

- 3.1 Call to Order
- 3.2 Territory Acknowledgement
- 3.3 Acceptance of the Agenda
- 3.4 Acceptance of the Minutes:
 - 3.4.1 Executive Committee Minutes: July 13, 2024
- 3.5 Reports:
 - 3.5.1 Executive Director's Report *- Roland G.*
 - 3.5.2 Executives' Updates *- Executives*
- 3.6 Old Business - None
- 3.7 New Business - None
- 3.8 Open Forum
- 3.9 Reminders:
 - 3.9.1 Next Executive Committee Meeting: August 25, 2024 (Whistler)
- 3.10 Adjournment

Executives: Jimmy Wang – President
Juan Lee – VP, Finance and Administration
Cora Bell – VP, External
Moksh Garg – VP, Equity and Sustainability
Fiona Wong – Chair, School of Computing & Academic Studies
Adam Matthews-Kott – Chair, School of Transportation, Construction, & the Environment
Geoff Vinod Pittappillil – Chair, Specialized Transport Campuses

Staff: None

Regrets: Greyson Dubé – Chair, School of Business & Media
Russell Moy – Chair, School of Energy
Megan Jewell – Chair, School of Health Sciences
Ryan Lim – VP, Student Experience
Eric Chau – Chair, Downtown Campus

Guests: None

3.1 Meeting called to Order

The Chair, Jimmy Wang, calls the meeting to order at 17:58 (7 voting members).

3.2 Territory Acknowledgement

Jimmy Wang gave the territory acknowledgement.

3.3 Acceptance of the Agenda

Motion:

Be it resolved that the agenda be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Adam Matthews-Kott

Unanimous

CARRIED

3.4 Acceptance of the Minutes:

3.4.1 Executive Committee Minutes: July 13, 2024

Motion:

Be it resolved that the Executive Committee minutes from July 13, 2024, be accepted as distributed.

Moved by: Jimmy Wang

Seconded by: Adam Matthews-Kott

Unanimous

CARRIED

3.5 Reports:

3.5.1 Executive Director's Report

- Roland G.

The Interim Executive Director, Roland Gagel, provided a written report, as submitted.

3.5.2 Executives' Updates

- Executives

The Executives did not have updates to provide.

3.6 Old Business - None

3.7 New Business - None

3.8 Open Forum

3.9 Reminders:

3.9.1 Next Executive Committee Meeting: August 25, 2024 (Whistler)

This meeting will be held in Whistler.

3.10 Meeting Adjournment

It was moved by Jimmy Wang and seconded by Adam Matthews-Kott that the meeting be adjourned.

Unanimous

CARRIED

The meeting was adjourned at 18:00.

Approved by Council on:

September 16, 2024

Executive Director's Report

Executive Committee Meeting – August 3, 2024

People and Culture

Update and reminder for all the departments of staffing changes, departure and additions since June

- **June Departures**
 - Farnaaz Begg – Specialist, People & Culture, Administration
 - Tara Mollett – Director, People & Culture, Administration
- **June Additions**
 - Priyanka Ranjan - Specialist, People & Culture, Administration
 - Julia Lewis - Career Specialist, Career Services
 - Sameer Ismail - Senior Advisor Strategic Policy, Administration
- **July Departures**
 - Laurie Lee - Director, Student Services
 - Giovanna Catussi – Advocacy & Wellness Manager, Student Services
 - Tule Tran - Career Specialist, Career Services
 - Mary Daniel - Food Security Program Coordinator, Wellbeing Services
 - Mikaela Harris - Communication Coordinator, Marketing
 - Tanya Fuchs - Executive Assistant & Board Liaison, Administration
- **July Additions**
 - Adam Beggs - Executive Assistant & Board Liaison, Administration
- **July Changes**
 - Promotions
 - Naru Ota - Wellbeing Manager, Wellbeing Services (Prior - Advocacy Specialist)
 - Tania De Ridder - Advocacy Manager, Advocacy Services (Prior - Advocacy Specialist)
 - Gurleen Kaur - Senior Advocacy Specialist, Advocacy Services, (Prior – Advocacy Specialist)
 - Shaleeta Harrison - Director of Engagement (Prior – Publications Manager)
 - Kirk Iverson - Events Manager, Events (Prior – Events Supervisor)
 - Contract Extension
 - Nadi Fantastic, Equity, Diversity, Inclusion Specialist, Administration
- **August Departures**
 - Ashita Diwan – Business Systems Specialist, Business Systems
- **August Additions**
 - Aug 12: Libo Kong, Career Specialist, Career Services
 - Aug 19: Claudia Cippicani, Manager People & Culture, Administration
 - Aug 19: Michel Pouliot, Executive Director, Administration
- **Forthcoming Additions to be recruited**
 - Engagement Group
 - Events Coordinator (August)
 - Events Assistant (August)
 - Communications Coordinator (August)
 - Publications Manager (August)

- Student Services
 - Advocacy Specialist (August)
 - Advocacy Specialist (August)
 - Advocacy Specialist (September – Maternity Contract)
 - Wellbeing Specialist (August)
 - Wellbeing Coordinator (August)
- Retail Services
 - Sales Associates for all operations for
- Food Services
 - Servers and Kitchen Assistants, Habitat (August)
- Childcare
 - Early Childcare Educators – Part Time (ongoing)
- Administration
 - Administrative Assistant (September)

Executive Director/Director of Finance/Organizational activities of note

- Delivery of new wide format printer for Campus Print & Copy scheduled for week of August 5th
- Ordered Counter Oven for Stand Central
- Preliminary kickoff meeting Council Chambers Patio Connections feasibility study
- MFA Security Implementation for SA Network project has began
- Signed with new service partner for Sage Intacct (accounting system) to accelerate function
- Annual Title Sponsorship with Axiom/Bosa renewed for 2024-25
- Council chambers refreshed and repainted for September

Student Services

- The Food Pantry will be operating summer hours starting in June. We will be open on Wednesdays from 1 PM – 3 PM.
- Teams are moving forward with planning and programming for the 2024-2025 school year, including careers fairs, food pantry pop-ups, mentorship and Peak Leadership.
- The 4 Department Managers are coordinating and working together to support and assist each other in the absence of the department director

Engagement

- Shaleeta is settling in and overseeing the planning for September Events, Marketing Initiatives and ensuring that Publications still fulfills commitments made
- The Events team, has moved to the second floor office, near Campus Print & Copy
- The Engagement team is working on our welcoming strategy; two large events include:
 - The *Open House*, a lunch event in Council Chambers where where BCIT staff and faculty are invited to learn more about the BCITSA (August 28)
 - *Thrive!*, our rebranded SA Expo event series that introduces BCITSA services and opportunities to our student community (September 17, 18, and 25)

Habitat Pub

- Reopens on Monday August 12