

Proposed Bylaw changes for consideration at the November 30th, 2020 Annual General Meeting of the Association

Pursuant to Bylaw 12.11, the Bylaw Committee each year is responsible for a review of the BCITSA Bylaws prior to the Annual General Meeting and has the following duty:

“**12.11** The Bylaw Committee shall:

(c) prepare such documents as are necessary to propose any amendments agreed upon by Committee for the Association’s Annual or Special General Meetings;”

Accordingly, the Committee met throughout October and November to prepare amendments based on consultations, the annual review, and matters considered by previous Bylaw Committees. This led to the following eight proposals

1. Pages 2-3: Modify provisions negatively affected by COVID-19 (multiple sections).
2. Pages 4-18: Update multiple housekeeping items mainly typos or incorrect references (multiple sections).
3. Page 19: Strengthen and clarify equal rights of membership for Satellite Campuses (Bylaw 2).
4. Pages 20-23: Update administration of BCITSA elections, mainly regarding timelines & BCIT elections (Bylaw 5).
5. Pages 24-25: Review the duties of the VP Student Experience with Decision Review Board (Bylaw 7).
6. Page 26: Clarify attendance responsibilities at meetings of Council and the Executive Board (multiple).
7. Pages 27-28: Permanently establish the Equity and Sustainability Committee (Bylaw 12).
8. Pages 29-32: Establish formal authorization in Bylaws for External Policy Process (new Bylaw 24).

Each of the eight motions are contained in this package, and may be read in conjunction with the current version of the BCITSA Constitution and Bylaws (found [here](#)).

Motion 1:

Be it resolved that the COVID-19-related amendments (pages 2-3) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

What is the proposal:

To ensure that existing Bylaw provisions can conform to the public health requirements brought on by COVID-19.

Motion 1 - Part 1

What are the proposed changes?

That the following new section be added at the end of Bylaw 24 (GENERAL):

“24.4 Notwithstanding any other section of these Bylaws, electronic participation at meetings shall be permitted for so long as public health requires it. For greater certainty, this shall include meetings of the Council, the Executive Board, any Committees created under these Bylaws, any meetings of Set Representatives, and any Annual General Meeting or Special General Meeting.

(a) In June, August, and December, this provision shall be reviewed by the President to determine if at the next General Meeting it should be repealed, maintained, or amended so as to expand or restrict its application.”

That Bylaw 13.2(b) (delivering a petition to Council in-person) be amended by deleting the phrase “in person.”

What do the changes look like?

As a new section in 24, there is no “before” and “after” for Bylaw 24.4. The change is the proposed new section 24.4, shown above.

Section	Existing language	Amendment	Explanation
Bylaw 13.2(b)	13.2 A binding referendum or plebiscite of the Association shall be called by the President: (b) upon receipt of a petition requesting a binding referendum or plebiscite duly signed by at least one thousand (1,000) Members, such petition which must be brought forth, in person, to Council by at least fifty (50) of the signing Members of such petition, [...]	13.2 A binding referendum or plebiscite of the Association shall be called by the President: (b) upon receipt of a petition requesting a binding referendum or plebiscite duly signed by at least one thousand (1,000) Members, such petition which must be brought forth, in person, to Council by at least fifty (50) of the signing Members of such petition, [...]	Remove an in-person requirement

Motion 1 - Part 2

What are the proposed changes?

That Bylaw 21.2 (inspection of records by students) be amended by deleting the phrase “at the Association’s office.”

That Bylaw 21.3 (inspection of records by students) be amended by deleting the phrase “in person at the offices of the Association.”

That Bylaw 21.5 (payment methods for copies of records) be amended in the following ways:

- by replacing the word “delivering” with the word “submitting”;
- by replacing the phrase “Association’s main office” with the phrase “Association”; and
- by replacing the phrase “a cheque or cash” with the word “payment.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 21.2	21.2 The following books, records and documents of the Association may be inspected at no cost by a Student of the Association in good standing at the Association’s office between the hours of 8:00am and 4:00pm on any Business Day during the academic year of BCIT:	21.2 The following books, records and documents of the Association may be inspected at no cost by a Student of the Association in good standing at the Association’s office between the hours of 8:00am and 4:00pm on any Business Day during the academic year of BCIT:	Delete an in-person requirement
Bylaw 21.3	21.3 A Member wishing to inspect books, records and documents of the Association pursuant to Section 21.2 shall first make an appointment to do so in person at the offices of the Association [...]	21.3 A Member wishing to inspect books, records and documents of the Association pursuant to Section 21.2 shall first make an appointment to do so in person at the offices of the Association [...]	Delete an in-person requirement
Bylaw 21.5	21.5 Any person may obtain the financial statements of BCITSA by delivering a request to obtain a copy of the financial statements to the Association’s main office, together with a cheque or cash in the amount of \$10. [...]	21.5 Any person may obtain the financial statements of BCITSA by delivering <u>submitting</u> a request to obtain a copy of the financial statements to the Association’s main office <u>Association</u> , together with a cheque or cash <u>payment</u> in the amount of \$10. [...]	Delete an implied in-person requirement

Motion 2:

Be it resolved that the housekeeping amendments (pages 4-18) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

Motion 2 - Part 1**General: typos****What is the proposal:**

To correct typos or make existing phrases more accurate.

What are the proposed changes?

That Bylaw 4.1(l) be amended by adding the phrase “(DTC)” at the end of the section.

That Bylaw 7.3(c)(v)(A.) be amended by replacing the phrase “the BCIT Alumni Board” with the phrase “the BCIT Alumni Association Board of Directors.”

That Bylaw 7.3(c)(ix) (VP External to liaise with the BCIT Alumni Association) be deleted, as it is redundant due to 7.3(c)(v)(A.), above.

