



## **Set Representative Meeting Minutes**

### **School of Business**

**Wednesday, November 19, 2014**

**2:30-4:30pm**

**Chair: Joseph Prophet**

**Set/Tech Rep Attendance:**

**Staff:** Amy Smith, BCITSA Club Program Coordinator

**Guest Speakers:** Sara Kandathil, BCITSA Career Specialist

#### **3.1 Meeting Called to Order**

Joseph calls the meeting to order at 2:37 and welcomes the set reps.

#### **3.2 Guest Speakers**

##### **3.2.1 Sara Kandathil, BCITSA Career Specialist**

Sara discusses current events in SA Careers. She explains upcoming changes to workshop times and the topics that will be covered in these workshops. She distributes pamphlets of times and events. BCITSA/careers Destination Auto career fair happening tomorrow in Council Chambers from 6 – 8 pm. KONE, and international company, will be holding a career fair next week on November 26<sup>th</sup> from 5:30- 7:00 pm, with a focus on recruiting sales and other business-related fields.

Contact Sara at: [skandathil@bcitsa.ca](mailto:skandathil@bcitsa.ca)

##### **3.2.2 Hannah Bielert, BCITSA Health & Wellness Coordinator, QPR Training**

Canceled; will be rescheduled.

### **3.3 Set Rep Feedback Initiative**

Joseph explains that he is working on a project with Dean Robyn Hemmingsen and the BCISTA to improve programs within the school through a meeting with program heads and Set Reps. This project will begin next semester after Winter Break.

### **3.4 Set Representative Career Services Assessment**

Joseph provides a list of Career Services events and opportunities. Joseph has a request for set reps to attend one of these Career Services events and provide feedback. He instructs students to email him what event they attend and provide feedback, and those that do will be entered to win a prize. This will also serve as attendance for today's meeting.

### **3.5 Question and Comment Period**

Joseph invites the Set Reps to help themselves to food provided. He asks everyone to participate in an ice breaker activity wherein they introduce themselves and tell everyone an interesting fact about themselves.

**Q/C:** Second year students are not supposed to have priority over equipment, but frequently equipment booked by first year students is taken by second year students.

**A:** Speak with a faculty member about how to address this.

**Q/C:** If instructors are supposed to be using D2L as the primary platforms, what about the My BCIT platform?

**A:** MyBCIT is a platform that is based on an old system that can't be changed, and would need a complete revamp to implement the services they require. It does a specific job that required customised modules to be made, and the cost to revamp it is something that is a long term project. D2L provides the required services now, and there is discussion about merging the two. These plans would happen in the future.

**Q/C:** A lot of directed study over in-class time has been occurring over the last while in a particular program.

**A:** Write down these concerns and email Robyn Lougheed, and CC Joseph.

**Q/C:** I received an email from BCIT regarding accreditation. Should I be concerned?

**A:** No; as a matter of protocol, BCIT must pass accreditation tests and this is on-going.

**Q/C:** My program is very heavily weighted with case study projects.

**A:** This is a very common issue at BCIT in particular. Joseph suggests that students do adapt. He suggests any unfair marking should be taken up with Advocacy and through the proper chain of command.

**Q/C:** Several students were asked to leave a class as they didn't complete a reading.

**A:** You can pursue this with Robyn, but this is a case where the teacher was likely within their rights.

### **3.6 Next Meeting**

Wednesday, January 21<sup>st</sup> 2015

Telus Theatre

2:30pm – 4:30pm

### **3.7 Meeting Adjournment**

Joseph adjourns the meeting at 3:47 pm.