



Set Representative Meeting Minutes

School of Construction, Environment, Transportation

October 21st, 2014

Chair: Tony Atkins, Chair of the School of Transportation, Construction & the Environment

Set/Tech Rep Attendance:

Jordi Ashworth	Thomas	Joseph Borja	Dave Charbula
Kelvin Skoretz	Pogorzelec	Jesse Coster	Julian Petrin
David Murphy	Vaughn Bakker	Matthew Wu	Daniel Lui
Colin Coulter	Yong Huang	Greg Dawson	Marita Ivankovic
Alex Blaise	Larry Hung	Tiffany Kwong	Mathew Innes
Meagan Enright	Ryan Kroeker	Rylan Maschak	Karl Cloutier
Krista Kals	Clara Leung	Sven Koberwitz	Kurtis Huaton
William Yeh	Chanel Lewis	Michael McGahey	Hao (Mason) Wu
Dan Boates	Vanessa Logie	Mike Frank	Zhiwei (Harry)
Brooks Young	Isnardy	Christian Dye	Hao
Jessica Kim	Breaugh Spers	Loan Virgolici	Eric Huang
Michael Lemon	Jenefer Smalley	Jordan	Antonio Cimino
Greg Hustler	Honathan Baggio	Norsowrhty	Mani Allahyari
David Lu	Chris Guichard	Jordan Gybels	Mark Cohene
Lindsay Casey	Chelsea Tully	Katie Vanstone	Brad Rigg
Garrett Peters	Ben Woodland	Justin Bourgeois	Leon Williams
Wendelin Jordan	Grady Rowley	Dev Brow	Fa Tan
Shane Devine	Cheyenne Miller	Mattias Boehm	Sean Avena
Mike Sheffer			

Staff: Amy Smith, BCITSA Club Program Coordinator

Guest Speakers: Dylan Smith, BCITSA President; Sara Kandathil, Career Specialist; Jenny Chen, Board of Governors.

1.1 Meeting Called to Order

Tony Atkins calls the meeting to order at 5:40.

1.2 Introduction by Tony Atkins

Tony introduces himself to the Set Reps. He gives an overview of what to expect in the upcoming year.

1.3 Guest Speakers

1.3.1 BCITSA President Welcome: Dylan Smith

Dylan introduces himself to the set reps and explains his role in the Student Association. He asks the attendees who are in their first year of school to raise their hands. He congratulates the students on participating in these meetings and thanks them for connecting and advocating for students in relation to BCIT and the SA.

1.3.2 Career Services: Sarah Kandathil, Career Specialist

Sarah introduces herself and explains that Career Services is a new department within the SA, and that they are very much open to feedback in order to make sure these services are tailored to BCIT students. She explains the new Drop-in Hours Service, which is an opportunity to speak with a Career Specialist for questions about your resume, cover letter, career path, what to do with your degree, or any other topic. She introduces the workshop series and speaker series that are offered for free through Career Services. She thanks the Set Reps for sharing this information with their classmates. Sarah requests feedback if there's ever an event coming up that doesn't work for students' timetable. Contact Sarah at skandathil@bcitsa.ca

1.3.3 Jenny Chen- Board of Governors

Jenny introduces herself as an elected member of the Board of Governors at BCIT. She was elected by the student body, and votes on issues that relate to BCIT. Jenny also explains that she is a rep for Kind Bars, and can provide Set Reps with free samples for their class mates.

1.4 New Business

1.4.1 Rona Cards

Tony discusses the promotion from Rona that gives students a discount card. There is also a prize give away for those who enter the draw.

1.4.2 Set Representative Training

Tony gives a training presentation to the Set Reps which explains what their position encompasses, what the benefits are, and what to expect from the coming meetings. He discusses the importance of the role, and the processes involved in disseminating information. He also explains the Student Association's role at BCIT and what the mission and vision of the organization are. Tony asks the set reps if they would like a copy of the presentation. They answer yes. He will also send out a package of information to everyone explaining the Set Rep role, and will be sending out the minutes of each meeting the week after each meeting.

Q/C: What does training mean?

A: sessions such as this which prepare Set Reps with leadership skills.

Q/C: How do we know how to advocate for students?

A: Training sessions will incorporate how to handle student advocacy, and deal with concerns or complaints.

Tony discusses issues to avoid, which are parking, food services, U-PASS, and facilities.

Contact Facilities at: 604-432-8777

1.4.3 BCIT Alert

This service is to inform students and staff of emergencies, and will only be used for school closures and emergency alerts. Tony directs students to the link where students can sign up. www.bcit.ca/safetyandsecurity/emergency/alert.shtml

1.4.4 Tedx BCIT- Set design and construction team

Tony discusses this upcoming lecture series event and how construction and design students can assist while gaining work experience. There will be a stage for this event and students are invited to participate by designing and building this.

1.5 Open Forum

Q/C: The new system for file sharing not working?

A: Tony will look into this.

Q/C: Are there any updates on the heating issue?

A: Chair of Energy has information that the situation is not as dire as initially thought, and there may only be periodic shut offs instead of ongoing shut offs.

Q/C: Patterns of thefts on campus are something important to be aware of. Guard all valuables and always keep your valuables on site.

Q/C: Are there options to make up for loss of parking in certain areas?

A: No. In fact, there might be even less in the future.

Q/C: suggestions for car-pooling, and to revive the currently dormant car-pooling services.

A: Tony will look into this.

Q/C: Ongoing overheating issue in lab 2540.

A: Call facilities.

Q/C: Concerns that the many different platforms used at BCIT are hard to keep track of.

A: Robyn Hemmingsen was looking at creating a unified platform for information sharing from instructors to students. The progress of this project will be looked into.

Q/C: An instructor suggested that “grade book” is supposed to be used by all instructors, and is not.

A: The primary issue is that instructors have rejected it because it is a time-consuming system. Tony will also look into this and see if a better system can be implemented.

Q/C: Late night access to drafting labs is concerns.

A: You need a drafting teacher to give security a list of students who have permission to be there after hours. Giving security heads up for a period of time that students will be staying especially late. They appreciate this.

A: Tony will contact program heads about whether the system of having lists of students who have late-night access to labs is viable.

Q/C: Microwave issues SW3

A: Tony will look into this.

Q/C: SW3 doesn't have cash-card loader machine.

A: we will look into this.

Q/C: people smoking near vents or windows.

A: the rule is 6 meters from vents, windows and doorways. We will look into signage or other enforcement.

Q/C: SW1 men's washrooms urinals have been out of order since August.

A: Call facilities.

1.6 Next Meeting

November 18, 2014 @ 5:30-7:30 - Council Chambers

Advocacy: Bullying & Harassment

1.7 Meeting Adjournment

Tony Atkins adjourns the meeting at 6:37 pm.