shirts for the teams.

Cora Bell – VP, External

- Attended a provincial lobbying trip with the Association's Senior Advisor, Strategic Policy. They joined a group of student societies led by the BC Federation of Students.
 - The primary requests made to MLAs included:
 - Strengthening the Tuition Limit Policy. The current policy limits post-secondaries from increasing tuition by more than 2%, however they can still raise fees by more than 2% and implement new fees.
 - Completing the Funding Review. The current funding model is outdated and not effective enough. A review was conducted to determine the issues with the current funding model some years ago but never completed or released.
 - Restoring Provincial Funding. Post-secondaries have had a steady decrease in funding for years. The students requested the government restore funding that has eroded over time.
 - Will Council receive a written information note on the lobbying trip? – Yes.

Jimmy Wang – President

- Planning a barbeque with the Chair, School of Energy for April 25, 2025, to be hosted in Council Chambers and the patio. Still looking for a chef for the event.
- Was interviewed with the VP, External by the Runner magazine about the decision to denounce the actions of the Kwantlen Student Association. The article is available online on their website.

13.6 Old Business – None

13.7 New Business:

13.7.1 Events Department Funding Proposal

- Roland G. & Shaleeta H.

The Directors of Engagement and Finance presented a proposal to increase operational funds for the Association, see attached.

Motion:

BE IT RESOLVED that Council approves the funding of the Events Department for an additional year by transferring an additional \$250,000 from the internally restricted Medical Insurance Fund to the operating fund contingent when the Budget for the June 2025 to May 31, 2026 fiscal year is approved in its entirety.

Moved by: Jimmy Wang

Seconded by: Moksh Garg

24/1/2

CARRIED

Discussion:

- A roundtable forum is planned for mid-May to gather feedback on the planned and scheduled events for next year.
- The department has two primary goals for next year: hosting 100 days of events, and reaching 50 000 student interactions.
 - Prior to the events team creation last year, there were typically 32 events hosted per year. This year 65 events were hosted by the new department. Next year they will include more events on specialty campuses.
- Why was the Hackathon cancelled this year? – The event relied too heavily on the Executive to operate. In the future, the events team will work with an external partner that can handle the logistics. This will remove the unnecessary burden from the student Executive.
- Will there be extended hours at Habitat pub? – Yes. The specifics of what time is still being determined, but the extended hours will take effect in September and continue through the semester to build business. Trivia will also return, hosted by an external group.
- Is the drag show returning? – Yes. The events team has secured community connections to bring authentic representation to the event, ensuring a successful drag show.
- What is the other 30% income (referencing slide 7)? – This is mostly vending income from companies that attend career fairs. By increasing the number of career fairs (and other similar events), the income generated from events like these is also increasing.
 - Vendors typically pay \$850 per day for a table at a career fair. There are also some sponsors that contribute to the general funding of events and fairs.
- Why does a referendum need to be held? – The goal is to create a source of sustainable income that can be used to host events and hire staff to run and manage the events. To add additional student fees, a referendum must be held where all students can vote on the proposal.
- In the proposal there are specific days labeled for BMC events, but the events themselves are not specified. Will there be a survey for students to share their opinions on what events they would like to have? – Yes, a survey or focus group will be conducted in May; ideas and opinions are always welcome and do not need to be shared through a survey. There are some ideas for events already generated based on previous successful events. Please note as well

that the dates are still subject to change. As feedback is collected the team will continue to review the schedule and plan to ensure the students receive the best events with highest possible attendance.

- Will any of the events be ticketed? – There is currently no intention to implement attendance fees or tickets on any events.

The Chair called a recess at 18:51.

The meeting reconvened at 19:01.

13.7.2 Appointment of Temporary Executives

- Jimmy W.

Motion:

WHEREAS it would be impractical in light of the conclusion of BCITSA general elections to hold a by-election to fill the vacancies in the positions of Chair of the School of Health Sciences and Chair of the School of Computing and Academic Studies; and

WHEREAS full ratification of elections will not take place until the next meeting of Council; and
WHEREAS the results of the general elections for the above named positions have been published with no complaints pending for either role,

NOW THEREFORE BE IT RESOLVED THAT pursuant to Bylaw 14.5(b), Council appoints by a 2/3rds resolution Ja Mu Ku as Interim Chair of the School of Health Sciences, and

BE IT FURTHER RESOLVED THAT pursuant to Bylaw 14.5(b), Council appoints Polina Omelyantseva by a 2/3rds resolution as Interim Chair of the School of Computing and Academic Studies.

Moved by: Jimmy Wang

Seconded by: Marisa Price

22/2/3

CARRIED

Discussion:

- Is this action similar to ratification of the roles? – No, this will just fill the current vacancies. Once the election is ratified the members will become permanent in their roles, whereas through this motion they would technically be interim.

13.7.3 Member in Bad Standing: Vrishank Prabhu

- Jimmy W.

Motion:

WHEREAS the Association upholds values of honesty and integrity; and
WHEREAS the Member has been shown to defraud the Association and its Clubs:
NOW THEREFORE BE IT RESOLVED THAT pursuant to Bylaw 2.5 (b) and requiring a 2/3 vote, Council declares Vrishank Prabhu is no longer in good standing with the Association.

Moved by: Jimmy Wang

Seconded by: Geoff Vinod Pittappillil

Motion:

To postpone consideration of the main motion until the next meeting on April 29, 2025.

Moved by: Moksh Garg

Seconded by: Greyson Dubé

Unanimous

CARRIED

Discussion:

- A statement was shared by the Specialty Councillor, Marine Campus; it was provided to her with permission to share. The Member in question is currently going through a withdrawal process, which was ordered by his program head. This is a separate event that it is taking place due to mental health concerns. By the end of this week, the Member will no longer be a student or member. The Member is not expecting to enrol again in the foreseeable future.
 - If the Member enrolls again, there would be no way for the Association to know. There is also no method for determining if or when the Member withdraws.
- The Member attended the previous meeting; however, this motion was not presented due to a lack of quorum.
- If the Member is leaving the school and Association of their own volition, then there is no need to place him in bad standing.

13.8 Open Forum

Zion Chan – Councillor

- How much of the budget was spent on the Student Spaced Development committee? – The budget of the committee rolls over each year, so their available funds are not necessarily reflected in the budget. Each year there is approximately \$100 000 that is added to the available funds.
- How much did the piano cost? – It was approximately \$15 000.

Avra Parent – Councillor

- Some of the accessibility tools, such as the text reading tool, aren't compatible with all the materials and textbooks that students need to access. Who should this concern be brought to? – BCIT will have to address this issue. If they are unresponsive or unwilling, then the Association can advocate for the student's needs.

Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

- Some Set Reps have reported that they are not receiving emails. It is unclear why this issue has arose, though it is probable that they did not re-register.

Joseph Yuruk – Member

- How often are the Advocacy & Policy committee meetings being held? – They have not been held recently due to lack of discussion or decision items. There is currently an outstanding topic that the committee chair is trying to connect with an external professional on.

13.9 Meeting Adjournment

It was moved by Jimmy Wang and seconded by Avra Parent that the meeting be adjourned.

Unanimous

CARRIED

The meeting adjourned at 19:30.