That 7.3(f)(viii) be amended by replacing the word “School” with the phrase “School or Satellite Campus.”

That Bylaw 8.4 be amended by replacing the phrase “the Chair” with the phrase “the Satellite Councillor or Chair.”

That Bylaw 8.5 be amended by replacing the phrase “the Chair” with the phrase “the Chair or Satellite Councillor, as the case may be.”

That Bylaw 12.12 be amended by replacing the word “ad” with “and.”

That Bylaw 12.12(e)(i) (duty of Finance Committee to review) be amended by replacing the phrase “annual budget” with the phrase “financial statements,” for consistency.

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 4.1(l)	4.1 The Executive Board of BCITSA shall consist of twelve Executives, elected by the Members in accordance with Bylaw 5, who shall occupy the following positions: [...] (l) Chair of the Downtown Campus.	4.1 The Executive Board of BCITSA shall consist of twelve Executives, elected by the Members in accordance with Bylaw 5, who shall occupy the following positions: [...] (l) Chair of the Downtown Campus <u>(DTC)</u> .	Consistency
Bylaw 7.3(c)(v)(A) and Bylaw 7.3(c)(ix)	(c) The Vice President External shall: [...] (v) represent the BCITSA in the following external organizations: A. the BCIT Alumni Board; [...] (ix) serve as liaison with the BCIT Alumni Association.	(c) The Vice President External shall: [...] (v) represent the BCITSA in the following external organizations: A. the BCIT Alumni Board <u>the BCIT Alumni Association Board of Directors</u> ; [...] (ix) serve as liaison with the BCIT Alumni Association.	Accuracy
Bylaw 7.3(f)(viii)	7.3 The Chairs shall: [...] (viii) in the event an uneven number of Councillors represent a certain School, the Chair of that School shall decide if the additional Councillor will be from the first, second, third or fourth year.	7.3 The Chairs shall: [...] (viii) in the event an uneven number of Councillors represent a certain School <u>or Satellite Campus</u> , the Chair of that School <u>or Satellite Campus</u> shall decide if the additional Councillor will be from the first, second, third or fourth year.	Accuracy
Bylaw 12.12	(a) facilitate the oversight ad effective financial operations of the Association	(a) facilitate the oversight ad <u>and</u> effective financial operations of the Association	Error

Section	Existing language	Amendment	Explanation
Bylaw 12.12(e)(i)	(i) failure by the Committee to review the annual budget of the Association prior to the Annual General Meeting in accordance with Bylaw 12.12(e) shall not relieve any party of its duty to prepare and present the financial statements at such a Meeting in accordance with these Bylaws, and shall not invalidate such presentations in any way; and	(i) failure by the Committee to review the annual budget financial statements of the Association prior to the Annual General Meeting in accordance with Bylaw 12.12(e) shall not relieve any party of its duty to prepare and present the financial statements at such a Meeting in accordance with these Bylaws, and shall not invalidate such presentations in any way; and	Accuracy

Motion 2 - Part 2

General: incorrect or out of date references

What is the proposal:

To correct any parts of Bylaws which refer to another part of Bylaws but for which the section is incorrectly numbered due to any previous amendments that shifted the previous numbering.

What are the proposed changes?

That Bylaw 6.4 be amended by replacing the phrase “12.39(a)” with the phrase “6.6(a).”

That 7.5(h) be amended by replacing the phrase “12.37” with the phrase “8.5”

That Bylaw 8.2(d) (Set Representative Meetings) be amended by replacing the phrase “in accordance with Bylaw 12.37” with the phrase “in accordance with Bylaw 8.5.”

That Bylaw 5.13(f) be amended by replacing the phrase “12.18(d)” with the phrase “5.13(d).”

That Bylaw 5.13(h) be amended by replacing the phrase “12.18(d) and (e)” with the phrase “5.13(d) and (e).”

That Bylaw 5.17(b) be amended by replacing the phrase “12.32” with the phrase “5.27.”

That Bylaw 5.18 be amended by replacing the phrase “12.23(a) or (b)” with the phrase “5.18(a) or (b).”

That Bylaw 5.21 be amended by replacing the phrase “12.29” with the phrase “5.24.”

That Bylaw 5.28(d)(iii) be amended by replacing the phrase “12.22(b)” with the phrase “5.17(b).”

That Bylaw 5.28(d)(vi) be amended by replacing the phrase “12.33(d)(v)” with the phrase “5.28(d)(v).”

That Bylaw 9.10 be amended by replacing the phrase “12.6(a)” with the phrase “12.9(d).”

What do the changes look like?

It would be highly repetitive to reproduce each of the proposed changes in a table. Suffice to say, each of the references *used to* refer to a part of Bylaw 12 (Committees) which was subsequently relocated to Bylaw 4 (Executives), Bylaw 5 (Elections), and Bylaw 8 (Set Representatives) in April 2020.

Motion 2 - Part 3

General: gender-neutral language

What is the proposal:

To update terminology in our Bylaws so that wording is gender-neutral.

What are the proposed changes?

