

**Chair:** Mo Baydoun  
**Staff:** Minnu Bennichan, Administrative Coordinator  
Amy Smith, Career Service Specialist  
**Guest:** Duncan Turner, Associate Dean  
**Set Reps:** 13 Set Reps

### **1.1 Meeting Called to Order**

The Chair, Mo Baydoun, calls the meeting to order at 14:45.

### **1.2 Welcome and Introductions**

- Mo welcomed everyone to the second Set Rep meeting of the term and introduced Duncan, the Associate Dean to the team.

### **1.3 Open Forum**

- Leadership 1-course instructors haven't been present for half of the program. Students emailed the instructor and reached out to Advocacy.
  - Duncan: This course is under a different Associate Dean – Patricia, I will pass it along.
  - What email did you reach out to Advocacy?  
[Presidensts@bcitsa.ca](mailto:Presidensts@bcitsa.ca)  
Please book an appointment with Advocacy through the website or email [advocacy@bcitsa.ca](mailto:advocacy@bcitsa.ca).
- The ER room was advertised for opening day. It is not opened yet.
  - The ER room is unable to open because it failed the safety inspection.
- Complaints regarding a lab instructor were mentioned. The instructor is not accepting late submissions.
  - We will discuss the situation with the instructor.
- It was reported that two of the issues mentioned in the last meetings are resolved.

### **1.7 Reminders**

**1.7.1** Elections are coming up. If you are interested in any positions, please reach out to the associated Chair/VP.

**1.7.2** We are conducting an industry panel today at 4:00 pm to explore careers in Data.

## **1.8 Meeting Adjournment**

The meeting was adjourned at 15:14 pm