Minutes Recorded by

Adam Beggs

Approved by Council on:

April 29, 2025

	13.3 To strike agenda items in 13.6 - Old Business: Accountability Measures for Executive Board.	13.3 Be it resolved that the agenda be accepted as amended.	13.4.1 Be it resolved that the Council minutes from March 17, 2025, be accepted as distributed.	13.4.2 Be it resolved that the Council minutes from April 2, 2025, be accepted as distributed.	13.7.1 Events Department Funding Proposal. As presented.	13.7.2 Appointment of Temporary Executives. As presented.
Participant Name						
Bella	Yes	Yes	Yes	Yes	No	Yes
Monica	Abstain	Yes	Yes	Abstain	Yes	Yes
Vikram	Yes	Yes	Yes	Yes	Yes	Yes
Marisa Price	Yes	Yes	Yes	Yes	Yes	Yes
Eric Chau	Abstain	Yes	Abstain	Abstain	Yes	Yes
Prabjot Sabharwal	Yes	Yes	Yes	Yes	Abstain	Yes
Isabela Patarroyo	Abstain	Yes	Yes	Yes	Yes	Abstain
Yan Yiu Li	Abstain	Yes	Yes	Yes	Yes	Yes
Greyson Dubé	Yes	Yes	Yes	Yes	Yes	Yes
Wasawat Joongjai	Yes	Yes	Abstain	Yes	Yes	Yes
Denzel Mohamed	Abstain	Yes	Yes	Yes	Yes	Yes
alliah	Yes	Yes	Yes	Yes	Yes	
Cora	Yes	Yes	Abstain	Abstain	Yes	Yes
Ho Yin Pedro Cheng	Yes	Yes	Yes	Yes		Yes
Oceaan Pendharkar	Yes	Yes	Yes	Yes	Yes	Yes
Meehika Chadha	Yes		Yes		Yes	
jimy	Yes	Yes	Yes	Yes	Yes	Yes
Avra P	Yes	Yes	Yes	Yes	Yes	Yes
Sina Faraj Poor	Yes	Yes	Yes	Yes	Yes	No
Adam Matthews-Kott	Yes	Yes	Yes	Yes	Yes	Yes
Ja Mu Ku	Yes	Yes	Yes	Yes	Yes	Yes
Oscar Gutierrez	No	Abstain	Yes	Yes	Yes	No
Geoff Vinod Pittappillil	Yes	Yes		Yes	Yes	Yes
Erik Aloyan		Yes	Yes	Yes	Yes	Yes
Moksh garg					Yes	Yes
Russell Moy					Yes	Yes
Zion Chan					Yes	Yes

Executive Directors' Report for Council Meeting – April 2, 2025

Executive Directors/Director of Finance/Organizational activities of note

- Received Funds from BCIT for Student Initiative Fund for 2025-26 & 2026-27 at \$7,500 per year, total \$15,000
 - SA Matches equally so SIF has \$15,000 per year to distribute, amount unchanged
- Received Funds from BCIT for Clubs Competition Fund for 2025-26 & 2026-27 at \$15,000 per year, same as this past year, total \$30,000
 - Asked for \$50,000 per year, was hoping for \$25,000 per year, SA does not match
- Elections Update – Verbal from Sameer

Engagement

- **Marketing and Communications**
 - The Events and the Marketing & Communications Teams are looking for your insights into upcoming decisions. We'll be hosting Focus Groups in the coming weeks on topics such as student events, giveaway products, and much more. We'll be inviting a variety of students, and If you'd like to share your perspective, please email Shaleeta Harrison, Director of Engagement at sharrison@bcitsa.ca for more information.
- **Publications**
 - **Link magazine** will soon be hiring students for the 2025-2026 academic year!
 - Check the BCITSA Employment Page in April to apply
- **Upcoming Events**
 - **Brain Brawl Trivia** - Join us on Thursdays from 5-7PM! To April 24 at **Habitat Pub** There are prizes with every round, and the highest team score at the end will win a grand prize.

Student Services

- **Student Services Group** is collaborating with the Library on their month-long Exam Jam, focusing on fun activities and tabling to promote our services to students.
- **Advocacy**
 - Recruiting temporary Advocacy Specialist to join the team starting late April (backfilling maternity leave)

• Career Services

• Past Programs & Sessions

- **Resume Clinic** | March 18 | Downtown Campus March 26 | Burnaby Campus
 - 42 Student got support over the 2 session
- **Special Guest Workshop: Fearless Networking - *Networking tips for success at the BCITSA Hiring Fair*** | March 26 | Burnaby Campus – 30 Students attended
- **How to Prepare for a BCITSA Hiring Fair** | March 27 | Virtual (MS Teams)

• Upcoming Programs and Sessions

- **Resume Clinic ATC** | April 1
- **BCITSA Spring April Hiring Fair** | April 2, 2025 | 11:00 AM – 3:30 PM | SE2 Great Hall
 - 24 employers booked
- **Career Fair ATC** | April 8, 2025 | 16 Employers booked
- **Professional Headshots** | April 9 | 1:00 PM – 5:00 PM | Burnaby Campus - SE2
 - Fully booked out with 75 students

• Entrepreneurship

- **Online Startup Training (New)** – This new service provides students with self-paced tools to support with business model development. Has now launched
- **Student Initiative Fund** – 4 of 6 annual intakes have passed, and we are currently accepting applications for the April 22 intake.
- **Annual Awards** - The deadline to apply for the Annual Achievement Awards is April 22.
 - New International Student award is now live
- **Trades Entrepreneurship panel** | May 14 | Planning well underway

• Wellbeing

- **ATC Food Pantry pop up** | April 8, 2025 | In conjunction with Career Fair

Habitat Pub

Pub sales – 3 Weeks	Mar 2025	Mar 2024	Variance
○ Patrons	1,321	1,321	
○ Total	<u>\$ 33,000</u>	<u>\$ 34,000</u>	(\$ 1,000)
○ Food	\$ 15,000	\$ 14,000	\$ 1,000)
○ Alcohol	\$ 9,000	\$ 10,000	(\$ 1,000)

- Catering Sales: 15k for the month of March
 - YTD over 45k, best year was 2020, were at 30k just before lockdown
- March 20th - Brain Brawl 12 people approx. \$150 sales.
- April 5th - Vancouver Dodgeball League Private event revenue expected approx 10k
- May 9th - Live music, BCIT House Band: Kernal Panic

Retail

For the Month of:	Mar-2025		Sales Data to:	12-Mar	% of Sale Days for Month	
Total Business Days:	21		Days of sales:	8	38%	
Location	Transactions	Net Sales	Budget	% of Budget	Projection	Difference
Geared Up	197	\$ 9,100	\$ 36,100	25%	\$ 24,000	\$ (12,100)
St Central	1,497	\$ 9,100	\$ 27,700	33%	\$ 24,000	\$ (3,700)
St South	2,909	\$ 18,300	\$ 41,800	44%	\$ 48,000	\$ 6,200
Geared Up@NE1	211	\$ 4,800	\$ 5,200	92%	\$ 12,500	\$ 7,300
Print Shop	207	\$ 2,100	\$ 7,200	29%	\$ 5,500	\$ (1,700)
Total Retail Services locations	5,021	\$ 43,400	\$ 118,000	37%	\$ 114,000	\$ (4,000)
Notes						
21 business days in March 2024		BCIT Spring break March 10-14,2025				

- Retail is performing close to Budget and overall sales for the first 8 days are up 4% over the same period last year
- Geared Up has processed several BCIT department orders, with March 31st being their fiscal year end; this had a positive impact on the store performance.
- Stand South continues to be open until 6:30pm Monday-Thursday; in March, during the hours 4:00-6:30pm, the store has served over 1,200 customers and earned \$8,200 in sales.
- Stand Central's performance is adversely affected when the Great Hall either has no seating or blocked. We are working on feasible solutions with our Events team and BCIT
- Campus Print & Copy Centre reports the following stats:
 - 60 booklets were printed for a customer in Nanaimo
 - Fun fact - customer is 11 year old girl in grade 5 who had her storybook printed
 - Election candidates have mainly printed with printshop bringing revenue.
 - We are very much impacted by proposed and current tariff situation with US (there aren't many choices to buy Canadian in paper industry).