That Bylaw 1.2 be replaced with the following:

“1.2 In these Bylaws, the plural shall be interpreted as the singular, and vice versa, as the context requires. All use of gendered terms shall also be interpreted to include the pronouns of those who identify with non-binary pronouns.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 1.2	1.2 In these Bylaws, the feminine gender and the plural shall be interpreted as the masculine and the singular and vice-versa, as the context requires. Furthermore, all use of gendered terms shall be interpreted as including the preferred pronouns of those who prefer or identify with non-binary pronouns.	1.2 In these Bylaws, the feminine gender and the plural shall be interpreted as the masculine and the singular and vice-versa, as the context requires. Furthermore, all use of gendered terms shall be interpreted as including the preferred pronouns of those who prefer or identify with non-binary pronouns. <u>In these Bylaws, the plural shall be interpreted as the singular, and vice versa, as the context requires. All use of gendered terms shall also be interpreted to include the pronouns of those who identify with non-binary pronouns.</u>	Updated terminology

That the phrase “he or she” be replaced with the word “they” throughout the Bylaws in the following ways:

- “he or she is not” in Bylaw 5.17 shall become “they are not.”
- “he or she was appointed” in Bylaw 5.23 shall become “they were appointed.”
- “he or she deems appropriate” in Bylaw 7.3(a)(i) and 7.3(a)(viii) shall become “they deem appropriate.”
- “he or she shall” in Bylaw 8.5 shall become “they shall”
- “he or she shall” in Bylaw 9.8(a) and (b) and (c) shall become “they shall”

- “he or she fails to pass” in Bylaw 14.3(b) shall become “they fail to pass.”
- “he or she shall” in Bylaw 14.4 shall become “they shall”

That the phrase “his or her” be replaced with the word “their” in Bylaws 5.6(e), 5.20, 5.23, 7.3(a)(v), 7.3(b)(v) and (vi), 7.5(p)(ii) and (iv)(B.), 8.5, 9.8(a)(i) and (b)(i) and (c)(i), 10.5(a)(ii), 14.1, and 14.3(b) and (d)(ii).

That the phrase “him or her” be replaced with the word “them” in Bylaws 4.9, 12.9(c), and 14.4.

What do the changes look like?

It would be highly repetitive to reproduce each of the proposed changes in a table. Suffice to say, all “he or she” becomes “they,” all “his or her” becomes “their,” all “him or her” becomes “them,” and subject-verb agreement has been updated to keep grammar consistent.

Motion 2 - Part 4

School of Business Name Change

What is the proposal:

To update terminology in our Bylaws to reflect the current name of a BCIT entity.

What are the proposed changes?

That all references in Bylaws to the “School of Business,” or students or Councillors or Executives from that School, be amended to reflect the school’s current designation as the “School of Business + Media.” In particular, the following sections are updated to reflect this change:

- Subsection (u), the definition of “Chair” in section 1.1;
- In the same section, subsection (ww), the definition of “School”;
- Subsection 4.1(f), in the listing of the twelve members of the Executive Board; and
- Paragraph (i) of subsection 6.1(b), in the listing of members of Council.

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 1.1(u)	(u) “Chair” shall refer to each Executive that is a representative of a particular School or campus, as follows: [...] (i) Chair of the School of Business;	(u) “Chair” shall refer to each Executive that is a representative of a particular School or campus, as follows: [...] (i) Chair of the School of Business + Media ;	Updated terminology
Bylaw 1.1(ww)	(ww) “School” shall refer to any of BCIT’s academic divisions, including the School of Business, the School of Computing and Academic Studies, the School of Construction and the Environment, the School of Energy, the School of Health Sciences, the School of Transportation, or any other School that BCIT may establish from time to time;	(ww) “School” shall refer to any of BCIT’s academic divisions, including the School of Business + Media , the School of Computing and Academic Studies, the School of Construction and the Environment, the School of Energy, the School of Health Sciences, the School of Transportation, or any other School that BCIT may establish from time to time;	Updated terminology
Bylaw 4.1(f)	4.1 The Executive Board of BCITSA shall consist of twelve Executives, elected by the Members in accordance with Bylaw 5, who shall occupy the following positions: [...] (f) Chair of the School of Business;	4.1 The Executive Board of BCITSA shall consist of twelve Executives, elected by the Members in accordance with Bylaw 5, who shall occupy the following positions: [...] (f) Chair of the School of Business + Media ;	Updated terminology
Bylaw 6.1(b)(i)	6.1 Council shall be comprised of the following members: [...] (b) all Councillors appointed in accordance with Bylaw 7.1, which shall include: (i) Councillors from the School of Business (Burnaby Campus);	6.1 Council shall be comprised of the following members: [...] (b) all Councillors appointed in accordance with Bylaw 7.1, which shall include: (i) Councillors from the School of Business + Media (Burnaby Campus);	Updated terminology

Motion 2 - Part 5

Updating BCIT Indigenous Services Terminology

What is the proposal:

To update terminology in our Bylaws to reflect the current name of a BCIT entity.

What are the proposed changes?

That Bylaw 1.1(oo) (definition of “Indigenous Services”) be amended by replacing the phrase “**Indigenous Services**” with the phrase “Indigenous Initiatives.”

That Bylaw 7.3(e)(v) (duties of the VP Equity & Sustainability) be amended by replacing the phrase “Indigenous Services” with the phrase “Indigenous Initiatives.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 1.1(oo)	1.1 (oo) “ Indigenous Services ” means the BCIT entity tasked with providing support and resources to First Nations, Inuit, Metis and other self-identifying Indigenous students;	1.1 (oo) “ Indigenous Services ” “ <u>Indigenous Initiatives</u> ” means the BCIT entity tasked with providing support and resources to First Nations, Inuit, Metis and other self- identifying Indigenous students;	Updated terminology
Bylaw 7.3(e)(v)	7.3(e) The Vice President Equity and Sustainability shall: [...] (v) liaise with Indigenous Services;	7.3(e) The Vice President Equity and Sustainability shall: [...] (v) liaise with Indigenous Services <u>Indigenous Initiatives</u> ;	Updated terminology

Motion 2 - Part 6

Definitions Section of Bylaws

What is the proposal:

To add one new definition, repeal & replace two definitions, amend one definition, and repeal twelve redundant definitions.

What are the proposed changes?

That Bylaw 1.1 be amended, before the definition of “BCIT Education Council,” by adding the following definition:

“() ‘**BCIT Board of Governors**’ means the BCIT governing entity established by the *College and Institute Act*.”

