

- 9.1 Call to Order
- 9.2 Territory Acknowledgement
- 9.3 BCIT Tuition Fee Consultation *- Justin W., Laura V., Sarah D.*
- 9.4 Acceptance of the Agenda
- 9.5 Acceptance of the Minutes:
  - 9.5.1 Council Minutes: January 27, 2025
- 9.6 Reports:
  - 9.6.1 Executive Directors' Report *- Roland G. & Sameer I.*
  - 9.6.2 Executive Updates *- Executives*
- 9.7 Old Business:
  - 9.7.1 Announcement of New Director of Student Services *- Roland G. & Sameer I.*
  - 9.7.2 SA Student Centre Office Furniture Refresh *- Roland G. & Sameer I.*
  - 9.7.3 External Policy Stance - KSA *- Advocacy & Policy Committee*
- 9.8 New Business:
  - 9.8.1 Student Fee Schedule for 2025-2026 Academic Year *- Roland G.*
- 9.9 Open Forum
- 9.10 Reminders:
  - 9.10.1 Next Council Meeting: February 24, 2025
- 9.11 Adjournment

**Executives:** Jimmy Wang – President  
Shervin Laghaie – Interim VP, Finance & Administration  
Cora Bell – VP, External  
Xavier Delaney – VP, Student Experience  
Moksh Garg – VP, Equity and Sustainability  
Greyson Dubé – Chair, School of Business & Media  
Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment  
Russell Moy – Chair, School of Energy  
Jasmine Yang – Chair, School of Health Sciences  
Fiona Wong – Chair, School of Computing & Academic Studies  
Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

**Councillors:** Bobby Davidson, Ho Yin (Pedro) Cheng, Alliah Almendral, Isabela Patarroyo Singh, Zion Chan, Wasawat (Matt) Joongjai, Avneet Kaur, Erik Aloyan, Meehika Chadha, Denzel Mohamed, Prabjot Sabharwal, Margaret Van Essen, Oscar Gutierrez, Yan Yiu Li, Vikram Gill, Ja Mu Ku, Avra Parent, Yachana Jangra, Oceaan Pendharkar, Inez Yoon, Khushmeen Kaur, Tijana Radovic, Marisa Price, Monica Sanchez, Bella McKimmie

**Staff:** Roland Gagel – Director of Finance; Interim Co-Executive Director  
Sameer Ismail – Senior Advisor, Strategic Policy; Interim Co-Executive Director  
Adam Beggs – Executive Assistant & Board Liaison

**Regrets (E.):** Eric Chau – Chair, Downtown Campus

**Regrets (C.):** Harjot Barsa, Tyler Gravenor, Sina Faraj Poor

**Guests:** Justin Williams – AVP, Academic  
Laura Vail – Senior Director, Student Success  
Sarah Dunn – Director, Institutional Research & Planning  
Joseph Yuruk – Member  
Fahad Doza – Member

### **9.1 Call to Order**

The Chair, Jimmy Wang, calls the meeting to order at 17:32 (28 voting members).

### **9.2 Territory Acknowledgement**

Russell Moy acknowledged the territory the meeting was held on.

Oscar Gutierrez and Zion Chan joined the meeting at 17:35 (30 voting members).

**9.3 BCIT Tuition Fee Consultation**

- Justin W., Laura V., Sarah D.

BCIT presented on the proposed tuition fee changes beginning in August 2025.

- As a recap, the base (domestic) tuition will increase by 2% and the International Differential Factor (IDF) will increase by 6%.
  - Major considerations were affordability, transparency around student housing, technology on campus, and the new cap on international students.
  - Due to the way that the tuitions are weighted the overall increase, in percentage, for international students is less than 6%.
- To address the high costs that international students pay there is a bursary available for emergency situations. A portion of the IDF is put into this fund from every international student.
- Housing is below the market rate and reserves some emergency funding and spaces for students that may need it.

Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses joined the meeting at 17:47 (31 voting members).

Tijana Radovic, Inez Yoon, Prabjot Sabharwal, Erik Aloyan, and Avneet Kaur joined the meeting at 17:47 (36 voting members).

**Questions:**

- Is there a meal plan for students living in housing? – No, it would be too cost probative and adding a cafeteria to the new building would be too costly. The Association runs food services on campus, this initiative could be accomplished by BCITSA.
- Has BCIT investigated partnerships with meal delivery services? – No. The new housing building has kitchens available to the residents.
- How is the housing cost for students calculated? – The existing buildings are old and expensive to maintain. BCIT reviews costs each year and what they anticipate they will need to spend money on in the coming year, such as new roofs or pest control.
- Is there support for students that have to leave the lower mainland for practicum placements? – Due ministry regulations and programs there is only \$25 per week available to students on practicum placements. BCIT's role in this is as an advocate for students needs, they cannot directly change the amount of money available.
- Will this increase affect students currently enrolled or just new students? – The tuition increase will be for all students in all programs, starting August 1, 2025.
- For Tall Timber, will there be a drastic increase in housing costs the second year after it opens? – BCIT is confident in their estimated costs of maintaining Tall Timber and don't intend to dramatically increase the price the following year.
- What will BCIT be doing for new students? Will there be anything added for increase quality of life on campus? – An increase in resident life fees will help support the community through events and Resident Advisors. There aren't many options available for activities or socializing after 5pm on campus.

- How will BCIT expand the parking lot for the new students living on campus? – Facilities is the best group to answer that question. There will be no additional parking for the new building. BCIT is aware of the limited parking on campus and encourage government to implement more transit solutions.
- BCIT is in a deficit, what are they doing to mitigate this? – BCIT doesn't want the deficit to impact students or their success rate. They are looking at reducing in areas and not filling empty positions. All options are being reviewed, and all departments are doing what they can to minimize the impact on students. BCIT does not want to reduce the retention of students, they are committed to ensuring students are successful and can stay as long as they want.
- With the proposed departmental cuts, how much does BCIT see this affecting the overall student experience? – It's too early to say, BCIT seeks to be more efficient before they commit making cuts. They do not want to have detrimental effect on students as they navigate balancing their budget.
- Students are encouraged to reach out to Laura Vail with further questions, comments or concerns.

The Chair called a recess at 18:15.

The meeting reconvened at 18:23.

**9.4 Acceptance of the Agenda**

**Motion:**

Be it resolved that the agenda be accepted as distributed.

*Moved by: Jimmy Wang*

*Seconded by: Russell Moy*

**Unanimous**

**CARRIED**

**9.5 Acceptance of the Minutes:**

**9.5.1 Council Minutes: January 27, 2025**

**Motion:**

Be it resolved that the Council minutes from January 27, 2025, be accepted as distributed.

*Moved by: Jimmy Wang*

*Seconded by: Greyson Dubé*

**Amendment:**

The Amendment of item 8.7.7 should read:

Strike “only a mover and a seconder be able to respond” from Section 3 and be replaced with “any proponent of the decision note be able to respond”.

Strike “one designee” from Section 3 and be replaced with “any designee”.

*Moved by: Jimmy Wang*

*Seconded by: Zion Chan*

**Unanimous**

**CARRIED**

**Motion (amended):**

Be it resolved that the Council minutes from January 27, 2025, be accepted as amended.

**Unanimous**

**CARRIED**

**9.6 Reports:**

**9.6.1 Executive Directors’ Report**

*- Roland G. & Sameer I.*

The interim Co-Executive Directors provided a written report.

- Student fees from January have been received.
- Engagement is moving forward with a new election campaign branding. The nominations period for the general election will be February 21 - March 7.
- Attended a meeting with BCIT on the new Childcare building. Project is moving forward well.
- The Peak Leadership program is ongoing and is reporting a strong turnout.
- An Advocacy Specialist resigned, the hiring process has begun with the intention to fill the role by the end of March.
- Wellbeing is hosting a yoga class next week.
- Habitat and the catering is doing meeting the expected sales based on last year. Upcoming events at Habitat include Trivia and Jack of All Trades.
- Retail has met budget as a group. Stand South is the powerhouse ensuring budget is met.
- BCIT’s Big Info event will be on February 19. Habitat, Geared Up, and the Stand will stay open a during the event.
- Carol Neuman, the new director of Student Services started last week. Students are encouraged to introduce themselves to Carol and welcome her to BCITSA.
- Currently waiting to hear back from the union on the next steps in starting bargaining.

- The Executive Committee met on February 8 to review strategic priorities for the Association. These will be brought to the senior leadership of the Association next. In April the strategic priorities will be brought to Council for their review.

**9.6.2 Executives' Updates***- Executives*

The Executives provided verbal reports.

Xavier Delaney – VP, Student Experience

- Currently working on the first draft of a new Clubs policy. It is expected to be completed and presented to the Clubs committee for review soon.

Greyson Dubé – Chair, School of Business & Media

- BCITSA Brain Brawl topics and prizes have been set. Currently working on the questions. The first trivia night of the series will be on March 20.

Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment

- Student Spaces Development committee meeting next week.

Shervin Laghaie – Interim VP, Finance & Administration

- Requested feedback from Council on what students would like to have the interim VP, Finance & Administration set for top priority items. Currently, the main goal is to bridge the gap and promote collaboration on the Board and Council.

Jimmy Wang – President

- An email will be sent to Council regarding a request from BCIT. The Housing department is recruiting Resident Advisors (RAs) for the next academic year, and the application deadline is March 5, 2025.
- Supporting clubs with donations for giveaways.
- Continuing to work with BCIT senior leadership.

Jasmine Yang – Chair, School of Health Sciences

- Requested referrals of Health Sciences students that can fill the empty seat left by Shervin now that he has been appointed interim VP, Finance & Administration. – Ja Mu will connect with Jasmine about a potential candidate.

**9.7 Old Business:****9.7.1 Announcement of New Director of Student Services***- Roland G. & Sameer I.*

See attached.

**9.7.2 SA Student Centre Office Furniture Refresh***- Roland G. & Sameer I.*

As submitted.

**Motion:**

BE IT RESOLVED THAT Council approves a budget of \$20 000 to buy office furniture for the Room 273 to provide additional staff workspace for the SA and for Student Services specifically and refresh 3-4 offices in the SA Student Center.

*Moved by: Jimmy Wang**Seconded by: Xavier Delaney***25/2/9****CARRIED**

## Discussion:

- There is a shared office space that is required for the student services staff, as they sometimes work from home and offsite.
- This will future proof the offices as they will be better suited to sit/stand desks that won't create a barrier with students during meetings.
- What will happen to the old furniture? – Reusing where possible, perhaps resale. Reconfiguring is not likely as the items have been out of manufacture for a decade.
  - Could the furniture be given to the Student Spaces Development committee? – Yes. The Marine Campus is looking for desks in the Association room, reusing is an effective solution.
- Is this cost only for renovation of one room? – No, it will be for several offices.

**9.7.3 External Policy Stance - KSA***- Advocacy & Policy Committee*

As submitted.

**Main Motion:**

WHEREAS the proposed Bylaw amendments (the 'Amendments') on the part of the Kwantlen Student Association (the 'KSA') are antidemocratic; and

WHEREAS the Amendments have the effect of stripping power from the members of the KSA and transferring them to the KSA Council; and

WHEREAS such actions are fundamentally incompatible with the goals and purposes of the student union movement;

NOW THEREFORE BE IT RESOLVED THAT pursuant to the provisions of Bylaw 21, the BCITSA denounces the KSA's Amendments; and

BE IT FURTHER RESOLVED THAT with the exception of the U-Pass BC program, the BCITSA will not cooperate with the KSA on any initiatives; and

BE IT FURTHER RESOLVED THAT the BCITSA will not invite the KSA, nor permit them to attend, any conference or event hosted by the BCITSA; and

BE IT FURTHER RESOLVED THAT the BCITSA will not attend any student-led conference or student-led event that the KSA is invited to or permitted to attend; and

BE IT FURTHER RESOLVED THAT the BCITSA calls upon any regional, provincial, or national lobbying organization of which the KSA is a member to suspend or expel them; and

BE IT FURTHER RESOLVED THAT the BCITSA calls upon the members of the KSA Council who supported these amendments to resign; and

BE IT FURTHER RESOLVED THAT as the KSA Council has chosen to act in a manner hostile to the interests of its own members, that the BCITSA calls upon elected leaders at all levels of government to decline to meet with any KSA representative for any reason other than to condemn their antidemocratic behaviour; and

BE IT FURTHER RESOLVED THAT pursuant to Bylaw 21.3(e), this External Policy Position shall be reviewed one year following the date of its adoption, and annually thereafter; and

BE IT FURTHER RESOLVED THAT where, in the opinion of the Advocacy and Policy Committee (the 'Committee'), material changes have occurred between review dates, that the Committee may discuss these changes and make recommendations to Council.

