

POSITION: \_\_\_\_\_

YOUR NAME OR INITIALS: \_\_\_\_\_

## **CAMPAIGN DECLARATION - CHECKLIST**

### **(RETAIN FOR APRIL 4<sup>TH</sup> COMPLETION)**

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- I have read and understood all of the documents presented to me in the BCITSA Elections nominations package.
  - I am aware of all of the important dates for candidates.
  - I submitted my nomination form by **March 7<sup>th</sup> at 2:00pm.**
  - I submitted my Candidate's Name form by **March 7<sup>th</sup> at 2:00pm.**
  - I attended one of the mandatory "All Candidates Meetings" on **March 20<sup>th</sup>**, or at another time scheduled in advance with the Elections Administrator.
  - On **April 4<sup>th</sup> at 12:00pm,** my campaigning ended.
  - On **April 4<sup>th</sup> by 3:00pm,** I submitted this Declaration (Checklist and Budget) to the CRO.
  - Prior to **April 5<sup>th</sup> at 5:30pm,** I will have ensured that any of my printed campaign materials and posters are removed.
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**PLEASE SUBMIT THIS SIGNED CHECKLIST TO THE CRO ALONG WITH YOUR BUDGETARY INFORMATION ON APRIL 4<sup>th</sup> by 3:00pm.**

Candidate name \_\_\_\_\_

Candidate signature \_\_\_\_\_

CRO or Elections Administrator signature \_\_\_\_\_

POSITION: \_\_\_\_\_

YOUR NAME OR INITIALS: \_\_\_\_\_

## CAMPAIGN DECLARATION - BUDGET

(RETAIN FOR APRIL 4<sup>TH</sup> COMPLETION)

Item Description	Price	Quantity	Total
Example: Photocopy 8.5 X 11 Posters	\$0.10	100	\$10.00

**Total Campaign Budget** \_\_\_\_\_

### NOTE

- All appropriate receipts must be attached to this document (scanned or hard copy acceptable).
- All campaign materials received in-kind are to be valued at fair market value and included in your budget (ask if you're not sure).
- All campaign expenses are "out of pocket" and will not be reimbursed.

**PLEASE SUBMIT THIS SIGNED BUDGETARY INFORMATION TO THE CRO ALONG WITH THE ABOVE CHECKLIST ON APRIL 4<sup>th</sup> by 3:00pm.**

Candidate name \_\_\_\_\_

Candidate signature \_\_\_\_\_

CRO or Elections Administrator signature \_\_\_\_\_