Executive Directors' Report for Council Meeting – April 14, 2025

Executive Directors/Director of Finance/Organizational activities of note

- Student Fees for March 2025 and YTD June to March 2025

BCIT Student Association					
Fee Summary Schedule to the Fiscal Year End					
May 31, 2025					
Year to Date (YTD)					
31-Mar-25	2024-2025				
Per Month	Student Fee	Capital Levy	Building Fee	Medical Fee	Total
May-24	\$ 229,850	\$ 17,978	\$ 87,229	\$ 31,181	\$ 366,237
Jun-24	858,641	89,052	447,364	675,024	2,070,081
Jul-24	547,860	55,360	285,980	423,605	1,312,805
Aug-24	188,577	16,963	68,414	103,292	377,246
Sep-24	38,382	2,958	1,168	11,368	53,876
Oct-24	281,885	20,907	92,260	9,996	405,047
Nov-24	1,208,994	127,098	650,923	961,331	2,948,345
Dec-24	223,199	20,261	88,097	120,638	452,195
Jan-25	57,665	4,987	20,989	28,028	111,669
Feb-25	484,682	43,118	206,508	177,478	911,785
Mar-25	153,808	13,400	39,913	34,937	242,057
Apr-25	-	-	-	-	-
May-25	-	-	-	-	-
Total Fees	4,043,692	394,103	1,901,616	2,545,697	8,885,107
Year To Date	<u>4,043,692</u>	<u>394,103</u>	<u>1,901,616</u>	<u>2,545,697</u>	<u>8,885,107</u>
YTD % Change	9.1%	4.7%	9.0%	5.3%	7.8%
Actual % change in Fee	<u>5.2%</u>	<u>4.7%</u>	<u>5.1%</u>	<u>5.3%</u>	<u>5.4%</u>
Proj Fees on 12 mth YTD % Change	4,438,603	425,759	2,043,916	2,666,101	9,574,379
Student Fees Budgeted 2024-25	<u>4,241,100</u>	<u>421,400</u>	<u>1,874,300</u>	<u>2,600,000</u>	<u>9,136,800</u>
Proj Variance to Budget 2023-24	<u>197,503</u>	<u>4,359</u>	<u>169,616</u>	<u>66,101</u>	<u>437,579</u>
Fee Per Student Per Year Assun					
Nominal Fee per year (2 terms)	<u>\$ 299.68</u>	<u>\$ 32.00</u>	<u>\$ 199.92</u>	<u>\$ 294.00</u>	<u>\$ 825.60</u>
Fee Change %	<u>3.9%</u>	<u>0.0%</u>	<u>3.9%</u>	<u>0.0%</u>	<u>2.3%</u>

- Student Fees for March 2025 and YTD June to March – Continued
 - As mentioned in the March 17 ED Report, Student Fees for February were unusually high as the fees were 50% higher than Feb 2024.
 - It was also suggested in that report that it was likely that the Fees for March would be less than the fees for March 2024 as sort of an offset. And this is in fact what has happened as the fees for March 2025 or 41.5% less than March 2024.
 - If February and March are added together for 2025 and 2024 and compared, for
 - 2025 the total is \$1,154,000
 - 2024 the total is \$1,070,000
 - Is an increase of 7.8%
 - Likely will finish the year with a net increase of 5%
- SE2 2nd Floor study hall corridor transition strip replaced and minor carpet repair
- Carpets in the Great Hall and SE2 3rd floor will be steamed cleaned Easter Long Weekend
- New Chairs for SE2 2nd Floor Study Hall Corridor ordered – 160 total
- Election Update

Engagement

- The Engagement Team is planning a Student Engagement Forum on May 14. If you'd like to share your thoughts on events, prizes, giveaways, and more, we hope you can attend! Details to come.
- **Marketing and Communications**
 - MarCom will be looking for photography models in the coming weeks for new Geared Up Campaigns
 - MarCom is meeting with teams across the association to build a comprehensive annual plan for next year
- **Events**
 - SA Events will be partnering with the BCIT Pride committee on their new Pride on the Tools event on April 23rd. The event will run from 1-3:30, and feature industry speakers and a drag show in the Great Hall!
 - Jack of All Trades will return on April 25th in Habitat Pub, 2:30-4:30 featuring fun team games and prizes
 - We have several external events/rentals we are support in the coming weeks, including Canadian Tire's AGM
- **Publications**
 - Link is hiring! If you know a student Writer, Editor, or Designer who would be interested in joining our team for 2025-2026, please check the BCITSA Employment page!
- **Clubs**
 - Our Business + Media Clubs have received an unprecedented level of financial support from the School of Business + Media; our thanks to the school for providing our clubs with these opportunities!
 - A new "Special Funding" Application is open to ensure clubs receive what they need from the BCITSA! Clubs can apply through the current Event Funding portal.
- **Upcoming Events**
 - **Jack/Jill of All Trades** on April 25 2:30-4:30 **Habitat Pub**
 - **Brain Brawl** Trivia Thursdays from 5-7PM! **Habitat Pub**
 - 2 Brawls left to go: April 17 and April 24

Childcare

- **Salmon Release – April 24** | We will be joining Mark Angelo on April 24 for the annual release of salmon fry in Guichon creek. Mark is BCIT alumni Instructor and instrumental in the restoration of Guichon creek. This is the 5th year that our children/staff are being invited to take part in the actual release of the fry into the creek.

Student Services

- **Entrepreneurship**
 - **Awards:** Applications are open and promotions are planned for social media, newsletters, and the Learning Hub. Deadline to apply is April 22, and winners will be announced in May. Committees are being organized, and back-end improvements regarding the application process have been put into place.
 - **Trades Entrepreneurship Panel Event:** Event planning for this panel is taking much of the department's capacity. We are partnering with BCIT SOCE and with the Alumni Association. Unlike in previous years, when little/no budget was devoted to this event, we have secured sponsorship this year and will be hosting the event in the Habitat (rather than in a classroom). We are aiming to make this a big and impactful event for Trades students and alumni.
 - **Other support:** Students continue to access 1-on-1 Entrepreneurship meetings and services such as Online Startup Training and Business Plan Review.
- **Career Services**
 - **Resume Clinic ATC** | April 1 | 17 students received support
 - **BCITSA Spring April Hiring Fair** | April 2, 2025 | 11:00 AM – 3:30 PM | SE2 Great Hall
 - 25 employers and 736 students participated in the event
 - **Career Fair ATC** | April 8, 2025 - 16 Employers and around 180 students participated in the event
 - **Professional Headshots & LinkedIn Review** | Drop In Session | April 9 | 1:00 PM–5:00 PM
 - 58 students took their headshots, and 17 students received the feedback on their LinkedIn profiles.
- **Advocacy Services**
 - The temporary Advocacy Specialist position (backfilling maternity leave) has been filled, with a commencement date of April 22, 2025.
- **Wellbeing & Food Pantry**
 - **ATC Food Pantry Pop Up** | April 8
 - Distributed **\$3500** worth of food. Total Attendance: 90
 - Domestic: 56 International: 34
 - Full-time: 80 Part-time: 10
 - **Burnaby Food Pantry** – 2 Sessions April 2 and April 8
 - Distributed almost **\$3500** worth of food. Total Attendance: 193
 - Domestic: 68 International: 125
 - Full-time: 185 Part-time: 8
 - **Upcoming Food Pantry** | April 23 (1:00–3:30 PM) Pop-up at the Pride in the Tools event
 - **Go Green thrifting** event on April 30 (12:30–3:30 PM)

Habitat Pub

Pub sales	Mar 2025	Mar 2024	Variance
○ Total	\$ 44,600	\$ 44,900	(\$ 300)
○ Food	\$ 22,300	\$ 20,100	\$ 2,200
○ Alcohol	\$ 19,100	\$ 19,500	(\$ 400)
○ Catering	\$ 3,100	\$ 2,700	(\$ 400)
○ Misc	\$ 2,100	\$ 400	\$ 600

- **Catering YTD** to end of March 2025 - 47k, 2024 - 15k up 32k
- **Total Revenue YTD** March 2025 - 401k, 2024 - 378k, up 23K
- April 5TH **Vancouver Dodgeball League** Private event revenue 9k
- **Brain Brawl Trivia** Thursday April 10 sales were \$400 for the 2-hour event (5 groups participated)
- **Jack of All Trades** – April 25th 4pm to 6pm
- Live music coming May 9th 2025 4pm to 7pm