*Moved by: Greyson Dubé**Seconded by: Xavier Delaney***Motion 1:**

BE IT RESOLVED THAT the motion be struck and replaced with the Policy in Schedule A of this Decision Note.

*Moved by: Cora Bell**Seconded by: Greyson Dubé***Unanimous****CARRIED**

## Discussion:

- This is a vote to swap out the main motion, not to adopt the resolution.



**Motion 2:**

BE IT RESOLVED THAT section 1.d be struck and replaced with “it recognizes and upholds the autonomy of Clubs and individual students to make their own decisions independent of this Policy, but strongly discourages the use of Association funds not related to Clubs to attend any student-led conference or event that the KSA is invited to or permitted to attend; and

BE IT FURTHER RESOLVED THAT a new section 1.l is added as follows: “the Vice President, External shall compile a list of external conferences and events that fit the description of section 1.d of the Policy in advance of the next review date for this Policy.”

*Moved by: Cora Bell*

*Seconded by: Adam Matthews-Kott*

**Unanimous**

**CARRIED**

## Discussion:

- This clarifies that this does not impact the rights of clubs or individual students to do what they want. They may attend conferences or events, The Association, however, will discourage it.
- Also requires the VP External to detail events that will fall under this policy.
  - Why was there no list of conferences prepared today? – The events and conferences aren’t all planned this far in advance and there is not enough knowledge about what may be offered over the next year; it’s too early to make the list. It will also be a recommendation, not a full prohibition.

**Main Motion (amended):**

Be it resolved that the Policy in Schedule A of the decision note be accepted as amended.

*Moved by: Greyson Dubé*

*Seconded by: Xavier Delaney*

**22/9/5**

**CARRIED**

## Discussion:

- The Kwantlen Student Association (KSA) operates in a different, but similar way to BCITSA. Their Regulations are like Bylaws, but they can be updated by KSA Council (equivalent to the BCITSA Executive Board); whereas Bylaws are updated by the general membership.
- Students are a vulnerable group. The services provided to them through their Student Associations are valuable. There is a risk that if the ministry feels the sector is acting irresponsibly then the government will take away the privileges offered to Student Associations.
- At the recent BC Federation of Students (BCFS) meeting, was there discussion on this? – Jimmy asked some of the attendees about their thoughts on the matter. Some were unaware of the situation and the existence of KSA; others felt the actions of KSA should be condemned. The Secretary of BCFS said that they will not be making a statement on the matter.
- BCFS released an open letter regarding KSA. It detailed the reasoning behind expelling a previous Council member of KSA.

- How was the \$80 000 spent? – The funds breakdown was not published. The New Years Eve event had a special guest that may have contributed to the high cost of the event.

**Motion:**

Call the question.

*Moved by: Jasmine Yang**Seconded by: Not captured***20/8/8****CARRIED****9.8 New Business:****9.8.1 Student Fee Schedule for 2025-2026 Academic Year***- Roland G.*

As submitted.

- Can we include the part-time students in the U-pass program? – No. This has been an ongoing concern for over a decade. Due to the way that BCIT collects, processes, and distributes the student fees and tuition they are unable to separate them in such a way that would include part-time students in the U-pass.

**9.9 Open Forum**

Nothing to report.

**9.10 Reminders:****9.10.1 Next Council Meeting: February 24, 2025**

Monday, February 24, 2025; 17:30 – 19:30, Council Chambers.

**9.11 Meeting Adjournment**

It was moved by Jimmy Wang and seconded by Ja Mu Ku that the meeting be adjourned.

**Unanimous****CARRIED**

The meeting was adjourned at 19:30.

**Minutes Recorded by**

Adam Beggs

**Approved by Council on:**

February 24, 2025

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## Executive Directors' Report for Council Meeting – January 13, 2025

### Executive Director/Director of Finance/Organizational activities of note

- **Student Fees for November 2024**
  - As a recap, fees reported by BCIT for October 2024 at \$282k were 33% less than October 2023 at \$422k. 2 categories of fees, Full time Technology fees and Trades Fees were both down by over 95% for the month. The explanation provided by BCIT was that registration for January 2024 intake opened in the last week of October 2023 whereas registration for January 2025 intake only opened in November 2024. As such BCIT suggested that November 2024 fees should reflect this change.
  - Student Fees for November of 2024 at \$1,209k was an increase of 29% from November 2023 at \$937k. Month to Month Full Time Technology fees were up 22% and Trade Fees were up 85% and over all fees have increased net 4.5% YTD from last year. (June to November).
- **Student Fees for December 2024**
  - Student Fees for December 2024 at \$223k was an increase of 26% from December 2023 at \$177k. Month to Month, Full Time Technology fees were up 136% and but Trade Fees were down 15% (but see November) and over all fees have increased net 5.5% YTD from last year. (June to November).
  - Of note Flexible Learning (Part Time) is up net 11% YTD and as such is driving Student Fees to a projected increase over budget of 232K or 5%. If this stays steady to May 2025 year end, the budget cash flow deficit (all else performing to budget) should be reduced from a deficit of 296k to a deficit of \$66k.
    - Flexible Learning fees peaked in 2019 at \$1,494k and adjusted for 2025 dollars would be \$1,872k. The current projection for Flexible Learning for 2025 is \$1,401k which would be a net 11% increase from 2024 but is still \$471k or 25% less than the 2019 peak. The bottom decline was in 2023 where Flexible Learning fees for the year was only \$878k or 46% less than the 2019 adjusted amount.
- **Union Update**
  - The Union has requested various categories of employee information for members of the bargaining unit by the middle of the month. We assume upon receipt of the requested information, that the union will then inform the SA of the next steps.
- **Annual objective** review in January for 2025-2026 with staff to bring to the executives for discussion on Feb 8 planning session.
- **SA Elections** - We are working with BCIT to finalize the dates for this year's Executive Elections. These dates are expected to be finalized, and the calendar will be shared before the end of January.
- **People & Culture** – Developing training and on-boarding materials for new SA manager

### Engagement

- **Marketing and Communications**
  - Instagram Engagement has increased by 267 followers or 12.8% to 5442 followers.
  - Running Back-to-School giveaway on Instagram
  - December Student Services Newsletter was read by 48% of recipients
    - Most popular topics were Career Fairs and Student initiative Fund

- **Events**
  - Participated in January Kickstart in SW1 Jan 8
  - Coming Up: Clubs Day, Career Fairs, Pub trivia nights
- **Publications**
  - BCITSA Agendas available in Library
  - Link Magazine is recruiting for contributors of all kinds: writers, designers, photographers
  - Current projects also include new Career Workbook for
- **Clubs**
  - Delaney Kamstra joined the Engagement team as Clubs Coordinator on January 9
  - The Engagement Team is working with VP Student Life to develop and plan a combination Club Executive Training & Club Forum event on January 28

## Student Services

- **Director of Student Services** – Position is filled with a starting date of February 3, 2025
- **Entrepreneurship**
  - **Student Initiative Fund** – intake #3 of 6 is underway (closes Jan 13)
  - **Student Services Volunteer Program** - We continue to receive applications regularly, so the waitlist is growing. There are opportunities to expand the program based on SS dept needs and student demand, however, we need to work with P&C to understand ramifications re: the union environment.
  - **Peak Leadership** – Intake was a huge success; 90 students applied for 40 spots.
    - Kickoff event is Jan 16, and Council Chambers will be used weekly for Peak events
- **Career Services**
  - **Past Event: Future Forward: Tech Panel and Networking Night** (November 24, 2024)  
In-person event at DTC had 140 students attend to network with 16 industry professionals. Very Positive feedback from students and professionals
  - **Up-Coming Events: Career Fairs** with over 80 employers
    - Business & Technology: January 21
    - Construction: January 22
    - Engineering & Trades: January 23
  - Career Fair Prep Sessions
    - Headshot and LinkedIn Review Events
    - Resume Clinics
    - Prep Workshops & Drop-in sessions
- **WellBeing**
  - Food Pantry – Every Wednesday, also delivery to ATC this month

## Habitat Pub

- **Sales for December** (only 2 weeks)
  - \$43,000 up 7% over Dec 2023
- **Sales September to December 2024**
  - \$194,300 up 2,2% over same period 2023
- **January Events**
  - Bites and Brew – Jan 17
  - Student Housing event – Jan 28
  - BCIT P/T instructors event (Catering) - Feb 1

## Retail

For the Month of:	Dec-2024	Sales Data to:		31-Dec	% of Sale Days for Month	
Total Business Days:	15	Days of sales:		15	100%	
Location	Transactions	Net Sales	Budget	% of Budget	Projection	Difference
Geared Up	445	\$ 24,000	\$ 20,000	120%	\$ 24,000	\$ 4,000
St Central	3,222	\$ 20,700	\$ 18,500	112%	\$ 20,500	\$ 2,000
St South	5,392	\$ 35,600	\$ 23,900	149%	\$ 35,500	\$ 11,600
Geared Up@NE1	100	\$ 2,800	\$ 4,200	67%	\$ 3,000	\$ (1,200)
Print Shop	308	\$ 5,000	\$ 3,300	152%	\$ 5,000	\$ 1,700
<b>Total Retail Services locations</b>	<b>9,467</b>	<b>\$ 88,100</b>	<b>\$ 69,900</b>	<b>126%</b>		<b>\$ 18,100</b>

- All Retail locations were until December 20th
- Stand South has remained open after 4pm throughout December, and, especially after other food service providers had reduced their hours in December, Stand South has experienced increased sales.
- The Printshop has supplemented their sales revenues with over \$1,700 in revenue received from an external SFU printing project. They have also printed 865 copies of Link among other projects.

## Retail Sales June 2024 to December 2024

For the Month of:	June-Dec.2024	Sales Data to:		31-Dec	% of Sale Days for Month	
Total Business Days:	138	Days of sales:		138	100%	
Location	Transactions	Net Sales	Budget	% of Budget	Projection	Difference
Geared Up	4,208	\$ 207,000	\$ 208,700	99%	\$ 207,000	\$ (1,700)
St Central	26,323	\$ 161,500	\$ 182,700	88%	\$ 161,500	\$ (21,200)
St South	39,514	\$ 248,200	\$ 202,000	123%	\$ 248,000	\$ 46,000
Geared Up@NE1	1,789	\$ 46,400	\$ 59,200	78%	\$ 46,500	\$ (12,700)
Print Shop	2,007	\$ 26,500	\$ 23,400	113%	\$ 26,500	\$ 3,100
<b>Total Retail Services locations</b>	<b>73,841</b>	<b>\$ 689,600</b>	<b>\$ 676,000</b>	<b>102%</b>	<b>\$ 689,500</b>	<b>\$ 13,500</b>

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## Executive Directors' Report for Council Meeting – January 27, 2025

### Executive Directors/Director of Finance/Organizational activities of note

- **SA Elections** – This year's elections will be held on the following timeline:
  - February 21<sup>st</sup>: Nominations open
  - March 7: Nominations close
  - March 20: All Candidates Meeting
  - March 20: Campaigning period opens
  - March 24: Voting opens
  - April 4: Voting closes, campaign period closes
  - April 14: Ratification of election at Council meeting
- Per Statistics Canada released, **Consumer Price Index, CPI**, for BC released annual average, not seasonally adjusted rate of **2.6%**. SA fees, staff wages and BCIT rent will be adjusted by this amount as of the next fiscal year of 2025-2026

### Engagement

- **Marketing and Communications**
  - Working on our new elections campaign, with a focus on encouraging students to run for office. More details coming soon!
  - Working with Senior Leadership to update SA signage throughout our spaces
  - Collaborating with Wellbeing on initiatives for Valentine's Day, Lunar New Year, Black History Month, and Ramadan
- **Events**
  - Supported three successful Career Fairs last week (January 21, 22, and 23) all hosted in the Great Hall. Great feedback from students and vendors.
  - Finalizing all Spring Hacks details now! This is a Hybrid Event hosted on Discord and in the Telus Theatre
  - ReCharge is Back! DTC on February 20, Bby Campus on February 26
  - Coming Up: Clubs Day, Career Fairs, Pub trivia nights
- **Publications**
  - Is looking for your ideas on great topics for the Student Leadership Special, publishing in March 2025! Email [link@bcitsa.ca](mailto:link@bcitsa.ca) with your thoughts!
- **Clubs**
  - Club Forum on February 4; this is a great opportunity for clubs to share their thoughts and experiences, and support each other!

