



Set Rep Meeting Minutes
Wednesday, January 21st, 2014
2:30-4:30pm

Chair: Joseph Prophet, Chair of the School of Business

Set/Tech Rep Attendance:

Staff: Amy Smith, the BCITSA Program/Clubs Coordinator

Guest Speakers: Robin Hemmingsen, Dean School of Business;

4.1 Meeting Called to Order

Joe calls the meeting to order at 2:40 pm. He welcomes the set reps and introduces the first guest speaker.

4.2 Guest Speakers

4.2.1 Robin Hemmingsen – Dean, School of Business

Robin introduces herself and explains the purpose of her visit is trying to improve the quality of feedback on programs. The School of Business is designing objectives to achieve this, and the cornerstone of this is student participation. Robin shows a presentation explaining key questions:

What makes the school of business unique?

What could make us even better?

- Robin hands out a document containing areas of focus for looking at improvements. These areas are: quality of instruction, technology, program relevance, student service, and term structure.
- Robin asks for people to share their feedback. Question/Comments:

Q/C: Food improvements to reflect healthy choices.

Q/C: More co-op and work placement assistance.

Q/C: Positive feedback on peer tutors. During exam time, students need more help from tutors but their availability is decreased.

Q/C: Students would like the option to give feedback before the end of the term; midterm evaluation.

Q/C: Technology in broadcast fails frequently.

Q/C: Feedback system seems broken, as it is not supposed to go directly to the instructor.

- Getting evaluations for each instructor.
- Updating the questions (more specific to the course).

Q/C: Borrowing laptops from the library comes with issues with the server.

Q/C: Past programs still sitting in shared drives, no content. Can these be cleared out?

More industry coming in to classrooms provides more engagement, and students would like more of this. Suggestion to apply for mentorship programs to fulfill this, Robin adds.

Q/C: Positive experience with having materials available electronically, especially through video format.

Q/C: Quizzes worth small percentages. This helps with the engagement portion in labs.

Q/C: Lectures aren't relevant in some courses.

Q/C: Would like a more conversational tone of labs; they currently only do homework in labs. More activities and engagement.

Q/C: A lot of computerized courses are best in video format or online format.

- Robin asks how people would feel about having mandatory laptops to class. Set Reps respond that they would not like it to be mandatory to have them or not allowed either.
- Robin asks if Set Reps would prefer E-text course materials only. She explains that if only e-texts, then that means laptops are mandatory. Set Reps respond that PDFs are preferred to other E-text formats. Issues with price, and internet access for other E-text formats.
- Robin asks how the School of Business can increase student success.

Questions/Comments:

Q/C: Students say want more de-stressing activities, such as the existing doggy de-stress day.

Q/C: Request for prep sessions for exams. Robin explains that tutorials exist for certain classes like business math.

Q/C: Students would like all lecture slides to be posted all slides.

Q/C: Concerns regarding group work and students not attending/contributing and not being dealt with by instructors.

Q/C: Students find that instructors who speak to the attendance policy in class and take attendance seem to have success with holding up this policy. Additionally, the idea of a team charter should provide protocols for dealing with rogue members.

Robin asks for comments on how the School of Business is better than other schools:

Q/C: Having industry professionals teach instead of academics.

Q/C: No bell curve, less competition, community atmosphere.

Q/C: Relevant applicable information as opposed to just theory.

- Robin discusses the existing exchange programs that are offered with School of Business.

Q/C: Can students take BCIT PTS courses while abroad taking summer school?

It is explained that there is a good incentive to finish your BBA at BCIT as students can finish your masters elsewhere.

Robin encourages reps to contact Joseph for additional feedback or other thoughts.

4.3 Set Rep Feedback

Please have the meeting requested by Joseph with program heads.

Send in your name for attendance at today's meeting.

4.4 Next Meeting:

Thursday, March 20th, 2014

SE 6 – 233 Telus Theatre

5:30 – 6:30 PM

4.5 Meeting Adjournment

Joseph adjourns the meeting at 3:40 pm.