



School of Energy Set Rep Meeting Agenda Wednesday, November 2nd, 2016 3:00-4:30pm

Chair: Dean Tamboline, Chair - School of Energy

Staff:

Darshana Dave, Entrepreneurial Services Coordinator, BCITSA

Guest Speakers:

Robyn Lougheed, BCITSA Student Advocate

Forrest Tittle, Dean of the School of Energy

Kalya DiBauda, School of Health Sciences Chair

Set Reps in Attendance:

First name	Last name		
		Johnson	Huang
Katharyn	Taylor	Mark	Mendoza
Sajjad	Askarzadeh	Hirdesh	Bajwa
Taesung	Kim	Cameron	Bennett
Nicholas	Huttemann	Harriette	Laroco
Maria	Garcia	Luca	Patillo
Islay	Clarre-Kellett	Adam	Nguyen
Jon	Verbaan	Aaron	Giesbrecht
Kevin	Hong	Cory	Pope
Jonathan	Engleman	Frederick	Takahashi
Vasiliy	Barisnikov	Justin	Morfopoulos
Peiman	Dadkhah	James	Harrower

Sungwoo	Kim	Mila	Karanovic
Devon	Whittier	Andrew	Wenaus
Daniel	Guetta	Kurtis	Archibald
John	Perry	Kala	McComb
Carrie	Robb	Kal	Ivall-Boileau
Andrew	Miltimore	Jordan	Sanchez
Logan	Wicks	Brandon	Bloomfield

A. Meeting called to order

Chair of the School of Energy, Dean Tamboline, calls the meeting to order at 3:04.

B. Advocacy Training – Robyn Lougheed

Dean introduced himself and BCITSA Staff, Robyn Lougheed, BCITSA Student Advocate

Robyn introduces herself. She mentions they talk to both Part time and Full time students.

Student code of conduct

When you sign up to become student you have signed up on the policies.

You can come to me and talk to me about it

- a. Important thing about student Policy 5102- PR 1. It lays out what happens when you bridge on the student conduct. Only person who can kick you out of course is president of BCIT. Your instructor can kick you out of class but not course. Investigation required. Every student has right to amend the behavior. Dean Diamond will do the investigations after instruction submits investigation report.

- b. Policy 5403: Your course outline is your instructor's commitment to you. That is contract and you should have that. It can be in any manner which is a paper, presentation, online
- c. Policy 5103: Every student has right to view your final exam within 13 months. Let your associate dean know if you do not get email from your instructor about your request to view your final exam. You should know the weight of your assignments, quizzes etc. Final exams cannot be worth 100 percent.
- d. Policy 5104: If you get a mark back and you don't like it. Is it fair? You can do marks reassessment. It is \$28. If you get higher you get your \$28 back and if you get lower you might get that lower grade. You have 20 business days to do reassessment after your marks comes out.
- e. If you want to talk to your instructor and don't know how, come and see me
- f. If you want to write a petition or a note, come and see me.
- g. Cheating if found later your credentials would be taken.

C. Old Business

- a. Progress on Career Track
1. People are not using career track. Lot of students felt that there was no extra information needed by them as their program head gives more information.

2. Because it is not time to search for job and hence it is on low priority. Emphasizing it at this time would not make sense.
3. Start collecting feedback on why students are not using Career Track.
4. Career track would be too early when you know where you would end up.
5. Students don't understand the significance of career track
 - b. Update – Issues with 125 Bus

Dean gave updates on the 125 bus issue discussed in the last meeting. He mentioned that the reason for not having 125 after hours was because transit authorities have found that the bus was not being used effectively. He has spoken to government relation executive who would be speaking to transit.

D. New Business

a. Promoting Career Services

Dean requested the Set Reps to promote the Career Services to their Class and introduced Mathew May, President of BCITSA.

b. Upcoming Events

All below events can be found on <https://www.bcitsa.ca/campus-life/events/>

-Brush it off- Nov 29: 6.30pm at pub

-Mechanical engineering Professor- Teaching design – Post secondary institution design for environment. Nov 25th 12.30pm

-Crash course cooking: Nov 22nd 5.30pm

-Entrepreneurial Services: www.bcitsa.ca/beaboss

c. SWAT – Kayla DiBauda

We're recruiting Student Wellness Ambassador Team (SWAT) volunteers! If you're passionate about health and wellness and want to help make a difference on campus, join us for this great cause! You'll be part of an outreach team to help raise awareness about wellness issues and promote resources available on campus (3-5hrs/month).

If interested, please e-mail Chairhealth@bcitsa.ca by Nov 14th

She will send 1 pager. Dean will send out later. 2-3 hrs a month commitment. Attending meeting, going to event, promoting event etc.

d. Introduce Forrest Tittle, Dean of the School of Energy

Dean introduced himself. I am here to share with you that the rumor that school of energy does not have a dean is highly exaggerated. He shared his experience of past and I had an advisor capacity. Choose your career very deliberately. Job is what you can do, career is what you want to do. It involves lot of role modeling in professional development. You need to set milestones in your career path. So you can benchmark. I am here to answer your questions.

c. BCIT IT experts came in for a survey:

Survey Q: What information are you often looking for?

Feedback from Students:

D2L

Room booking

FTP: Share file – There is an apple app but not android

Android is easier to program

Between and in the building

Pokemon go to find building

MyBCIT is very annoying

Survey Q: What information you would like to be there

Feedback from Students:

School hrs

Transit information

BCIT email

Course schedule

Instruction schedule

Course outline

Emails which are urgent should be urgent

Survey Q: When you use a mobile devices are you an app user or browser user?

Feedback from Students:

App preferred if everything is condensed

How big the app is and how much space it takes in my app

Depends on content. A D2L app would be great but mybcit I would like browser.

Campus app with name of building and hrs

Different app or one mega app?

We might give you update and request for demo if required.

E. Open Forum

Comments:

Everyone would like to move next meeting training to January Set Rep meeting

What will be the most effective method to communicate to Set Reps?

Text which could be a copy and pasted on whats app

Question & Answers:

Why is there a debate about school name

Ans: because the name does not say what it encompasses. When you read about School of Energy what do you think Energy think? Energy could be anything!

Q: Why don't we have a covered walk way like SW4

Dean has been working on this since last year. Funds available but its matter of getting BCIT onboard

Q: Can we have toaster over

Security has issue with that

Q: Smoking is what we breath as soon as I get out of building.

This is also a problem of other satellite campus. We are addressing it.

In Japan, there were glass booths. Or have a gazibogo for smokers

F. Next Meeting

DAY	DATE	TIME	LOCATION	TRAINING
Wednesday	2017-01-18	15:00-16:30	SE2: CC	BCIT - Bystander Training (16:00-17:00)

G. Meeting Adjournment

4.30pm