### Childcare

- Next Meeting for Building Committee is February 10
- Center is full and has wait list of over 400 children

## Student Services

- **Director of Student Services** – Carol Neuman will start February 3, 2025
- **Entrepreneurship**
  - **Student Initiative Fund** – The SIF committee just had its third annual meeting. A total of approx. \$10k was requested in the last intake. The most popular request was for funding to attend industry conferences.
  - **Student Services Volunteer Program** - Since the program was launched (in the 2023-24 academic year), we have seen steady growth in demand from volunteers, and we just surpassed the 100-application mark.
  - **Peak Leadership** – The program is underway and running extremely well. The Kickoff event on Jan 16 was a big success, and Peak Leaders enjoyed the Clifton Strengths workshop facilitated by a certified leadership coach in Week 2.
- **Career Services**
  - **Career Fair Prep Sessions during the week of Jan 13-17**
    - Headshot and LinkedIn Review Events at BBY on Jan 15 – 80 students took their headshots and 25 students got their LinkedIn profile feedback
    - Resume Clinics on Jan 14 at DTC and Jan 16 at BBY – 65 students received individual feedback on their resumes
  - **Career Fairs during the week of Jan 20<sup>th</sup> week**
    - Business and Tech Career Fair – 18 employers and 850 students attended
    - Construction Career Fair – 31 employers and 970 students attended
    - Engineering and Trade Career Fair – 37 employers and 1140 students attended
  - **Specialty Campuses (AIC, ATC, and BMC)**
    - Career Specialist for the School of Transportation conducted 5 classroom presentations and a resume workshop this Jan reaching out to more than 100 students.
- **Advocacy**
  - **Case Information – January 6-24, 2025:**
    - Number of new cases opened: 23.
    - Most common primary reason: Academic Issue/Grade Appeal
  - **Policy Advocacy** – Participation in policy working groups by manager:
    - Continued work on draft Policy (7507) Prevention of Discrimination, Harassment, and Bullying and the related Procedure (7507-PR-1)
    - Started revisions work on Policy 5402 Program Review and its related procedure (5402-PR-1)
  - **Staff Update:** New Advocacy Specialist, Leah Medos, will start taking cases on Monday, January 27, 2025, with close collaboration and support from her manager.
  - **Event Planning:** Collaborating with Engagement and Wellbeing for Pink Shirt day event on February 26, to raise awareness about bullying.
- **WellBeing and Food Pantry**
  - Food Pantry - Visits or Users across ATC, DTC, BBY 1557
    - Domestic - 654, International – 903
    - Full time – 1408, Part time – 129, Alumni 20
  - Lunar New Year tabling – Jan 29
  - Valentine's Week – Popup tabling and crafts

## Habitat Pub

- **Sales for January** (only 3 weeks)
  - Jan 2025 \$25,246
  - Jan 2024 \$25,015
- **Sales September to December 2024**
  - \$194,300 up 2,2% over same period 2023
- **January Events**
  - Bites and Brew – Jan 17 – Had 65 sales
  - Student Housing event – Jan 28
  - BCIT P/T instructors event (Catering) - Feb 1
- **Catering**
  - Orders of 10k for the month of January
- **Upcoming Events**
  - Triva nights in conjunction with some Executives coming in March
  - Planning for Jack of All Trades, BCIT house band, end of year planning

## Retail

For the Month of:	Jan-2025		Sales Data to:	17-Jan	% of Sale Days for Month	
Total Business Days:	20		Days of sales:	10	50%	
Location	Transactions	Net Sales	Budget	% of Budget	Projection	Difference
GearedUp	534	\$ 24,800	\$ 34,700	71%	\$ 49,500	\$ 14,800
GearedUp @NE1	345	\$ 10,600	\$ 10,400	102%	\$ 21,000	\$ 10,600
St Central	2,671	\$ 15,600	\$ 36,800	42%	\$ 31,000	\$ (5,800)
St South	4,524	\$ 27,200	\$ 45,600	60%	\$ 54,500	\$ 8,900
Campus Print & Copy	149	\$ 2,000	\$ 5,900	34%	\$ 4,000	\$ (1,900)
	8,223	\$ 80,200	\$ 133,400		\$ 160,000	\$ 26,600

- All retail services were resumed on January 6<sup>th</sup>; therefore, it is 20 business days this month.
- Back-to-School client volume has lasted for a few days, with increased demand for school supplies in Geared Up@NE1 and calculators in Geared Up; now it is “business as usual”.
- Have served over 8,000 customers so far, with more than half transactions coming from Stand South in SE12.
- Print Shop has been busy with internal projects these two weeks, including:
  - 500 copies Link Winter issue (internal)
  - Chartwell’s catering booklets totaling \$266
  - Clubs’ day events printing totaling \$300
  - Careers’ days events printing (internal)



## Executive Directors' Report for Council Meeting – February 10, 2025

### Executive Directors/Director of Finance/Organizational activities of note

- Student Fees for January 2025

Year to Date (YTD) 31-Jan-25	2024-2025				
Per Month	Student Fee	Capital Levy	Building Fee	Medical Fee	Total
May-24	\$ 229,850	\$ 17,978	\$ 87,229	\$ 31,181	\$ 366,237
Jun-24	858,641	89,052	447,364	675,024	2,070,081
Jul-24	547,860	55,360	285,980	423,605	1,312,805
Aug-24	188,577	16,963	68,414	103,292	377,246
Sep-24	38,382	2,958	1,168	11,368	53,876
Oct-24	281,885	20,907	92,260	9,996	405,047
Nov-24	1,208,994	127,098	650,923	961,331	2,948,345
Dec-24	223,199	20,261	88,097	120,638	452,195
Jan-25	57,665	4,987	20,989	28,028	111,669.45
Feb-25	-	-	-	-	-
Mar-25	-	-	-	-	-
Apr-25	-	-	-	-	-
May-25	-	-	-	-	-
Total Fees	3,405,202	337,585	1,655,195	2,333,282	7,731,265
<b>Year To Date</b>	<b><u>3,405,202</u></b>	<b><u>337,585</u></b>	<b><u>1,655,195</u></b>	<b><u>2,333,282</u></b>	<b><u>7,731,265</u></b>
YTD % Change	9.2%	4.6%	8.7%	5.6%	7.8%
Actual % change in Fee	<b><u>5.3%</u></b>	<b><u>4.6%</u></b>	<b><u>4.8%</u></b>	<b><u>5.6%</u></b>	<b><u>5.4%</u></b>
Proj Fees on 12 mth YTD % Change	4,448,917	425,816	2,040,868	2,679,592	9,595,192
Student Fees Budgeted 2023-24	<u>4,241,100</u>	<u>421,400</u>	<u>1,874,300</u>	<u>2,600,000</u>	<u>9,136,800</u>
Proj Variance to Budget 2023-24	<u>207,817</u>	<u>4,416</u>	<u>166,568</u>	<u>79,592</u>	<u>458,392</u>
					Fee
Nominal Fee per year (2 terms)	<u>\$ 299.68</u>	<u>\$ 32.00</u>	<u>\$ 199.92</u>	<u>\$ 294.00</u>	<u>\$ 825.60</u>
Fee Change %	<u>3.9%</u>	<u>0.0%</u>	<u>3.9%</u>	<u>0.0%</u>	<u>2.3%</u>

- Fee fluctuations seem to have settled down, it is trending to an approx net increase of 5% to year end
-

## Engagement

- **Marketing and Communications**
  - Working on our new elections campaign, with a focus on encouraging students to run for office. More details coming soon!
  - Working with Senior Leadership to update SA signage throughout our spaces
  - Collaborating with Wellbeing on initiatives for Valentine's Day, Lunar New Year, Black History Month, and Ramadan
- **Events**
  - Later this month we have our ReCharge event at DTC and Burnaby, which are focused on students taking time to decompress from a rigorous semester
  - On February 21 the Imagnus Poster Sale is coming back to campus!
  - Wellbeing and Events are bringing a monthly Yoga series to campus, beginning February 25
  - We're bringing Thrive! back to campus on March 4, 2025; this is an interactive BCITSA Service Showcase event with large-scale activities
- **Publications**
  - New issue of Link is out!
  - We're working on our Student Leadership issue now! If you want to share your experience or get more involved, reach out to our Publications Manager. [link@bcitsa](mailto:link@bcitsa)
- **Clubs**
  - The Club Forum has been rescheduled to March 11; this is a great opportunity for clubs to share their experiences!

## Childcare

- Next Meeting for New Childcare Building Committee is February 10
- Center is full and has wait list of over 400 children, starting to work on intake for Summer/fall 2025

## Student Services

- **Director of Student Services** – Carol Neuman started February 3, 2025
- **Entrepreneurship**
  - **Peak Leadership** – Main focus of the department as it requires full staff support. Week 3 was another big success, with students learning the Design Thinking methodology from an experienced tech founder and innovator. We have been receiving excellent feedback from participants, who are currently preparing for the upcoming Teamwork Challenge.
  - **Online Startup Training (New)** – Our monthly contract with Empowered Startups, a third-party software provider, ended in December. During the fall we designed an in-house system to replace it and we officially launched this new offering. Our Online Startup Training resources give students and alumni access to self-paced tools, including templates. We just rolled these tools out to our inaugural class (New Media Design at DTC), thus enrolling our first 15 users
  - **Student Initiative Fund** – 3 of 6 annual intakes have passed, and we are currently accepting applications for the March 3 intake.

- **EDI Training** – On behalf of the entire Student Services team, the Entrepreneurship manager worked with the SA's EDI Specialist to plan EDI-focused workshops for all SS staff to support the team's professional development and help them in their student-facing roles. The workshop series kicks off this month, with the first session taking place on Feb 12. The SS team will continue to receive monthly training sessions through June 2025.
- **Career Services**
  - **Headshot and LinkedIn Review Events at DTC (Jan 29):**
    - 54 students had their headshots taken, and 21 students received LinkedIn profile feedback.
  - **April Career Fairs Planning:**
    - Career specialists are actively preparing for three upcoming career fairs in April.
    - Invitations have been sent to employers for the April Hiring Fair and the ATC Career Fair.
    - The date and key logistical details have been finalized with Health Faculties for the Health Science Career Fair & Expo.
  - **Hosting SFU Practicum Student:**
    - Career Services provided a three-week practicum opportunity to a student from SFU's Career Development Practitioner Program. The practicum student shared very positive feedback about their experience with the SA and Career Services team.
- **Advocacy Services**
  - **Staff Update** – An advocacy specialist has resigned, the position will be posted for hire in the next week to be filled asap, approximately by Mid-March
  - **Case Information**
    - Total number of new cases opened in January 2025: 26.
    - Number of new cases opened February 3-7, 2025: 7.
    - Most common primary reason for new appointments: Academic Issue/Grade Appeal, Academic Misconduct, Personal Concerns.
  - **Policy Advocacy (Jan 27-Feb 7)**– Participation in policy working groups by manager:
    - Continued revisions work on Policy 5402 Program Review and its related procedure (5402-PR-1)
  - **Events:** In partnership with Engagement and Wellbeing, a Pink Shirt day activity will be held on February 26 on the BCIT Burnaby campus to raise awareness about bullying.
- **WellBeing and Food Pantry**
  - **Lunar New Year** - tabling event on January 29<sup>th</sup> had a lot of engagement
  - **ATC Food Hamper** - Scheduled for February 4<sup>th</sup>, postponed to February 11<sup>th</sup> due to snow. If students need urgent food support, kindly schedule a Wellbeing appointment for additional resources.
- **Upcoming**
  - **Valentine's Day** - Wednesday, February 12<sup>th</sup> come by Student Services Center (located at building SE2, 2nd floor) to celebrate Valentine's Day! Students will be able to put together Valentine's candy bag and card to gift to a loved one from 11:00 am -1:00 pm.
  - **Food Pantry Pop Up - Recharge** - February 19 DTC
  - **UNWIND & RECHARGE Yoga Class** - February 24 14:00-15:00
    - Take a break from the books and join us for a rejuvenating 1-hour yoga class designed to calm your mind, strengthen your body, and leave you feeling refreshed.