That Bylaw 1.1(p) be amended by deleting the definition for “bi-weekly,” and that the following sections of Bylaws be further amended:

- In Bylaw 4.6(g), the phrase “on a bi-weekly basis” shall be replaced with the phrase “every other week.”
- In Bylaw 7.5(i), the phrase “provide bi-weekly reports” shall be replaced with the phrase “provide reports every other week”; and
- In Bylaw 9.2, the word “bi-weekly” shall be replaced with the phrase “every other week.”

That Bylaw 1.1(m) be amended by deleting the definition for “Policy & Procedure Manual,” and that Bylaw 19.2 be amended by replacing the phrase “the Policy & Procedure Manual” with the phrase “the applicable BCITSA policies and procedures.”

That Bylaw 1.1(y) (definition of “Councillor”) be amended by replacing the phrase “those councillors appointed by the Vice-President, Student Experience” with the phrase “those councillors appointed by the Executive Committee.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 1.1	<i>new</i>	<u>() “BCIT Board of Governors” means the BCIT governing entity established by the <i>College and Institute Act</i>.</u>	New definition
Bylaw 1.1(p)	(p) “ Bi-weekly ” means every other week;	(p) “Bi-weekly” means every other week;	Correct redundant definition

Section	Existing language	Amendment	Explanation
Bylaw 4.6(g)	4.6 Executives shall: [...] (g) be responsible, except during the Summer Months, for submitting progress reports on a bi-weekly basis;	4.6 Executives shall: [...] (g) be responsible, except during the Summer Months, for submitting progress reports on a bi-weekly basis every other week ;	Correct redundant definition
Bylaw 7.5(i)	7.5 Satellite Councillors shall: [...] (i) provide bi-weekly reports to the Vice President Student Experience with respect to matters of interest at their respective campuses, including reference to any student issues or requests that have arisen;	7.5 Satellite Councillors shall: [...] (i) provide bi-weekly reports provide reports every other week to the Vice President Student Experience with respect to matters of interest at their respective campuses, including reference to any student issues or requests that have arisen;	Correct redundant definition
Bylaw 9.2	9.2 Council meetings shall be held bi-weekly during the school year unless otherwise voted by Council by a Two-Thirds (2/3) Resolution. [...].	9.2 Council meetings shall be held bi-weekly every other week during the school year unless otherwise voted by Council by a Two-Thirds (2/3) Resolution. [...].	Correct redundant definition
Bylaw 1.1(m)	(m) “BCITSA Policy and Procedure Manual” shall mean the document outlining the policies and procedures of the BCITSA;	(m) “BCITSA Policy and Procedure Manual” shall mean the document outlining the policies and procedures of the BCITSA;	Correct redundant definition
Bylaw 19.2	19.2 Any group of students proposing to form a Club shall make an application to the Vice President Student Experience through the process outlined in the BCITSA Policy and Procedure Manual. [...].	19.2 Any group of students proposing to form a Club shall make an application to the Vice President Student Experience through the process outlined in the BCITSA Policy and Procedure Manual the applicable BCITSA policies and procedures . [...].	Correct redundant definition
Bylaw 1.1(y)	(y) “Councillor” means the appointed Student constituent of each School that sits on the Council and includes those councillors appointed by the Vice-President, Student Experience;	(y) “Councillor” means the appointed Student constituent of each School that sits on the Council and includes those councillors appointed by the Vice-President, Student Experience Executive Committee ;	Align definition with modern practice

What are the proposed changes?

That Bylaw 1.1 be amended by deleting the following definitions on the basis of redundancy:

- “(f) Appeals Committee”
- “(c) Advocacy and Policy Committee”
- “(o) Bi-monthly”
- “(t) Bylaw Committee”
- “(w) Clubs Committee”
- “(ff) Election Committee”
- “(ii) Executive Committee”
- “(ll) Finance Committee”
- “(nn) Human Resources Manager”
- “(xx) Selection Committee”
- “(aaa) Set Representatives Committee”
- “(fff) Student Spaces Development Committee”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 1.1 (c)	(c) “ Advocacy and Policy Committee ” means the committee having the purpose and consisting of the individuals set out in Bylaw 12.13;	(c) “Advocacy and Policy Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 12.13;	Redundant
Bylaw 1.1 (f)	(f) “ Appeals Committee ” means the committee having the purpose and consisting of the individuals set out in Bylaw 12.24;	(f) “Appeals Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 12.24;	Redundant
Bylaw 1.1 (o)	(o) “ Bi-monthly ” means every other month;	(o) “Bi-monthly” means every other month;	Redundant
Bylaw 1.1 (t)	(t) “ Bylaw Committee ” means the committee having the purpose and consisting of the individuals set out at Bylaw 12.11	(t) “Bylaw Committee” means the committee having the purpose and consisting of the individuals set out at Bylaw 12.11	Redundant
Bylaw 1.1 (w)	(w) “ Clubs Committee ” means the committee described in Bylaw 12.9:	(w) “Clubs Committee” means the committee described in Bylaw 12.9:	Redundant
Bylaw 1.1 (ff)	(ff) “ Election Committee ” means the committee having the purpose and consisting of the individuals set out in Bylaw 5.14;	(ff) “Election Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 5.14;	Redundant