Retail

For the Month of:	Apr-2025		Sales Data to:	9-Apr	% of Sale Days for Month	
Total Business Days:	20		Days of sales:	7	35%	
Location	Transactions	Net Sales	Budget	% of Budget	Projection	Difference
Geared Up	183	\$ 15,200	\$ 29,500	52%	\$ 43,500	\$ 14,000
St Central	1,576	\$ 9,600	\$ 33,400	29%	\$ 27,500	\$ (5,900)
St South	3,005	\$ 18,800	\$ 44,700	42%	\$ 53,500	\$ 8,800
Geared Up@NE1	62	\$ 1,600	\$ 10,400	15%	\$ 4,500	\$ (5,900)
Print Shop	95	\$ 520	\$ 8,500	6%	\$ 1,500	\$ (7,000)
Total Retail Services locations	4,921	\$ 45,720	\$ 126,500	36%	\$ 130,500	\$ 4,000

- There are two statutory holidays in April, whereas last year there was only one.
- Geared Up pop-up shop at ATC on April 8th. Net Sales \$1,600
- Stand Central and Geared Up stores will stay open late for event on April 30th
- Print Shop has provided the following details:
 - Helped Printing/Finishing material for "Health Sciences EXPO 2025".
 - Coordinating with communication instructors and engineering instructors to streamline Capstone 2025 posters printing/mounting projects.
 - Purchased some paper before US tariffs and the Canadian retaliatory tariffs were induced to keep our inventory cost low.
-

INFORMATION NOTE

April 14, 2025

PREPARED FOR: BCITSA Council

PREPARED BY: Senior Advisor, Strategic Policy | Elections Administrator

ISSUE: Election Report Ratification Update

SUMMARY:

Ordinarily, ratification of the election process is presented to Council at its first meeting following the conclusion of an election. However, from time to time, pending complaints and/or appeals can delay this process. The large amount of time between the end of the campaign and the start of the subsequent Board term is designed to allow flexibility to resolve outstanding issues without jeopardizing transition-related activities.

In the case of this election, the large volume of work for the Election Committee, paired with the fact that members of both Committees are students-at-large, has presented understandable limitations on each Committee's capacity to conclude its work. As of the conclusion of the voting period, eight of twelve races could be announced with confidence. Of the remaining four, at least two are expected to be resolved before Council meets on April 14th, with the remainder expected to be resolved in the first half of this week. This should permit a presentation of the Election Committee's report at Council's final meeting in April.

2024-2025 Executive Objectives			Report to Council Meeting Apr. 2, 2025 Update #12	Report to Council Meeting Apr. 14, 2025 Update #13
Name	Position	#	Objectives	
Jimmy Wang	President	1	Create and implement a 'Code of Conduct' for Student Executives & Councillors	
		2	Form a plan for new SA space for proposed new building - consult w/Executive Board, Council, Set Reps. Work in tandem w/VPX & Alumni Association	
		3	Implement Governance Review recommendations. Assist Bylaw Committee with Bylaws review and move items from Bylaws to Policy as necessary. Ensure all out of date policies are updated and reviewed.	
Shervin Laghaie	Interim VP, Finance & Administration	1	N/A	
Cora Bell	VP, External	1	Create a bursary for a student who must travel outside of the Lower Mainland for a mandatory practicum.	
		2	By the end of January, create and distribute a guide for Councilors about SA governance structure and the role of Council/Councilors.	
		3	Complete a full review of the current Bylaws and develop a comprehensive list of proposed amendments to recommend to the Bylaw Committee and Council.	
Xavier Delaney	VP, Student Experience	1	Complete a revision of the clubs policy, along with ammendments and additions to the policy to be presented to Council. This policy should be under regular review henceforth to respond to the dynamic needs of clubs, as well as to maintain their engagement and longevity on campus.	
		2	Host two clubs forums with at least two thirds of general clubs participation.	
		1	To establish a dedicated bursary/award program at BCIT, providing financial support to a distinct group of students	The international student award is now available at bcitsa.ca/awards. This award offers two positions, each valued at \$500, to support eligible international students in their academic journey.

2024-2025 Executive Objectives			Objectives	Report to Council Meeting Apr. 2, 2025 Update #12	Report to Council Meeting Apr. 14, 2025 Update #13
Name	Position	#			
Moksh Garg	VP, Equity & Sustainability	2	As the Chair of the Equity and Sustainability Committees, my primary objective is to align BCIT with the United Nations Sustainable Development Goals (SDGs) and to foster equity throughout the campus.	The E&S Committee, in collaboration with the Wellbeing Management Department, is planning to introduce another community fridge on campus, located at the Rec Centre. We are currently in the process of coordinating with Krista Lambie, who oversees the Rec Centre, to discuss logistics and implementation. Further updates will be shared as progress is made.	
Greyson Dubé	Chair, School of Business & Media	1	Offer a tax clinic to students in collaboration with the VP of Finance and Administration		
		2	Increase foot traffic to the Habitat Pub by 10%		
Russell Moy	Chair, School of Energy	1	Host and support School of Energy related club events such as RC Classic.		
		2	Create a framework to streamline Set Rep meetings and improve Set Rep/instructor interactions.		
		3	Ensure that doggy destress day occurs on campus as well as other events to boost student morale.		
Adam Matthews-Kott	Chair, Schools of Transportation, Construction & the Environment	1	Implement a student support phone line into the strategic plan. The phone / chat line will be operated by students and offer peer support as well as advice about services available to BCIT student.		
		2	Work with members of the Student Spaces Development Committee to develop community projects.		
		3	Collaborate with Greyson to increase pub traffic by at least 10%.		
Eric Chau	Chair, Downtown Campus	1	Increase the availability of student study spaces utilizing unused classrooms.		
		2	Provide more spaces for Student Association Events to be advertised		

2024-2025 Executive Objectives			Objectives	Report to Council	Report to Council
Name	Position	#		Meeting Apr. 2, 2025 Update #12	Meeting Apr. 14, 2025 Update #13
		3	Smaller Objectives: More AED placements at DTC, disposable/compostable utensils for students and opening the gym earlier to match the time the building opens.		
Geoff Vinod Pittappillil	Chair, Specialized Transport Campuses	1	To advocate for the establishment of financial bursaries specifically tailored for international students across all BCIT Schools, aiming to alleviate the financial burdens associated with higher tuition fees, cost of living, and limited work opportunities. This initiative seeks to ensure equitable access to education, support student well-being, and enhance the overall academic experience for international students.		
		2	Transform the contemplation room at ATC into a vibrant student lounge featuring a gaming console, comfortable couches, and various recreational activities to enhance representation and awareness of SA services.		
		3	Redefine the ATC Councillor position into a Specialty Councillor role to address the significantly lower level of SA representation and the unique amount of work required at specialty campuses (ATC, BMC, and AIC). The goal is to develop a fully accessible and functional model similar to what exists at the Burnaby/Main Campus.		

DECISION NOTE

April 2, 2025

PREPARED FOR: BCITSA Council

PREPARED BY: Director of Finance, Director of Engagement

ISSUE: Event Department Funding Extension

MOTION:

BE IT RESOLVED that Council approves the funding of the Events Department for an additional year by transferring an additional \$250,000 from the internally restricted Medical Insurance Fund to the operating fund contingent when the Budget for the June 2025 to May 31, 2026 fiscal year is approved in its entirety.

BACKGROUND:

The Events Department was established in June 2024 for the 2024-2025 fiscal year with a \$250,000 transfer of funds from the internally restricted Medical Insurance Fund. The purpose of creating an Events Department was twofold:

1. To provide more and better resources to SA events required by other SA Services, such as Career Fairs for the Career Services Team and events at Habitat Pub to increase customer engagement.
2. To deliver stand-alone events aimed at fostering vibrant and inclusive campus experiences, creating connections, and memorable gatherings for students across all campuses.

The board and council for both 2022-23 and 2023-24 consistently expressed the need for more events and activations to revitalize campuses and foster community engagement, especially in the aftermath of COVID-19. The successful planning and execution of high-quality student events require two key resources: funding and staff. However, within the resource-constrained SA environment, the operational fund does not have surplus funds to support an Events Department without reducing resources for other key services such as Advocacy or Career Services. The alternative, a referendum to increase Student Fees, was considered.

