



**Set/Rep Meeting Minutes  
Of School of Energy  
Wednesday February 4<sup>th</sup>, 2015**

**Chair:** Jaime Haakons, Chair of the School of Energy

**Set Reps:**

**Staff:** Hannah Bielert, SA Health and Wellness Program Coordinator

**5.1 Meeting called to order**

The Chairperson, Jamie calls meeting to order at 4:40 pm

**5.2 SE 2 Staircase construction**

- Expect noise
- Foot traffic unaffected
- All stores remain open

**5.3 Career Workshops – ongoing**

- Visit <http://www.bcitsa.ca/careers/> for more information

**5.4 Upcoming events**

- Free headshots in the Great Hall on Jan 14<sup>th</sup> from 2-6
- TedxBCIT – Building the Future – ATC Campus, full day event on Jan 24<sup>th</sup> from 9-5
- Western Engineering Competition – Saturday, Jan 24<sup>th</sup> at UBC (all day) – The chairperson is competing
- Pink Shirt Day - wear a pink shirt on Feb 25<sup>th</sup> to show your support for Pink Shirt Day, an anti-bullying campaign and receive 10% off Professor Mugs Pub
- Speak UP Speak OUT – The Student Associations annual mental health campaign on Feb 18<sup>th</sup>-20<sup>th</sup> – visit the Facebook event page for more detailed information  
<https://www.facebook.com/events/497513643720971/>

**5.5 Set Rep Survey**

- Chairperson shares some of the results and stats from the survey
- Jamie also goes over comments/feedback from the survey
- Questions: “Is there any way we can help represent your set better?”
  - More advance notice about meetings – meeting schedule is on the Google events calendar on the SA website ([bcitsa.ca/events](http://bcitsa.ca/events))
  - Meetings must be on Wednesday as 95% of the school end their classes early
  - Meeting minutes – Jamie can send notes in bullet form instead of e-mailing minutes
  - As a Class Rep, you’re a general contact point for you classmates (you’re main focus is helping the SA communicate with students)
  - Jamie factors eating time into meeting (5-10 min, max 15)

- First couple of meetings will be done early so reps can start their semesters being prepared
- Anonymous suggestions can still be sent to Justin

### **5.6 Round table**

Q: Upasses weren't in the machine before Christmas and many students were unhappy about that

A: With the Upass system being phased out they've stopped addressing the issues

Q: A student got injured at school and the instructor wasn't sure about the reporting process and he went to first aid – talked to chief of safety and he was going to send out an e-mail to students about the safety and security – student wanted to make sure it gets sent out

A: Jamie will look follow up to make sure the e-mail get sent out

Q: A lot of chairs have been collapsing on people in SW 09 – been happening for year – one guy actually fell back and hit his head

A: Report any injuries

### **5.7 Next Meeting**

March 4<sup>th</sup>, 2015 at 4:30 in Council Chambers

### **5.8 Meeting Adjournment**

The Chairperson adjourns the meeting at 5:13