## Habitat Pub

- **Sales for January**
  - Jan 2025 \$37,800 Catering for Jan 2025: 12k
  - Jan 2024 \$37,400 Catering for Jan 2024: 2.5K
- **Catering**
  - Orders of 10k for the month of January
- **Upcoming Events**
  - Triva nights in conjunction with some Executives coming in March
  - Planning for Jack of All Trades, BCIT house band, end of year planning

## Retail

For the Month of:	Jan-2025		Sales Data to:	31-Jan	% of Sale Days for Month	
Total Business Days:	20		Days of sales:	20	100%	
Location	Transactions	Net Sales	Budget	% of Budget	Projection	Difference
Geared Up	805	\$ 36,000	\$ 34,700	104%	\$ 36,000	\$ 1,300
St Central	5,427	\$ 32,200	\$ 36,800	88%	\$ 32,000	\$ (4,800)
St South	9,350	\$ 56,100	\$ 45,600	123%	\$ 56,000	\$ 10,400
Geared Up@NE1	590	\$ 14,600	\$ 10,400	140%	\$ 14,500	\$ 4,100
Print Shop	393	\$ 4,800	\$ 5,900	81%	\$ 5,000	\$ (900)
Total Retail Services locations	16,565	\$ 143,700	\$ 133,400	108%		\$ 10,100

Comparable stats for January 2024			
Location	Transactions	Net Sales	
Geared Up	715	\$ 29,600	
St Central	5,302	\$ 33,100	
St South	6,631	\$ 41,100	
Geared Up@NE1	123	\$ 4,400	wasn't open yet; pop-up shop
Print Shop	339	\$ 5,600	
Total Retail Services locations	13,110	\$ 113,800	

- The Print Shop has completed/worked on several internal projects in January of this year:
  - 500 copies of Link - Winter issue
  - In the process of printing 800 copies of Link - Spring issue
  - Printed the Club's Day event materials and Careers' Days events materials
  - Acquired 5-in-1 heat press to print small quantities of mugs and other promotional items as a cost-effective option.
- There is no BCIT Winter Convocation this year, therefore will be no pop-up Geared Up shop which has been traditionally set up in February or March at the Convocation.
- The BIG INFO will take place on February 19<sup>th</sup> in SE6, SE2 and a few adjacent areas. Stand Central will be open until 7:00pm on that day, to ensure adequate service and an additional opportunity to earn revenues.

2024-2025 Executive Objectives			Objectives	Report to Council	Report to Council
Name	Position	#		Meeting Jan. 13, 2025 Update #6	Meeting Jan. 27, 2025 Update #7
Jimmy Wang	President	1	Create and implement a 'Code of Conduct' for Student Executives & Councillors		
		2	Form a plan for new SA space for proposed new building - consult w/Executive Board, Council, Set Reps. Work in tandem w/VPX & Alumni Association		
		3	Implement Governance Review recommendations. Assist Bylaw Committee with Bylaws review and move items from Bylaws to Policy as necessary. Ensure all out of date policies are updated and reviewed.		
Juan Lee	VP, Finance & Administration	1	Hosting under the BCIT Accounting Association (BCITSAA), we are supporting them to offer a unified tax clinic for the student community. This approach aims to avoid holding two separate, identical events, reducing confusion among students while maximizing efficiency and service quality. This is a joint objective with Greyson, Chair of Business and Media, with plans to expand the service to the downtown campus in the future.		
		2	As Chair of the Bylaw and Finance Committees, my main objective is to address key issues in the bylaws and propose amendments during the AGM to improve communication, avoid confusion, and ensure effective governance. Additionally, I aim to ensure transparency in the organization's finances.		
		3	Support the restructuring of the Set Rep program to boost student morale, facilitate effective communication between Set Reps and the Student Association (SA), and provide clearer guidelines. I am working alongside our executive members and Adam, the Executive Assistant, to achieve these objectives.		
Cora Bell	VP, External	1	Create a bursary for a student who must travel outside of the Lower Mainland for a mandatory practicum.	Met with Director of Finance to discuss options and sustainable funding sources.	
		2	By the end of January, create and distribute a guide for Councillors about SA governance structure and the role of Council/Councillors.	Draft completed in September.	
		3	Complete a full review of the current Bylaws and develop a comprehensive list of proposed amendments to recommend to the Bylaw Committee and Council.	Bylaws reviewed and priorities discussed with Bylaw Committee. I drafted a Code of CONduct and have met with Juan, the HR Manager, and the Senior Advisor, Strategic Policy to review and provide suggestions. The Bylaw Committee will review the draft at their next meeting.	
Xavier Delaney	VP, Student Experience	1	Complete a revision of the clubs policy, along with ammendments and additions to the policy to be presented to Council. This policy should be under regular review henceforth to respond to the dynamic needs of clubs, as well as to maintain their engagement and longevity on campus.	I have discussed the policy with Shaleeta Harrison and Adam Beggs. Will continue discussions with clubs and employees affected by the policy, as well as will be discussing the policy and issues in future clubs committee meetings.	
		2	Host two clubs forums with at least two thirds of general clubs participation.	I met with Shaleeta Harrison, the Director of Engagement, and Kirk Iverson, the events manager to plan the first clubs forum. Decided to combine it with club executive training to ensure participation and ease of scheduling. Will be taking place in late January.	

2024-2025 Executive Objectives			Objectives	Report to Council Meeting Jan. 13, 2025 Update #6	Report to Council Meeting Jan. 27, 2025 Update #7
Name	Position	#			
Moksh Garg	VP, Equity & Sustainability	1	Organising a thrift event for all students which will offer clothes, books and other student supplies.		
		2	As the Chair of the Equity and Sustainability Committees, my primary objective is to align BCIT with the United Nations Sustainable Development Goals (SDGs) and to foster equity throughout the campus.		
Greyson Dubé	Chair, School of Business & Media	1	Offer a tax clinic to students in collaboration with the VP of Finance and Administration		
		2	Increase foot traffic to the Habitat Pub by 10%		I have another meeting planned for next week. Will be getting the rules, question categories, and budget ironed out.
Russell Moy	Chair, School of Energy	1	Host and support School of Energy related club events such as RC Classic.		
		2	Create a framework to streamline Set Rep meetings and improve Set Rep/instructor interactions.		
		3	Ensure that doggy distress day occurs on campus as well as other events to boost student morale.		
Fiona Wong	Chair, School of Computing & Academic Studies	1	Hosting Spring 3-days long Hackathon in March which includes professional development, hackathon starter workshops, first day optional social night for the participants and industrial sponsors networking event.	The habitat pub is booked for the day of the hackathon. Closer to mid-feb we will know the exact number who will be in the pub. Before the winter break, talked to careers service manager about career based/networking workshop leading to the hackathon. This will help students to be well-prepare for the in-person networking event. Talked with career specialists about getting mentors for the hackathon. As the hackathon is approaching, there will be more updates coming soon.	Met with Events and Marketing about the status of the hackathon week of Jan 13. Networking night is cancelled due to less professional industrials interested in this event. Contingency plan was made and discussed with the team. If the event that I am not available for the hackathon anymore. Then, unfortunate events will happen would led to a potential shut down on the event. So far, I am working on logistics aspect of the hackathon such as preparing the mentor, judge, volunteer expectation. Building the hackathon discord and registration details. Will need to do a follow up with Events, Marketing, and Careers to work on confirmation on events leading towards the Hackathon date. Reached out to Chair of Health Science (Jasmine) and Chair of Business and Media (Greyson) about assisting hackathon outreach.
		2	Conducting a feasibility study for Computing Students to check if students are interested in Game Jam event in Spring.	Tabled for now when I have more time to brain storm.	Talked to Director of Engagement (Shaleeta), she said that there is an on-going process about this objective. I will ask for more information later on when it is less busy. This is not a high priority objective.
		3	Develop and host end of term gathering event for Computing students that contains foods, games, and raffle prizes.	Successful! approximately 65 attendees show up throughout the event. From survey results, majority were satisfied with the event in terms of activities. It was great to see some familiar faces in the attendees. Students wish to have this time of event more and wish there is more food and drinks. There were variety of students from different fields of studies.	This objective is completed. I may have some suggestions about further implementation to make this event better for next term. So far, I am focusing on the hackathon event.
Jasmine Yang	Chair, School of Health Sciences	1	Support the Health Science IPE team with IPE Healthcare Expo	In progress	In Progress
		2	Provide more study spaces for NW4	Discussed with Adam Beggs on the best ways to contact BCIT regarding possible classroom spaces available for students to use while there are no classes	In Progress
		3	Increase Health Science student engagement with the Recharge Events.		In Progress

2024-2025 Executive Objectives			Objectives	Report to Council	Report to Council
Name	Position	#		Meeting Jan. 13, 2025 Update #6	Meeting Jan. 27, 2025 Update #7
Adam Matthews-Kott	Chair, Schools of Transportation, Construction & the Environment	1	Implement a student support phone line into the strategic plan. The phone / chat line will be operated by students and offer peer support as well as advice about services available to BCIT student.		
		2	Work with members of the Student Spaces Development Committee to develop community projects.		
		3	Collaborate with Greyson to increase pub traffic by at least 10%.		
Eric Chau	Chair, Downtown Campus	1	Increase the availability of student study spaces utilizing classrooms not being used.	To meet with the DTC Scheduling Coordinator to ensure this continues going forward. In-Progress	Meeting with the DTC Scheduling Coordinator to see if we can provide additional rooms later in the afternoon/evening for students who stay late so they have a dedicated space to study at DTC. In-progress!
		2	Provide more spaces for Student Association Events to be advertised	Roland reached out to me with some options for the cork boards, my next steps are to take photos of the space that would best suit them and then submit it to him for next steps with BCIT.	Provided Roland with an image of the wall where the corkboards are likely to go. Planned to go around campus with another BCITSA staff member to think of where the best placements would be; however, they were away for this week so currently on hold on my end until I can get another pair of eyes on where placement would make the most sense.
		3	Provide more beverage options at DTC	/	Currently no big third objective planned; however, I am working on "side quest" objectives provided by DTC set reps. Passed them onto Roland and Sameer to help get the ball rolling on different requests such as: more AED placements at DTC, disposable/compostable utensils for students and opening the gym earlier to match the time the building opens. Currently all in-progress!
Geoff Vinod Pittappillil	Chair, Specialized Transport Campuses	1	To advocate for the establishment of financial bursaries specifically tailored for international students across all BCIT Schools, aiming to alleviate the financial burdens associated with higher tuition fees, cost of living, and limited work opportunities. This initiative seeks to ensure equitable access to education, support student well-being, and enhance the overall academic experience for international students.		
		2	Transform the contemplation room at ATC into a vibrant student lounge featuring a gaming console, comfortable couches, and various recreational activities to enhance representation and awareness of SA services.		
		3	Redefine the ATC Councillor position into a Specialty Councillor role to address the significantly lower level of SA representation and the unique amount of work required at specialty campuses (ATC, BMC, and AIC). The goal is to develop a fully accessible and functional model similar to what exists at the Burnaby/Main Campus.		

2024-2025 Executive Objectives			Objectives	Report to Council Meeting Feb. 10, 2025 Update #8	
Name	Position	#			
Jimmy Wang	President	1	Create and implement a 'Code of Conduct' for Student Executives & Councillors		
		2	Form a plan for new SA space for proposed new building - consult w/Executive Board, Council, Set Reps. Work in tandem w/VPX & Alumni Association		
		3	Implement Governance Review recommendations. Assist Bylaw Committee with Bylaws review and move items from Bylaws to Policy as necessary. Ensure all out of date policies are updated and reviewed.		
Juan Lee	VP, Finance & Administration	1	Hosting under the BCIT Accounting Association (BCITSAA), we are supporting them to offer a unified tax clinic for the student community. This approach aims to avoid holding two separate, identical events, reducing confusion among students while maximizing efficiency and service quality. This is a joint objective with Greyson, Chair of Business and Media, with plans to expand the service to the downtown campus in the future.		
		2	As Chair of the Bylaw and Finance Committees, my main objective is to address key issues in the bylaws and propose amendments during the AGM to improve communication, avoid confusion, and ensure effective governance. Additionally, I aim to ensure transparency in the organization's finances.		
		3	Support the restructuring of the Set Rep program to boost student morale, facilitate effective communication between Set Reps and the Student Association (SA), and provide clearer guidelines. I am working alongside our executive members and Adam, the Executive Assistant, to achieve these objectives.		