A minimally functional Events Department requires:

- Two full-time staff (Manager and Coordinator)
- A part-time staff member for event logistics
- The estimated budget for staff compensation in 2024-25 was \$164,000.

As discussed at the May 6, 2024, Council meeting, a student fee of \$10 per full-time student per term (\$20 annually) would generate approximately \$250,000 per year. Additionally, sponsorships and participation fees were projected to contribute another \$100,000, creating a total available budget of \$175,000 for event execution.

In 2023-24, the Council approved a one-time \$250,000 transfer from the Medical Insurance Fund to immediately establish the Events Department, hire staff, and begin event planning. This approach aimed to showcase the department's potential impact ahead of a proposed referendum in February 2025. However, the SA was unable to hold a referendum in February 2025 due to several challenges:

- **Staffing Delays:** While the Event Manager was in place by June 2024, the Director of Engagement was not hired until July, and the Event Coordinator not until late August. Staff turnover in other departments also impacted the ability to support the required envisioned events and the planning and execution thereof.
- **Timing Constraints:** SA referendums must be conducted in February to accommodate student fee adjustments for the following academic year. The Marketing Department requires 6-8 weeks to plan and execute a referendum campaign, meaning Council must approve a referendum by late October or early November to meet these deadlines.
- **Leadership Changes:** Leadership transitions in the fall prevented the board from considering and approving a referendum in time.

CURRENT SITUATION & NEXT STEPS:

Planning for the 2025-26 fiscal year is now underway. The SA is currently fully staffed, allowing sufficient time to develop an events plan and prepare for a potential February 2026 referendum to secure long-term funding for the Events Department. Additional funding is required to deliver the events necessary to support a February Referendum.

Appendix A – “100 Days of Events” (attached) provides an overview of the proposed funding model and outlines the types and frequency of events the department aims to deliver.

Appendix B – “Events Planning Overview” (attached) provides additional detail related to the 2025-2026 Events proposal, showcasing some of the preparatory work.

Appendix C – “Calendar of Events” (attached) provides a visual representation of the proposed calendar of events that the department aims to deliver.

Appendix A

100 Days of Events

Next year, there will always be something to do at BCIT. With 100 days of regular, free, and interactive events, we are enhancing our student community!

Why?

Students have reported that they are looking for more chances to connect with their community, and we are the ones to provide those opportunities. With over 40,000 new students to welcome this year, and about 800 of those living on campus, now is the time to solve this challenge.

How?

With funding, we can successfully host 100 events that we estimate will reach over 50,000 students!

Medical Fund Grant/Student Fees	\$250,000
Other Income	<u>\$100,000</u>
Total Revenue	\$350,000
Event Expenses	\$175,000
Wages and Administration	<u>\$175,000</u>
Total Expenses	\$350,000

In addition to funding support and having a trained team, we are taking an entirely new approach to event planning this year. Historically, as a small support team, we handled each event as a solitary project with a set timeline. This means that throughout the year we had strategy meetings, submitted rental requests, purchased prizes, and hired vendors. We are pivoting now to annual planning. We will treat the year as one large project and frontload most of the work between April and July.

We will conduct student focus groups and surveys to review and help refine the event plans this April. All space bookings, security plans, and logistic requests will be submitted in May. Most prize purchases, marketing requests, and systems requests will be completed in June.

We will be locking down every possible detail before we reach September, so that our academic year is spent with you, hosting these events. This new approach to event planning will dramatically increase our efficiency this year.

What?

We are planning a combination of new and well-tested events for this year. Many events are recurring, while others are special once-a-year opportunities. Our large-scale events often benefit 1000-2000 students per day! Events will include:

- Fall Food Truck Festival
- Spring Carnival
- Hackathon
- Welcome Party at Student Housing
- Winter Fest
- Wellbeing Resource Fairs (Skin Care, Nutrition, Hair Care, Financial Health, and more)
- Thrive! BCITSA Showcase
- Monthly Movie Nights (Classics and New Releases!)
- Halloween Celebration (Pumpkin Carving, Tarot, Haunted Photobooth)
- Expanded Career Fair Portfolio
- Over 30 Habitat Pub Events, Including:
 - Trivia
 - Live Music
 - Drag Show
 - Trades Challenges

Please see Appendix B for a more detailed breakdown of these and other events.

Who?

With ample planning this summer, we will succeed with our two current and trained staff (Events Manager and Events Coordinator) alongside a new part-time Events Assistant. We will be hiring third-party vendors to ensure efficiency, such as a trained Trivia facilitator and a company to administer and support the Hackathon. When appropriate, we will hire students throughout the year for tasks such as decoration and promotional tabling.

Where?

We recognize the need to do more for our specialty campuses while also ensuring we are efficient with our time and student funds. We will be presenting over 10% of events at other campuses this year!

Locations:

Other Campuses	13	Burnaby Library	8
Habitat Pub	40	Telus Theatre	8
Great Hall	32	Other	12

Appendix B

Student Association of BCIT

2025-2026 Event Planning Overview

Location	Number of Events/Days	Event Name	Estimated Attendees	Total Attendees Overall	Estimated Project Hours	Expenses	Revenue
Specialty Campuses							
	2	BMC: October and March	100	200	32	\$ 2,000	\$ -
	2	ATC Thrive! September and January	150	300	32	\$ 2,500	\$ -
	1	DTC Career Fair October	500	500	16	\$ 500	\$ 5,000
	1	ATC Career Fair April	200	200	16	\$ 500	\$ 4,000
	2	AIC Thrive! October, AIC ReCharge March	75	150	32	\$ 2,000	\$ -
	5	DTC Thrive! September and January, DTC ReCharge October,	300	1500	80	\$ 8,000	\$ -
Habitat Pub							
	30	Weekly Trivia Nights (Thursday)	75	2250	60	\$ 14,000	
	3	Pub Parties, September (Frosh), October (The Haunt), January (Frosh)	300	900	48	\$ 6,000	\$ -
	2	Jack & Jill of all Trades, November, February	200	400	40	\$ 2,000	\$ -
	2	Live Music: December, February	200	400	40	\$ 2,000	
	1	Drag Show: What the Frock, February	200	200	32	\$ 3,000	\$ -
	1	Exclusive Student Party: May	200	200	48	\$ 4,000	\$ -
	1	Peak Leadership Party: March	50	50	8	\$ 2,000	
Great Hall				0			
	6	Varied Career & Hiring Fairs, October, January, April, May	2000	12000	128	\$ 3,000	\$ 65,000
	2	Thrive! Burnaby, September and January	2000	4000	64	\$ 26,000	\$ -
	3	Clubs Day (2 days September, 1 day Jan)	1500	4500	32	\$ 1,500	\$ -
	2	Wellbeing Community Resource Fairs	1000	2000	64	\$ 1,000	\$ 2,000
	4	TD Bank Partnership: Tote Bag Making	250	2000	12	\$ -	\$ 6,000
	1	Halloween: Haunted Photobooth, Tarot Readings, Pumpkin Carving Contest	1000	1000	32	\$ 4,000	\$ -
	1	Winter ReCharge: Holiday Cookie Decorating, Card Making, Hot Chocolate Station	1000	1000	32	\$ 2,000	
	4	Other ReCharge Events - Varied Exciting Seasonal Events*	1000	4000	128	\$ 20,000	\$ -
	1	Valentine's Day Celebration with Club Bake-off Competition	1000	1000	48	\$ 4,000	
	2	Winter Fest	2000	4000	212	\$ 13,000	\$ 5,000
	5	Poster Sales (two multi-day events)	750	3750	30	\$ -	\$ 3,000
	1	Spring Carnival: Carnival Games, Win tickets and prizes, mini doughnuts, screamers, funnel cakes,	2000	2000	212	\$ 13,000	\$ -