Section	Existing language	Amendment	Explanation
Bylaw 1.1 (ii)	(ii) “Executive Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 6.5;	(ii) “Executive Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 6.5;	Redundant
Bylaw 1.1 (ll)	(ll) “Finance Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 12.12;	(ll) “Finance Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 12.12;	Redundant
Bylaw 1.1 (nn)	(nn) “Human Resources Manager” means the most senior member of the Association's human resources staff;	(nn) “Human Resources Manager” means the most senior member of the Association's human resources staff;	Redundant
Bylaw 1.1 (xx)	(xx) “Selection Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 5.13;	(xx) “Selection Committee” means the committee having the purpose and consisting of the individuals set out in Bylaw 5.13;	Redundant
Bylaw 1.1 (aaa)	(aaa) “Set Representatives Committee” means any of the respective committees having the purpose and consisting of the individuals set out in Bylaw 8.3;	(aaa) “Set Representatives Committee” means any of the respective committees having the purpose and consisting of the individuals set out in Bylaw 8.3;	Redundant
Bylaw 1.1 (fff)	(fff) “Student Spaces Development Committee” means the committee having the purpose and consisting of the individuals described in Bylaw 12.10;	(fff) “Student Spaces Development Committee” means the committee having the purpose and consisting of the individuals described in Bylaw 12.10;	Redundant

Motion 2 - Part 7

Relocating Executive Duties *out of* Councillor Bylaw, *in to* Executive Bylaw

What is the proposal:

Move Executive duties from Bylaw 7, because that relates to Council, and into Bylaw 4, which relates to Executives.

What are the proposed changes?

That all of Bylaw 7.3 (Duties and responsibilities of individual executives) be moved into Bylaw 4, immediately after Bylaw 4.6, and that each subsection of Bylaw 7.3 be renumbered as a new section in Bylaw 4.

What do the changes look like?

The existing provisions of Bylaw 7.3 are merely relocated and renumbered - no changes in their substantive provisions. Related references renumbered and corrected accordingly.

Motion 2 - Part 8

Clarifying that TCE Chair is the Chair of Student Spaces Development Committee

What is the proposal:

Add into section 7.3(f) language that was erroneously removed in April 2020 when Bylaw was reorganized.

What are the proposed changes?

That the duties of the Chair of Transportation, Construction, and Environment in Bylaws be amended by adding, after section 7.3(f)(iv), the following duty and renumber the remaining sections accordingly:

“(#) in the case of the Chair of the School of Transportation, Construction and the Environment, preside as chair of the Student Spaces Development Committee (see Bylaw 12)”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 7.3(f)(v)	7.3(f) The Chairs shall: [..]	7.3(f) The Chairs shall: [...] <u>(v) in the case of the Chair of the School of Transportation, Construction and the Environment, preside as chair of the Student Spaces Development Committee (see Bylaw 12)</u>	Correct a gap left by a previous amendment, aligns Bylaws with current practice.

Motion 2 - Part 9

Balance in Councillor Appointments

What is the proposal:

Make the councillor appointment provisions more flexible with respect to year and program composition.

What are the proposed changes?

That Bylaw 7.3(f)(vii) (balance among 1st, 2nd, 3rd, 4th, year Councillors) be replaced with the following:

“(vii) when appointing Councillors, attempt to maintain a balanced representation of students with respect to program and year of study at their respective School or Satellite Campus.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 7.3(f)(vii)	7.3(f) The Chairs shall: [...] (vii) maintain an equal balance of first, second, third, and fourth year Councillors; and	7.3(f) The Chairs shall: [...] (vii) maintain an equal balance of first, second, third, and fourth year Councillors <u>when appointing Councillors, attempt to maintain a balanced representation of students with respect to program and year of study at their respective School or Satellite Campus;</u> and	Increased flexibility to reflect different Chairs’ needs

Motion 2 - Part 10

Formatting of Headings in Bylaw 12

What is the proposal:

To correct formatting errors.

What are the proposed changes?

That Bylaw 12 be amended, between Bylaws 12.8 and 12.9 by replacing the header phrase “Duties of each Standing Committee” with the phrase “**Clubs Committee.**”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Between Bylaw 12.8 and Bylaw 12.9	Duties of each Standing Committee	Duties of each Standing Committee <u>Clubs Committee</u>	Correct reference

Motion 3:

Be it resolved that the membership rights amendments (page 19) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

What is the proposal:

To ensure that minimum standards for membership rights are enshrined, relating to membership in a School or Satellite Campus.

What are the proposed changes?

That Bylaw 2.7 (rights of membership) be amended by deleting the “and” in 2.7(a), by adding an “and” at the end of 2.7(b), and be adding a new section at the end of Bylaw 2.7 as follows:

“(c) in relation to any School or Satellite Campus for which the Member is enrolled in a program or course, the following rights:

- (i) the right to vote in elections for that School or Satellite Campus;
- (ii) the right to run for and hold office as Chair for that School or Satellite Campus; and
- (iii) the right to serve as an appointed Councillor for that School or Satellite Campus.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 2.7	2.7 Each Member in good standing shall: (a) have the right to vote in elections and referenda; and (b) the right to run for and hold office in the Association.	2.7 Each Member in good standing shall: (a) have the right to vote in elections and referenda; and (b) the right to run for and hold office in the Association; <u>and</u> (c) <u>in relation to any School or Satellite Campus for which the Member is enrolled in a program or course, the following rights:</u> (i) <u>the right to vote in elections for that School or Satellite Campus;</u> (ii) <u>the right to run for and hold office as Chair for that School or Satellite Campus;</u> <u>and</u> (iii) <u>the right to serve as an appointed Councillor for that School or Satellite Campus.</u>	Adds additional description of rights

Motion 4:

Be it resolved that the elections administration amendments (pages 20-23) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

What is the proposal:

Update a couple technical elections provisions.

Motion 4 - Part 1

What are the proposed changes?

Dates and Notice:

That Bylaw 5.1 (deadline for setting spring election dates) be amended by replacing the phrase “the last day of August” with “the last day of December.”

That Bylaw 5.3 (notice period of nominations) be amended by replacing the phrase “at least two (2) weeks in advance of the opening date for nominations” with “at least two (2) weeks in advance of the closing date for nominations.”