2024-2025 Executive Objectives			Objectives	Report to Council
Name	Position	#		Meeting Feb. 10, 2025
Cora Bell	VP, External	1	Create a bursary for a student who must travel outside of the Lower Mainland for a mandatory practicum.	Update #8
		2	By the end of January, create and distribute a guide for Councilors about SA governance structure and the role of Council/Councilors.	
		3	Complete a full review of the current Bylaws and develop a comprehensive list of proposed amendments to recommend to the Bylaw Committee and Council.	
Xavier Delaney	VP, Student Experience	1	Complete a revision of the clubs policy, along with ammendments and additions to the policy to be presented to Council. This policy should be under regular review henceforth to respond to the dynamic needs of clubs, as well as to maintain their engagement and longevity on campus.	
		2	Host two clubs forums with at least two thirds of general clubs participation.	
Moksh Garg	VP, Equity & Sustainability	1	Organising a thrift event for all students which will offer clothes, books and other student supplies.	
		2	As the Chair of the Equity and Sustainability Committees, my primary objective is to align BCIT with the United Nations Sustainable Development Goals (SDGs) and to foster equity throughout the campus.	
Greyson Dubé	Chair, School of Business & Media	1	Offer a tax clinic to students in collaboration with the VP of Finance and Administration	BCITAA has decided to "no longer [proceed] with the BCITAA & SA collaboration."
		2	Increase foot traffic to the Habitat Pub by 10%	Adam MK and I met with Kirk and Mark on Jan 31 to continue discussions about Trivia. Trivia topics have been more or less decided and now we start working on getting 200+ questions :)

2024-2025 Executive Objectives			Objectives	Report to Council
Name	Position	#		Meeting Feb. 10, 2025
				Update #8
Russell Moy	Chair, School of Energy	1	Host and support School of Energy related club events such as RC Classic.	
		2	Create a framework to streamline Set Rep meetings and improve Set Rep/instructor interactions.	
		3	Ensure that doggy destress day occurs on campus as well as other events to boost student morale.	
Fiona Wong	Chair, School of Computing & Academic Studies	1	Hosting Spring 3-days long Hackathon in March which includes professional development, hackathon starter workshops, first day optional social night for the participants and industrial sponsors networking event.	Tabled for further discussion. No updates.
		2	Conducting a feasibility study for Computing Students to check if students are interested in Game Jam event in Spring.	Tabled for further discussion.
		3	Develop and host end of term gathering event for Computing students that contains foods, games, and raffle prizes.	Completed.
Jasmine Yang	Chair, School of Health Sciences	1	Support the Health Science IPE team with IPE Healthcare Expo	
		2	Provide more study spaces for NW4	

2024-2025 Executive Objectives			Objectives	Report to Council
Name	Position	#		Meeting Feb. 10, 2025
		3	Increase Health Science student engagement with the Recharge Events.	Update #8
Adam Matthews-Kott	Chair, Schools of Transportation, Construction & the Environment	1	Implement a student support phone line into the strategic plan. The phone / chat line will be operated by students and offer peer support as well as advice about services available to BCIT student.	
		2	Work with members of the Student Spaces Development Committee to develop community projects.	
		3	Collaborate with Greyson to increase pub traffic by at least 10%.	
Eric Chau	Chair, Downtown Campus	1	Increase the availability of student study spaces utilizing unused classrooms.	Evening study spaces still in-progress; the Computing Program at DTC has booked additional study spaces for midterm week as many of the usual spaces are utilized for exams.
		2	Provide more spaces for Student Association Events to be advertised	I polled a number of random students at DTC and asked them if they would be interested in seeing more advertisement of SA events at the DTC via my original suggestion of a corkboard; however, I received a much different response than when I asked my Set Reps. As a result, I will be shelving the corkboard idea and pursue a digital first approach with advertisement. Brainstorming to be conducted on how to proceed with this with additional plans to reach out to the marketing department and more students to see how to best provide them notice of upcoming DTC events.
		3	Smaller Objectives: More AED placements at DTC, disposable/compostable utensils for students and opening the gym earlier to match the time the building opens.	Currently in progress, awaiting updates from interim ED's Roland and Sameer.

2024-2025 Executive Objectives			Objectives	Report to Council Meeting Feb. 10, 2025 Update #8	
Name	Position	#			
Geoff Vinod Pittappillil	Chair, Specialized Transport Campuses	1	To advocate for the establishment of financial bursaries specifically tailored for international students across all BCIT Schools, aiming to alleviate the financial burdens associated with higher tuition fees, cost of living, and limited work opportunities. This initiative seeks to ensure equitable access to education, support student well-being, and enhance the overall academic experience for international students.		
		2	Transform the contemplation room at ATC into a vibrant student lounge featuring a gaming console, comfortable couches, and various recreational activities to enhance representation and awareness of SA services.		
		3	Redefine the ATC Councillor position into a Specialty Councillor role to address the significantly lower level of SA representation and the unique amount of work required at specialty campuses (ATC, BMC, and AIC). The goal is to develop a fully accessible and functional model similar to what exists at the Burnaby/Main Campus.		



## Welcome Announcement

*Carol Neuman*

Director of Student Services

We are excited to announce Carol Neuman as our new Director of Student Services as of February 3, 2025. She is joining us from ONE TO ONE Literacy Society where she has spent the last 6 years as Executive Director. Prior to this she was Director of Learning, Vantage Point for 4 years, and Executive Director, Alberta Students' Executive Council for 5 years. Carol has a notable record of community engagement including, trustee for the New Westminster Public Library, Chair of the Urban Horse Project Board, community liaison for Generation Squeeze community, board member for Reel Causes, Executive Lab facilitator, volunteer with Stanley Park Ecology Society, co-chair of Edmonton's NextGen Committee, TEDx Salon presenter, member of the Edmonton Winter City Think Tank, and board member for LitFest. Carol holds a certification in Executive Leadership for the Non-Profit Sector from Grant MacEwan University. She also holds a MA in Communications Studies from the University of Calgary and a BA (Honours) in Communications Studies from the University of Ottawa. In recognition of her leadership, Carol was also named one of Avenue Edmonton Top 40 Under 40. With extensive experience in program development, evaluation, member relations, stakeholder engagement, strategic and operational leadership, advocacy and policy development, Carol is known for delivering impactful results and building capacity within non-profit organizations. Please join us in welcoming Carol to our team!

### Getting to Know You:

- **Favourite Food:** *"To me, the versatility of eggs - from poached on toast to floating in a bowl of ramen to a veggie-filled quiche - makes them close to perfect."*
- **Best advice you've received:** *"A former leader modeled the motto of assuming positive intent. It's something I try to practice in my daily life."*
- **Little known fact about her:** *"As a kid, I took part in 4H and raised champion show rabbits."*
- **Birthplace and where she calls home:** *"I grew by a lake, southwest of Edmonton. Now, I happily make New Westminister my home."*

## DECISION NOTE

January 27, 2025

**PREPARED FOR:** BCITSA Council

**PREPARED BY:** Roland Gagel, Interim Co-Executive Director

**ISSUE:** SA Student Center Furniture refresh

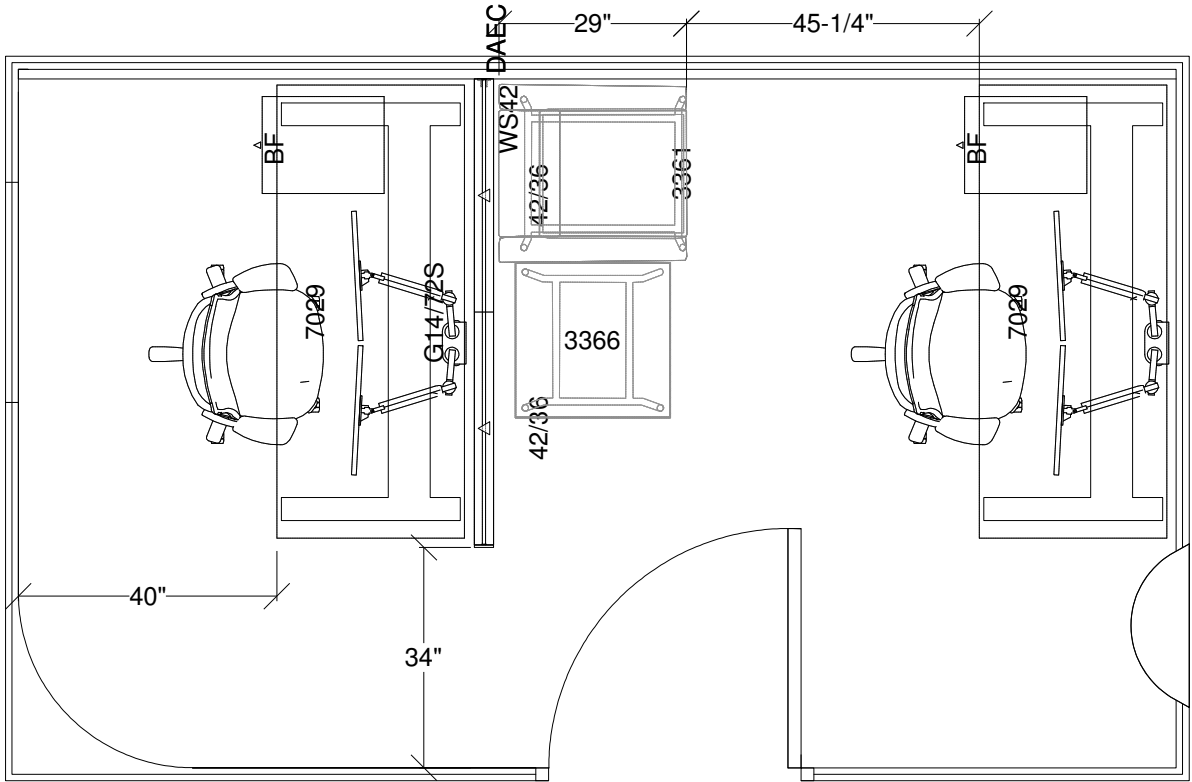
### RECOMMENDED MOTION:

BE IT RESOLVED that Council approves a budget of \$20,000 to buy office furniture for the Room 273 to provide additional staff workspace for the SA and for Student Services specifically and refresh 3-4 offices in the SA Student Center