Student Association of BCIT

2025-2026 Event Planning Overview

Other Locations							
	8	Monthly Movie Nights, Telus Theatre	100	800	64	\$ 8,000	\$ -
	8	Monthly Art Workshops, Summit Centre	30	240	64	\$ 3,000	\$ -
	1	Fall Food Truck Festival: October	1500	1500	172	\$ 5,000	
	1	Move-In Party at Housing	400	400	96	\$ 2,000	
	3	Hackathon (Various)	250	250	96	\$ 10,000	\$ 10,000
	1	Clubs Executive Training (Council Chambers)	50	50	24	\$ 1,000	\$ -
	1	Trades Panel (Town Square A/B)	150	120	12	\$ 2,000	
	1	Club Forum (Council Chambers)	50	50	12	\$ 1,000	
	1	Career Mentorship Dinner (Council Chambers)	50	50	12	\$ 2,000	\$ -
	1	Open House (Council Chambers)	50	50	24	\$ 4,000	\$ -
	2	Kickstart (SW1) September & January	500	1000	24	\$ 1,000	\$ -

Days of Events: 113
Student Interactions: 53010
Estimated Project Hours: 2078

Sum of Revenue	\$	350,000.00
Grant	\$	250,000.00
Other Income	\$	100,000.00
Sum of Expenses	\$	350,000.00
Project Expenses	\$	175,000.00
Fixed Expenses (Wages etc.)	\$	175,000.00
Balance:	\$	-

2025-26 YEAR PLANNER

Appendix C

AUGUST				SEPTEMBER				OCTOBER				NOVEMBER				DECEMBER						
Su				1	Labour Day											1						
Mo				2	TERM STARTS											2				Movie Night		
Tu				3	Poster Sale											1				Winter ReCharge, Burnaby		
We				4	Poster Sale & Trivia Night											2				Trivia Night		
Th				5	Poster Sale			3				5	Local Band									
Fr	1	HOUSING MOVE-IN PARTY		6				4						6								
Sa	2			7				5			2			7								
Mo	3			8	Career Mentorship Dinner			6			3	TD Bank Tote Bag Partnership		8								
Tu	4			9	Kickstart BCIT			7	Movie Night		4	TD Bank Tote Bag Partnership & Movie Night		9								
We	5			10	Thrive! DTC			8	Fall Food Truck Festival		5	TD Bank Tote Bag Partnership		10	FINAL EXAMS							
Th	6			11	Trivia Night			9	Trivia Night		6	TD Bank Tote Bag Partnership & Trivia Night		11								
Fr	7			12	FROSH Party			10			7			12								
Sa	8			13				11			8			13								
Su	9			14				12			9			14								
Mo	10			15				13	Thanksgiving		10	ReCharge DTC		15								
Tu	11			16	Clubs Day			14	AIC Thrive (programs start)		11	Remembrance Day		16	Club Forum							
We	12			17	Clubs Day			15	ReCharge DTC		12	Jack of all Trades		17								
Th	13			18	Thrive! Burnaby & Trivia Night			16	Trivia Night		13	Trivia Night		18	SA CLOSED FOR WINTER BREAK							
Fr	14			19				17			14			19								
Sa	15			20				18			15			20								
Su	16			21				19			16			21								
Mo	17			22	Thrive! ATC			20			17			22								
Tu	18			23	Art Event			21	DTC Career Fair		18	Art Event		23								
We	19			24	BMC Thrive!			22	ReCharge Burnaby: Cafe Mingle		19	Building Sciences Career Fair, Burnaby		24	CLOSED FOR WINTER BREAK							
Th	20			25	Trivia Night			23	Trivia Night		20	Trivia Night		25								
Fr	21			26				24	The Haunt at Habitat Pub		21			26								
Sa	22			27				25			22			27								
Su	23			28				26			23			28								
Mo	24			29				27			24			29								
Tu	25			30	National Day for Truth and Reconciliation			28	Art Event		25			30	CLOSED FOR WINTER BREAK							
We	26	BCITSA OPEN HOUSE					29	Wellbeing Community Resource Fair		26	Winter Fest 1		31									
Th	27	Club Executive Training Event					30	Trivia Night		27	Winter Fest 2 & Trivia Night											
Fr	28						31	Halloween Celebration		28												
Sa	29								29													

2025-26 YEAR PLANNER

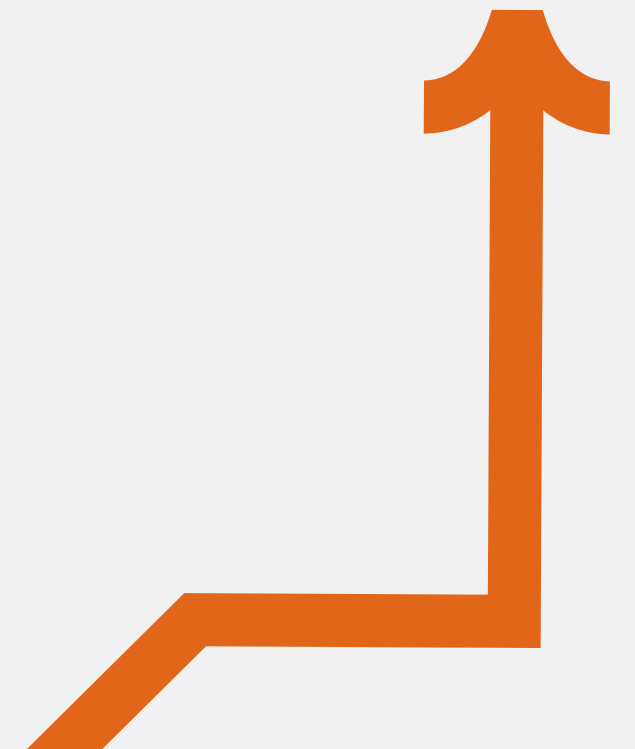
	JANUARY	FEBRUARY	MARCH	APRIL	MAY
Su		1	1		
Mo		2	2		
Tu		3	3		
We		4	4	1	
Th	1	5	5	2	
Fr	2	6	6	3	1
Sa	3	7	7	4	2
Su	4	8	8	5	3
Mo	5	9	9	6	4
Tu	6	10	10	7	5
We	7	11	11	8	6
Th	8	12	12	9	7
Fr	9	13	13	10	8
Sa	10	14	14	11	9
Su	11	15	15	12	10
Mo	12	16	16	13	11
Tu	13	17	17	14	12
We	14	18	18	15	13
Th	15	19	19	16	14
Fr	16	20	20	17	15
Sa	17	21	21	18	16
Su	18	22	22	19	17
Mo	19	23	23	20	18
Tu	20	24	24	21	19
We	21	25	25	22	20
Th	22	26	26	23	21
Fr	23	27	27	24	22
Sa	24	28	28	25	23
Su	25		29	26	24
Mo	26		30	27	25
Tu	27	Monthly Art Event	31	28	26
We	28	Thrive! ATC		29	27
Th	29	Trivia Night		30	28
Fr	30	FROSH January			29
Sa	31				30

EVENTS

25-26

BCIT

SA





Last year we asked for \$250'000 to dramatically change campus culture with student events. We were dreaming big. To have the plan succeed we needed to go to referendum in February 2025.

In October 2024, when we recognized that we wouldn't be going to referendum, we slowed down and focused on long-term strategy for next year. This is that strategy.

Background



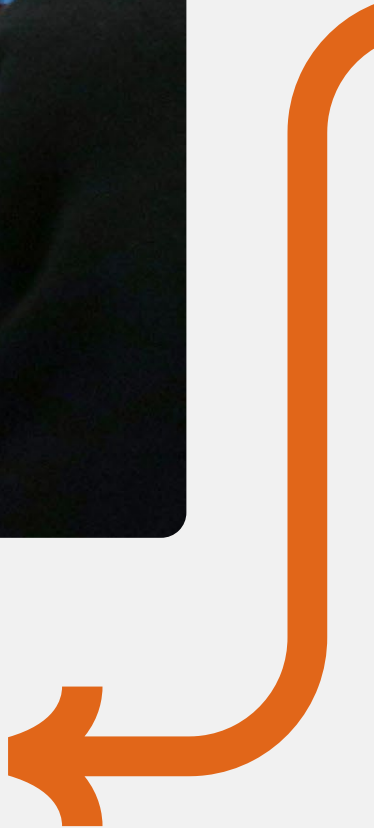


To foster vibrant and inclusive campus experiences, the BCITSA Events Department envisions a dynamic series of events that resonate with the diverse wants and needs of BCIT students.