That Bylaw 5.3 (notice of nominations) be amended by adding an additional phrase after “in an official BCITSA publication” with the new phrase being: “and on the BCITSA website.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 5.1	5.1 [...] The date of the election shall be fixed by the Executive Director and the President in conjunction with BCIT not later than the last day of August the year prior to the election.	5.1 [...] The date of the election shall be fixed by the Executive Director and the President in conjunction with BCIT not later than the last day of August <u>December</u> the year prior to the election.	Align deadlines with modern practice

Section	Existing language	Amendment	Explanation
Bylaw 5.3	5.3 A notice of election shall be posted at least two (2) weeks in advance of the opening date for nominations for any given election in an official BCITSA publication [...]	5.3 A notice of election shall be posted at least two (2) weeks in advance of the opening closing date for nominations for any given election in an official BCITSA publication and on the BCITSA website [...]	More flexibility while preserving minimum two weeks between notice and nominations closing. Expands awareness methods,

Motion 4 - Part 2

What is the proposal:

Formally separate from Bylaws the oversight of Board of Governors and Education Council elections currently administered by BCIT.

What are the proposed changes?

Provisions regarding Education Council and Board of Governors:

That Bylaw 5.1 (references to BoG & EdCo) be amended by deleting the phrase “students on BoG, and students on EdCo.”

That Bylaw 5.3(a) (references) be amended by deleting the phrase “BoG positions, and EdCo positions.”

That Bylaw 5.5 be (multiple candidacies) be amended by deleting the phrase “BoG position, or EdCo position” and by adding the following phrase at the end of the section:

“For greater certainty, no candidate for an Executive position may simultaneously seek election to any of the additional student positions on the BCIT Board of Governors or the BCIT Education Council.”

That Bylaw 5.8(j) (endorsements) be amended by replacing the phrase “from any current student member of BoG or EdCo” with the phrase “from any student seeking election to the BCIT Board of Governors or the BCIT Education Council.”

That Bylaw 5.28(d)(vii) (appeals process) be amended by deleting the phrase “but any student candidate for BoG or EdCo may make an additional appeal through the processes established by the Registrar’s Office.”

That Bylaw 14.4 (ineligibility if impeached) **and** 14.4(b) (ineligibility if impeached twice) be amended by deleting the phrase “or as a student on BoG or EdCo.”

That the following footnotes (references to BoG & EdCo) be deleted:

- Footnote to Bylaw 5's header;
- Footnote to Bylaw 5.28(d)(vii); and
- Footnote to Bylaw 14.4.

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 5.1	5.1 The elections of the Executives, students on BoG, and students on EdCo shall be conducted annually [...]	5.1 The elections of the Executives, students on BoG, and students on EdCo shall be conducted annually [...]	Implement the formal separation.
Bylaw 5.3(a)	(a) the Executive positions, BoG positions, and EdCo positions for which nominations are being called or requested [...]	(a) the Executive positions, BoG positions, and EdCo positions for which nominations are being called or requested [...]	Implement the formal separation.
Bylaw 5.5	5.5 Any Student may nominate another person for an Executive position, BoG position, or EdCo position [...]	5.5 Any Student may nominate another person for an Executive position, BoG position, or EdCo position [...]. <u>For greater certainty, no candidate for an Executive position may simultaneously seek election to any of the additional student positions on the BCIT Board of Governors or the BCIT Education Council.</u>	Re-affirms that prohibitions on dual candidacies do continue to apply across elections.
Bylaw 5.8(j)	(j) candidates shall not solicit endorsements from any Executive or from any current student member of BoG or EdCo;	(j) candidates shall not solicit endorsements from any Executive or from any current student member of BoG or EdCo <u>from any student seeking election to the BCIT Board of Governors or the BCIT Education Council;</u>	Implement the formal separation, maintain limits on cross-election endorsements.
Bylaw 5.28(d)(vii)	(vii) decisions of the Appeals Committee are final and are not subject to further appeal or review, but any student candidate for BoG or EdCo may make an additional appeal through the processes established by the Registrar's Office.	(vii) decisions of the Appeals Committee are final and are not subject to further appeal or review, but any student candidate for BoG or EdCo may make an additional appeal through the processes established by the Registrar's Office.	Implement the formal separation.

Section	Existing language	Amendment	Explanation
<p>Bylaw 14.4 and 14.4(b)</p>	<p>14.4 Where an Executive is required to resign from office subject to 14.3(d)(i) or 14.3(d)(ii), he or she shall be ineligible to stand for election as an Executive or as a student on BoG or EdCo³ for a period of not less than twelve (12) months following the adoption of the motion removing him or her from office. [...] (b) where an Executive is required to resign from office pursuant to this provision for a second time, such individual shall be permanently deemed ineligible to stand for election as an Executive or as a student on BoG or EdCo and shall also be ineligible for appointment to Council.</p>	<p>14.4 Where an Executive is required to resign from office subject to 14.3(d)(i) or 14.3(d)(ii), he or she shall be ineligible to stand for election as an Executive or as a student on BoG or EdCo for a period of not less than twelve (12) months following the adoption of the motion removing him or her from office. [...] (b) where an Executive is required to resign from office pursuant to this provision for a second time, such individual shall be permanently deemed ineligible to stand for election as an Executive or as a student on BoG or EdCo and shall also be ineligible for appointment to Council.</p>	<p>Implement the formal separation.</p>
<p>Footnotes to Bylaw 5 header, Bylaw 5.28(d) (vii), and Bylaw 14.4</p>	<p>1 The provisions of Bylaw 5 apply to the election of student candidates for BoG and EdCo only to the extent agreed to by the Registrar's Office 2 The provisions of Bylaw 12.33(d)(vii) apply to the election of student candidates for BoG and EdCo only to the extent agreed to by the Registrar's Office 3 The provisions of Bylaw 14.4, including 14.4(b), apply to the election of student candidates for BoG and EdCo only to the extent agreed to by the Registrar's Office.</p>	<p>1-The provisions of Bylaw 5 apply to the election of student candidates for BoG and EdCo only to the extent agreed to by the Registrar's Office 2-The provisions of Bylaw 12.33(d)(vii) apply to the election of student candidates for BoG and EdCo only to the extent agreed to by the Registrar's Office 3-The provisions of Bylaw 14.4, including 14.4(b), apply to the election of student candidates for BoG and EdCo only to the extent agreed to by the Registrar's Office.</p>	<p>Now redundant.</p>

Motion 5:

Be it resolved that the Decision Review Board amendment (pages 24-25) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

What is the proposal:

To provide for student representation on the BCIT Decision Review Board, while eliminating the explicit requirement that the Vice President, Student Experience act as one of the student appointees.

