



**School of Health Sciences
Set Rep Meeting Agenda
Wednesday, September 30th, 2015 3:30-4:30pm**

Chair: Josephine McGeer

Set Reps in Attendance:

Meeting Minutes: Miranda Cross, BCITSA Program Coordinator

1.1 Call to Order

Josephine calls the meeting to order at 3:40

1.2 Introduction

Josephine introduces herself as Fee.

Objectives:

- Student space on campus
 - o SE12 – developing underutilized spaces
 - o Inter-professional training
- Ensure that Fee has updated emails but emailing chairhealth@bcitsa.ca

1.3 Guest speakers

1.3.1 BCITSA Career Services: Alexandra Gunn

Fee introduces Career Specialist Alexandra Gunn. She shows the reps the SA Careers website and events that may be of interest to School of Health Science students:

- Volunteer and Professional Development Industry Fair
- Students tab: Career and Job Search Tools
- Office Hours: Alex shows the hours she's available for to assist students.
- Career Café Chats: Next chat is October 5th , Royal Columba Nurse with international experience to attend
- Career Services calendar
- Jobs listing

Alexandra asks the set reps if they are registered on Career Track. She outlines how to create a profile on Career Track and what this resource can be used for, such as registering for workshops and events.

Q: Is Career Track is for all Health Science students?

A: Yes, it is available for all students and alumni.

1.3.2 BCITSA VP External: Shubhi Singh *Federal Elections Campaign*

Shubhi thanks all set reps for volunteering to be a set rep.

- Increase youth voter turn out
- Encourage students to vote
- Other questions: voting, compass card, elections you can also ask S

1.3.3 Elections Canada: Matthew May

Matthew May introduces himself and discusses the upcoming elections

- Voting polls on campus 9AM – 9PM, Monday – Thursday next week
- Any questions – mmay12@my.bcit.ca
- Students who are from out of town are able to vote in the BCIT riding as long as there is proof of address
- How to register to vote: elections.ca

No questions

1.4 New Business

1.4.1 Set Rep Training

Fee starts the Set Rep Training. Amy Smith, Program Club Coordinator gives a training presentation about the Set Rep position. She describes the responsibilities and benefits of the position, as well as what can be expected from the meetings. She provides a Set/Class Representative Package and discusses the award of \$500 per year to the most outstanding Rep from each school. The nominees must be present at all Rep meetings, be actively involved in discussions and BCIT/school activities, be in good academic standing with a minimum grade point average as defined by their program, and have letters of recommendation.

Q: When are the meeting times?

A: They are planned for every last Wednesday of the month but open to location change in the future

Q: Email events updates?

A: Yes, more health related. Career Services will send out if you're on Career Track. Go to SA social media for all events.

1.4.2 IPE & Inter-professional Development Committee

Activity: Brian, Candy and Johnson to write down all BCIT Health Science programs.

Q: What do you think the point of this activity was?

A: to demonstrate a community

Inter-professionalism is a good way to create patient safety

BCIT Cares – essential to patient care

1.5 Open Forum

Q: was there set rep training before this meeting?

A: No

Q: Could you bring Career Services towards the end of the year when it is more valuable?

A: Set reps are from all levels and years so it might be relevant to them.

1.6 Next Meeting

October 28, 2015 @ 3:30-4:30pm: SW3 3615

1.7 Meeting Adjournment 4:38PM

Raffle prizes: sweater, t-shirt, bottles, umbrella