

**Set Rep Meeting Minutes  
November 23, 2021**

**Chair:** Liam Lauren, Chair of the School of Transportation, Construction, and the Environment

**Staff:** Gurleen Kaur Mann – Advocate  
Gillian Goulding – Advocate  
Philip Cheung – Career Specialist  
Katherine Harris – Career Services Coordinator

**Set Reps:** Abbie Charlton  
Felise Meyer  
Psalm Custodio  
Gunnar Rollheiser  
Maven Sera  
Owen Rains  
Lian Clement  
Jessica Dennis  
Emma Walker  
Queenie Leung  
Alex Bateman  
Emma Schiopu  
Abood Barakat  
Ramtin Shirmohammadi  
Katherine Weiher  
Lara Gauk

**1. Call to Order**

- The Chair, Liam, calls the meeting to order at 5:38 PM.

**2. Acceptance of the Agenda**

- Liam discusses the flow of the agenda for the meeting

**3. Welcome and Introductions**

**3.1.1. Chair of TCE Introduction**

- Liam introduces self as the Chair and what his responsibilities are to set reps

### **3.1.2. Career Specialist Introduction**

- Philip introduces self and role as Career Specialist and how he can help students to connect with employers and understand industry insights.
- Construction & Engineering Virtual Career Fair is on Feb 2<sup>nd</sup> from 12:30 PM – 4:30 PM. Sign up will be on Career Track, but please reach out to Philip if any questions.
- EGBC event on November 24<sup>th</sup> from 4 – 6 PM. Liam to send out link to set reps.

### **3.1.3. BCITSA Staff Introductions**

- Gurleen & Gillian introduce Advocacy services and how they can help students. Book an appointment if you are facing any issue with an instructor and need assistance in conflict resolution. They are here to support you as students!
- Katherine introduces self and role as Career Services Coordinator and how Career Services can support you through one on one appointments, workshops, and events to connect students to employers. For more information about Career Services and the SA, please check out [bcitsa.ca](http://bcitsa.ca) or reach out to Liam or any staff member. Also located in SE2 on the second floor, so feel free to stop by!

### **3.1.4 Set Rep Introductions**

- Set reps introduce selves and programs

### **3.1.5 Marita Introduction**

- Marita introduces self as Business Development Manager for the School of Construction & the Environment. Hands out BCIT swag and thanks set reps for dedicating their time to be student leaders. Gives gift to Liam thanking him for stepping into his role.
- If any student has any story they would like to share about their experiences at BCIT, please let her know.
- Look at Career Track & eJobs for potential opportunities
- There are great opportunities to get involved in as a student including Presentation Idol and Student Innovation Challenge.
- Please reach out to her if you have any questions or need support
- Liam to send out events & information to set reps

## **4. Why you are Here**

- Liam thanks set reps for stepping up and being a student leader. He is appreciative of their time and dedication to being a set rep.

- If any concerns or issues, please let Liam know. He is here to help you as set reps and to bring any issues forward to the student executive team to make changes.
- Liam is here to connect with all set reps, to share information and to have an open discussion about any issues they are facing

#### **4.1.1 What do you all use to connect with your classmates?**

- Whatsapp
- Discord
- Facebook or other social media
- Feel free to reach out to Liam through phone, text or email. He will try to reply ASAP.

### **5. Discussion/Set Rep Updates**

- Has anyone noticed anything that they would like to bring up?
  - Lounge chairs in NE1 – tables tend to break and are not sturdy
  - Microwaves in NE1 – not something Liam can fix personally, but he has brought it up.
    - Liam mentions this is a maintenance issue, and they are working on getting ones that work. Might not happen this year, but it has been brought up before.
  - Outlets in NE1 – hard to find and inaccessible.
  - Nighttime labs – seem to be inconsistent and signage is not correct. Students find they have been kicked out of the lab at 4 or 6 PM when the sign says they are open until 1 AM.
    - One of Liam's objectives and will be brought up to student executives.
  - Accessibility – alarm tends to go off quickly when students with accessibility needs take longer to go through the doorway. Happens about twice per day and have noticed that it is an issue. If possible, it would be good to talk to security so it doesn't go off so quickly.
    - Liam to bring up with student executives
- Has anyone noticed any areas they would like to see remodeled/turned into something else?
  - Drafting class – no way to do hand drafting. Security comes and locks the door and it is frustrating
  - Is it possible to decorate NE1? It's not the best space to be in. Possible putting up Christmas lights?
    - Liam to talk to student executives to see if that is possible

- Temperature in lecture hall is very cold. Has been brought up in different classes, but all students agree.
  - Liam will mention it and see if he can find someone to help.
- Issue with certain instructor. There have been times where students have been treated rudely. Find the teaching quality is not there. Feeling like this instructor has power over them and not supportive and disrespectful towards students. Most set reps agree and nod with this statement.
  - Gillian mentions how Advocacy can help with those issues. Students can bring forward complaints anonymously. Best for student to speak directly to instructor first and then program head. In a case of feeling disrespected, it can be awkward to speak to them directly. Book an appointment with an Advocate virtually or in person and they can bring that forward to BCIT.
  - Liam to send contact information for BCITSA staff and website to show set reps where to book appointments.
- Bathrooms – lots of times in NE1, 2 or 3 stalls have been blocked off or covered. Causes long lines to use restroom or areas in the bathroom are not clean. A lot of frustration as students only have a small break between classes
  - Liam will make a comment
- Carl mentions that November 24<sup>th</sup> is the last day for peer tutoring. Often finds that people seek him out in the halls, but please access peer tutoring hours on Bongo. Easier to go through there instead of finding him in person. Schedule to be posted in Discord.

## **6. Reminders**

- AGM – November 29<sup>th</sup> at 5:30 PM – register and then will be sent the link to join.
- Set rep training to be scheduled sometime in January. Liam will figure out a time that works for all set reps.

## **7. Meeting Adjournment**

The meeting was adjourned at 6:20 PM.