What are the proposed changes?

That Bylaw 5.13 (role of the Selection Committee) be amended by adding the following phrase, immediately after the phrase “shall be responsible for appointing members of the Election Committee and the Appeals Committee,”:

“ . in addition to nominating eligible BCIT students to serve on the Decision Review Board, and”.

That Bylaw 7.3(d)(iii) (VP Student Experience serves on DRB) be replaced with the following:

“(iii) liaise with BCIT and with the Selection Committee to ensure that eligible students are appointed to the Decision Review Board.”

That Bylaw 7.3(d)(v) (VP Student Experience on Selection Committee) be replaced with the following:

“(v) subject to Bylaw 5, serve on the Selection Committee as chair.”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 5.13	5.13 The Selection Committee shall be responsible for appointing members of the Election Committee and the Appeals Committee, [...]	5.13 The Selection Committee shall be responsible for appointing members of the Election Committee and the Appeals Committee, <u>in addition to nominating eligible BCIT students to serve on the Decision Review Board, and [...]</u>	Expand responsibilities of existing committee
Bylaw 7.3(d) (iii)	7.3 (d) The Vice President Student Experience shall: [...] (c) act as the BCITSA representative on the Decision Review Board, when applicable;	7.3 (d) The Vice President Student Experience shall: [...] (c) act as the BCITSA representative on the Decision Review Board, when applicable <u>liaise with BCIT and with the Selection Committee to ensure that eligible students are appointed to the Decision Review Board;</u>	Alter duty
Bylaw 7.3(d) (v)	7.3 (d) The Vice President Student Experience shall: [...] (v) subject to Bylaw 12, sit on the Selection Committee for Student elections;	7.3 (d) The Vice President Student Experience shall: [...] (v) subject to Bylaw 12, sit on the Selection Committee for Student elections <u>subject to Bylaw 5, serve on the Selection Committee as chair;</u>	Clarify duty

Motion 6:

Be it resolved that the Executive meeting attendance amendments (page 26) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

What is the proposal:

Apply the missed meetings provision to Executive meetings, in addition to currently applying to Council meetings.

What are the proposed changes?

That Bylaw 4.6(b) be amended by adding a new subsection as follows:

“(i) if an Executive misses more than two consecutive Council and/or Executive meetings without having been excused by the meeting chair, the President may, at their sole discretion, deduct fifty percent (50%) of such Executive’s honorarium for the month after the absences occurred.”

That Bylaw 9.8(a)(i) (Executives missing meetings of Council) be amended by replacing the section with the phrase “if an Executive misses more than two consecutive Council meetings, the President may exercise their prerogatives under Bylaw 4.6(b)(i).”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 4.6(b)	4.6 Executives shall: (b) [...] be in full attendance at all regularly scheduled Executive Board and Council meetings;	4.6 Executives shall: (b) [...] be in full attendance at all regularly scheduled Executive Board and Council meetings; <u>(i) if an Executive misses more than two consecutive Council and/or Executive meetings without having been excused by the meeting chair, the President may, at their sole discretion, deduct fifty percent (50%) of such Executive’s honorarium for the month after the absences occurred.</u>	Moves item from Bylaw 9.8 to 4.6
Bylaw 9.8(a)(i)	9.8(a)(i) if an Executive misses more than two consecutive Council meetings, the President may, at his or her sole discretion, deduct fifty percent (50%) of such Executive’s honorarium for the month after the absences occurred;	9.8(a)(i) if an Executive misses more than two consecutive Council meetings, the President may, at his or her sole discretion, deduct fifty percent (50%) of such Executive’s honorarium for the month after the absences occurred <u>the President may exercise their prerogatives under Bylaw 4.6(b)(i);</u>	Refers section back to new 4.6(b)(i)

Motion 7:

Be it resolved that the Equity & Sustainability Committee amendments (pages 27-28) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

What is the proposal:

To make permanent the creation of the Equity & Sustainability Committee, chaired by the applicable Vice President.

Motion 7 - Part 1

What are the proposed changes?

That the organization chart in Bylaw 3 be amended to reference this new Committee.

That the duties of the VP Equity & Sustainability in Bylaws be amended by adding, at the end of section 7.3(e), the following duty:

“(#) preside as chair of the Equity & Sustainability Committee (see Bylaw 12)”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 7.3(e)	7.3(e) The Vice President Equity and Sustainability shall: [...]	7.3(e) The Vice President Equity and Sustainability shall: [...] <u>(ix) preside as chair of the Equity & Sustainability Committee (see Bylaw 12)</u>	Added responsibility

Motion 7 - Part 2

What are the proposed changes?

That the section of Bylaws concerning standing committees, Bylaw 12, be amended in the following ways:

- (i) amending section 12.1 by adding an addition subsection (#) between 12.1(d) and 12.1(e) as follows:

“(#) Equity & Sustainability Committee;”

- (ii) after section 12.12 (Finance Committee), adding a new section 12.13 (Equity & Sustainability Committee) as follow and renumbering the remaining sections accordingly:

“12.13 The Equity & Sustainability Committee shall:

(a) review the implementation at BCIT of the UN Sustainable Development Goals applicable to students;

(b) study and promote the alignment of Association policies and procedures with applicable UN Sustainable Development Goals;

(c) assist the Vice President Equity and Sustainability in the execution of the Vice President’s Sustainable Development Goals initiative in the fall and the spring; and

(d) review any other matters assigned to it by Council.”

