



School of Energy Set Rep Meeting Agenda Wednesday, October 19th, 2016 3:00-4:30pm

Chair: Dean Tamboline, Chair - School of Energy

Staff:

Darshana Dave, Entrepreneurial Services Coordinator, BCITSA

Amy Smith, Club Program Coordinator, BCITSA

Set Reps in Attendance:

First Name	Last Name	Status	First Name	Last Name	Status
Katharyn	Taylor	Attended		Morfopoulos	
Sajjad	Askarzadeh	Attended	Justin	s	Attended
Taesung	Kim	Attended	James	Harrower	Attended
Nicholas	Huttemann	Attended	Sungwoo	Kim	Attended
Maria	Garcia	Attended	Devon	Whittier	Attended
	Clarre-		Colin	Derochie	Attended
Islay	Kellett	Attended	Carrie	Robb	Attended
Austin	Tallantire	Attended	Andrew	Miltimore	Attended
Vasiliy	Barisnikov	Attended	Logan	Wicks	Attended
Peiman	Dadkhah	Attended	Kala	McComb	Attended
Konstantin				Ivall-	
n	Yukschak	Attended	Kal	Boileau	Attended
Hirdesh	Bajwa	Attended	Kevin	Hong	Emailed
Cameron	Bennett	Attended	Akshita	Kaur	Emailed
Harriette	Laroco	Attended	Jobanpreet		
Shervin	Peivast	Attended	t	Masoun	Emailed
Adam	Nguyen	Attended	Cory	Pope	Emailed
Aaron	Giesbrecht	Attended	Jordan	Sanchez	Emailed
Frederick	Takahashi	Attended	Brandon	Bloomfield	Emailed

A. Meeting called to order

Chair of the School of Energy, Dean Tamboline, calls the meeting to order at 3:04 and thanks the Set Reps for signing up for this role.

B. Introduction

Dean introduced himself and BCITSA Staff. Introduction of each Set Rep was done with a fun ice-breaker game.

C. BCITSA Services:

Dean presented to all Set Reps about all SA Services and how they can be SA Ambassadors.

- Student Association Overview
- Career Services
- Entrepreneurial Services
- Health & Dental
- Clubs
- Advocacy
- Health & Wellness

D. Set Rep Training

Amy asks students what they think the Student Association is. Amy reiterates what the Student Association is; a non-profit, student led organization. Amy gives a training presentation to the set reps to inform them about their roles and explain how to embrace this role effectively. She discusses the purpose of the set rep program, and that reps are resources and liaisons between their sets or classes and BCIT and the Student Association. She mentions the Distinguished Set Rep Award, the benefits of being a set rep, and the leadership role that students can develop during the year. Amy also explains the advocacy function of the Student Association and the set reps. She emphasizes that reps are not expected to solve all of the issues that come up for their peers, but rather direct students to the resources on campus and empower them to resolve issues themselves, as well as bring issues forward to Student Council.

Q: What are ways set reps can disseminate information?

A: Facebook groups, Whats app groups, Print it on paper, Verbally, Email etc.

Q: Are set-rep responsible for every individual need in their class?

A: No, however set rep are point of contact for their class hence they can guide student in need to respective department or services of BCIT and BCITSA.

Q: What are the criteria for Set Rep award?

A: The criteria would be shared by Dean with the Set Rep through email.

E. Career Services:

On behalf of Craig Woods, Dean shared with the Set Reps, detailed information on Career Services offered by BCIT Student Association. He asked the group what they knew about the Career Services and if they were already registered on Career Track. One of the Reps spoke about how he has learnt about important events and have gained useful resources from his One-on-One meeting with Craig Woods and recommended others to avail and share this opportunity with their set.

F. Dean's Objectives:

Dean explained how each executive has to create their objectives and work towards their term. He shared his below objectives and requested.

- 1 Continue to push for the change from the School of Energy to the School of Engineering.
- 2 To create opportunities for interaction between students of different programs through courses such as Libs.
- 3 Get students involved with improving Career Services by providing feedback and suggestions.

G. Open Forum

Comments:

- i. One of the Set Rep mentioned how Dean was able to bring the Ping Pong ball table within 1-2 days of request and how they trust him to support them in future with same reliability and timely actions.
- ii. Set Reps did feel that the name of their school could be more specific but at the same time it should cover every program.
- iii. Set Rep discussed how the minglers with other school students were promised but not planned. They would like to see some get together with other school students.

Q- One of the Reps raised a concern which everyone agreed was related to Transit. 70% students take the transit according to the Set Rep and it is very congested during peak/rush hours. Specially Bus number 125.

R- Dean said he will be discussion this concern with Saf Dewji, VP External and bring raise this issue during the executive meeting. He will come back to the Set Reps with the details discussed and possible next steps.

Q – One of the Set Rep addressed a concern where in his entire class is having issues with an instructor who hasn't provided a clear, written criteria guide of a large project. He promised he would, but after 2 weeks of being reminded by the students, he still hasn't. Many of these students still don't understand what is expected of them.

A- Meet the Advocacy team of BCITSA or discuss in detail with Dean.

H. Next Meeting

DAY	DATE	TIME	LOCATION	TRAINING
Wednesday	2016-11-02	15:00-16:30	SW1- 2016	Advocacy – Policy & Procedures (15:00-15:20)

I. Meeting Adjournment

4.30pm