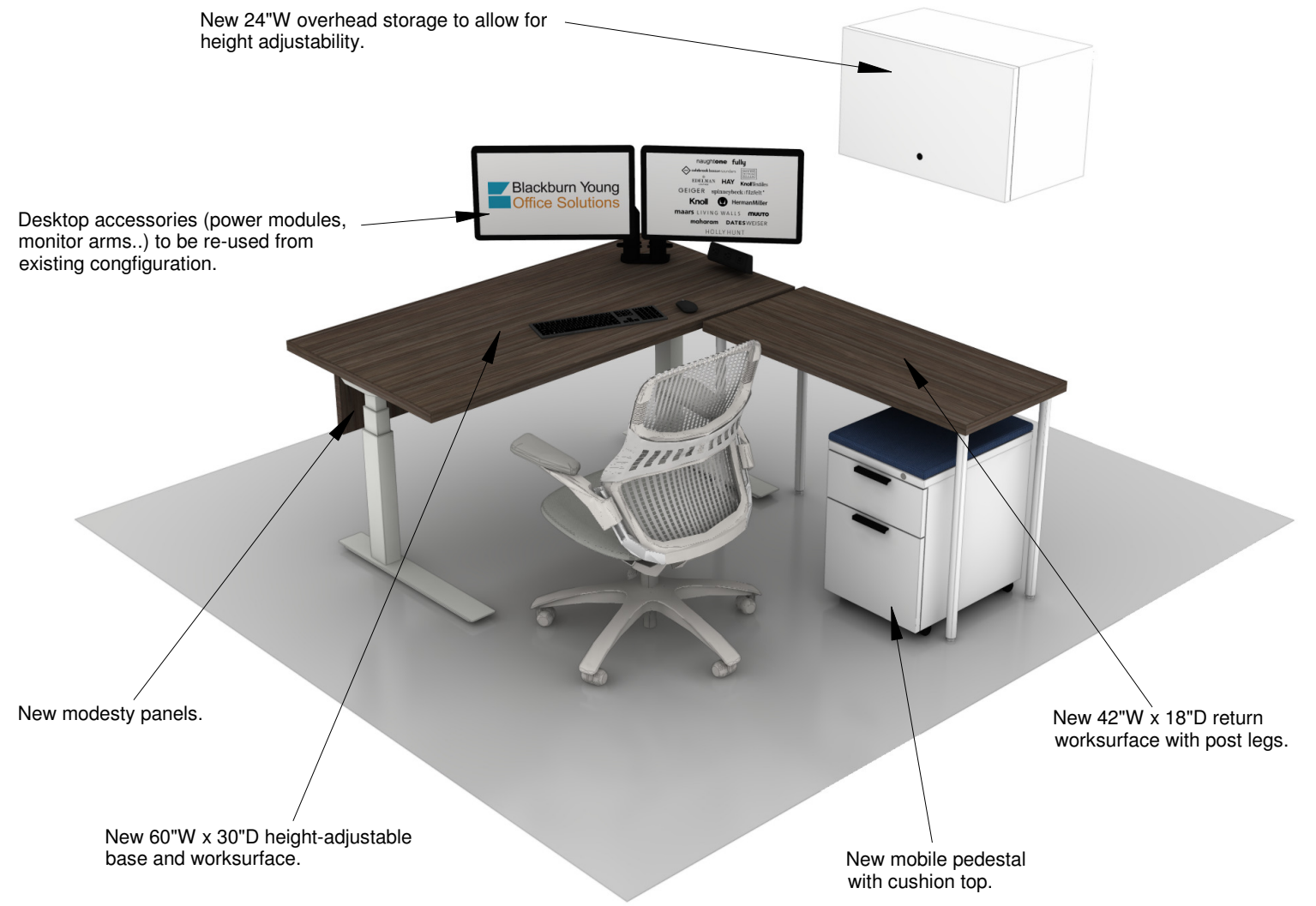
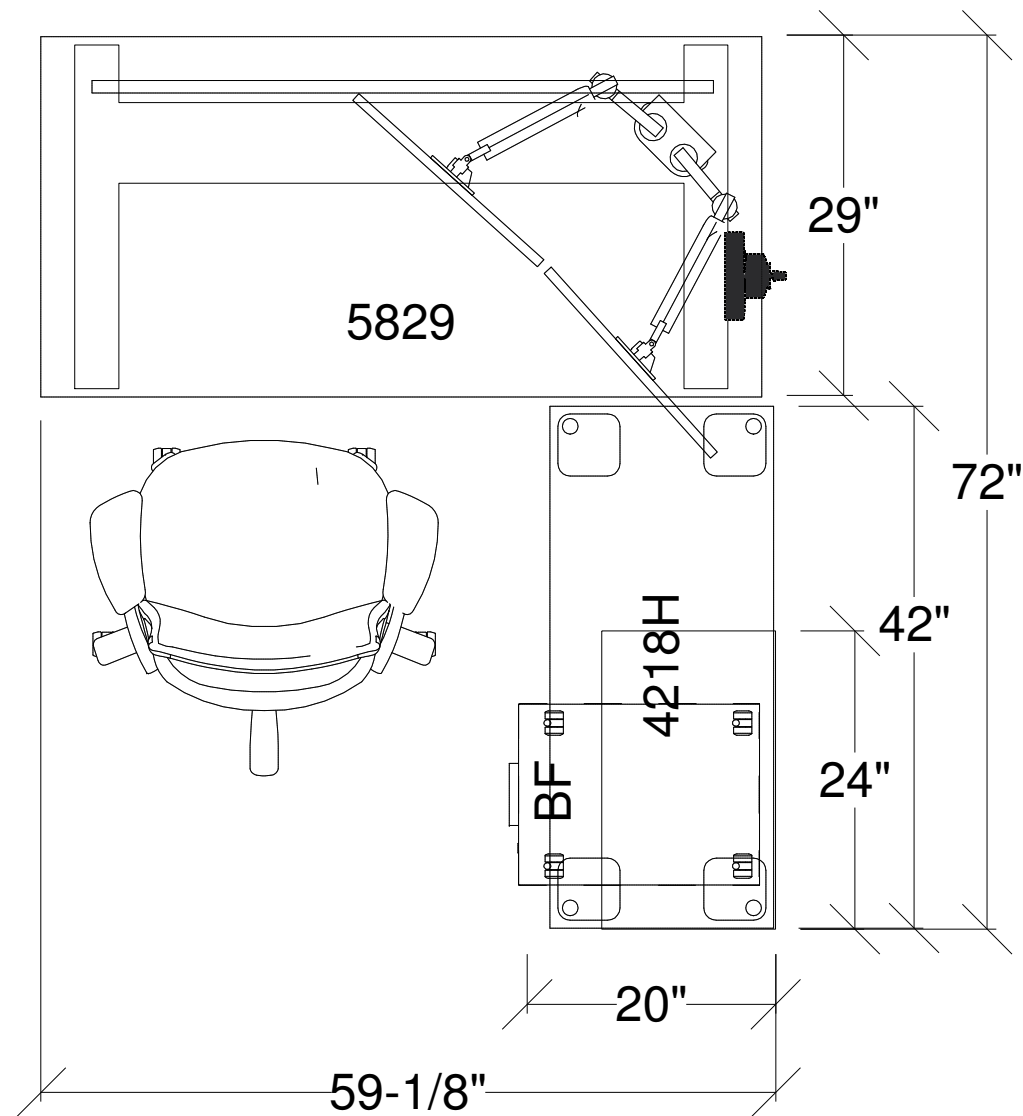
### BACKGROUND:

The SA Student Center has a secondary office, Room 273, across the hall (formerly the Food Pantry room) from the SA Center that has no office furniture. The existing staffing level exceeds the desks available especially when everyone is in the office. In Room 273 the intention is to add two workstations that are designated for flexible or hot desk use for staff that work part time or that work more often at the non-Burnaby Campus for those days when everyone is in the office. Secondly, the original furniture was not designed to contemplate the need for standing or adjustable height desks, of which the SA has had more and more requests for. The SA has added some adjustable height desks but the outcome is less than optimal for both staff and students as the monitor placement is awkward and not student or client friendly and the other office components do not mesh well. The intention is to refresh 3 to 4 offices in the most need now and the rest as needed in 6 months to a year.

# ROOM 273 - 2D+3D



# ALL NEW OPTION - TYPICAL OFFICE - 2D+3D



**NOTES:**

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**DRAWING TITLE:**

FURNITURE PLAN

**DRAWN BY:**

C. GAGNON

**SHEET:**

1 of 2

**SCALE:**

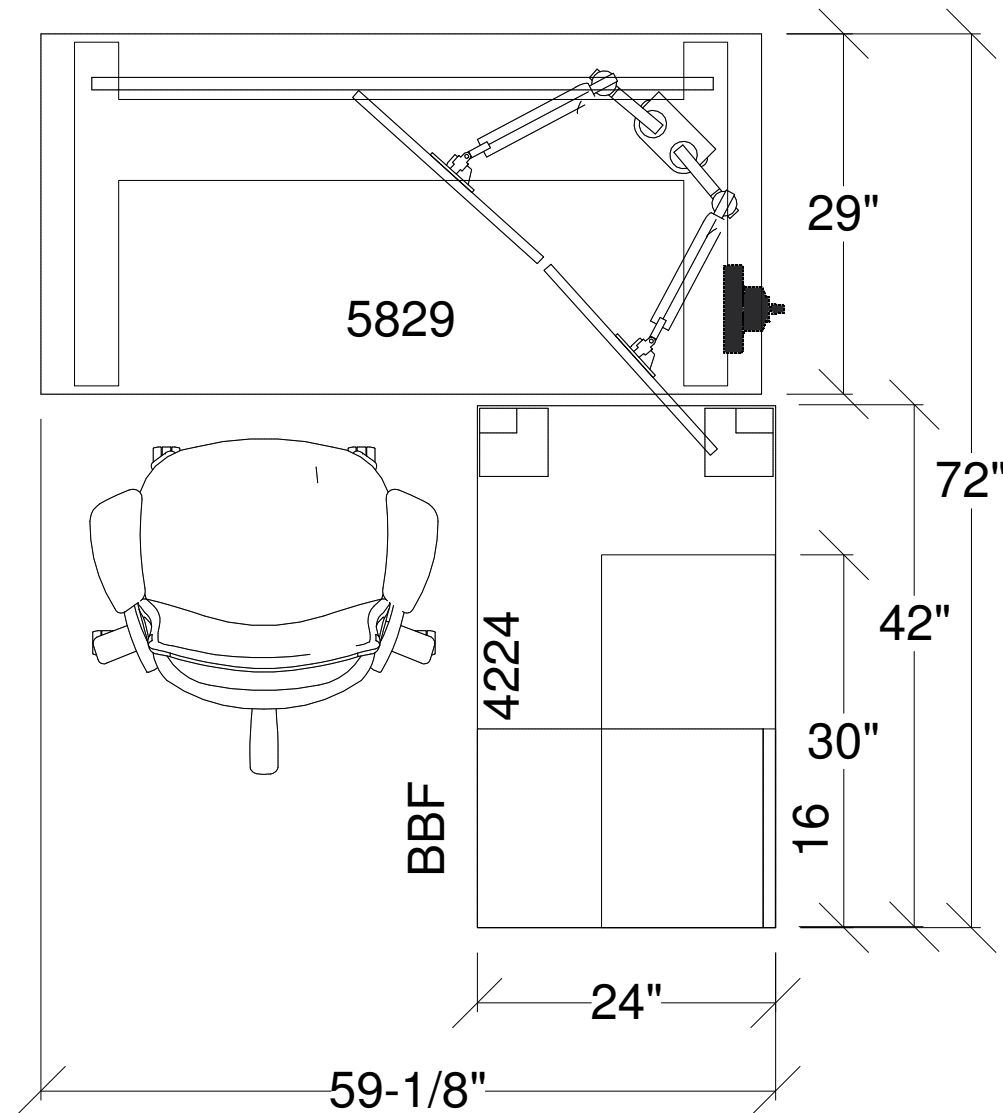
NTS

**DATE:**

25/01/16



# RECONFIGURE OPTION - TYPICAL OFFICE - 2D+3D



New 30"W tackboard to go under storage.  
Option to add another taller 42"W tackboard to fill out the wall space.  
Finishes to match existing color scheme as closely as possible.

New 30"W overhead storage allow for height adjustability.  
Finishes to match existing color scheme as closely as possible.

