

- 5.1 Call to Order
- 5.2 Territory Acknowledgement
- 5.3 Acceptance of the Agenda
- 5.4 Acceptance of the Minutes:
 - 5.4.1 Executive Committee Minutes: August 3, 2024
 - 5.4.2 Executive Committee Minutes: August 13, 2024
 - 5.4.3 Semi-Annual General Meeting: April 22, 2024
- 5.5 Reports:
 - 5.5.1 Executive Director's Report - *Michel P.*
 - 5.5.2 Executives' Updates - *Executives*
- 5.6 Old Business - None
- 5.7 New Business:
 - 5.7.1 Election Committee Appointment - *Jimmy W.*
 - 5.7.2 Selection Committee Appointment - *Jimmy W.*
 - 5.7.3 Appointment of Temporary Vice President Student Experience - *Jimmy W.*
- 5.8 Open Forum
- 5.9 Reminders:
 - 5.9.1 First Council Meeting: September 16, 2024
- 5.10 Adjournment

Executives: Jimmy Wang – President
Juan Lee – VP, Finance and Administration
Cora Bell – VP, External
Moksh Garg – VP, Equity and Sustainability
Fiona Wong – Chair, School of Computing & Academic Studies
Eric Chau – Chair, Downtown Campus
Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment

Staff: Michel Pouliot – Executive Director
Adam Beggs – Executive Assistant & Board Liaison

Regrets: Greyson Dubé – Chair, School of Business & Media
Russell Moy – Chair, School of Energy
Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

Guests: Tanya Fuchs – Member

5.1 Meeting called to Order

The Chair, Jimmy Wang, calls the meeting to order at 10:38 (7 voting members).

5.2 Territory Acknowledgement

Michel Pouliot acknowledged the territory the meeting was held on.

5.3 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Cora Bell

Motion to amend the agenda: add item 5.7.3 Appointment of Temporary Vice President Student Experience.

Moved by: Cora Bell

Seconded by: Moksh Garg

Unanimous

CARRIED

Motion (amended):

Be it resolved that the agenda be accepted as amended.

6/0/1

CARRIED

5.4 Acceptance of the Minutes:**5.4.1 Executive Committee Minutes: August 3, 2024**

Tabled.

5.4.2 Executive Committee Minutes: August 13, 2024**Motion:**

Be it resolved that the Executive Committee minutes from August 13, 2024, be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Cora Bell

6/1/0

CARRIED

5.4.3 Semi-Annual General Meeting: April 22, 2024**Motion:**

Be it resolved that the Semi-Annual General minutes from April 22, 2024, be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Eric Chau

6/1/0

CARRIED

5.5 Reports:**5.5.1 Executive Director's Report**

- Michel P.

The Executive Director, Michel, provided a verbal report.

- During his first week, Michel has completed onboarding, met with staff across the Association, and helped the Wellness department interview potential hires.

5.5.2 Executives' Updates

- Executives

The Executives provided verbal updates.

Cora Bell – VP, External

- Cora will contact the Director of Engagement to determine the Association's planned involvement with the province's "Get Out to Vote" campaign.
- Cora and Jimmy will attend the School of Health Science's orientation to represent the Association. They have also begun generating interest for the vacant Chair, School of Health Science position. They will contact faculty for help connecting to students within the school.

Fiona Wong – Chair, School of Computing & Academic Studies

- Fiona has begun working towards her objective of enhancing the Hackathon. She has created a questionnaire to determine what coming events students are most interested in.
- Fiona requested help with her orientation due to workload. The other Executives are available to assist, Fiona will email her request.

Juan Lee – VP, Finance and Administration

- Juan will provide the Association’s orientation for accounting students and will encourage them to apply to be Councillors.

5.6 Old Business - None

5.7 New Business

5.7.1 Election Committee Appointment

Motion:

Be it resolved that, in accordance with Bylaw 5.18, Moksh Garg be appointed in place of the Vice President Student Experience on the election committee until either a new Vice President Student Experience is elected or October 30, 2024.