Fueled by student collaboration, our vision is to curate memorable gatherings that enhance BCIT student life.



Events Vision



KIRK IVERSON, FULL TIME

EVENT MANAGER

MARC CAMPBELL, FULL TIME

EVENT COORDINATOR

COMING SOON! PART-TIME

EVENT ASSISTANT



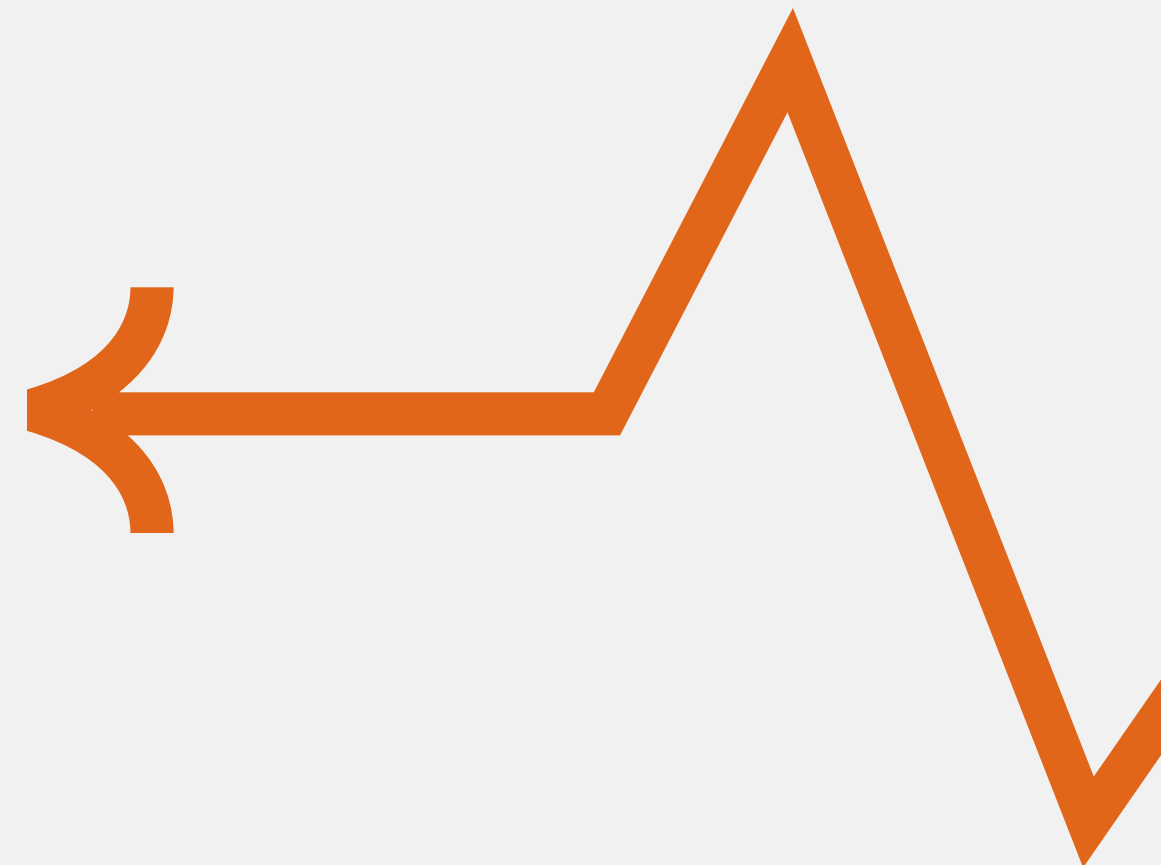
Our Team

Process Changes



Up until September 2024, Events was a support department working on a request-based system. Other departments would approach, unique plans for that event would be crafted, and a timeline for each project would be followed.

As a department with its own initiatives, this workflow is not ideal, which is what we discovered in 2024-25. This year, our team will be working on an annual planning schedule, doing tasks in order, not projects.



What Did We Achieve Last Year?



65 Days of Events



Brought Back External Vendors



Increased Specialty Campus Presence



Additional Contests & Prizes



Expanded Current Events



Volunteer & Paid Opportunities for Students

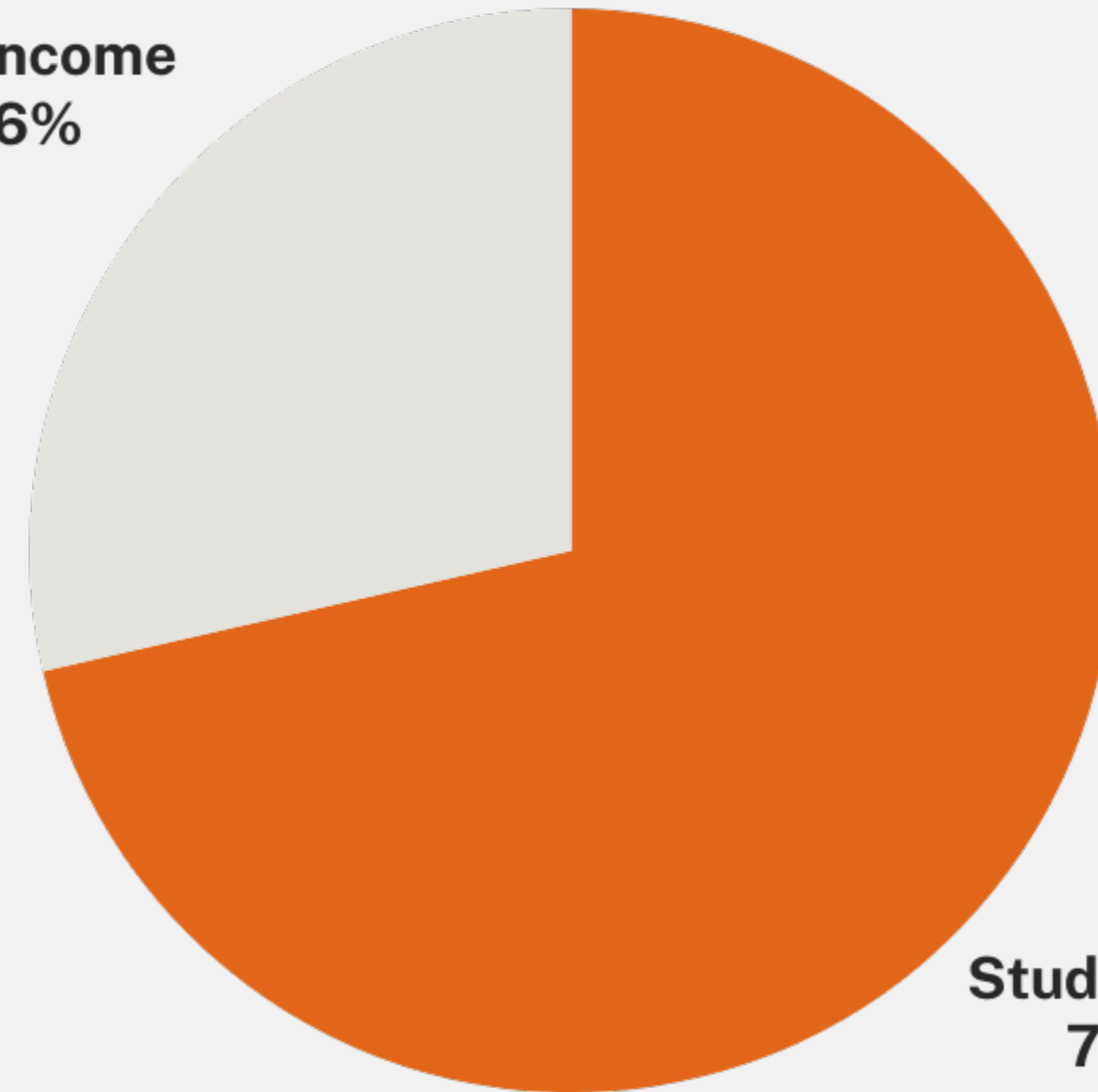


Budget

Total Budget Allocation

\$350,000

Other Income
28.6%



Student Fees
71.4%

sample events

Let's look at a few of the events mentioned in the planning documents you received.