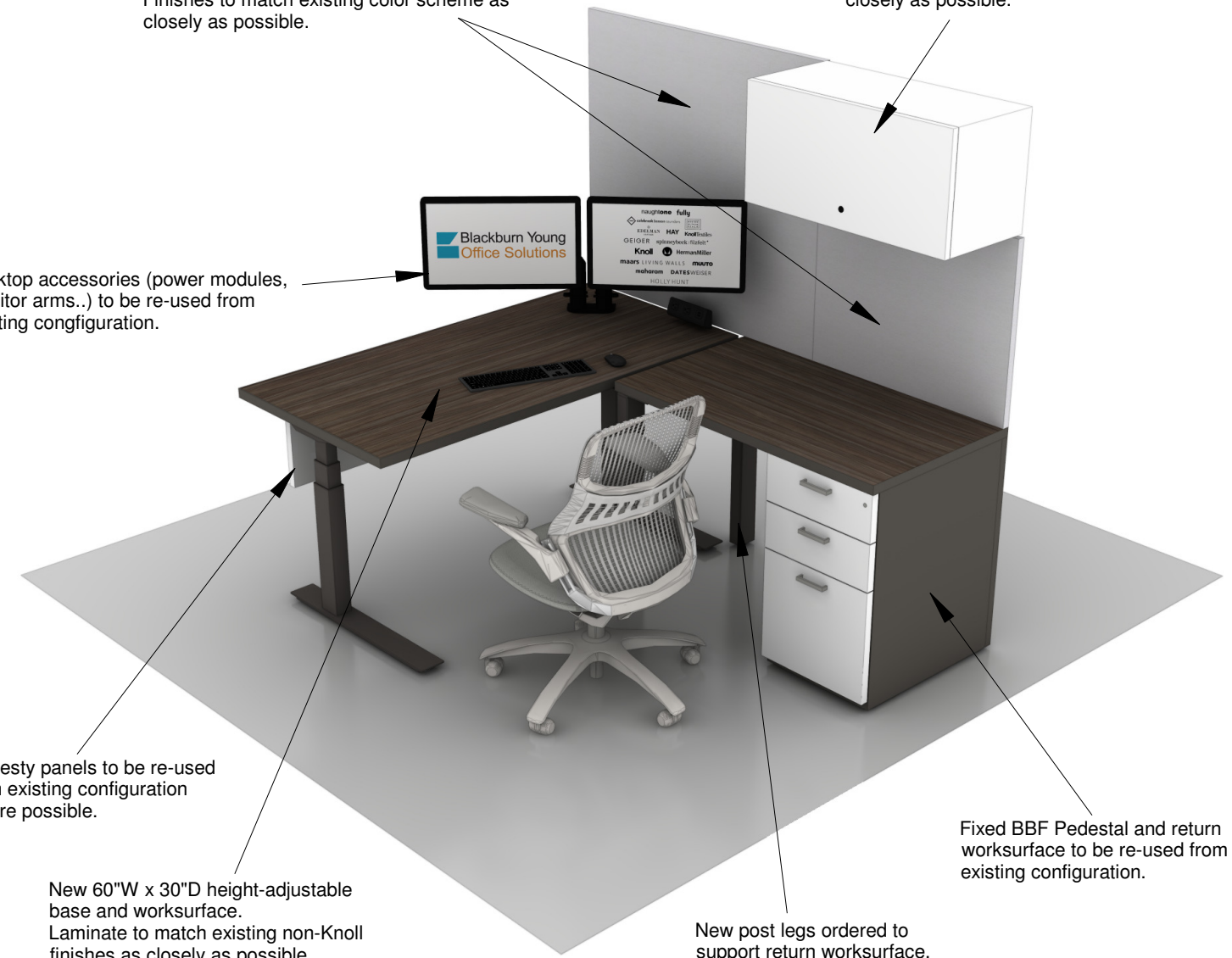
Desktop accessories (power modules, monitor arms..) to be re-used from existing configuration.

Modesty panels to be re-used from existing configuration where possible.

New 60"W x 30"D height-adjustable base and worksurface.  
Laminate to match existing non-Knoll finishes as closely as possible.

Fixed BBF Pedestal and return worksurface to be re-used from existing configuration.

New post legs ordered to support return worksurface.



## DECISION NOTE

2024-11-22

- PREPARED FOR:** BCITSA Council
- PREPARED BY:** Chair, Advocacy and Policy Committee, Senior Advisor Strategic Policy
- ISSUE:** External Policy Statement – The Kwantlen Student Association

### PROPOSED MOTION:

WHEREAS the proposed Bylaw amendments (the ‘Amendments’) on the part of the Kwantlen Student Association (the ‘KSA’) are antidemocratic; and

WHEREAS the Amendments have the effect of stripping power from the members of the KSA and transferring them to the KSA Council; and

WHEREAS such actions are fundamentally incompatible with the goals and purposes of the student union movement;

NOW THEREFORE BE IT RESOLVED THAT pursuant to the provisions of Bylaw 21, the BCITSA denounces the KSA’s Amendments; and

BE IT FURTHER RESOLVED THAT with the exception of the U-Pass BC program, the BCITSA will not cooperate with the KSA on any initiatives; and

BE IT FURTHER RESOLVED THAT the BCITSA will not invite the KSA, nor permit them to attend, any conference or event hosted by the BCITSA; and

BE IT FURTHER RESOLVED THAT the BCITSA will not attend any student-led conference or student-led event that the KSA is invited to or permitted to attend; and

BE IT FURTHER RESOLVED THAT the BCITSA calls upon any regional, provincial, or national lobbying organization of which the KSA is a member to suspend or expel them; and

BE IT FURTHER RESOLVED THAT the BCITSA calls upon the members of the KSA Council who supported these amendments to resign; and

BE IT FURTHER RESOLVED THAT as the KSA Council has chosen to act in a manner hostile to the interests of its own members, that the BCITSA calls upon elected leaders at all levels of government to decline to meet with any KSA representative for any reason other than to condemn their antidemocratic behaviour; and

BE IT FURTHER RESOLVED THAT pursuant to Bylaw 21.3(e), this External Policy Position shall be reviewed one year following the date of its adoption, and annually thereafter; and

BE IT FURTHER RESOLVED THAT where, in the opinion of the Advocacy and Policy Committee (the 'Committee'), material changes have occurred between review dates, that the Committee may discuss these changes and make recommendations to Council.

## **BACKGROUND:**

Over the past few months, the KSA Council, having previously engaged in a number of questionable practices, has responded to the blowback by seeking to gut democratic accountability to their members by seeking to amend their bylaws as follows:

- Extending Council terms to two years, depriving many of their members of any voice whatsoever in their student leadership<sup>1</sup>;
- Cancelling all Council elections until 2027<sup>2</sup>, allowing its current Council to remain in office for an unprecedented three years. This is a serious affront to democracy within the KSA and means that many students will spend their entire time at KPU without ever having a chance to vote for their representatives;
- When elections resume, cutting by more half the election nomination period<sup>3</sup>;
- Forcing the disqualification of any candidate for election who criticizes the conduct of the KSA Council;
- Closing meetings of Council to the public, and even the KSA's own members<sup>4</sup>;
- Banning media from attending Council meetings, thereby stifling democratic scrutiny;
- Allowing non-students to hold voting roles on Council<sup>5,6</sup>

<sup>1</sup> KSA Proposed Bylaws s. 5.1

<sup>2</sup> KSA Proposed Bylaws s. 5.2

<sup>3</sup> KSA Proposed Bylaws s. 5.5

<sup>4</sup> Nyamat Singh and Claudia Culley, KSA Proposes to delete and replace their bylaws at Sept. 26 special general meeting, September 19, 2024, <https://runnermag.ca/2024/09/ksa-proposes-to-delete-and-replace-their-bylaws-at-sept-26-special-general-meeting/>

<sup>5</sup> KSA Proposed Bylaws s. 2.2 (b)

<sup>6</sup> KSA Proposed Bylaws s. 2.4

- After being criticized for their behaviour by the campus newspaper, *The Runner*, attempting to remove safeguards protecting editorial independence<sup>7</sup>
- Eliminating safeguards that currently protect the KSA against Council taking out risky loans without oversight<sup>8</sup>
- Eliminating the ability of KSA members to petition for changes to its regulations<sup>9</sup>;
- Permitting Council to adopt, amend, or rescind regulations with no notice to KSA members<sup>10</sup>;
- Reducing the notice period for General Meetings<sup>11</sup>;
- Severely curtailing the ability of members to force a General Meeting to be held<sup>12</sup>.

None of the changes to the election process were recommended by any of the KSA's past Chief Returning Officers, who are independent officers specifically hired for their expertise in the conduct of free and fair elections.

Any one of the steps taken above would, on its own, represent a serious threat to the goals of the student union movement, which is meant to amplify student voices. These actions, taken together, make clear that the views of the KSA Council are that students should not be at the heart of the process, and that democratic accountability is an obstacle to their personal interests.

This view is bolstered by the fact that further action taken by the KSA included an expenditure of approximately \$20,000 for a "Council retreat" to Kelowna, in spite of the fact that months earlier, a similar amount was spent on a Council retreat to Manning Park. Many members of the current Council were not even aware of the existence of the Kelowna trip at all<sup>13</sup>.

To stand silent in the face of this egregious conduct would mean that some might be inclined to believe that the student union movement supports this behaviour. By speaking up, we wish to make clear that we condemn this behaviour. This is incredibly important, as student unions are largely self-regulating, which is important given that we regularly need to criticize different levels of government, and our respective institutions, when they fail to meet the needs of our members. If we demonstrate an inability to self-police our own sector, we run an increased risk of unwanted provincial regulation that might prevent us from doing our jobs effectively.

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<sup>7</sup> Gordon McIntyre, Kwantlen University student newspaper threatened with shutdown, September 26, 2024, <https://vancouver.sun.com/news/kwantlen-university-student-newspaper-shutdown-threat>.

<sup>8</sup> Nyamat Singh and Claudia Culley, KSA Proposes to delete and replace their bylaws at Sept. 26 special general meeting, September 19, 2024, <https://runnermag.ca/2024/09/ksa-proposes-to-delete-and-replace-their-bylaws-at-sept-26-special-general-meeting/>

<sup>9</sup> *Ibid.*

<sup>10</sup> *Ibid.*

<sup>11</sup> *Ibid.*

<sup>12</sup> *Ibid.*

<sup>13</sup> Claudia Culley, KSA council spends almost \$20,000 on 2-night retreat to Kelowna, October 3, 2024, <https://runnermag.ca/2024/10/ksa-council-spends-almost-20000-on-2-night-retreat-to-kelowna/>

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Student Union politics generally fall under the radar, but this story has already been picked up by the CBC, Global News, CKNW, The Vancouver Sun, and The Province, among others. It is a matter that senior staff in the Ministry of Advanced Education are aware of. At this moment, not only should we stand up because it is the right thing to do, it's also in the interest of our own sector. The administration of Kwantlen Polytechnic University have already spoken up forcefully against this action<sup>14</sup> as has the ABCS, which forced the resignation of KSA Associate President Ishant Goyal as their Chair, and subsequently placed the KSA in bad standing<sup>15</sup>. Other student associations are also considering their own action as well.

In short, while BCITSA has an opportunity to lead, it is not out on a limb on its own. The moral clarity of the third-largest student association in British Columbia will create space for over a dozen other student associations, who are all also considering stepping up, to do so more safely, and it will send a signal to government that we are good actors with the ability to manage our own affairs competently.

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<sup>14</sup> Claudia Culley, KPU cancels space for KSA's special general meeting due to security concerns, September 25, 2024, <https://runnermag.ca/2024/09/kpu-cancels-space-for-ksas-special-general-meeting-due-to-security-concerns/>

<sup>15</sup> ABCS CONDEMNS ALLEGED MISCONDUCT BY KSA COUNCIL, MOVES TO PUT KSA IN BAD STANDING, October 25, 2024, <https://bcstudents.ca/news/2024/10/25/abcs-condemns-alleged-misconduct-by-ksa-council-moves-to-put-ksa-in-bad-standing>

## DECISION NOTE

2024-11-22

**PREPARED FOR:** BCITSA Council

**PREPARED BY:** Chair, Advocacy and Policy Committee, Vice-Chair, Advocacy and Policy Committee, Senior Advisor Strategic Policy

**ISSUE:** External Policy Statement – The Kwantlen Student Association

### PROPOSED MOTIONS:

Motion 1:

BE IT RESOLVED THAT the motion be struck and replaced with the Policy in Schedule A of this Decision Note.

Motion 2:

BE IT RESOLVED THAT section 1.d be struck and replaced with “it recognizes and upholds the autonomy of Clubs and individual students to make their own decisions independent of this Policy, but strongly discourages the use of Association funds not related to Clubs to attend any student-led conference or event that the KSA is invited to or permitted to attend; and

BE IT FURTHER RESOLVED THAT a new section 1.i is added as follows: “the Vice President, External shall compile a list of external conferences and events that fit the description of section 1.d of the Policy in advance of the next review date for this Policy.”

### BACKGROUND:

On November 22, 2024, a Decision Note was prepared related to the actions of the Kwantlen Student Association. Since that time, further steps have been taken by the KSA that further demonstrate their lack of care for their own members. These include student fees being spent to cover thousands of dollars of damage caused during a two-day, \$20,000 Council retreat to

Kelowna, and over \$80,000 spent on a New Year's Eve party<sup>1</sup>. They also adopted regulations

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tripling from 25 to 75 the number of signatures required to be nominated for election, severely restricting access for students wishing to run in elections. They have also gagged their candidates for office by making it a disqualifying offence for candidates to speak to the media. These actions continue to escalate the threat of outside intervention in our sector.