Moved by: Jimmy Wang

Seconded by: Fiona Wong

5/2/0

CARRIED

5.7.2 Selection Committee Appointment

Motion:

Be it resolved that, in accordance with Bylaw 5.13(f), Fiona Wong be appointed as the Selection Committee member filling the vacancy of Vice President Student Experience until a Vice President Student Experience is elected.

Be it further resolved that Eric Chau be appointed as vice-chair of the Selection Committee, in accordance with Bylaw 5.13(b).

Moved by: Jimmy Wang

Seconded by: Cora Bell

4/1/2

CARRIED

5.7.3 Appointment of Temporary Vice President Student Experience

Motion:

Be it resolved that, in accordance with Bylaw 14.5(b), Tanya Fuchs, be appointed as the temporary successor to the position of Vice President Student Experience until a by-election can be held for the position.

Moved by: Cora Bell

Seconded by: Moksh Garg

6/1/0

CARRIED

Tanya Fuchs joined the Board as temporary Vice President, Student Experience at 11:02 (8 voting members).

Eric Chau – Chair, Downtown Campus left the room at 11:02 (7 voting members).

5.8 Open Forum

Cora Bell – VP, External

- Will BCIT be a voting station? Yes, it will. Adam Beggs will send contact information for the district's Elections Officer.
- Should the Association join the "Get Out to Vote" campaign for the upcoming provincial election? Michel and Cora will contact the Events department and Policy Advisor to gauge their available resources.

Jimmy Wang – President, left the room at 11:04 (6 voting members).

Eric Chau – Chair, Downtown Campus returned to the room at 11:04 (7 voting members).

Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment, left the meeting at 11:05 (6 voting members).

Jimmy Wang – President, returned to the room at 11:06 (7 voting members).

5.9 Reminders:**5.9.1 First Council Meeting: September 16, 2024****5.10 Meeting Adjournment**

It was moved by Jimmy Wang and seconded by Fiona Wong that the meeting be adjourned.

Unanimous **CARRIED**

The meeting was adjourned at 11:07.

Minutes Recorded by

Adam Beggs

Approved by Council on:

September 16, 2024

DECISION NOTE

August 22, 2024

PREPARED FOR: BCITSA Executive Committee

PREPARED BY: Adam Beggs – Executive Assistant & Board Liaison

ISSUE: 5.7.1 Election Committee Appointment

MOTION:

Be it resolved that, in accordance with Bylaw 5.18, ___ be appointed in place of the Vice President Student Experience on the election committee until either a new Vice President Student Experience is elected or October 30, 2024.

BACKGROUND:

Due to the resignation of the VP, Student Experience, Ryan Lim, on August 13, 2024 the vacancy now present in the Election Committee will need to be filled by another member of the Executive. Currently, the members of the Election Committee are Jimmy Wang, Adam Matthews-Kott, and Sameer Ismail (ex officio).

Relevant Bylaws

5.18. During the time period beginning June 1st and ending October 30th of each year, the duties of the Elections Committee shall be performed, if necessary, by and at the discretion of the following individuals:

- (a) the President;
 - (b) the Vice President Student Experience; and
 - (c) one other current Executive to be appointed by the Executive Board; and
 - (d) the Executive Director or any designee thereof, as an ex officio member;
- subject to the requirement that if a vacancy occurs during the Summer Months in either the office of President or of Vice President Student Experience, or both, and the temporary occupant, or occupants, intend to contest the subsequent by- election, the Executive Board shall appoint another Executive or Executives, as applicable, to serve out the role, or roles, contemplated in Bylaw 5.18(a) or (b).

5.14. The Election Committee shall oversee and facilitate, in conjunction with BCITSA staff, the election of the BCITSA Executive...