1. Fall Food Truck Festival



- ➔ Variety of Vendors
- ➔ Eating Contests
- ➔ Live Music
- ➔ Outdoor Games

2. Hallowe'en Celebration



- ➔ Pumpkin Carving Contest
- ➔ Tarot & Palm Readers
- ➔ Haunted Photobooth
- ➔ Treat Giveaways

3. Spring Carnival



Carnival Games



Win Tickets: Get Prizes!



Local Performers



Mechanical Bull

Not Your Vibe? Consider



Monthly Movie Nights



Local Bands at the Habitat Pub



Hackathon



Welcome Party at Student Housing



Monthly Art Afternoons



Club Competitions



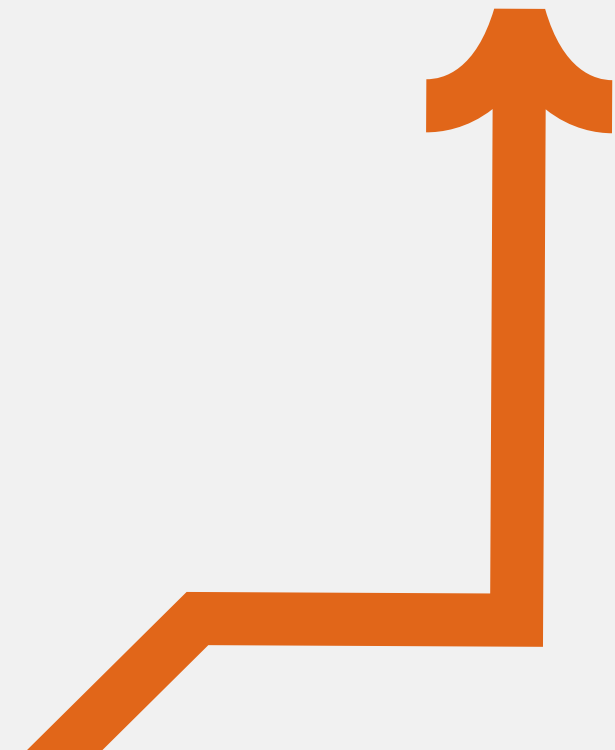
Wellbeing Resource Fairs



Annual Drag Show

thank you!

Any Questions?



DECISION NOTE

April 14, 2025

PREPARED FOR: BCITSA Council

PREPARED BY: President

ISSUE: Executive Vacancies

MOTION:

WHEREAS it would be impractical in light of the conclusion of BCITSA general elections to hold a by-election to fill the vacancies in the positions of Chair of the School of Health Sciences and Chair of the School of Computing and Academic Studies; and

WHEREAS full ratification of elections will not take place until the next meeting of Council; and

WHEREAS the results of the general elections for the above named positions have been published with no complaints pending for either role,

NOW THEREFORE BE IT RESOLVED THAT pursuant to Bylaw 14.5(b), Council appoints by a 2/3rds resolution Ja Mu Ku as Interim Chair of the School of Health Sciences, and

BE IT FURTHER RESOLVED THAT pursuant to Bylaw 14.5(b), Council appoints Polina Omelyantseva by a 2/3rds resolution as Interim Chair of the School of Computing and Academic Studies.

BACKGROUND:

The previous Chairs of the Schools of Health Sciences and Computing and Academic Studies resigned from their roles, leading to vacancies. It was the sense of Council, though not acted upon, that conducting a byelection in light of the timing would have created unjustifiable administrative obstacles. Ordinarily, ratification of the general election would allow the winners of those two races to assume office early.

However, as the Election Committee has further work to complete prior to presenting a ratification motion to Council, this motion permits the winners of the two races in question to assume office for their respective positions, ensuring that their Schools are represented on the Executive Board.

DECISION NOTE

2025-04-02

PREPARED FOR: Council

PREPARED BY: President

ISSUE: Member in bad standing – Vrishank Prabhu

RECOMMENDED MOTION:

WHEREAS the Association upholds values of honesty and integrity; and

WHEREAS the Member has been shown to defraud the Association and its Clubs:

NOW THEREFORE BE IT RESOLVED THAT pursuant to Bylaw 2.5 (b) and requiring a 2/3 vote, Council declares Vrishank Prabhu is no longer in good standing with the Association.

BACKGROUND:

INCIDENT 1:

Vrishank Prabhu is currently a third year student in the School of Energy. He had previously served two years on the Board as the Chair, School of Energy. During last year's election cycle, he was disqualified for Bylaw violations.

On February 4th at approximately 1:04PM, Vrishank went to the GearedUp store and spoke with the retail clerk. He informed her that he would be charging a few items to the club (Engineering Student Society, ESS) account. The items that were purchased included various highlighters, notebooks, portfolios, pencils, and pencil leader. The amount totalled \$84.39.

On February 5th at approximately at 11:50AM, Vrishank once again made a visit to GearedUp. On this occasion, Vrishank purchased another portfolio, a hat, four clipboards, four scarves, and more stationary. The amount totalled \$282.84.

Vrishank had signed for the items as "VP Internal" of ESS. It is important to note that the VP Internal does not have signing authority within the club. He also wrote a note on the back of the transfer form thanking Roland as well as Anna, the Association Controller. He had never spoken

with either of them about this purchase, nor did they approve it. In sum, the retail value of the merchandise totalled about \$400 after accounting for the 10% Club discount.

When the internal transfer forms and receipts were forwarded to the Accounting department, Roland was approached and asked if he had approved the purchases, owing to the fact that the ESS club account only had \$25 and was therefore insufficient to pay for the merchandise.

Upon being made aware of this, Roland sought to determine if the President, Andrea Obnamia, and Treasurer, Faniel Yemane, had authorized Vrishank to make the purchases on behalf of ESS. They confirmed that they had not approved the purchase, nor had they authorized Vrishank to make the purchase.

Vrishank further stated to Andrea and Faniel that:

“this is a misunderstanding between him and Roland (I'm not sure) about funds. He [Vrishank] mentioned he talked with Roland about money SA owes him and since he can't physically claim a cheque, he wanted the funds to go into ESS. Vrishank said he cleared this up with you [Delaney] and/or Roland.”

There was indeed a conversation on or about January 8th, during which Vrishank entered the SA offices without permission. He had asked Roland some questions about expense reimbursements from his term as Chair, to which Roland replied that if he was owed money, SA would be happy to reimburse him, conditional on the expenses being reasonable and receipts being provided. He became agitated when Roland would not do as he requested.

INCIDENT 2:

In a separate but tangentially related incident, Vrishank alleged that there were expenses incurred in his role as Chair that came out of his pocket personally. Upon investigation, this claim turned out to be false. On April 8th, 2024, he was shown to be bragging about how SA paid for a bulk shirt purchase that he had made. Further communications with the SA Accounting department showed that a wire transfer had been made to the vendor; that is to say, Vrishank was never “out of pocket” on that expense.

Despite this, Vrishank approached a club executive on January 27th, 2025 alleging that SA had never reimbursed him for the shirt expense, which amounted to \$755.58. There was no proof of purchase provided.

On February 5th, Vrishank approached the club executive once again to request an update on the “shirt money”. When asked again for a receipt, he claimed that it would be in the “SA email” (Chair email) and that he would have to “look back at the [credit card] charge”, despite knowing that none existed.

There is a deeply disturbing trend of misrepresentation of his actions to both SA staff, fellow students, and clubs/club executives. Vrishank has demonstrated a trend of acting dishonestly with the goal of self enrichment and should be placed in bad standing with our organization as he cannot be trusted with Association business any longer.