The motions contained in this decision note translate the original motion into the format generally used for our EXT Policies, and also take into account the concerns raised by members of Council in the previous debate.

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<sup>1</sup> Nyamat Singh, KSA Council appoints CRO, spends almost \$100,000 on Christmas gift baskets and \$82,000 on New Year's Bash, January 27, 2025, [https://runnermag.ca/2025/01/news-brief-ksa-council-appoints-cro-spends-almost-100000-on-christmas-gift-baskets-and-82000-on-new-years-bash//](https://runnermag.ca/2025/01/news-brief-ksa-council-appoints-cro-spends-almost-100000-on-christmas-gift-baskets-and-82000-on-new-years-bash/)

<b>SUBJECT:</b> The Kwantlen Student Association	<b>POLICY NO:</b> EXT-12	<b>LAST REVIEWED:</b>
<b>APPROVED BY:</b> Council	<b>MANAGED BY:</b> Senior Advisor, Strategic Policy	<b>NEXT REVIEW:</b> 12 Months Post Approval

**Policy Rationale**

This policy advances the commitment of the BCITSA to core principles of democracy, transparency, and accountability. Over the course of recent months, the KSA has, proposed or enacted regulations and Bylaw amendments that would severely undermine its democratic nature by banning its own members from its Council meetings, curtailing access to its electoral process, and making it effectively impossible for its members to avail themselves of many of the options that would ordinarily serve as safeguards against abuses by its Council. Taken together, along with a number of behaviours that appear to be inappropriate, and in some cases corrupt, in the eyes of a reasonable observer, these actions represent a threat to our sector. It is important to ensure that the BCITSA demonstrates the moral clarity in a way that shows stakeholders that we are capable as a sector of regulating ourselves.

**Purpose of This Policy**

The purpose of this Policy is to:

- Protect our sector by demonstrating that Student Associations can deal with rogue actors in our midst
- Clarify that as a sector, where students at other institutions are mistreated by their Student Association, this is an affront to all of us.

**External Policy Position**

1. The Student Association declares that:
  - a. It denounces the KSA’s proposed Bylaw Amendments
  - b. With the exception of the U-Pass BC Program, that it will not cooperate with the KSA on any initiatives
  - c. it will not invite the KSA, nor permit them to attend, any conference or event hosted by the Student Association
  - d. it will not attend any student-led conference or event that the KSA is invited to or permitted to attend
  - e. it calls upon any regional, provincial, or national lobbying organization of which the KSA is a member to suspend or expel them



- f. it calls upon the members of the KSA Council who supported these amendments to resign
- g. as the KSA Council has chosen to act in a manner hostile to the interests of its own members, the BCITSA calls upon elected leaders at all levels of government to decline to meet with any KSA representative for any reason other than to condemn their antidemocratic behaviour
- h. this External Policy Position shall be reviewed one year following the date of its adoption, and annually thereafter
- i. where, in the opinion of the Advocacy and Policy Committee, material changes have occurred between review dates, that the Committee may discuss these changes and make recommendations to Council.

DRAFT UNTIL APPROVED

## INFORMATION NOTE

February 10, 2024

**PREPARED FOR:** Council

**PREPARED BY:** Roland Gagel, Director of Finance

**TOPIC:** Student Fee Schedule for 2025-2026 Academic Year

### DETAILS:

Every year the SA adjusts Section 1 and 2 of the Student Fee Schedule by the annual rate of inflation for the Province of BC of the previous calendar year as determined by Statistics Canada. For 2024 this rate of inflation was 2.6% (2023: 3.9%). See attached Statistics Canada Chart 6. The adjustment of the SA Student Fee is duly authorized by previous referendum questions that set the initial fees and then allowed for the fee to rise by the rate of inflation. This increase is used to subsequently increase the wages of the SA staff by the same percentage as well as the rent paid to BCIT 2025: \$217,000 (2024: \$209,000) as well as other general increases in costs.

Section 3 Capital Levy Fee is not subject to the rate of inflation as the referendum question allowing to increase the fee was not approved by the membership.

Section 4 SA Centre Building fee was established in a 2017 referendum question and included a provision for increases by the rate of inflation.

Section 5 Student Medical Plan fee was established in a 2001 referendum question that included a provision to increase the potential maximum of the fee by 4% per year. As such for 2025-26 the maximum fee that could be charged is \$615.19 per year. The Medical Plan fee is set by the forecasted cost of the Health and Dental plan itself plus some ancillary administration and programming expenses related to providing Health and Dental and Wellbeing services to the members of the SA. These ancillary expenses represent about 10% of the fee associated with the Student Medical Plan fee. The forecasted expenses are expected to be in line as the current year as such no adjustment of the fee is required.

Section 6 U Pass fee was established in 2012 and in a subsequent referendum in 2019 that adjusted the then Upass rate and allowed for an annual increase of 2% regardless of the actual rate of inflation. The agreement has been renewed under the same terms and as such the Upass fee will increase by 2% instead of 2.6% for 2025-26

**Student Association of BCIT**  
Harmonized Student Fee Schedule

	2025-2026 Final	Changes for 2025-2026		2024-2025 Current
	New Amount	CPI %		Current Amount
		New Rate	% Change	
<b>Annual Average index for BC, 2024 calendar year per Statistics Canada table 18-10-0005-01</b>				
			<b>2.6%</b>	
<b>1. Student Association Activity Fee</b>				
a. All full time day - Technology	\$ 153.74 per term	\$ 153.74	\$ 3.90	\$ 149.84 per term
b. All full time day - Trades, Apprentices & Industry Services	\$ 8.79 per week	\$ 8.79	\$ 0.22	\$ 8.57 per week
c. All part time day - Technology	\$ 12.84 per credit	\$ 12.84	\$ 0.33	\$ 12.51 per credit
d. All part time evening (CE courses)	\$ 21.93 per course	\$ 21.93	\$ 0.56	\$ 21.37 per course
e. All Coop Technology Students	\$ 76.86 per term	\$ 76.86	\$ 1.95	\$ 74.91 per term
f. Trades Coop	\$ 4.37 per week	\$ 4.37	\$ 0.11	\$ 4.26 per week
g. Micro-Credentials	\$ 6.40 per credit	\$ 6.40	\$ 0.16	\$ 6.24 per credit
g. h. High School students (invoiced)	\$ 5.00 per registration	\$ 5.00	-	\$ 5.00 per registration
<b>2. Distance Education Students</b>				
a. Standard or regular courses (as defined as those students taking a course or courses from BCIT but do not use any BCIT facility either owned, rented or occupied by BCIT)	\$ 10.98 per course	\$	\$ 0.28	\$ 10.70 per course
b. Micro-Credential courses	\$ 3.22 per credit	\$	\$ 0.08	\$ 3.14 per credit
<b>3. Capital Levy Fee</b>				
a. All full time day - Technology	\$ 16.00 per term			\$ 16.00 per term
b. All full time day - Trades, Apprentices & Industry Services	\$ 0.91 per week			\$ 0.91 per week
c. All part time day - Technology	\$ 1.34 per credit			\$ 1.34 per credit
d. All part time evening (CE courses)	\$ 2.28 per course			\$ 2.28 per course
e. All Coop Technology Students	\$ 8.00 per registration			\$ 8.00 per term
f. Trades Coop	\$ 0.45 per week			\$ 0.45 per week
g. Micro-Credentials	\$ 0.67 per credit			\$ 0.67 per credit
<b>4. SA Centre Building Fee - Burnaby campus only</b>				
a. All full time day - Technology	\$ 102.56 per term	\$	\$ 2.60	\$ 99.96 per term
b. All full time day - Trades, Apprentices & Industry Services	\$ 5.85 per week		\$ 0.15	\$ 5.70 per week
c. All part time day - Technology	\$ 8.53 per credit		\$ 0.22	\$ 8.31 per credit
d. All part time evening (CE courses)	\$ 14.66 per course		\$ 0.37	\$ 14.29 per course
e. All Coop Technology Students	\$ 51.29 per term		\$ 1.30	\$ 49.99 per term
f. Trades Coop	\$ 2.95 per week		\$ 0.07	\$ 2.88 per week
g. Micro-Credentials	\$ 4.29 per credit			\$ 4.18 per credit
<b>5. Student Medical Plan</b>				
Student Medical and Dental	\$ 294.00 per Year	\$ -	per Year	\$ 294.00 per Year
	147.00 per term	-	per term	147.00 per term
	98.00 per 4 month term	-	per 4 months	98.00 per 4 month term
<b>6. U-Pass (Per month per qualifying student)</b>				
	\$ 46.90 Per Month	\$ 0.90	Per Month**	\$ 46.00 Per Month*
*As of May 1, 2024 as per referendum of Oct 4, 2019				
**Rate or Increase as of Sep 1, 2025 as per new agreement				

Approved by: \_\_\_\_\_



# Chart 6

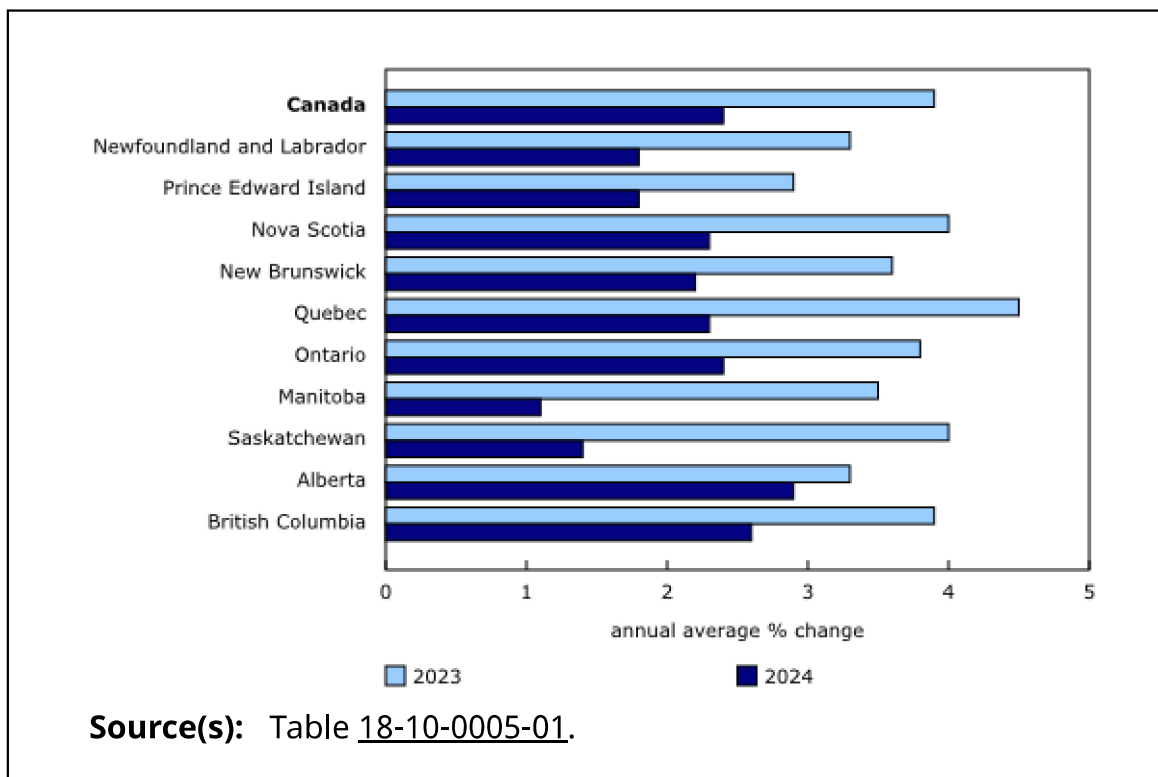
## Prices increase at a slower pace in every province

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[Interactive](#)

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[CSV \(1 KB\)](#)



### Prices increase at a slower pace in every province, annual average % change

	2023	2024
Canada	3.9	2.4
Newfoundland and Labrador	3.3	1.8

	<b>2023</b>	<b>2024</b>
Prince Edward Island	2.9	1.8
Nova Scotia	4.0	2.3
New Brunswick	3.6	2.2
Quebec	4.5	2.3
Ontario	3.8	2.4
Manitoba	3.5	1.1
Saskatchewan	4.0	1.4
Alberta	3.3	2.9
British Columbia	3.9	2.6

**Date modified:**

2025-01-21