What do the changes look like?

As an entirely new section in Bylaw 12, there is no “before” and “after.” The change is the proposed new section 12.13 of Bylaw 12, shown above. The addition to section 12.1 is show, below.

Section	Existing language	Amendment	Explanation
Bylaw 12.1	12.1 There shall be the following Standing Committees of the Association: [...] (d) Finance Committee; and (e) Advocacy & Policy Committee.	12.1 There shall be the following Standing Committees of the Association: [...] (d) Finance Committee; and (e) <u>Equity & Sustainability Committee; and</u> (f) Advocacy & Policy Committee.	New section

Motion 8:

Be it resolved that the external policy positions amendment (pages 29-32) be adopted as presented.

Moved by: Skye Nguyen Seconded by: Bylaw Committee

What is the proposal:

To create a new External Policies Framework

Motion 8 - Part 1**What are the proposed changes?**

That Bylaw 7.3(c)(viii) (preparation of policy documents) be replaced with the following:

“(viii) be responsible for the Association’s External Policy Positions, including through the preparation of any documents or campaigns relating to external advocacy.”

That Bylaw 12.13(b) (Committee) be amended by replacing the phrase “adopt, as needed, external policy positions” with the phrase “propose, as needed, External Policy Positions”

That Bylaw 12.13 (Committee) be amended by adding a new section after 12.13(b):

“(c) conduct a review of any External Policy Positions whose review date is within the next six months, in addition to any other existing, proposed, or repealed External Policy Positions it may choose, and report all recommendations to Council”

What do the changes look like?

Section	Existing language	Amendment	Explanation
Bylaw 7.3(c)(viii)	(c) The Vice President External shall: [...] (viii) in consultation with the Executive Board, and subject to the approval of Council, be responsible for the preparation of any briefs, discussions, or negotiations with respect to higher education prior to their submission to the municipal and/or provincial governments; and	(c) The Vice President External shall: [...] (viii) in consultation with the Executive Board, and subject to the approval of Council, be responsible for the preparation of any briefs, discussions, or negotiations with respect to higher education prior to their submission to the municipal and/or provincial governments; and <u>be responsible for the Association's External Policy Positions, including through the preparation of any documents or campaigns relating to external advocacy; and</u>	Aligns VP duties with new External Policy Positions framework.
Bylaw 12.13(b)	12.13.The Advocacy and Policy Committee shall: [...] (b) adopt, as needed, external policy positions for consideration and adoption by the Association; and	12.13.The Advocacy and Policy Committee shall: [...] (b) adopt, as needed, external policy positions <u>propose, as needed, External Policy Positions</u> for consideration and adoption by the Association; (c) <u>conduct a review of any External Policy Positions whose review date is within the next six months, in addition to any other existing, proposed, or repealed External Policy Positions it may choose, and report all recommendations to Council; and</u>	Aligns Committee's duties with new External Policy Positions framework.

Motion 8 - Part 2

What are the proposed changes?

That a new Bylaw, “24. EXTERNAL POLICY POSITIONS” be enacted between Bylaws 23 and 24, and that the current Bylaw 24 (“24. GENERAL”) be renumbered accordingly, and that the new Bylaw be as follows:

24. EXTERNAL POLICY POSITIONS

- 24.1. The Association, through its Council and Board, may adopt External Policy Positions for the purposes of conducting external advocacy and articulating the values and principles informing such advocacy.
- 24.2. No External Policy Position shall supersede these Bylaws.
- 24.3. An External Policy Position may only be adopted by a Resolution of Council and shall:
 - (a) Require a Two-Thirds (2/3) Resolution of Council;
 - (b) Must be proposed by a member of the Advocacy and Policy Committee;
 - (c) Require notice to have been given at a previous meeting;
 - (d) Express support or opposition in relation to a proposed or adopted course of action by an external party; and
 - (e) Specify a date by which it must be reviewed by the Advocacy & Policy Committee.
- 24.4. No person shall engage in external advocacy on behalf of the Association in contravention of any External Policy Positions.
- 24.5. A member of the Association is not engaging in external advocacy when they are acting in their capacity as an elected student member of the BCIT Board of Governors or BCIT Education Council.
- 24.6. In order to provide a uniform presentation style and promote good record-keeping and transparency, all External Policy Positions shall be compiled in a Manual and made available on the BCITSA website. Any proposed, repealed, or expired External Policy Positions may also be included as an appendix.
- 24.7. All External Policy Positions remain in effect, as amended from time to time, until repealed. Amendment or repeal may only occur through a Two-Thirds (2/3) Resolution of Council, for which notice must have been given at a previous meeting.
- 24.8. External advocacy includes the promotion of the External Policy Positions of the Association and is generally conducted by the Executives and staff designated for such purposes.

24.9. External advocacy may also be conducted in relation to the following matters, notwithstanding the absence of an External Policy Position:

- (a) Government has requested Student Association feedback;
- (b) Government is hosting consultation that is open to the public;
- (c) Legislation directly affecting students, such as the statutes regulating post-secondary education, student financial assistance, employment standards, charities, and registered societies;
- (d) Policies concerning Association or government programs such as the U-Pass, mental health services, health and dental programs, childcare, or food and beverage operations; and
- (e) Government policies designed to respond to an emergency or crisis.

What do the changes look like?

As an entirely new part of Bylaws, there is no “before” and “after.” The change is the proposed new Bylaw, including Sections 24.1 through 24.9, shown above.