5.17. The Election Committee shall:

- (a) be responsible for the interpretation and enforcement of Bylaw 5 including any regulation adopted pursuant thereto, and of the electoral process;
- (b) all findings of fact made by the Election Committee shall be final and shall not be overturned unless such finding is deemed by the Appeals Committee in accordance with Bylaw 5.27 to be patently unreasonable such that no reasonable decision-maker could have made such a finding;
- (c) rule and decide on questions of candidate eligibility;
- (d) hear all election-related complaints filed during the election period;
- (f) be advised on matters of due process by a member of the Advocacy Staff, provided that the same member of the Advocacy staff shall not advise both the Election Committee and the Appeals Committee on the same matter;
- (g) provide Council with a written report upon the conclusion of an election, including the results of all rulings and decisions made by either the Election Committee or the Appeals Committee, with the report to be preserved by BCITSA;
- (h) reach decisions by consensus unless, if in the opinion of the appointed Advocacy Staff member, there is no reasonable likelihood of reaching consensus on a matter, in which case the Election Committee members in attendance at an Election Committee meeting shall resolve the issue by majority vote; and
- (i) make all decisions and determinations in accordance with these Bylaws, and taking into account the principles of due process and any analogous decisions of previous Election Committees and Appeal Committees.

DECISION NOTE

August 22, 2024

PREPARED FOR: BCITSA Executive Committee

PREPARED BY: Adam Beggs – Executive Assistant & Board Liaison

ISSUE: 5.7.2 Selection Committee Appointment

MOTION:

Be it resolved that, in accordance with Bylaw 5.13(f), ___ be appointed as the Selection Committee member filling the vacancy of Vice President Student Experience until a Vice President Student Experience is elected.

Be it resolved that ___ be appointed as vice-chair of the Selection Committee, in accordance with Bylaw 5.13(b).

BACKGROUND:

The forming of the Selection Committee is required for the upcoming by-election for the positions of Vice President, Student Experience and Chair, School of Health Sciences. The Selection Committee is responsible for appointing the members of the Appeals Committee and nominating eligible BCIT students to serve on the Decision Review Board. Due to the resignation of the VP, Student Experience, Ryan Lim, the vacancy now present in the Selection Committee will need to be filled by another eligible member of the Executive.

Executives intending to run in an election are ineligible to be a member of the Selection Committee and are ineligible to cast a vote in appointing a member to the committee.

Relevant Bylaws

5.13. The Selection Committee shall be responsible for appointing members of the Election Committee and the Appeals Committee, in addition to nominating eligible BCIT students to serve on the Decision Review Board, and shall be supported by senior staff members of the Association as designated by the Executive Director. The Committee consist of the following individuals:

(a) Vice President Student Experience;

- (b) one Executive, as vice-chair, as appointed by the Executive Committee, such appointment to be reviewable under 6.4(d); and
- (c) one Councillor, to be appointed by Council, subject to the following restrictions and exceptions:
 - (d) any Executive running for re-election shall not be permitted to be a member of the Selection Committee or cast a vote to name a member of the Selection Committee;
 - (e) no member of the Selection Committee shall be eligible to stand for election as an Executive;
 - (f) in the event that the Vice President Student Experience is seeking election to an Executive position named in Bylaw 4.1, and is therefore ineligible to sit on the Selection Committee pursuant to Bylaw 5.13(d), an alternate member of the Selection Committee shall be appointed by the Executives subject to the procedures and restrictions of this Bylaw;
 - (g) in the event that there are fewer than three (3) Executives eligible to vote to select members of the Selection Committee, such vote will be carried out by Student Councillors and eligible Executives, if any, provided that no Executive or Councillor running for election as an Executive shall be permitted to vote; and
 - (i) No Councillor voting on an appointment to the Selection Committee under this provision shall be permitted to stand for election as an Executive;
 - (h) in the event that no Executive is eligible to be appointed to the Selection Committee as a result of Bylaws 5.13(d) and (e), Councillors may also be appointed to the Executive seats on the Selection Committee, subject to the procedures and restrictions of this Bylaw.