

School of Business + Media Set Rep Meeting
August 26, 2021
Minutes

- Chair:** Bobby Davidson – Chair, School of Business + Media
- Staff:** Danielle Landeta-Gauthier – Wellness and Advocacy Manager
Crystal Man – Administrative Coordinator
- Set Reps:** Jasmin – Set A
Michael Barclay – Set B

1.1 Meeting Called to Order

The Chair, Bobby, calls the meeting to order at 5:40 pm.

1.2 Welcome and Introductions

- Danielle introduces herself and explains the purpose of the Advocacy department.

1.3 Set Rep Feedback

What was your experience as a Set Rep?

- Was mostly a resource for information such as deadlines, and offered opinions when asked for advice.
- Created a Google Doc with class times and Zoom links as a resource. Students have asked the set rep for help with personal issues and communicating with faculty.
 - Found that many students felt more comfortable going to set reps with questions over instructors.

Why did you decide to be a set rep?

- Didn't have a problem speaking to instructors and thought it would be easier to collect information to have on hand for themselves as well.
- Was half-volunteered by peers due to prior experience and having taken initiative to create a Whatsapp group. Also wanted to help peers and gain volunteer experience.

1.4 Open Forum

- Having a channel for instant communication was very helpful and saved many peers from missing classes or deadlines.
- There was one case where students were very concerned about the grading for the Managerial Communication course near the end, but nothing came out of it. Instructor explained their rationale, but students wanted a better weighting solution.
 - While there was no satisfactory resolution, students seemed happy to know they had a Set Rep who could speak on their behalf.
- Set Reps were not really aware of the SA or our services.

- It would be helpful to have more frequent Set Rep meetings.

1.5 Meeting Adjournment

The meeting was adjourned at 18:20.